

**Present:** President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II.  
**Also present to observe:** Thomas Clapper, Free Press Standard.

**IN THE MATTER OF  
 PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Leggett: Present; Commissioner Wirkner: Present; Commissioner Modranski: Present

**IN THE MATTER OF  
 RECORDINGS OF PROCEEDINGS**

 9:01 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
 MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, January 8, 2026, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
 EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Sonja Trbovich, Director	Transit	SOS (Small Operations Summit)	Kimbolton, OH	03/23/26- 03/25/26	\$385.00
Lawrence Dedent, Commissioner Fawn Auman, Commissioner Thomas Barnett, Commissioner Thomas Indorf, Commissioner Preston Anderson, Commissioner	Veterans Service Commission	OSACVSC Spring Conference	Dublin, OH	03/27/26- 03/29/26	\$1,000.00
Cynthia Black, Executive Director Andrea Jones, CVSO	Veterans Service Commission	OSACVSC Spring School	Dublin, OH	04/28/26- 05/01/26	\$1,000.00
Cynthia Black, Executive Director Andrea Jones, CVSO	Veterans Service Commission	NACVSO Annual Conference	Reno, NV	05/31/26- 06/05/26	\$2,500.00
Lawrence Dedent, Commissioner Fawn Auman, Commissioner Thomas Barnett, Commissioner Thomas Indorf, Commissioner Preston Anderson, Commissioner	Veterans Service Commission	OSACVSC Summer Conference	Dubin, OH	07/24/26- 07/26/26	\$1,000.00
Cynthia Black, Executive Director Andrea Jones, CVSO	Veterans Service Commission	OSACVSO Fall School	Dublin, OH	09/09/26- 09/11/26	\$1,000.00
Lawrence Dedent, Commissioner Fawn Auman, Commissioner Thomas Barnett, Commissioner Thomas Indorf, Commissioner Preston Anderson, Commissioner	Veterans Service Commission	OSACVSC Fall Conference	Dublin, OH	11/20/26- 11/22/26	\$1,000.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
20946	Private Rehab CHIP (HOME) PY23 Grant – Commissioners	20946-11600-53431	\$27,465.00

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

9:02 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II. Motion carried on unanimous vote.

9:02 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** ComDoc, Inc., \$290.61; ComDoc, Inc., \$290.61; The Light House, \$659.00; PostMaster, \$126.00; Cuyahoga Co. Medical Examiner, \$2,000.00; Nichols to Dimes Inc., \$259.00; US Bank Equipment Finance, \$467.56; Columbia Gas of Ohio, \$521.33; Ohio Network for Innovation, \$14,962.50; Huntington National Bank, \$1,310.12; ROC Services, \$375.00; Nichols to Dimes Inc., \$128.26; Verizon Wireless, \$287.20; ServerSim, \$414.00; Matthew Bender & Company, Inc., \$4,276.70; Visual Edge IT, Inc., \$1,065.53; Ruts CG LLC, \$8,912.00; Ruts CG LLC, \$721.00; Ohio Records Association, \$1,336.05; Stark County Treasurer, \$1,000.00; AceK9, \$168.00; Clark, Richard D., \$1,600.00.

**DJFS:** Carroll County Transit, \$356.40; Wilson, Brittany, \$360.64; Chlebowski, Maria, \$1,437.42; Watkins, Courtney, \$720.00; Rolland, Kyle, \$360.00; Rolland, Emily, \$360.00; Carroll County Transit, \$13,321.87; Framco Services Inc., \$519.00.

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

9:02 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

9:02 AM

Merle Long, Dog Warden, filed his report for the week of January 4, 2026 to January 10, 2026 showing 4 dogs impounded, 2 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, 0 citation(s) for running at large, and 0 citation(s) for rabies quarantine violation.

**IN THE MATTER OF  
MONTHLY RECONCILIATION REPORT – NOVEMBER 2025  
AUDITOR’S OFFICE**

9:03 AM

Commissioner Modranski advised that in accordance with Ohio Revised Code (ORC) 319.15, the Auditor has provided the monthly financial statement for the month of November 2025. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF  
SHERIFF  
YEARLY REPORT - 2025**

9:03 AM

Commissioner Modranski advised that Sheriff Calvin Graham filed his annual report for 2025. A copy of the report is on file in the Commissioners’ office.

**IN THE MATTER OF  
APPOINTMENT – CHRISTOPHER R. MODRANSKI; ROBERT E. WIRKNER, ALTERNATE  
OMEGA EXECUTIVE BOARD**

**Motion:** to appoint Christopher R. Modranski to the OMEGA Executive Board with Robert E. Wirkner as alternate for a term of one year retroactive to January 1, 2026 through December 31, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

9:03 AM

**IN THE MATTER OF**

**APPOINTMENT - ROBERT E. WIRKNER, DONALD E. LEGGETT II, CHRISTOPHER R. MODRANSKI  
OMEGA MEMBERSHIP BOARD**

**Motion:** to appoint the Board of Commissioners being Donald E. Leggett II, Christopher R. Modranski, and Robert E. Wirkner to the OMEGA Membership Board for a term of one year retroactive to January 1, 2026 through December 31, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
APPOINTMENT – ROBERT E. WIRKNER  
BOARD OF REVISIONS**

 9:04 AM

Commissioner Modranski advised that he has asked Commissioner Wirkner to continue with the Board of Revision for 2026.

