

Present: President Christopher R. Modranski and Commissioner Donald E. Leggett II. **Absent:** Vice President Robert E. Wirkner. **Also present to observe:** Thomas Clapper, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 8:59 AM

Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 8:59 AM

Commissioner Leggett: Present; Commissioner Wirkner: Absent; Commissioner Modranski: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:00 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, December 29, 2025, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:00 AM

**IN THE MATTER OF
APPROPRIATION(S) – NUNC PRO TUNC**

Motion: to approve the following appropriation(s) nunc pro tunc to December 31, 2025:

FUND	NAME	CODE	AMOUNT
20000	Salaries – Employees – Dog & Kennel	20000-21300-50021	(\$3,375.12)
20000	Salaries – Dept Heads – Dog & Kennel	20000-21300-50030	(\$11,006.97)
20000	Unemployment – Dog & Kennel	20000-21300-51085	(\$1,000.00)
20000	Contract Svcs – Dog & Kennel	20000-21300-53300	(\$2,000.00)
20000	Contracts – Repairs Dog	20000-21300-53430	(\$1,506.88)
20000	Supplies – Dog & Kennel	20000-21300-54401	(\$2,452.70)
20000	Permanent Improv – Dog	20000-21300-55055	(\$2,140.00)
20000	Other Exp – Dog & Kennel	20000-21300-56090	(\$3,605.43)
20017	Contract Svcs – Muni	20017-12172-53300	(\$7,014.43)
20017	Repairs & Maint – Muni	20017-12172-53430	(\$4,087.00)
20017	Computer Equip – Muni	20017-12172-54450	(\$652.00)
20030	Local Match – Victims	20030-51310-56040	(\$64,665.00)
20865	Reimbursements – MRDD	20865-51400-58000	(\$1,996.24)
20892	Probation Salary – Felon	20892-13158-50020	(\$7,000.00)
20931	Dellroy Imp – PY23 – CDBG	20931-11600-55025	(\$8,650.00)
20938	Comm Based – Salaries	20938-12170-50020	(\$10,045.45)
20938	Comm Based – Supplies	20938-12170-54400	(\$5,607.35)
20947	PY24 Leesville – Imp	20947-11600-55025	(\$224,000.00)
20947	PY24 Leesville – Admin	20947-11600-56001	(\$9,500.00)
20948	PY26 Comm Based Salaries	20948-12170-50020	(\$32,675.33)
20948	PY26 Comm Based Supplies	20948-12170-54400	(\$19,900.00)
21207	Multi-Syst Contract Svcs	21207-51906-53300	(\$184,250.00)

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:00 AM

**IN THE MATTER OF
YEAR END ADVANCES**

Motion: to authorize the following year end advances:

FROM	TO	AMOUNT
County General (10000)	School Resource Off (20773)	\$38,449.15

County General (10000)	Brownfield Remediation (20945)	GRANT \$21,145.12
County General (10000)	Building Demo & Site Revita (20994)	GRANT \$56,640.00
County General (10000)	VOCA (20978)	GRANT \$36,255.98

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:01 AM

Merle Long, Dog Warden, filed his report for the week of December 28, 2025 to January 3, 2026 showing 0 dogs impounded, 2 adopted out, 0 redeemed, 1 euthanized for illness, 0 citation(s) for no license, 0 citation(s) for running at large, and 0 citation(s) for rabies quarantine violation.

**IN THE MATTER OF
2024 WATER POLLUTION CONTROL LOAN FUND
PAYMENT REQUEST FORM #3**

 9:01 AM

Commissioner Modranski advised that the amount of the payment request is \$33,068.75.

Motion: to approve the Payment Request form #3 for the 2024 Water Pollution Control Loan Fund retroactive to Monday, December 29, 2025 and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT
GARDINER WATER TREATMENT**

Motion: to approve a contract with Gardiner Water Treatment of Solon, Ohio in the amount of \$2,431.00 for annual boiler maintenance for the term effective February 1, 2026 through January 31, 2027, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
GRANT AGREEMENT
2026 CEBCO WELLNESS GRANT**

Motion: to approve the 2026 CEBCO Wellness Grant Agreement with the County Employee Benefits Consortium of Ohio (CEBCO) for wellness in the total amount of \$12,370.00 effective January 1, 2026 and ending December 31, 2026, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
GRANT AGREEMENT
OHIO EMERGENCY MANAGEMENT AGENCY**

Motion: to approve a grant agreement between the Ohio Emergency Management Agency and the Board of Commissioners of Carroll County, Ohio for the FY2023 State and Local Cybersecurity Grant Program, in the amount of \$17,988.80, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
CHILD SUPPORT ENFORCEMENT AGENCY
DIRECTOR**

 9:04 AM

Commissioner Modranski advised that Prosecutor Barnett has appointed Marilyn Wells as the new Director of the Child Support Enforcement Agency (CSEA). Commissioner Modranski advised that the previous Director, Shelley Martin retired in early December 2025.

