

Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: Thomas Clapper, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, February 23, 2026 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Jennifer Burns, Director	JFS	East Central Directors	Cambridge, OH	03/03/26	\$50.00
Dustin Lucas, Deputy Director	EMA	Volunteer & Donation Management Course	New Philadelphia, OH	03/26/26-03/27/26	\$25.00
Dustin Lucas, Deputy Director	EMA	Local Hazard Mitigation Planning Course	Columbus, OH	04/14/26-04/15/26	\$150.00
Dustin Lucas, Deputy Director	EMA	Disaster Recovery Course	Columbus, OH	09/30/26-10/01/26	\$150.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20849	Reimb – Services/Supplies	20849-21550-54480	\$12,500.00
20946	Admin – CHIP (HOME) PY23 Grant – Commissioners	20946-11600-53395	\$1,000.00
20946	Private Rehab – CHIP (HOME) PY23 Grant – Commissioners	20946-11600-53431	\$2,052.00
50050	Transfer Out – Sewer Capital Fund	50050-31450-59200	\$1,500.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
10000	Service – Computer/Imaging – Commissioners	10000-11001-53300	Worker Compensation – Commissioners	10000-11001-51080	\$1,004.35

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
50050	50050-31450-59200	50200-31450-46200	\$1,500.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Frontier, \$122.98; Swift Information Technology, \$16,592.00; Apollo Corporation, \$21,035.00; Civil & Environmental Consultants, \$574.48; Psychological & Family Consultant, \$1,200.00; Carroll County Treasurer, \$107.06; Carroll County Treasurer, \$155.56; Carroll County Treasurer, \$295.03; Carroll County Treasurer, \$274.56; Carroll County Treasurer, \$104.91; Carroll County Treasurer, \$344.61; Carroll County Treasurer, \$992.45; Carroll County Treasurer, \$596.50.

DJFS: Willow Branches of Healing LLC, \$19,125.00.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
WORK ORDER
VILLAGE OF LEESVILLE**

Motion: to approve a blanket work order for the Village of Leesville for wintermix, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
SPECIAL HAULING PERMIT
MILLER LOGGING**

Motion: to approve a special hauling permit to Miller Logging for hauling over Alamo Road (CR 8) and Canyon Road (CR 54) in Union Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)**

LEVI RUSSELL

 9:05 AM

Commissioner Wirkner asked what the reason was for rescinding the motion made on January 12, 2026. Commissioner Modranski advised the reason for rescinding the motion was because the original permit had the incorrect township location listed.

Motion: to rescind the motion made by Vice President Robert E. Wirkner and seconded by Commissioner Donald E. Leggett II on January 12, 2026 for a driveway permit for Levi Russell, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)**

LEVI RUSSELL

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. Levi Russell for a driveway in Harrison Township, Bedrock Road (CR 29).

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
CLERKS REPORT**

 9:05 AM

Melissa N. Schaar, Clerk appeared before the Board to remind viewers that the Central Outreach Wellness Center Mobile Clinic Day is Wednesday, March 4, 2026 from 10:00 a.m. until 2:00 p.m. All insurance plans are accepted and walk-ins are welcome. Residents with questions can call the Health Department at 330.627.4866 ext 1530. Ms. Schaar advised that this information has been shared on the Commissioners’ Facebook page.

**IN THE MATTER OF
CLERKS REPORT**

 9:06 AM

Melissa N. Schaar, Clerk appeared before the Board to remind viewers that the Neighbor 2 Neighbor Hygiene Item Drive ends on Monday, March 2, 2026. Items that are being collected include deodorant, shampoo, conditioner, bar soap, toothbrushes, toothpaste and more. The Sheriff’s office has a collection bin and there are many other collection points around the county. Ms. Schaar advised that the list of items and collection points has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF
COURTHOUSE ANNEX BUILDING
ROOF PENETRATIONS**

 9:06 AM

Commissioner Leggett advised that five roof penetrations are needed at the annex building. Commissioner Leggett discussed what the roof penetrations are for.

Motion: to approve the quote from Damschroder in the amount of \$6,639.00 to complete the work of the five roof penetrations at the courthouse annex building, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
COURTHOUSE ANNEX BUILDING
TEMPORARY OCCUPANCY PERMIT**

 9:07 AM

Commissioner Leggett advised that he received an email this morning from the architect for the courthouse annex building letting him know the county has been granted the temporary occupancy permit. Commissioner Leggett advised that it took a lot of time, effort, and inspections to make this happen. Commissioner Leggett advised that as of yesterday, it was believed that the county would not receive this permit for ten days, but it was granted this morning. Commissioner Modranski asked if receiving the temporary occupancy permit meant that the offices could start moving in. Commissioner Leggett advised yes, the offices can start moving in. Commissioner Leggett advised that the Board would set up time for the public to come in and tour the building. Commissioner Wirkner advised that the Emergency Management Agency (EMA) has been waiting for this permit and asked if they can immediately begin to move. Commissioner Leggett advised yes. Commissioner Wirkner advised that he will notify the EMA.

**IN THE MATTER OF
SMARTWAY COMMUNICATIONS
LEASE AGREEMENT**

 9:09 AM

Commissioner Wirkner advised that there have been several things going on at the Route 9 communications tower. Commissioner Wirkner advised that the companies on the tower have been buying and selling each other at such a rapid rate that it is hard to keep track of what is going on. Commissioner Wirkner advised what the county needs to know from the companies in regards to their equipment on the tower. Commissioner Wirkner advised that an audit was conducted on the tower, and it was discovered that the county has not been receiving notifications as required. Commissioner Wirkner advised that letters have been sent out to the companies utilizing the tower to establish communication.

Motion: to approve a letter to Josh Rowe of Smartway Communications, per the request of the Board of Commissioners of Carroll County, Ohio; the letter states that the Board intends to terminate the lease agreement for Smartway’s equipment located on the Route 9 communications tower due to not receiving any lease payments since June of 2025, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF
DOG POUND
DOG POUND KEEPER**

 9:11 AM

Commissioner Modranski advised that the Dog Pound needs a Pound Keeper. Commissioner Modranski advised that he had asked the Board to allow him to offer the position to one of the back up applicants that had applied for the Assistant Dog Warden position. Commissioner Modranski advised that the applicant, David Luyster, accepted the position of Pound Keeper.

Motion: to hire David Luyster as the Pound Keeper at a rate of \$12.75 per hour effective March 3, 2026; Mr. Luyster will have a six-month probation period and be eligible for a raise up to \$0.50 per hour upon completion of the probation period, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** President Christopher R. Modranski, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:12 AM

PREPARED BY:

/s/ Eva N. Johnson
Eva N. Johnson, Assistant Clerk II

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President

/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II
Donald E. Leggett II, Commissioner