

**Present:** President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.  
**Also present to observe:** None.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:01 AM

April D. Mayle, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, January 12, 2026 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Brian J. Wise, County Engineer Jared Akins, County Surveyor	Engineer	OSPS 2026 Annual Conference	Columbus, OH	2/18/26- 2/21/26	\$2,500.00
Richard Rennie, Highway Worker Kevin Criss, Highway Worker Greg Kinkade, Highway Worker Nick Roudebush, Highway Worker	Engineer	Pipeline Safety Training for Excavators	Carrollton, OH	2/10/26	-0-
Jennifer Burns, JFS Director	JFS	East Central PCSAO	Coshocton, OH	1/16/26	\$50.00
Gary L. Willen, Judge	Muni Court	2026 AMCJO Winter Conference	Dublin, OH	1/27/26- 1/30/26	\$1,000.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20947	PY24 CDBG Leesville	20947-11600-55025	\$131,804.23

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** VERIZON WIRELESS, \$120.33; QUADIENT FINANCE USA, INC., \$1,002.32; WOHLWEND, WILLIAM R., \$226.50; S. S. & E. INC., \$199.28; NICHOLS TO DIMES INC., \$338.35; ALCO, \$887.28; NICKLES BAKERY, \$333.28; FAIRMOUNT SEWER & DRAIN, \$275.00; VILLAGE OF CARROLLTON, \$2,394.77; KIMBLE RECYCLING & DISPOSAL, \$448.28; OHIOGUIDESTONE, \$1,412.00; ALLIANCE AREA DOMESTIC VIOLENCE SHELTER, \$1,412.00; HUNTINGTON NATIONAL BANK, \$631.96; LEGGETT II, DON, \$191.80; WIRKNER, ROBERT \$191.80; HUNTINGTON NATIONAL BANK, \$3,313.85; VILLAGE OF CARROLLTON, \$333.23; JEFF AND DAVE AUTOMOTIVE, \$1,050.00; PORTS PETROLEUM CO INC., \$9,355.98; KIMBLE RECYCLING & DISPOSAL, \$127.20; FRONTIER, \$171.08; CINTAS CORPORATION, \$103.83; CHARTER COMMUNICATIONS, \$115.00, AMERICAN ELECTRIC POWER, \$2,175.97; AMERICAN ELECTRIC POWER, \$247.14; AMAZON CAPITAL SERVICES, \$446.59; OHIO CAT, \$9,078.00; CROSS TRUCKING EQUIP CO INC., \$1,122.00; MENARD'S, \$1,073.15; OHIO AMS, LLC, \$2,641.50; HUNTINGTON NATIONAL BANK, \$121.32; FRONTIER, \$420.12; AT&T, \$137.30; CARROLLTON MARKETS, LLC, \$229.05; CHARTER COMMUNICATIONS, \$259.99; AMERICAN ELECTRIC POWER, \$591.04; VISUAL EDGE IT, INC. \$118.41.

**JFS:** OHIOGUIDESTONE, \$1,684.24; WHITE, DEBORAH L., \$837.00; STONEMAN, MAUREEN E., \$1,228.40; ROCKY'S INC., \$2,278.80; GABRIEL'S BROTHERS INC., \$198.85; ONCE UPON A CHILD, \$400.00; PLATO'S CLOSET, \$1,180.50; ODJFS HUMAN RESOURCE ASSOCIATION, \$100.00; CINTAS CORPORATION, \$293.48; VILLAGE OF CARROLLTON, \$128.70; CINCINNATI BELL TECHNOLOGY SOLUTIONS, \$1,062.81; AMERICAN ELECTRIC POWER, \$551.57; AMERICAN ELECTRIC POWER, \$405.56; KRONOS, \$298.76; BIG BROTHERS BIG SISTERS OF EAST CENTRAL, \$22,690.55.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
CARING HANDS – VALENTINE’S DAY BAKE SALE**