**IN THE MATTER OF
RESOLUTION 2026-01
2026 MILEAGE RATES**

Motion: to adopt Resolution No. 2026-01 to increase the amount of mileage expenses to be reimbursed to County employees for use of their personal vehicle from \$.70 per mile to \$.725 per mile in accordance with the IRS Standard Mileage Rates retroactive January 1, 2026, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:04 AM

**RESOLUTION 2026-01
2026 MILEAGE RATES**

WHEREAS, the Internal Revenue Service (IRS) updates the standard mileage rates used to calculate the deductible costs of operating an automobile for business purposes; and
WHEREAS, the Board of Commissioners of Carroll County desires to increase the amount of the mileage expense to be reimbursed to Carroll County employees for use of their personal vehicles effective January 1, 2026; and
WHEREAS, mileage allowance and reimbursement will only be paid in accordance with applicable personnel policies and procedures.
NOW THEREFORE BE IT RESOLVED that the mileage reimbursement to Carroll County employees will increase from \$.70 to \$.725 per mile effective January 1, 2026 per the IRS Standard Mileage Rates.
RESOLVED FURTHER that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;
Mr. Modranski seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Modranski, yes ; Mr. Leggett, yes ; Mr. Wirkner, ABSENT .

Motion carried on unanimous vote. Resolution adopted this 5th day of January, 2026.

ATTEST:

/s/ Eva N. Johnson
Eva N. Johnson, Assistant Clerk II

BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO

/s/Christopher R. Modranski
Christopher R. Modranski, President

ABSENT
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II
Donald E. Leggett II, Commissioner

**IN THE MATTER OF
RESOLUTION 2026-02
ODOT COOPERATIVE PURCHASE PROGRAM**

Motion: to approve Resolution 2026-02 authorizing participation in the ODOT Cooperative Purchase Program, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:05 AM

**RESOLUTION 2026-02
AUTHORIZING PARTICIPATION IN ODOT COOPERATIVE PURCHASING PROGRAM**

WHEREAS, Section 5513.01(B) provides the opportunity for a county, township, municipal corporation, conservancy district, township park district, park district, port authority and others to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, materials, supplies or other articles.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Carroll County:

SECTION 1. That the Board of Commissioners of Carroll County hereby requests authority in the name of Carroll County to participate in the Ohio Department of Transportation’s contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01(B).

SECTION 2. That the Board of Commissioners of Carroll County is hereby authorized to agree in the name of Carroll County to be bound by all Ohio Department of Transportation contract terms and conditions and to assume all responsibility for placing orders and vendor payments.

SECTION 3. That the Board of Commissioners of Carroll County is hereby authorized to agree in the name of Carroll County to directly pay vendors, under each such contract of the Ohio Department of Transportation in which Carroll County participates, for items it receives pursuant to the contract.

SECTION 4. That Carroll County agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01(B) of the Ohio Revised Code. Carroll County releases and forever discharges the Director of Transportation and the Ohio Department of Transportation from all such claims or actions, arising out of its participation in the cooperative purchasing program which Carroll County may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the part of ODOT or its employees.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;
Mr. Modranski seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Modranski, yes; Mr. Leggett, yes; Mr. Wirkner, ABSENT.

Motion carried on unanimous vote. Resolution adopted this 5th day of January, 2026.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO

ATTEST:

/s/ Eva N. Johnson
Eva N. Johnson, Assistant Clerk II

/s/Christopher R. Modranski
Christopher R. Modranski, President

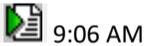
ABSENT
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II
Donald E. Leggett II, Commissioner

**IN THE MATTER OF
RESOLUTION 2026-03 – FORCE ACCOUNT**

Motion: to approve Resolution 2026-03 authorizing the Engineer to use existing county employee forces and proceed by Force Account for road work, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.



**RESOLUTION 2026-03
FORCE ACCOUNT**

WHEREAS, the Board of Commissioners of Carroll County has decided that the health, welfare and safety of the people of Carroll County can be best and most efficiently served by “Force Account” in matters pertaining to construction, reconstruction, improvement, maintenance, or repair of Carroll County roads, bridges and culverts; and,

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Carroll County does hereby authorize the Carroll County Engineer in the construction, reconstruction, improvement, maintenance, or repair of roads, bridges and culverts in Carroll County to use the existing county employee forces and proceed by “Force Account” as the County Engineer may determine during calendar year 2026.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;
Mr. Modranski seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Modranski, yes; Mr. Leggett, yes; Mr. Wirkner, ABSENT.

