

Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: Thomas Clapper, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, February 12, 2026 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Robert E. Wirkner, Commissioner	Commissioners	RTIP	Minerva, OH	2/20/26	\$21.00
Alex Logan, Eligibility Supervisor Patricia Brill, Employment Specialist	JFS	WorkOhio kickoff event	Caldwell, OH	2/12/26	\$40.00
Lynda Wickline, Director	RPC / Econ Dev	RTIP	Minerva, OH	2/20/26	\$10.00
Lynda Wickline, Director	RPC / Econ Dev	OMEGA TAC	New Phila., OH	2/24/26	\$20.00
Lynda Wickline, Director Eva Johnson, Assistant Director	RPC / Econ Dev	OEDA Winter Meeting	Coshocton, OH	2/27/26	\$50.00
Lynda Wickline, Director	RPC / Econ Dev	OEDA Legislative Conference	Columbus, OH	3/24-25/26	\$365.00
Lynda Wickline, Director	RPC / Econ Dev	CCAO County Planners membership	N/A	N/A	\$85.00
Lynda Wickline, Director	RPC / Econ Dev	OEDA membership	N/A	N/A	\$330.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20964	LPA Federal Local – LET Project Grant	20964-31350-53300	\$27,720.00
20946	Admin – CHIP (HOME) PY23 Grant – Commissioners	20946-11600-53395	\$15,643.00
20946	Private Rehab – CHIP (HOME) PY23 Grant – Commissioners	20946-11600-53431	\$38,395.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

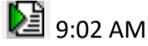
Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20021	Equipment	20021-12163-54440	Contractual Services	20021-12163-53300	\$16,592.00

20000	Contracts – Repair	20000-21300-53430	Utilities / Contracts	20000-21300-53310	\$1,500.00
20000	Supplies and Materials	20000-21300-54401	Utilities / Contracts	20000-21300-53310	\$500.00
20000	Supplies and Materials	20000-21300-54403	Utilities / Contracts	20000-21300-53310	\$500.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

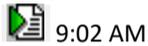
Motion carried on unanimous vote.



**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.



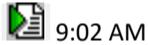
**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

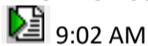
COUNTY: Carroll County Treasurer, \$1,219.70; Carroll County Treasurer, \$5,034.27; Elevated Services, LLC, \$2,550.00; Carroll County Treasurer, \$370.73; Sedon, Pamela L., \$340.00; Village of Carrollton, \$326.18; and Carroll County Treasurer, \$795.68.

DJFS: Wilson, Brittany, \$952.80; Safely Home Inc., \$16,437.75; BHC Fox Run Hospital, Inc., \$11,780.00; Caregiver’s Helpers, Inc., \$8,025.90; Green, Kari Ann, \$2,501.91; Redemption, Inc., \$7,378.00; Stansbury, Lisa, \$2,170.00; Bailey, Jamie Mitchell, \$1,085.00; OhioGuidestone, \$2,327.09; Heritage Cooperative, Inc., \$591.40; Denise L. Decker-Penso, \$530.00; Joseph Asset Management Co LLC, \$800.00; and Jefferson County Educational, \$350.00.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

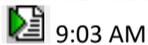


**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**



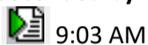
Merle Long, Dog Warden, filed his report for the week of February 8, 2026 to February 14, 2026 showing 5 dogs impounded, 1 adopted out, 3 redeemed, 0 euthanized, 2 citation(s) for no license, 0 citation(s) for running at large, and 0 citation(s) for rabies quarantine violation.

**IN THE MATTER OF
2024 WPCLF/HSTS PROJECT 2024-03
CHANGE ORDER NO. 3**



Commissioner Wirkner asked how many change orders have been due to the weather for this project. Melissa N. Schaar, Clerk advised that this is the second 60-day extension due to weather. Brian J. Wise, County Engineer agreed that soil conditions are not good for installing septic systems right now.

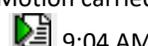
Motion: to approve Change Order No. 3 for the Water Pollution Control Loan Fund Project 2024-03 to increase the contract time by another 60 days due to weather issues delaying the septic installation project; change order no. 3 extends the completion time to April 18, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.



**IN THE MATTER OF
OFFICIAL BOND
JENNIFER BURNS, PUBLIC CHILDREN’S SERVICE AGENCY DIRECTOR**

Motion: to approve the official bond (#BND 466642W) for Jennifer Burns to the office of Director of Public Children’s Service Agency for one (1) year beginning February 1, 2026 and ending on February 1, 2027, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.



**IN THE MATTER OF
OFFICIAL BOND**

JENNIFER BURNS, JOBS AND FAMILY SERVICES DIRECTOR

Motion: to approve the official bond (#BND 466641P) for Jennifer Burns to the office of Director of Jobs and Family Services for one (1) year beginning February 1, 2026 and ending on February 1, 2027, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
FY2024 COST ALLOCATION PLAN
TRANSIT CERTIFICATION**

Motion: to approve the Transit Certificate of Indirect Costs for the Cost Allocation Plan for Fiscal Year 2024 for use in 2026 as prepared by Maximus US Services, Inc. and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:
1. George C. Williamson for a driveway in Union Township, on Canyon Road (CR 54);
Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
SPECIAL HAULING PERMIT
MERVIN TROYER**

 9:06 AM

Commissioner Wirkner asked Brian J. Wise, County Engineer how often he needed to use the bond. Mr. Wise advised that he has never had to go after the bond because the companies have always corrected the damages. Mr. Wise advised that it is usually a culvert that is damaged by the logging companies.