**Motion:** to allow Caring Hands to hold their Valentine’s Day Bake Sale on the second floor of the Courthouse on Friday, February 13, 2026, from 8:30 a.m. to 11:00 a.m., **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
MAINTENANCE  
JOB POSTING**

**Motion:** to advertise for the position of a full-time Building & Grounds Maintenance Tech 1 with resumes and applications due to the Commissioners’ office by Friday, January 30, 2026, by 3:00 p.m., **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
PROSECUTOR’S OPINION**

**Motion:** to send the Silco Fire and Security contract for Moody Avenue to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
2025 ANNUAL REPORT  
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:04 AM

Commissioner Modranski advised the office of the Prosecuting Attorney filed his annual report for 2025 for the Carroll County Child Support Enforcement Agency. There was a total of 997 open, active cases. A copy is on file in the Commissioners’ Office.

**IN THE MATTER OF  
2025 ANNUAL REPORT  
MUNICIPAL COURT**

 9:05 AM

Commissioner Modranski advised that Judge Gary Willen filed his 2025 Annual Report for Carroll County Municipal Court. A copy of the report is on file in the Commissioners’ office.

**IN THE MATTER OF  
AGREEMENT/CONTRACT  
CARROLL COUNTY GENERAL HEALTH DISTRICT**

**Motion:** to approve a contract with Carroll County General Health District of Carrollton, Ohio, in the amount not to exceed \$8,000.00 for tuberculosis testing and surveillance as required within Section 339.72 of the Ohio Revised Code for the term of January 1, 2026 to December 31, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT – CARROLL COUNTY VETERAN’S CLUB**

**Motion:** to approve the Instant Bingo Fundraising Contract with the Carroll County Veteran’s Club to accept donations made to the Carroll County Sheriff’s Office, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
2026 ANNUAL REPORT  
STATE EMPLOYMENT RELATIONS BOARD**

**Motion:** to approve the 2026 Public Employer Annual Information Report for the Ohio State Employment Relations Board, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
COMMISSIONERS’ OFFICE – RESPONSIBILITIES**

**Motion:** to approve the Commissioners list of responsibilities for 2026; a copy of the list is on file in the Commissioners’ Office, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
RESOLUTION NO. 2026-07  
COUNTY COMMISSIONERS’ ASSOCIATION OF OHIO**

**Motion:** to adopt resolution 2026-07 designating Robert E. Wirkner as the official representative and Christopher R. Modranski as the alternate for the purpose of voting at the annual meeting of the County Commissioners Association of Ohio in 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:08 AM

**RESOLUTION 2026-07  
RESOLUTION TO DESIGNATE THE OFFICIAL REPRESENTATIVE AND ALTERNATE FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO IN 2026**

**WHEREAS**, Article IV, Section 6, of the Code of Regulations of the County Commissioners’ Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

**WHEREAS**, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and

**WHEREAS**, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate;

**NOW THEREFORE BE IT RESOLVED** that **Commissioner Robert E. Wirkner** is designated as the Official Voting Representative of Carroll County.

**BE IT FURTHER RESOLVED** that **Commissioner Christopher R. Modranski** is designated as the Alternate Voting Representative of Carroll County.

**RESOLVED FURTHER** that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;  
Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows:  
Mr. Leggett, yes; Mr. Modranski, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 15<sup>th</sup> day of January, 2026.

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY, OHIO  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President  
/s/ Donald E. Leggett II  
Donald E. Leggett II, Commissioner

STATE OF OHIO)

) SS.

COUNTY OF CARROLL)

I, Melissa N. Schaar, Clerk of the Board of Commissioners of Carroll County, Ohio, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by said board at the regularly scheduled and conducted meeting held on the stated date, which resolution is on file and of record in the office of said board.