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**Motion:** to appoint Commissioner Robert E. Wirkner to the Board of Revisions for 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
JFS – VARIOUS CONTRACTS**

**Motion:** to approve the following contract for Job and Family Services as recommended by Jennifer Burns, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Willow Branches of Healing	12/01/25-12/31/26	\$200,000.00	Placement for foster children	Service	New	12/19/2025
Jefferson County Children’s Services (McCullough Children’s Home)	12/01/25-12/31/26	\$200,000.00	Placement for foster children	Service	New	12/22/2025

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
DEPARTMENT OF JOB & FAMILY SERVICES  
ADJUSTMENTS – CHILDREN SERVICES FUND**

**Motion:** to approve the adjustment of \$106,000.00 of the \$212,000.00 appropriated to the 10000-51033-53300 account be placed in the Children Services Fund 20700-51324-49800 to comply with reporting procedures set up for all Public Children Services agencies by the Amended Substitute House Bill 166, as recommended by Jennifer Burns, JFS Director, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
LEVI RUSSELL**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Levi Russell for a driveway in Monroe Township, Bedrock Road (CR 29).

**Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
COURTHOUSE CLOSED – MARTIN LUTHER KING JR DAY**

 9:07 AM

Commissioner Modranski advised the Courthouse and all non-emergency county offices will be closed, and there will be no meeting on Monday, January 19, 2026, due to the observance of Martin Luther King Jr. Day.

**IN THE MATTER OF**

**RESOLUTION 2026-06  
LEPC – RIGHT TO KNOW GRANT**

 9:07 AM

Dustin Lucas, Emergency Management Agency (EMA) Deputy Director appeared before the Board to request permission to submit the Carroll County Local Emergency Planning Committee (LEPC) Right to Know Grant application. Mr. Lucas advised the grant is done through the Ohio State Emergency Response Commission (SERC), and is part of the Tier II Chemical Reporting Program. Mr. Lucas explained the criteria for the grant. Mr. Lucas advised that the LEPC will be applying for \$30,500.00, and that total primarily goes towards trainings and wages. Mr. Lucas discussed this years LEPC trainings. The grant submission date is February 1, 2026, and typically the funds arrive in August. Commissioner Wirkner advised that as Chair of the LEPC, he has been continuously disgruntled by the fact that Carroll County has been burdened with high traffic of hazardous materials. Commissioner Wirkner advised that every chance he gets to express his dissatisfaction in that regard, he takes the opportunity to do so. Mr. Lucas advised that he and Tom Cottis, EMA Director also take the opportunity to express their dissatisfaction with the matter as well. Mr. Lucas advised that at the last LEPC meeting, there was a commodity flow study presented of a traffic analysis. Mr. Lucas advised that Carroll County is pretty much on par with surrounding counties that have a four-lane highway, and he can advise that Carroll County is handling all of this traffic on county roads and two-lane highways.

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**Motion:** to adopt Resolution No. 2026-06 authorizing the Local Emergency Planning Committee to apply for the 2026 Right to know grant, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:11 AM

**RESOLUTION 2026-06  
AUTHORIZING THE CARROLL COUNTY LEPC  
TO APPLY FOR THE 2026 RIGHT-TO-KNOW GRANT**

WHEREAS, according to Code Chapter 3750-50-10(E) of the Ohio Revised Code each county must pass a resolution to apply for the Right-to-Know Grant. The Carroll County Local Emergency Planning Committee (LEPC) will complete the grant application packet and submit it to the Ohio EPA Right-to-Know Program.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of Carroll County, Ohio hereby authorizes the Carroll County LEPC to apply for the 2026 Right-to-Know Grant.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;  
Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Wirkner, yes; Mr. Modranski, yes.

Motion carried on unanimous vote. Resolution adopted this 12th day of January, 2026.

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY, OHIO

ATTEST:

/s/ Christopher R. Modranski  
Christopher R. Modranski, President

/s/ Eva N. Johnson  
Eva N. Johnson, Assistant Clerk II

/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II  
Donald E. Leggett II, Commissioner

The undersigned duly qualified and acting Clerk of the Carroll County Commissioners certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the Carroll County Commissioners held on January 12, 2026. Journal 51, Pg 496.

If applicant has an official seal, impress here.

