

Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: Thomas Clapper, Free Press Standard.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**

 9:02 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, February 2, 2026 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Alex Logan, Eligibility Specialist Patricia Brill, Employment Specialist	JFS	Grit Days of Learning	Marietta, OH	2/25/26 – 2/27/26	\$500.00
Alex Logan, Eligibility Specialist Angela Keaton, ERSII	JFS	Ohio Council on Welfare Fraud	Lewis Center, OH	3/18/26 – 3/20/26	\$600.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
 APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20946	Private Rehab CHIP (HOME) PY23 Grant – Commissioners	20946-11600-53431	\$16,435.00
20993	Contractual Services – SVAA	20993-51646-53300	\$2,523.00
20993	Supplies – SVAA	20993-51646-54400	\$1,785.00
20993	Printing – SVAA	20993-51646-53320	\$602.00
20993	Other/Membership/Training – SVAA	20993-51646-52020	\$1,090.00
20994	Contract Services – Building Demo & Site Revita Program FY22-24 – Commissioners	20994-6105-53300	\$88,740.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
 MONTHLY REPORT – JANUARY 2026
 SHERIFF’S OFFICE**

 9:03 AM

Commissioner Modranski advised that Sheriff Calvin Graham filed his report for the month of January 2026 showing 1,559 meals served and 162 washes complete. A copy of the report is on file in the Commissioners’ office.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote

 9:03 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Veit LLC, \$594.17; Medi-Wise LTC Pharmacy, \$1,386.43; C&J Noble Construction, \$27,465.00; Brunk, Brandon, \$440.00; Brunk, Brandon, \$136.00; Brunk, Brandon, \$105.00; Brunk, Brandon, \$390.00; Civil & Environmental, \$44,822.88; American Electric Power, \$133.20; Henschen & Associates Inc., \$1,950.00; Henschen & Associates, \$1,600.00; Menard’s \$589.28; Govos, Inc., \$1,894.20; Byrna Technologies, \$2,279.94; Carroll County Transit, \$52,281.00; and Alonovus Corp., \$400.00.

DJFS: Family & Children First Council, \$5,000.00; Burlington Coat Factory Warehouse, \$200.00; Uptown Auto Service, \$1,049.69; and Kronos, \$150.50.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
MONTHLY RECONCILIATION REPORT – DECEMBER 2025
AUDITOR’S OFFICE**

 9:03 AM

Commissioner Modranski advised that in accordance with Ohio Revised Code (ORC) 319.15, the Auditor has provided the monthly financial statement for the month of December 2025. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF
LETTER OF SUPPORT**

 9:04 AM

Commissioner Wirkner asked how long the Industry Sector Partnership (ISP) has been in the works. Commissioner Modranski advised that it is a partnership with Ohio Mid-Eastern Governments Association (OMEGA) and the three counties. It was announced on Monday, and the letter is due Friday. Commissioner Modranski advised that he was approached by OMEGA and Jefferson County.

Motion: to send a letter to the Ohio Manufacturer’s Association (OMA), Workforce Services division in support of the formation of a manufacturing industry sector partnership (ISP) for Jefferson, Carroll, and Harrison counties, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
RUMA AGREEMENT – 213-1 & 4 CLASS CHANGE
TENNESSEE GAS PIPELINE COMPANY, LLC**

Motion: to approve a Road Use Maintenance Agreement by and between the Board of Commissioners and Tennessee Gas Pipeline Company, LLC to commence use of .36 miles of Chapel Road, (CR 63) and .09 miles of Antiqua Road (CR 11) for the purpose of ingress to and egress from the 213-1 & 4 Class Change, for traffic necessary for the purpose of construction, and completion operations at the 213-1 & 4 in Center Township, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. William Todd Warner for a driveway in Union Township, on Canyon Rd, (CR 54);
2. Tennessee Gas Pipeline Co. / Kinder Morgan to replace 26” pipeline via open cut in Section 33, Mace Road (TR 240) in Center Township for the 213-1 & 4 Class Change, HOP #1;
3. Tennessee Gas Pipeline Co. / Kinder Morgan to replace 36” pipeline via open cut in Section 33, Mace Road (TR 240) in Center Township for the 213-1 & 4 Class Change, HOP #2;

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the Engineering Service Agreement with The Thrasher Group to the Prosecutor for his review for form and function,
Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
DOG WARDEN
MONTHLY REPORT - JANUARY**

 9:07 AM

Merle Long, Dog Warden introduced Daniel Mutton, the new deputy dog warden. Warden Long advised that Deputy Warden Mutton joined his office on January 29, 2026 and is doing a fantastic job.

