

Present: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.
Also present to observe: Thomas Clapper, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, January 15, 2026 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
21242	Recovery Supports	21242-12130-53300	\$4,000.00
21242	Treatment Services	21242-12130-54440	\$2,000.00
21242	Administrative	21242-12130-56001	\$873.00

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.
Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Dollar General Charged Sales, \$100.22; CCBDD, \$1,250.00; Huntington National Bank, \$1,871.13; Huntington National Bank, \$133.08; Huntington National Bank, \$414.00; Ruts CG LLC, \$3,000.00; Ruts CG LLC, \$1,400.00; Charter Communications, \$280.57; Superfleet Mastercard, \$378.99; Verizon Wireless, \$198.26; Verizon Wireless, \$1,037.22; Staples Business Advantage, \$204.98.

DJFS: Stark State College, \$7,000.00; Wilkes, Brittany, \$349.30; Stout, Andrea N., \$913.89; Mayle Homes, \$39,200.00; Quality Care Residential Homes, \$1,400.00; BHC Fox Run Hospital, Inc., \$11,780.00; Caregiver’s Helpers, Inc., \$8,025.90; Petersen, Jennifer, \$300.00; McAfee, Robert, \$910.00; Lighthouse Family Medical Center, LTD, \$650.00; Safely Home, Inc., \$19,619.25; Ohio Mentor, Inc., \$3,185.60; Redemption, Inc., \$11,662.00; Green, Kari Ann, \$2,350.60; Stansbury, Lisa, \$1,260.00; Bailey, Jamie Mitchell, \$1,085.00; Goodwill Industries Rehabilitation, \$196.00; Treasurer of State, \$692.00; Gabriel’s Brothers Inc., \$588.48; Carroll Electric Cooperative, \$503.01; Superfleet Mastercard, \$369.84; Morrow County Job & Family Services, \$1,648.99.

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
COMMISSIONERS OFFICE
PURCHASE ORDERS**

 9:02 AM

Commissioner Modranski advised that this request is to increase the amount of a blanket purchase order (PO) for the Commissioners repairs and maintenance line. This request has been made the past two years to help with administrative efficiency when paying repair invoices. Commissioner Leggett asked what the increase is for. Melissa Schaar, Clerk advised that heating, ventilation, and air conditioning (HVAC) invoices can be more than the \$5,000.00 limit for a blanket PO, so having a higher limit saves time on bill paying.

Motion: to allow the Commissioners’ office to increase their limit on blanket purchase orders for line 10000-11001-53430 from \$5,000.00 to \$25,000.00, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:04 AM

Merle Long, Dog Warden, filed his report for the week of January 11, 2026, to January 17, 2026 showing 0 dogs impounded, 3 adopted out, 0 redeemed, 0 euthanized, 0 citation(s) for no license, 0 citations for running at large, and 0 citations for rabies quarantine violation.

**IN THE MATTER OF
2024 WPCLF/HSTS PROJECT 2024-03
CHANGE ORDER NO. 2**

 9:05 AM

Commissioner Wirkner advised that he won’t be surprised if there is another change order for this project due to the weather.

Motion: to approve Change Order No. 2 for the Water Pollution Control Loan Fund Project 2024-03 to increase the contract time by 60 days due to weather issues delaying the septic installation project; change order no. 2 extends the completion time to February 17, 2025, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
DOG POUND
ASSISTANT DOG WARDEN / POUND KEEPER**

Motion: to hire Daniel Mutton as the Assistant Dog Warden at a rate of \$15.00 per hour effective January 29, 2026; Mr. Mutton will have a six-month probation period and be eligible for a raise up to \$1.00 per hour upon completion of the probation period, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. Spectrum Mid-America LLC for underground new build of .40 48ct fiber via directional bore in Augusta Township and East Township, Aurora Road (CR 18);

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
CIVIL & ENVIRONMENTAL CONSULTANTS, INC.
LANDFILL**

Motion: to approve the proposal of Civil & Environmental Consultants, Inc. of Worthington, Ohio, in the amount of \$28,900.00 with a \$5,000.00 contingency for professional consulting services for 2026 for the Carroll County Landfill Closure, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the Website Redesign Agreement with Joshua Link to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send a letter to the Prosecutor requesting guidance on a reporting matter, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
TRANSIT
POLICY UPDATES**

 9:07 AM

Sonja Trbovich, Transit Director appeared before the Board to present policy updates. Ms. Trbovich advised that the Procurement policy and the Americans with Disabilities Act (ADA) policy have to be updated. Changes include changes to record retention, increases to spending limits, an increase to the audit threshold, length of time to repair ramps and lifts, changes to the securement guidelines, personal care attendants, and a new disruptive passenger policy. Discussion was held about the securement policy. Ms. Trbovich advised that she will be back at another time to present changes to the Facility Maintenance policy and the Title VI policy. Commissioner Modranski asked if all Transit vehicles are required to have a ramp. Ms. Trbovich advised yes, but a Transit facility can ask for permission to purchase a vehicle with no ramp. Commissioner Modranski wondered if it would be beneficial to have one or two 4WD vehicles for the county roads and driveways that are less accessible. Ms. Trbovich advised that some riders have been asked to meet the van at the end of their driveway.

Motion: to approve the updated Americans with Disabilities Act compliance policy and the updated Procurement compliance policies as presented by Sonja G. Trbovich, Transit Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:23 AM

**IN THE MATTER OF
TRANSIT
HIRING**

 9:23 AM

Sonja Trbovich, Transit Director appeared before the Board to advise that she has received one application for the part time driver position, and there has been interest in the part-time dispatcher position.