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**IN THE MATTER OF  
APPOINTMENT – ROBERT E. WIRKNER – 9-1-1 TECHNICAL ADVISORY COMMITTEE**

**Motion:** to reappoint Robert E. Wirkner to the 911 Technical Advisory Committee for a term of one year retroactive to January 1, 2026 through December 31, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
APPOINTMENT – DONALD E. LEGGETT II – CORRECTIONS PLANNING BOARD**

**Motion:** to appoint Donald E. Leggett II to the Corrections Planning Board for a term of one year retroactive to January 1, 2026 through December 31, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
APPOINTMENT – DONALD E. LEGGETT II; CHRISTOPHER R. MODRANSKI, ALTERNATE  
EMPLOYEE BENEFITS COMMITTEE**

**Motion:** to appoint Donald E. Leggett II to the Employee Benefits Committee with Christopher R. Modranski as an alternate for a term of one year retroactive to January 1, 2026 through December 31, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF  
APPOINTMENT - COMMISSIONERS  
ISSUE I FUNDING**

**Motion:** to designate the Board of Commissioners being Donald E. Leggett II, Christopher R. Modranski, and Robert E. Wirkner for the year 2026 to submit applications for financial assistance for improvement through Infrastructure (Issue I) funding and authorizing them to execute contracts for same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF  
APPOINTMENT – CHRISTOPHER R. MODRANSKI  
ISSUE I INTEGRATING COMMITTEE**

**Motion:** to appoint Board President Christopher R. Modranski to the OPWC District 14 Issue I (previously known as Issue II) Integrating Committee for a term of one year retroactive to January 1, 2026 through December 31, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF  
APPOINTMENT– CHRISTOPHER R. MODRANSKI  
CCH ENVIRONMENTAL GROUP (SOLID WASTE) POLICY BOARD**

**Motion:** to appoint Board President Christopher R. Modranski to the CCH Environmental Group (Solid Waste) Policy Board for a term of one year retroactive to January 1, 2026 through December 31, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF  
APPOINTMENT  
CARROLL COUNTY VOLUNTEER PEACE OFFICERS’ DEPENDENTS FUND BOARD**

**Motion:** to appoint Calvin A. Graham, Carroll County Sheriff, and Tim Timberlake, Carrollton Police Chief, to the Carroll County Volunteer Peace Officers’ Dependents Fund Board for a term of one year retroactive to January 1, 2026 to December 31, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF  
APPOINTMENT – CHRISTOPHER MODRANSKI  
COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDs) COMMITTEE**

**Motion:** to appoint Commissioner Christopher R. Modranski to the Comprehensive Economic Development Strategy (CEDs) Committee for a term of one year beginning January 1, 2026 through December 31, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF  
APPOINTMENT – ROBERT E. WIRKNER  
ROUTE 9 TOWER MANAGER**

**Motion:** to appoint Commissioner Robert E. Wirkner as the Route 9 Tower Manager for the term of one year retroactive to January 1, 2026 to December 31, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski. Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF  
APPOINTMENTS  
PUBLIC RECORDS CUSTODIAN – MELISSA SCHAAR**

**Motion:** to appoint Clerk Melissa Schaar as the Public Records Custodian for the Commissioners’ office retroactive to January 1, 2026 through December 31, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF  
APPOINTMENT – CHRISTOPHER R. MODRANSKI  
CARROLL COUNTY FOUNDATION**

**Motion:** to appoint Christopher R. Modranski to the Carroll County Foundation for the remainder of a three-year term that ends on December 31, 2027, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF  
APPOINTMENT - INVESTMENT ADVISORY COMMITTEE**

**Motion:** to appoint Commissioner Donald E. Leggett II, Commissioner Robert E. Wirkner, and Treasurer Jeff Yeager to County Investment Advisory Committee for the term of one year retroactive to January 1, 2026 to December 31, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF  
APPOINTMENT – CHRISTOPHER R. MODRANSKI, ROBERT E. WIRKNER, DONALD E. LEGGETT II & EDWARD EICK  
COMMUNITY DEVELOPMENT CLIENT COMPLAINT REVIEW COMMITTEE**