Motion carried on unanimous vote. Resolution adopted this 5th day of January, 2026.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO

ATTEST:

/s/ Eva N. Johnson
Eva N. Johnson, Assistant Clerk II

/s/Christopher R. Modranski
Christopher R. Modranski, President

ABSENT
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II
Donald E. Leggett II, Commissioner

**IN THE MATTER OF
RESOLUTION 2026-04 –COOPERATIVE AGREEMENT**

Motion: to approve Resolution 2026-04, a Cooperative Agreement for the Engineer’s Office in order to proceed with 2026 projects,
Action: Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:06 AM

**RESOLUTION 2026-04
A COOPERATIVE AGREEMENT RESOLUTION - CARROLL COUNTY ENGINEER**

WHEREAS, it has been determined by the Board of Commissioners of Carroll County that the health, welfare and safety of the general public can best and most efficiently be served by cooperation and agreements between political subdivisions;
NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Carroll County that the Carroll County Engineer is hereby authorized to enter into cooperative agreements with any political subdivision with respect to the repair and maintenance of roads, culverts and bridges throughout calendar year 2026; and
RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;
Mr. Modranski seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Modranski, yes; Mr. Leggett, yes; Mr. Wirkner, ABSENT.

Motion carried on unanimous vote. Resolution adopted this 5th day of January, 2026.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO

ATTEST:

/s/ Eva N. Johnson
Eva N. Johnson, Assistant Clerk II

/s/Christopher R. Modranski
Christopher R. Modranski, President

ABSENT
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II
Donald E. Leggett II, Commissioner

**IN THE MATTER OF
RESOLUTION 2026-05 –BRIDGE LOAD POSTING**

Motion: to approve resolution 2026-05, authorizing the County Engineer to ascertain the safe carrying capacity of the bridges on roads and highways under his jurisdiction and to post appropriate warning notices, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:07 AM

**RESOLUTION 2026-05
BRIDGE LOAD POSTING RESOLUTION - CARROLL COUNTY ENGINEER**

WHEREAS, it has been determined by the Board of Commissioners of Carroll County that the health, welfare, and safety of the general public can best and most efficiently be served by the posting of load limits on bridges where the safe carrying capacity is determined by the Carroll County Engineer to be less than the load limits prescribed by law;

THEREFORE, BE IT RESOLVED by the Board of Commissioners of Carroll County, that pursuant to section 5591.42 of the Ohio revised Code, the Carroll County Engineer is hereby authorized to ascertain the safe carrying capacity of the bridges on roads or highways under his jurisdiction; and

RESOLVED FURTHER that, where the safe carrying capacity of any such bridge is ascertained and found to be less than the load limit prescribed by sections 5577.01 to 5577.12 of the Ohio Revised Code, the Carroll County Engineer is hereby authorized to post appropriate warning notice in compliance with section 5591.42 and 5577.071 of the Ohio Revised Code. Notice of the reduced capacity shall be provided to the Board of Commissioners of Carroll County.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;
Mr. Modranski seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Modranski, yes; Mr. Leggett, yes; Mr. Wirkner, ABSENT.

Motion carried on unanimous vote. Resolution adopted this 5th day of January, 2026.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO

ATTEST:

/s/ Eva N. Johnson
Eva N. Johnson, Assistant Clerk II

/s/Christopher R. Modranski
Christopher R. Modranski, President

ABSENT
Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II
Donald E. Leggett II, Commissioner

**IN THE MATTER OF
CLERKS REPORT**

 9:07 AM

Melissa N. Schaar, Clerk appeared before the Board to advise that the January pop-up food pantry will be held on Wednesday, January 7, 2026 from 12:00 p.m. to 2:00 p.m. The pop-up pantry is located at the Carrollton Church of Christ, 353 Moody Avenue SW, Carrollton, Ohio. This will be a drive-through pantry. Guests are to remain in their vehicles and form a line around the edge of the parking lot. Pantry volunteers will load pre-selected groceries. This information has been shared to the Commissioners' Facebook page.

**IN THE MATTER OF
CLERKS REPORT**

 9:08 AM

Melissa N. Schaar, Clerk appeared before the Board to encourage viewers to follow the Carroll County General Health District, Ohio Facebook page. Ms. Schaar advised that there are a lot of programs at the Health Department that are beneficial to our community and residents. Programs include the Empower Youth coalition which focuses on youth mental health and youth substance use prevention and the Cribs for Kids program. There is a QR code for Pop-Up Pantry volunteers to sign up, and there is information about the free Community Resource Box.

**IN THE MATTER OF
BUILDINGS AND GROUNDS**

 9:09 AM

Commissioner Leggett thanked the Maintenance department for their hard work on snow removal for the past couple weeks, and for coming in over the holidays as well to make sure the parking lots and sidewalks were clear.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Christopher R. Modranski and Commissioner Donald E. Leggett II; NEY: None; ABSENT: Vice President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Donald E. Leggett II, **Seconded by** President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:09 AM

PREPARED BY:

/s/ Eva N. Johnson

Eva N. Johnson, Assistant Clerk II

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar

Melissa N. Schaar, Clerk

/s/ Christopher R. Modranski

Christopher R. Modranski, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Christopher R. Modranski

Christopher R. Modranski, President

Absent

Robert E. Wirkner, Vice President

/s/ Donald E. Leggett II

Donald E. Leggett II, Commissioner