

Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: Thomas Clapper, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM

April D. Mayle, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, January 22, 2026, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
April Mayle, Assistant Clerk I	Commissioners	HARCATUS Meeting	New Philadelphia, OH	Retroactive to 1/28/26	\$30.00
Jennifer Burns, JFS Director	JFS	East Central Directors Meeting	St. Clairsville, OH	2/3/26	\$50.00
Patricia Oyer, Recorder	Recorder	Spring Conference CE/Ohio Recorder’s Association	Dublin, OH	4/23/26-4/24/26	\$510.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
30005	Interest – Commissioners Admin – Comm PY23 CDBG Community Development	30005-11001-57020	\$23,500.00
20931	Grant	20931-11600-56001	\$358.08

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
PUBLIC DEFENDER
MONTHLY REPORT – SEPTEMBER 2025**

 9:02 AM

Steve Kandel, Public Defender appeared before the Board to provide his monthly report. A copy is on file at the Commissioners’ office.

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
10000	Renovations – Moody Avenue Annex	10000-11026-53395	Small Tools and Minor Equipment - Commissioners	10000-11001-54440	\$45,522.40
21400	Dislocated Worker	21400-51326-51205	Administration	21400-51326-56001	\$15,000.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
30005	10000-81280-59200	30005-11001-49800	\$112,000.00 Principal
30005	10000-81280-59200	30005-11001-59800	\$26,126.42 Interest
40020	10000-81280-59200	40020-11015-49800	\$250,000.00 (COMMS)
40020	10000-81280-59200	40020-11015-49800	\$38,956.01 (CGAR)
80095	10000-81280-59200	80095-11104-49800	\$50,000.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:03 AM

Merle Long, Dog Warden, filed his report for the week of January 18, 2026, to January 24, 2026 showing 2 dogs impounded, 0 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, 0 citation(s) for running at large, and 0 citations for rabies quarantine violation.

**IN THE MATTER OF
AGREEMENT/CONTRACT
WEBSITE REDESIGN**

Motion: to approve the agreement with Joshua Link to redesign and rebuild the Carroll County website, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT
SILCO FIRE & SECURITY**

Motion: to approve the contract with Silco Fire and Security for Moody Avenue, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
LIQUOR PERMIT**

 9:04 AM

Commissioner Leggett asked what class the permit was for. Commissioner Modranski advised that it's for a D5 and it is a new permit.

Motion: to waive a hearing for a liquor permit for LAH & Associates, LLC located at 8155 Dawn Road SW, Sherrodsville, Ohio 44675, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
FY 24 BUILDING DEMOLITION AND SITE REVITALIZATION PROGRAM
PACKAGE B**

Commissioner Wirkner asked why the contract needs extended. Commissioner Modranski advised that there is a delay with the asbestos contractor.

Motion: to approve change order no. 1 for Package B of the FY24 Building Demolition and Site Revitalization Program to extend the project deadline to February 18, 2026 for the project located at 6058 Kensington Rd., East Rochester, Ohio due to delays with the asbestos contractor, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: American Electric Power, \$796.27; Frontier, \$107.98; Ruts CG LLC, \$2,485.00; Beck Electric Company, \$4,912.35; Schindler Elevator Corporation, \$729.44; American Electric Power, \$2,630.21; Columbia Gas of Ohio, \$3,163.49; EODA, \$200.00; Carroll Hills Industries, \$185.28; Best Commercial Energy Services, Inc., \$1,043.99; Generator Systems, \$1,235.70; County Loss Control Coordinator, \$185.00; Micro Distributing II LTD, \$976.86; US Bank Equipment Finance, \$935.12; Tuscarawas County Engineer, \$1,529.68; Ports Petroleum Co. Inc., \$10,616.55; Ohio Health Consortium Inc., \$1,972.50; Columbia Gas of Ohio, \$2,525.12; Columbia Gas of Ohio, \$900.21; Ohio CAT, \$1,989.00; The Ohio State University, \$100.00; Nickles Bakery, \$190.29; Alonovus Corp, \$595.50; Commissioners, \$358.08.