**Motion:** to appoint Edward T. Eick, Superintendent of Maintenance and Grounds and the Board of Commissioners being Donald E. Leggett II, Christopher R. Modranski, and Robert E. Wirkner to the Community Development Client Complaint Review Committee for a term of one year retroactive to January 1, 2026 through December 31, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF  
APPOINTMENT – CHRISTOPHER R. MODRANSKI, STEVEN BARNETT, STACI BRADY, JEFF YEAGER  
FISCAL REPORT REVIEW COMMITTEE (AUDIT COMMITTEE)**

**Motion:** to appoint Board President Christopher R. Modranski, Prosecutor Steven Barnett, Auditor Staci Brady, and Treasurer Jeff Yeager to the Fiscal Report Review Committee for a term of one year retroactive to January 1, 2026 through December 31, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF  
APPOINTMENT – ROBERT E. WIRKNER – 9-1-1 PROGRAM REVIEW COMMITTEE**

**Motion:** to reappoint Robert E. Wirkner to the 911 Program Review Committee for a term of one year retroactive to January 1, 2026 through December 31, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF  
RESOLUTION NO. 2026-08  
HOUSE OR BUILDING RENUMBERING**

**Motion:** to adopt resolution 2026-08 to renumber a house on Wood Road SE, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:14 AM

**RESOLUTION 2026-08  
RESOLUTION TO RENUMBER HOUSE OR BUILDING**

**WHEREAS**, it is necessary to keep an accurate and consistent system of House and Building numbering in order to provide public services including, but not limited to, fire and emergency medical services, and;

**WHEREAS**, the Board of Commissioners may assign and re-assign numbers to houses and buildings within the unincorporated areas of Carroll County pursuant to Ohio Revised Code Section 303.021, and;

**WHEREAS**, based upon the recommendation of the Regional Planning Commission, the Board finds that the House/Building number assigned at **88 Wood Road SE** is incorrect in that it is not consistent with the system of numbering utilized.

**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Carroll County, Ohio that:

**SECTION ONE:** That the House/Building presently located at and assigned the number **88 Wood Road SE**, be and is now re-assigned the number **106 Wood Road SE**; and

**SECTION TWO:** That the Clerk make service of this resolution upon the owner by certified mail, and that a copy be forwarded by regular U.S. Mail to the Carroll County Engineer/Township Trustees/Ohio Department of Transportation, subject to the roadway upon which the premises is located; U.S. Post Office and Carroll County Sheriff's Office.

**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution; Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows:  
Mr. Modranski, yes ; Mr. Leggett, yes ; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 15th day of January, 2026.

**BOARD OF COMMISSIONERS OF  
CARROLL COUNTY, OHIO**

**ATTEST:**

/s/ April D. Mayle  
April D. Mayle, Assistant Clerk I

/s/ Christopher R. Modranski  
Christopher R. Modranski, President

/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett  
Donald E. Leggett II, Commissioner

**IN THE MATTER OF  
SPECIAL HAULING PERMIT  
DENOON LUMBER COMPANY LLC**

**Motion:** to approve a special hauling permit to DeNoon Lumber Company LLC for hauling over Blossom Road (CR 33) in Fox Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:14 AM

**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
CARROLL ELECTRIC CO-OP**

**Motion:** to approve a permit for the use of the following county highway right of way(s) as recommended by the County Engineer:  
1. Carroll Electric Co-op for a new power line in Orange Township, Autumn Road (CR 19),  
**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:15 AM

**IN THE MATTER OF  
CARROLL COUNTY DOG WARDEN  
ANNUAL REPORT**

 9:15 AM

Merle Long, Dog Warden appeared before the Board to present his 2025 annual report. Mr. Long advised that in 2025 there were 192 dogs taken in. Mr. Long advised that 22 of those dogs were surrendered and five were agency assists. Mr. Long advised that 13 dogs were carried over from 2024. 103 dogs were adopted to new families, and 84 dogs were reclaimed by owners. Mr. Long advised that 11 dogs remained in the pound into 2026. Two dogs were euthanized for illness and three dogs passed away. Commissioner Leggett thanked Mr. Long for holding down the fort at the pound and being on call for the last several months.