**IN THE MATTER OF
DOG WARDEN
MONTHLY REPORT - JANUARY**

 9:08 AM

Merle Long, Dog Warden appeared before the Board to present his monthly report for January 2026 which shows 7 dogs impounded, 6 dogs adopted to new families, 2 dogs reclaimed by their owners, 0 dogs euthanized for aggression, 0 dogs euthanized for illness, 0 citations for no license, 0 at-large citations, and 0 violations of rabies quarantine. Warden Long advised that he will get the updated DocuPet list from the Auditor in early March and the citations for no license will probably go up. Commissioner Modranski advised that the license period is now closed but residents can still get their license with a late fee. Warden Long advised that the license with the late fee is \$32.00, and a citation is \$125.00 plus the \$32.00 cost of the license.

**IN THE MATTER OF
CGAR
MONTHLY REPORT - JANUARY**

 9:09 AM

Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board to provide her monthly report for January 2026. Ms. Faulk thanked donors for providing the birthday cake and donuts in December. CGAR is currently accepting applications for a full time nurse aide, a full time housekeeper, and a part-time activities assistant. Ms. Faulk extended her thanks, recognition and praise to her loyal staff for showing up during Winter Storm Fern. Ms. Faulk thanked her maintenance staff and the husband of one of her nurses who stayed all day on Sunday, January 30, 2026 to help the maintenance staff. Ms. Faulk advised that she has ordered the new whirlpool tub and it is expected to be delivered February 24 – 26, 2026. The new lighting in the activity room is very nice. Ms. Faulk advised that CGAR is currently taking new in county and out of county residents, and respite care clients. CGAR has a new website: www.carrollgoldenageretreat.com. The month of January ended with 13 males, 25 females, and three new residents for a total of 38 residents.

**IN THE MATTER OF
TRANSIT
MONTHLY REPORT - JANUARY**

 9:14 AM

Sonja Trbovich, Transit Director appeared before the Board to present her monthly report for January 2026. Ms. Trbovich advised that there were 28,071 service miles driven, 1,429 total passenger trips, and 172 declined rides for a 15.89% decrease compared to December 2025. Ms. Trbovich advised that Transit was closed for two days for holidays and two days for weather in January which contributed to the number of declined rides. Ms. Trbovich advised she is doing interviews on Wednesday and Thursday for her open positions.

**IN THE MATTER OF
CLERK'S REPORT**

 9:15 AM

April D. Mayle, Assistant Clerk I appeared before the Board to advise residents that Boy Scout Troop 141 will be hosting their annual ham dinner and silent auction on President's Day, February 16, 2025, at the Carrollton Middle School/High School cafeteria located at 205 Scio Road SW in Carrollton. The meal is being served from 4:30 p.m. to 7:00 p.m. The dinner includes ham, scalloped potatoes, corn, applesauce, bread, dessert, and drink. Ms. Mayle advised that the cost is \$15.00 for adults 13 and up. The cost for kids 4-12 is \$10.00 and kids three and younger eat free. Carry-out is available and walk-ins are welcome. For questions or to obtain tickets, residents can call (330) 461-8348.

**IN THE MATTER OF
CLERK’S REPORT**

 9:16 AM

April D. Mayle, Assistant Clerk I appeared before the Board to advise residents that due to the uncertainty of the weather for tomorrow, the Carroll County Council on Aging will be delivering Thursday and Friday’s meals today, along with any weekend frozen. All daily meals will be packed together. On Friday, February 6, 2026 there will be no meals delivered and no congregate dining or pickup window for the safety of the seniors. This information is on the Council on Aging’s Facebook page and will be shared on the Commissioners’ Facebook page.