Motion: to approve a special hauling permit to Mervin Troyer for hauling over Arbor Road (CR 14) and Apollo Road (CR 12) in Fox Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
CONTRACTS / AGREEMENTS
CROWN VENDING SERVICES**

Motion: to approve the Contract for Vending Services between Crown Vending Services and the Carroll County Board of Commissioners for vending services at the Carroll County Annex Building located at 207 Moody Avenue SW, Carrollton, Ohio, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send a letter to the Prosecutor requesting guidance on a lease request from Halo Land Management, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
OHIO SENATE BILL 219**

 9:07 AM

Brian J. Wise, Carroll County Engineer appeared before the Board to discuss Ohio Senate Bill 219. Mr. Wise advised that Senator Al Landis has proposed updates to oil and gas laws including modifying Road Use Maintenance Agreements (RUMAs). Mr. Wise asked the Board to watch for information from the County Commissioners Association of Ohio (CCAO) on this legislation. Mr. Wise advised that RUMAs are very beneficial for a small county like Carroll.

**IN THE MATTER OF
ANNUAL REPORT
CARROLL COUNTY ENGINEER**

 9:08 AM

Brian J. Wise, Carroll County Engineer appeared before the Board to submit the 2025 Annual Report for his department. A copy of his report is on file in the Commissioners’ Office.

Motion: to accept the Carroll County Engineer’s Annual Report, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:27 AM

**IN THE MATTER OF
CARROLL COUNTY ENGINEER**

 9:28 AM

Commissioner Leggett thanked Brian J. Wise, Carroll County Engineer for all the help he has given the Board on various projects.

**IN THE MATTER OF
MEMORIAL DAY GRANT**

 9:29 AM

Tom Barnett, American Legion Post #428 Adjutant and Jim Newbold, Veterans of Foreign Wars (VFW) Post #3301 Quartermaster appeared before the Board to discuss the Memorial Day Grant. Mr. Barnett presented a review of the 2025 American Legion expenses and requested a grant of \$1,760.00 for 2026. Mr. Newbold advised that they are taking care of approximately 13 cemeteries, and receive help from the Boy Scouts, Girl Scouts and a 4-H club from the Fox Township area. Mr. Newbold is also requesting \$1,760.00 for the 2026 expenses. Commissioner Modranski advised that this grant request is the same as 2025.

Motion: to approve a grant to American Legion Post #428 and Veterans of Foreign Wars Post #3301 in the amount of \$1,760.00 each, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:32 AM

**IN THE MATTER OF
CLERKS REPORT**

 9:33 AM

Eva N. Johnson, Assistant Clerk II appeared before the Board to advise viewers that the Carroll County General Health District is looking for volunteers to help with the monthly Pop-Up Food Pantry on the first Wednesday of every month. The Pop-Up Food Pantry is held at the Church of Christ located at 353 Moody Avenue, Carrollton, Ohio from 12:00 p.m. to 2:00 p.m. Ms. Johnson advised if viewers are interested, they can sign up by scanning the QR code on the flyer that has been shared to the Commissioners’ Facebook page. If anyone that is interested has any questions, they can call the Carroll County General Health District at 330-627-4866 ext. 1555.

**IN THE MATTER OF
TRANSIT
NEW HIRE**

Motion: to allow Sonja Trbovich, Carroll County Transit Director to hire Beth Campbell as a part-time driver at a rate of \$12.00 per hour while driving a van and \$13.00 per hour when driving a bus; and Brittanie Phillips as a part-time dispatcher at a rate of \$14.00 per hour; both are contingent on the passing of pre-employment tests; **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:34 AM

**IN THE MATTER OF
MEETINGS**

 9:34 AM

Commissioner Wirkner advised that he will be attending the Regional Planning Transportation Improvement (RTIP) Board of Governors meeting tomorrow. He will be introducing the new Economic Development Director to the Board.

**IN THE MATTER OF
DOG POUND
RESIGNATION**

Motion: to accept the resignation from Stephanie Bennett, Dog Pound Keeper, effective February 2, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:35 AM

Commissioner Modranski advised that he would like to hold off on advertising for the position and revisit the applications that came in for the assistant dog warden position. Commissioner Wirkner advised that it makes sense.

**IN THE MATTER OF
CONTRACTS / AGREEMENTS
THE THRASHER GROUP**

 9:36 AM

Commissioner Modranski advised that this agreement allows The Thrasher Group to complete the design work all the way through field work and construction work, including bidding the project. Commissioner Modranski advised that the fee will be paid by grants obtained throughout the project. Currently the county is working with the Rural Community Assistance program (RCAP), the Ohio Environmental Protection Agency (OEPA), and the Carroll County General Health District. Commissioner Modranski advised that the Board was put on notice by the OEPA Findings and Orders and has two years to complete a plan for Stony Lake.

Motion: to accept the Engineering Service Agreement with The Thrasher Group for the Stony Lake Area Wastewater System Improvement Project, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:36 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:37 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President

/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II
Donald E. Leggett II, Commissioner