**IN THE MATTER OF  
NEW SHERIFF CRUISERS**

 9:16 AM

Sheriff Calvin Graham appeared before the Board seeking approval to purchase two new cruisers for the Carroll County Sheriff's department to replace vehicles with high mileage. Sheriff Graham advised that he received a quote from Guess Motors for a 2026 Ford Explorer, which will be a marked police vehicle. Sheriff Graham also received a quote from Loudon Motors. Sheriff Graham advised that the quote from Guess Motors was \$51,640.00 per car and the quote from Loudon Motors was \$53,521.00 per car. Sheriff Graham would like approval to purchase the vehicles from Guess Motors. Commissioner Leggett asked Sheriff Graham about the warranty on the vehicles. Sheriff Graham advised that the cost of the warranty from Guess Motors is \$6,445.00 for a five year, 175,000-mile warranty. Commissioner Leggett asked if the Sheriff would be getting rid of two vehicles. Sheriff Graham advised that he's getting rid of two vehicles from when the Tahoes were replaced as well as these two vehicles.

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**Motion:** to allow Sheriff Calvin Graham to purchase two 2026 Ford Explorers from Guess Motors in the amount of \$51,640.00 per car, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:18 AM

**IN THE MATTER OF  
COUNTY WEBSITE**

 9:19 AM

Melissa Schaar, Clerk appeared before the Board to discuss the county website. Ms. Schaar advised that the county website was discussed before Christmas and Commissioner Wirkner had some follow-up questions. Ms. Schaar advised that she has done some research to answer Commissioner Wirkner’s questions. Ms. Schaar advised that Mr. Link from Uhrichsville does a yearly review of the website as part of his \$1,500.00 a year annual operating cost. Ms. Schaar advised that Lehman Design charges \$550.00 a year for the annual website hosting and then there’s some annual fees through Network Solutions. Ms. Schaar advised that Network Solutions is not a part of what Mr. Lehman provides and that his fee will remain \$550.00 a year. Ms. Schaar advised that Mr. Link said the Commissioners will have to retain Network Solutions because of the ownership of the domain. Mr. Link did a quick review of the Network Solutions bills, and his opinion is that the county is overpaying for some things and paying for other things that are not needed. Ms. Schaar advised that if the county switches to Mr. Link, he will be able to remove some items the county is currently paying for. Ms. Schaar advised that the cost for Lehman to rebuild current content is \$16,800.00 and it’s \$15,000.00 for Joshua Link to do a full site build. Mr. Lehman’s annual website hosting costs \$550.00 and Mr. Link’s annual operating cost is \$1,500.00. Commissioner Wirkner asked Ms. Schaar if she has a recommendation. Ms. Schaar advised that she thinks that Mr. Link would be able to offer something fresh and she likes that he does a yearly review of the site. Ms. Schaar was impressed that Mr. Link took some initiative and did a review of what the county is paying Network Solutions and found some things that can save the county money. Ms. Schaar advised that Mr. Link already has a good working relationship with the Commissioners’ Information Technology (IT) Consultant. Ms. Schaar advised that her opinion is to accept Mr. Link’s proposal. Commissioner Leggett asked if Mr. Link removes unneeded items, will it change his cost. Ms. Schaar advised that it will reduce the amount of money that the Commissioners are paying Network Solutions. Commissioner Modranski advised that years ago, when the Commissioners started the website with Lehman Design, there was a period that Mr. Lehman could not be reached to help with issues with the website. Commissioner Modranski advised that although that has gotten better, there was still a time when it was very frustrating. Commissioner Modranki advised that Mr. Link was recommended and already works with our IT Consultant. Commissioner Modranski advised that if there were ever any issues with Mr. Link, he believes that our IT Consultant would be able to reign him in. Commissioner Modranski advised that Mr. Link will be creating something brand new for the same price that Mr. Lehman is asking to just revamp what he has already built.