**IN THE MATTER OF
TRANSIT
ADVERTISING**

 9:23 AM

Sonja Trbovich, Transit Director appeared before the Board to advise that Dale Fellows from Eagle Advertising asked Ms. Trbovich to send him the dimensions for the larger buses. Commissioner Modranski asked if Eagle Advertising secures the advertisements and Ms. Trbovich advised that they do.

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
WEATHER UPDATE**

 9:23 AM

Tom Cottis, Emergency Management Agency (EMA) Director appeared before the Board to provide a weather update. Mr. Cottis advised that a storm front is moving up out of the south which will impact our area on Saturday, Sunday and possibly into Monday morning. Mr. Cottis advised that he has a webinar with National Weather today at noon and he will post an update to the EMA Facebook page after that. Conservatively, the estimate is 3 inches of snow. Mr. Cottis advised that he can't predict the amount of ice or snowfall at this time. The cold will linger after the storm, which means the snow will hang around. Mr. Cottis encouraged residents to plan ahead, think about their pets, and get supplies ahead of the storm because this will be a prolonged event. Travel may come to a standstill on Sunday. Mr. Cottis advised that he has a second webinar tomorrow at noon and he will share updates after that webinar as well. Commissioner Wirkner asked about warming centers for residents. Mr. Cottis advised that he will share those locations on the EMA Facebook page. Commissioner Modranski asked if there will be wind with this storm, and Mr. Cottis advised yes. Commissioner Wirkner advised that the EMA works closely with the American Red Cross.

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
RECOGNITION OF EMERGENCY SERVICES**

 9:26 AM

Dustin Lucas, Deputy Director for the Carroll County Emergency Management Agency (EMA) appeared before the Board to discuss recent emergency events throughout the county. Mr. Lucas advised that it has been a rough 48 hours in Carroll County for emergency services personnel. Within 24 hours, every fire department in the county was at a fire, most were at a structure fire. There were various car accidents around the county, structure fires, and a rather large brush fire. The 9-1-1 dispatchers have been coordinating all the calls and the services needed. The weather has been less than ideal for these events; the cold has caused frozen hose lines, gear, and trucks. Emergency services vehicles have been driving on less than ideal road conditions. Mr. Lucas advised that it is a very good feeling when all these different disciplines come together. Mr. Lucas advised that he wanted to acknowledge all the emergency services providers, the townships, the county Engineer's road workers for their hard work and the dispatchers for coordinating everything. Everyone was very helpful, keeping roads cleared, putting ash on driveways so the emergency service vehicles could get to the calls, and flagging traffic to help at the scene. Mr. Lucas advised that it was a very trying 48 hours in Carroll County. Commissioner Modranski thanked Mr. Lucas for the update and noted that the community has been coming together to donate food to fire departments, helping at scenes, and helping families. Commissioner Wirkner advised that it is important to recognize that many of these emergency service personnel are volunteers. Mr. Lucas advised that there is limited to no return on what they do. Mr. Cottis advised that with back-to-back fires, the turnout gear doesn't always have time to dry so responders are going out to the next call in damp gear. Mr. Cottis advised that subcontractors for EOG were also very helpful by plowing well pad roads and putting cinders down to help people out.

**IN THE MATTER OF
CLERK'S REPORT**

 9:32 AM

April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Friendship Center Meals on Wheels will be sending out a 2-day supplemental shelf stable bag to every client on Friday. Ms. Mayle also reminded residents that the Friendship Center is always closed when Carrollton Exempted Schools are closed for inclement weather, but the Friendship Center does not follow the school schedule for 2-hour delays. Closures are always reported on WKYC3, WTOV9, and Facebook.

**IN THE MATTER OF
CLERK'S REPORT**

 9:33 AM

April D. Mayle, Assistant Clerk I appeared before the Board to wish Commissioner Modranski a Happy Birthday. Ms. Mayle advised residents to wish him a Happy Birthday if they see him today.

**IN THE MATTER OF
DONALD E. LEGGETT II**

 9:33 AM

Commissioner Leggett asked that all residents be safe and stay home during the upcoming weather. Commissioner Leggett wished Commissioner Modranski a happy birthday.

**IN THE MATTER OF
PUBLIC DEFENDER COMMISSION**

 9:34 AM

Commissioner Wirkner advised that he attended the Public Defender Commission meeting yesterday. Steve Kandel, Carroll County Public Defender will be in session on Monday to present his monthly report. Commissioner Wirkner advised that the reimbursement rate keeps dropping.

**IN THE MATTER OF
ROBERT E. WIRKNER**

 9:34 AM

Commissioner Wirkner wished Commissioner Modranski a happy birthday.

**IN THE MATTER
CGAR
WHIRLPOOL TUB**

 9:34 AM

Commissioner Modranski advised that he needed to provide a correction to the information that was reported in the Free Press Standard regarding the whirlpool tub at the Carroll County Golden Age Retreat (CGAR). Commissioner Modranski advised that the correct cost of the tub is \$21,035.00. The tub is not broken; it has just reached end of life. The residents are still able to take baths at CGAR.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:36 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

/s/ Christopher R. Modranski
Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski
Christopher R. Modranski, President

/s/ Robert E. Wirkner
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II
Donlad E. Leggett II, Commissioner