**IN THE MATTER OF
CLERK’S REPORT**

 9:17 AM

April D. Mayle, Assistant Clerk I appeared before the Board to advise residents that there are a few items for sale on GovDeals that will be ending soon. The county’s GovDeal items can be found by visiting carrollcountyohio.us/public notices and clicking on the GovDeals icon.

**IN THE MATTER OF
COURTHOUSE ANNEX BUILDING**

 9:17 AM

Commissioner Leggett advised that the fire alarms at Moody Avenue were tested on Tuesday and failed due to a sensor that was not communicating correctly and a furnace that was not hooked up. Those items are being addressed today so that the reinspection can be completed.

**IN THE MATTER OF
RESOLUTION 2026-10
TRANSFER A GENERATOR TO THE VILLAGE OF CARROLLTON**

 9:18 AM

Commissioner Wirkner advised that in 2005 he worked on a Weapons of Mass Destruction (WMD) grant. The County was awarded the grant funds and in 2006, a portion of the funds were employed to buy a generator for the secondary public safety answering point (PSAP) for 9-1-1. At the time, the secondary PSAP was located at the Village Safety Building. Commissioner Wirkner advised that during the course of a current project he is working on, he found a loose end. When the secondary PSAP was moved to the Sheriff’s Dorothy Long building, the generator remained at the municipal building. Commissioner Wirkner advised that he talked to the Carrollton Village Administrator to discuss the genealogy of the generator. Commissioner Wirkner advised that a resolution granting the generator to the Village will clean things up. Commissioner Wirkner read the resolution. Commissioner Wirkner advised that he will provide an update on his current project soon.

Motion: to approve Resolution 2026-10 to transfer a backup generator to the Village of Carrollton, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:23 AM

RESOLUTION 2026-10
RESOLUTION TO TRANSFER A BACKUP GENERATOR TO THE VILLAGE OF CARROLLTON

WHEREAS, the Board of Commissioners of Carroll County, Ohio (the "Board of Commissioners") is the lawful owner of a backup power generator, Asset Number 301044, purchased in 2006 using Weapons of Mass Destruction (WMD) funds; and

WHEREAS, the backup power generator was originally acquired for use in support of the secondary Public Safety Answering Point (PSAP) located at the Carrollton Safety Building; and

WHEREAS, the secondary PSAP has since been relocated to the Carroll County Sheriff’s Department Dorothy Long Building, and the generator is no longer required for its original intended purpose; and

WHEREAS, the backup power generator remains physically installed and integrated into the municipal building serving the Village of Carrollton; and

WHEREAS, the Village of Carrollton has an ongoing need for the backup power generator to support municipal operations and public safety functions; and

WHEREAS, the Board of Commissioners finds that transferring ownership of the backup power generator to the Village of Carrollton is in the best interest of Carroll County, promotes efficient use of public resources, and avoids unnecessary duplication of equipment; and

WHEREAS, the Board of Commissioners desires to grant and transfer the backup power generator, Asset Number 301044, to the Village of Carrollton at no cost.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Carroll County, Ohio:

Section 1. The Board of Commissioners hereby approves and authorizes the transfer and conveyance of the backup power generator, Asset Number 301044, purchased in 2006 with Weapons of Mass Destruction (WMD) funds, from Carroll County to the Village of Carrollton.

Section 2. The transfer shall be made without monetary consideration, and the Village of Carrollton shall accept the backup power generator in its current condition, "as is," and shall thereafter assume all responsibility for operation, maintenance, repair, insurance, and any future replacement.

Section 3. The President of the Board of Commissioners is hereby authorized and directed to execute any documents and take any actions necessary to effectuate the transfer of ownership described in this Resolution.

Section 4. This Resolution shall take effect and be in force immediately upon its adoption.

RESOLVED FURTHER that this Board hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board which results in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Wirkner moved for the adoption of the preceding Resolution;

Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Modranski, yes; Mr. Leggett, yes; Mr. Wirkner, yes;

Motion carried on unanimous vote. Resolution adopted this 5th day of February, 2026.

BOARD OF COMMISSIONERS OF CARROLL COUNTY, OHIO

ATTEST:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

/s/ Christopher R. Modranski
Christopher R. Modranski, President

/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II
Donlad E. Leggett II, Commissioner

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** President Christopher R. Modranski, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:24 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President

/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II
Donlad E. Leggett II, Commissioner