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**Motion:** to accept the proposal from Joshua Link of Uhrichsville to create and design a new county website in the amount of \$15,000.00, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** President Christopher R. Modranki, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:23 AM

**IN THE MATTER OF  
CLERK’S REPORT**

 9:23 AM

Melissa N. Schaar, Clerk appeared before the Board to advise that the Carroll County General Health District has partnered with the Central Outreach Wellness Center Mobile Clinic to bring expanded, vital health screening services to Carroll County residents. The Mobile Clinic Day is Wednesday, January 28, 2026, from 10:00 a.m. to 2:00 p.m. The clinic will be set up at the Health Department located at 301 Moody Ave., Carrollton, Ohio. Questions about the clinic can be directed to the Health Department at 330.627.4866 extension 1530. Ms. Schaar advised that the flyer has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:24 AM

Melissa N. Schaar, Clerk appeared before the Board to remind viewers that the Courthouse and all non-emergency offices will be closed on Monday, January 19, 2026 in observance of Martin Luther King Jr. Day.

**IN THE MATTER OF  
CARROLL COUNTY HEALTH DEPARTMENT  
HYGEINE DRIVE**

 9:24 AM

Commissioner Modranski advised that the Carroll County Health Department is conducting a hygiene drive and there will be a box in the Sheriff’s office lobby for donations.

**IN THE MATTER OF  
COURTHOUSE ANNEX BUILDING**

 9:25 AM

Commissioner Leggett advised that the inspection of the fire alarm failed due to two sensors missing in the duct work. Commissioner Leggett was told they would be installed on Wednesday, and the company will conduct the inspection again. Commissioner Leggett advised that all the key tumblers will be shipped tomorrow and the maintenance department said that it is an easy transfer to put all the locks in the doors.

**IN THE MATTER OF**

**EMERGENCY QUICK ACTION PLAN**

 9:25 AM

Commissioner Wirkner advised that in collaboration with the Emergency Management Agency (EMA) and the Sheriff’s office, a quick action plan was developed in the courthouse several years ago. Commissioner Wirkner advised that he is working with the EMA and the Sheriff’s office to establish the same plan at the courthouse annex building. Commissioner Wirkner advised that the funds to cover this project will come from funds that the EMA has received from callouts. Commissioner Wirkner advised that the quick action plan instructions in the courthouse offices will be replaced at the same time. Commissioner Wirkner advised that he believes that Sheriff Calvin Graham has some ideas about the Emergency Evacuation plan that he can share with the EMA office. Sheriff Graham advised that he will work with EMA office and have a company come in and do a quote to set up a system similar to the one at Carrollton High School and Brown Local. Commissioner Wirkner advised that purchasing the annex building gives the county the ability to have a solid continuation of operations plan in case the courthouse ever needs to be evacuated.

**IN THE MATTER OF WARMING CENTERS**

 9:29 AM

Commissioner Wirkner advised that the Emergency Management Agency (EMA) office will open a warming center on Tuesday, January 20, 2026, due to the forecast of extremely cold weather. Commissioner Wirkner advised residents to call the EMA office if they are ever in need of a warming center.

**IN THE MATTER OF COURTHOUSE MOVIE**

 9:31 AM

Commissioner Modranski advised that the filming crew for the movie, A Christmas Drawn Together, will be filming in Judge Repella’s courtroom today, as well as in the Commissioners’ office. Commissioner Modranski advised that they may be using the elevator for some of their scenes. Commissioner Modranski advised that he was told they may be filming in the courthouse again on Friday.

**IN THE MATTER OF EVA JOHNSON**

 9:32 AM

Commissioner Modranski wished Assistant Clerk, Eva Johnson a Happy Birthday and encouraged viewers to tell her Happy Birthday if they see her out and about.

**IN THE MATTER OF ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** President Christopher R. Modranski, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:32 AM

**PREPARED BY:**

/s/ April D. Mayle  
April D. Mayle, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President

/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II  
Donlad E. Leggett II, Commissioner