DJFS: Goodwill Industries Rehabilitation, \$1,609.81; Goodwill Industries Rehabilitation, \$1,253.89; Carroll Electric Cooperative, \$408.86; American Credit Acceptance, \$1,500.00; American Electric Power, \$867.41; Carrollton Crest Apartments, \$432.00; American Electric Power, \$570.00; AT&T, \$421.88; Pitney Bowes Reserve Account, \$3,000.00; Key Bank, \$392.00.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
JFS HIRING RECOMMENDATION**

 9:06 AM

Jennifer Burns, Job and Family Services (JFS) Director appeared before the Board seeking approval to hire Ashley Mutton as a Unit Support Worker at a rate of \$17.40 an hour, effective February 2, 2026. Ms. Burns advised that Ms. Mutton worked at JFS before and would like to come back. Commissioner Leggett asked how long Ms. Mutton worked at JFS last time. Ms. Burns advised that Ms. Mutton worked there for about a year and left due to insurance issues. Ms. Burns advised that Ms. Mutton recently had a baby and would like to work closer to home.

Motion: to hire Ashley Mutton as a Unit Support Worker at a rate of \$17.40 an hour, effective February 2, 2026 as recommended by Jennifer Burns, JFS Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
EMA****WEATHER** 9:07 AM

Dustin Lucas, Carroll County Emergency Management Agency (EMA) Deputy Director appeared before the Board to discuss recent weather in Carroll County. Mr. Lucas advised that the snow started late Friday and continued through Sunday. Mr. Lucas advised that National Weather estimated the total snowfall for Carroll County to be 12 inches. Mr. Lucas advised that the EMA was very active on Facebook giving weather updates, tips, and advice on how to handle the cold weather and snow. Mr. Lucas advised that there was very good communication with department heads throughout the entire storm. Mr. Lucas advised that the state, local, and courthouse snow crews did a great job with the snow. Mr. Lucas thanked the residents for heeding the advice of the EMA and staying home. Mr. Lucas advised that he spoke to Samantha Lemonte, 9-1-1 Coordinator, who advised that dispatch was handled very well and they were not inundated with phone calls. Mr. Lucas advised that there have been several questions from residents about warming centers. Residents are asking where the warming centers are and why there isn't a list. Mr. Lucas advised that there are a couple locations that are permanent warming centers and several locations in the county that can act as a warming center, but they are not long-term shelters. Mr. Lucas advised that the EMA, the Health Department, Dispatch, and the Senior Center all have a list of places throughout the county that could open if needed. Mr. Lucas advised that EMA did not receive any calls for warming centers and no one lost power in the county, which is a good thing. Mr. Lucas advised that the cold snap should lift in a day or two. Commissioner Wirkner asked Mr. Lucas what kind of weather is expected in the long-range forecast. Mr. Lucas advised that the temperatures are going to be more like a normal winter with temperatures in the low 20's and minimal snowfall. Mr. Lucas advised that there are more storms in the forecast, but they should stay to the South and East of Carroll County. Commissioner Modranski asked if the weather station at the airport was used to determine the 12 inches of snowfall. Mr. Lucas advised that the weather station measures precipitation, not snowfall. However, National Weather does use that weather station to determine snowfall for the county.

**IN THE MATTER OF
EMA****WELL PAD FIRE** 9:13 AM

Dustin Lucas, Carroll County Emergency Management Agency (EMA) Deputy Director appeared before the Board to advise that there was a fire on a well pad yesterday at 5:00 p.m. on Fisherman Road. Mr. Lucas advised that the Carrollton Fire Department, Dellroy Fire Department, Sheriff's office, EMA, and Industry all responded and local and state officials were called and responded as needed. Mr. Lucas advised that the well pad has many safety features built into it and the well-head itself was not on fire. Mr. Lucas advised that a compressor was on fire, the fire was not near the well head, and the fire was controlled. Mr. Lucas advised that a truck driver was on the scene when the fire broke out and he started the emergency shutdown and it acted appropriately. Mr. Lucas advised that once the fire was out, there was still some heat, so pressure was relieved off the compressors. Mr. Lucas advised that this was done with a safety protocol between Industry, Fire, Ohio Division of Natural Resources (ODNR) and EMA. Everyone involved was wearing a gas monitor and at no time was there any danger to the public. Mr. Lucas advised that Dispatch was very good about getting a Wireless Emergency Notification System (WENS) alert out quickly for people to avoid the area. Commissioner Wirkner asked if any of the gas monitors picked up anything. Mr. Lucas said no. Mr. Lucas advised that ODNR told him that once the release happened, it would dissipate before it even reached the atmosphere. Mr. Lucas advised that it has been very hard for Emergency Services the last couple weeks and everyone has done a great job. Mr. Lucas advised that with the amount of wells, pipelines, and trucking in the county, the county is very safe in oil and gas production. Mr. Lucas advised that the Emergency Services always show up when needed. Commissioner Leggett asked if everyone who works on the well pad wears a gas monitor. Mr. Lucas advised yes. Commissioner Modranski asked if everyone involved knows how to perform an emergency shutdown at a well pad. Mr. Lucas advised yes, the well pads are clearly labeled. Commissioner Modranski asked if the well was shut down for production. Mr. Lucas advised that it is an active well pad, but it stopped production when the emergency shutdown began and sent alerts to their local offices and Texas office. Commissioner Modranski asked if the pad is back up and running. Mr. Lucas advised that the pad is under investigation from the Industry and ODNR and then it will be operational again.