/s/ Melissa N. Schaar  
Signature of Recording Officer

January 12, 2026  
Date

Clerk  
Title of Recording Officer

**IN THE MATTER OF**

**WEATHER UPDATE**

 9:11 AM

Dustin Lucas, Emergency Management Agency (EMA) Deputy Director appeared before the Board to advise that this morning, he and Tom Cottis, EMA Director had a meeting with the National Weather Service to discuss incoming weather. Mr. Lucas advised that Thursday into Friday morning Carroll County should expect around one to three inches of snow. Mr. Lucas explained that the National Weather Service advised the EMA that there are some weather models showing higher ranges of five to eight inches of snow. Mr. Lucas advised that the National Weather Service is not certain of those models yet, but it is right on the borderline. Mr. Lucas advised that as new updates from the National Weather Service come out, the EMA will continue to share them on their Facebook page and will also notify dispatch so they can update the Wireless Emergency Notification System (WENS). Mr. Lucas advised viewers that if they would like to stay updated on all the information going around, now would be a good time to sign up for WENS alerts. The Carroll County EMA Facebook page has specific instructions on how to do so, but if anyone needs help they can call the office.

**IN THE MATTER OF SHERIFF**

 9:12 AM

Commissioner Modranski advised it is a pleasure to have Sheriff Calvin Graham attending the meeting today. Commissioner Modranski asked Sheriff Graham if he had anything to bring to the Board today. Sheriff Graham advised that he had nothing for the Board today.

**IN THE MATTER OF CLERKS REPORT**

 9:12 AM

April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Carroll County District Library is hosting a craft for adults on January 29, 2026, at 5:00 p.m. The craft is a rustic heart garland for Valentine’s Day, and all supplies are provided at no cost. Ms. Mayle advised that those wishing to attend should call the library at 330-627-2613 or send a private message with the names and phone numbers of those who would like to attend. The information has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF MEETINGS**

 9:13 AM

Commissioner Wirkner advised that his reappointment to the Board of Revisions (BOR) is timely as there is a BOR meeting this morning.

**IN THE MATTER OF MEETINGS**

 9:13 AM

Commissioner Wirkner advised that he will be attending the Airport Authority Board meeting this evening.

**IN THE MATTER OF HEALTH DEPARTMENT**

 9:13 AM

Commissioner Wirkner advised that the Health Department is launching a hygiene item drive. The Health Department has asked if the Board would be willing to have a drop box for these items in the courthouse. Commissioner Modranski asked if there is a time frame for the drive. Commissioner Wirkner advised that the drive ends on March 2, 2026. The Health Department will have a drop box at their office. Sheriff Calvin Graham asked the Board if the Health Department is providing the drop box. Sheriff Graham advised that the Health Department could place the drop box in the lobby of the Sheriff’s Department so those who wish to donate do not have to go through the scanner in the courthouse. Commissioner Modranski advised that it looks like a location has been decided. Sheriff Graham advised that the lobby of the Sheriff’s Department is open 24/7. Commissioner Leggett advised that is a great idea and thanked Sheriff Graham for the offer. Commissioner Modranski advised that if the Health Department does not provide a drop box, the Board will have the Maintenance department collect boxes that are not being used from the Moody Avenue building to use. Sheriff Graham advised there is a drop box in the lobby now. Commissioner Wirkner asked Sheriff Graham if that drop box could be used for the hygiene item drive until March 2, 2026. Sheriff Graham advised no because he does not want anything to get cross contaminated.

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**Motion:** to approve the request from the Health Department to provide a drop box location for the hygiene item drive, and to use the Sheriff’s Department lobby as the location for the drop box, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Donald E. Leggett II.

Motion carried on unanimous vote.

 9:15 AM

**IN THE MATTER OF**

**CARROLL GOLDEN AGE RETREAT**

 9:16 AM

Commissioner Modranski advised that he met with Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent last week and asked her to provide him with a list of projects and needs for CGAR. Commissioner Modranski advised that Ms. Faulk provided him with the list and advised that the Board will be searching for grants for several of the topics on the list. Commissioner Modranski advised that the most urgent need for CGAR is a new whirlpool to be able to bathe residents in. A quote has been received from Apollo, who provided the current whirlpool, and the quote is for \$21,035.00. Commissioner Modranski advised that he would like the Board to discuss purchasing the whirlpool tub for CGAR. Commissioner Modranski advised the whirlpool tub is something that is needed at CGAR and the Board can fulfill that need for them. Commissioner Wirkner asked if the purchase would be in the form of a grant to CGAR. Commissioner Modranski advised yes, it would be. Commissioner Leggett advised that it is well needed. Commissioner Leggett asked if the current whirlpool is broken. Commissioner Modranski advised that the current whirlpool is at the end of its life. Commissioner Wirkner asked if the new whirlpools features would be comparable to the older version. Commissioner Modranski advised yes.

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**Motion:** for the Board of Commissioners of Carroll County, Ohio to provide Carroll Golden Age Retreat with a grant in the amount of \$21,035.00 to purchase a new whirlpool, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** President Christopher R. Modranski, **Seconded by** Vice President Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner, and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:17 AM

**PREPARED BY:**

/s/ Eva N. Johnson  
Eva N. Johnson, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Christopher R. Modranski  
Christopher R. Modranski, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Christopher R. Modranski  
Christopher R. Modranski, President

/s/ Robert E. Wirkner  
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II  
Donlad E. Leggett II, Commissioner