**IN THE MATTER OF
MAPPING****ANNEX BUILDING** 9:20 AM

Commissioner Wirkner asked Dustin Lucas, Emergency Management Agency (EMA) Deputy Director how the mapping was going at the courthouse annex building. Mr. Lucas advised that the Continuous Operations Plan (COOP) is in progress right now. Mr. Lucas advised that EMA is working on the plan to make sure what they currently have set up is going to be compatible in the annex building.

**IN THE MATTER OF
FACEBOOK COMMENTS** 9:20 AM

Eva Johnson, Assistant Clerk II advised that there were comments from the Commissioners' Facebook page. Ms. Johnson advised that a resident said the road crew did a good job and Samantha Lemonte, 9-1-1 Coordinator gave a shout out to the Emergency Management Agency (EMA) for all their hard work over the weekend and thanked Dustin for his cooperation with dispatch that made things run smooth.

**IN THE MATTER OF
CLERK’S REPORT**

 9:21 AM

Eva N. Johnson, Assistant Clerk II appeared before the Board to advise viewers that Caring Hands will be holding their Valentine’s Day bake sale on Friday, February 13, 2026. The bake sale will be from 8:30 a.m. to 11:00 a.m. on the second floor of the courthouse. Ms. Johnson advised that this information has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF
CLERK’S REPORT**

 9:21 AM

Eva N. Johnson, Assistant Clerk II appeared before the Board to remind viewers that the American Red Cross is giving out free smoke alarms and installation. To receive a smoke alarm and set up an appointment for installation, viewers can call the American Red Cross at 330-453-0146. Ms. Johnson advised that this information has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF
ANNEX BUILDING**

 9:21 AM

Commissioner Leggett provided an update for the annex building. Commissioner Leggett advised that now that the Silco Fire and Security contract was approved, a copy will be sent to Stitle this morning and they will contact Sheets Electric to install the dialer on the fire system. Commissioner Leggett advised that the key locks have all been installed in all the doors. Maintenance is working with the architect to make sure that the Board of Elections has locks installed and everything is secure so that computers and monitors can be installed.

**IN THE MATTER OF
GRATITUDE FOR EMERGENCY SERVICES**

 9:23 AM

Commissioner Modranski expressed his gratitude for several different industries and organizations and their involvement with the recent snow event. Commissioner Modranski thanked the Dispatchers for coming in during the storm to keep the Sheriff’s office moving. Commissioner Modranski thanked Law Enforcement Officers, firefighters, ambulance personnel, Ohio Department of Transportation (ODOT), the Villages, Township Trustees, private plow companies, and neighbors helping neighbors who all worked together during the storm to ensure the safety of each resident. Commissioner Modranski thanked the courthouse maintenance people who spent hours keeping up county properties and sidewalks. Commissioner Modranski advised that they worked out in frigid temperatures on a tractor that is not enclosed trying to keep the parking lots and sidewalks opened up. Commissioner Modranski thanked the county highway department who worked tirelessly from January 25th to January 27th. Commissioner Modranski advised that the highway department had 20 operators, two mechanics, and three supervisors that worked through the snow event. Commissioner Modranski advised that they had 11 trucks on the roads for 36 straight hours and covered 2,500 miles, spreading 623 tons of winter mix on the roads. Commissioner Modranski advised that is a lot of time to be in the seat of a truck plowing snow. Commissioner Modranski advised that he cannot thank everyone enough. Commissioner Wirkner advised that in Carroll County, when conditions are the worst, that’s when the residents shine the best.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** President Christopher R. Modranski, **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:28 AM

PREPARED BY:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk I

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President

/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II
Donlad E. Leggett II, Commissioner