

**Present:** President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.  
**Also present to observe:** None.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, December 15, 2025 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20873	Salaries – Employees – Sheriff	20873-21200-50020	\$22,969.59
20873	Pers	20873-21200-51070	\$4,063.88
20873	Medicare	20873-21200-51090	\$101.91
20873	Health Insurance	20873-21200-51100	\$4,837.27
80200	Claims – Commissioners – CORSA Claim Fund	80200-11001-56090	\$1,916.24
	Contract Services – Building Demo & Site Revita Program		
20994	FY22-24 – Commissioners Supplies & Materials – Emergency Service	20994-61056-53300	\$56,640.00
	Appreciation	20726-21026-54400	\$18.98
20726	Salaries – Employees	20765-61545-50020	\$2,030.00
20765	Medicare – Economic Dev	20765-61545-51090	\$30.00
20765	Travel – Economic Dev	20765-61545-52050	\$196.00
21339	Salaries – Spec Docket Grant	21339-12130-50020	\$87,587.00
21339	Pers – Spec Docket Grant	21339-12130-51070	\$12,249.00
21339	Medicare – Spec Docket Grant	21339-12130-51090	\$1,195.00
21339	Health Ins – Spec Docket Grant	21339-12130-51100	\$24,733.00
25440	Supplies/Materials – RPC	25440-61710-54400	\$18.88

**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

FUND	NAME	CODE	FROM	TO	AMOUNT
			NAME	CODE	
20745	Other Expenses – Law Library	20745-12245-56090	Salaries – Employees – Law Library	20745-12145-50020	\$1.00

20745	Other Expenses – Law Library	20745-12245-56090	Medicare – Law Library	20745-12145-51090	\$2.00
10000	Worker Compensation – Clerk	10000-12160-51080	Salaries – Employees – Clerk	10000-12160-50020	\$1,543.00
10000	Salaries	10000-12174-50020	Pers	10000-12174-51070	\$5.44
10000	Salaries – Employees Sheriff	10000-21200-50020	Health Ins – Sheriff	10000-21200-51100	\$43,719.00
10000	Salaries – Employees – Sheriff	10000-21200-50020	Salaries – Official – Sheriff	10000-21200-50010	\$3.00
10000	Levies & Assessments	10000-11265-56090	Insurance – Commissioners	10000-11260-51100	\$269.36
10000	Supplies & Materials – Engineer	10000-31370-54400	Health Ins – Engineer – Map	10000-31370-51100	\$407.15
20420	Small Tools & Minor Equip – Engineer	20420-31355-54440	Medicare – Engineer – Road	20420-31355-51090	\$79.74
20420	Small Tools & Minor Equip – Engineer	20420-31355-54440	Health Ins – Engineer – Road	20420-31355-51100	\$9,948.14
20000	Salaries – Dept Head	20000-21300-50030	Health Ins – D&K	20000-21300-51100	\$117.00
20009	Salaries – Employees	20009-11121-50020	Health Insurance	20009-11121-51100	\$5,000.00
10000	Levies & Assessments	10000-11265-56090	Health Insurance – Commissioners	10000-11001-51100	\$492.50
25440	Salaries – Employees	25440-61710-50020	Health Ins – Regional Planning	25440-61710-51100	\$54.00
10000	Levies & Assessments	10000-11265-56090	Telephone – Building and Grounds	10000-11025-53321	\$2,901.25
10000	Levies & Assessments	10000-11265-56090	Attorney Fees – Commissioners	10000-11001-52000	\$698.00
10000	Health Ins – EMA	10000-21551-51100	Health Ins – EMA	10000-21550-51100	\$574.00

**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:01 AM

#### IN THE MATTER OF PAYMENT OF BILLS

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:02 AM

#### IN THE MATTER OF PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION: REVISED CODE 5705.41

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Huntington National Bank, \$908.00; Precision Environmental Co, \$18,106.25.

**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
RESOLUTION NO. 2025-34  
GOVDEALS**

**Motion:** to approve Resolution No. 2025-34 to declare intent to conduct an internet auction for the sale of unneeded, obsolete or unfit county personal property in calendar year 2026, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:02 AM

**RESOLUTION #2025-34**

**INTENT TO CONDUCT AN INTERNET AUCTION FOR THE SALE OF  
UNNEEDED, OBSOLETE OR UNFIT COUNTY PERSONAL PROPERTY IN CALENDAR YEAR 2026**

**WHEREAS**, House Bill 226 of the 124th General Assembly, which became effective on January 6, 2002, provides that a board of county commissioners may sell county personal property, including motor vehicles acquired for the use of county offices and departments, and road machinery, equipment, tools, or supplies, which is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, by internet auction; and

**WHEREAS**, Ohio Revised Code §307.12(E), as amended by House Bill 226, requires a board of county commissioners to adopt, during each calendar year, a resolution expressing its intent to sell county personal property by internet auction; therefore, be it

**RESOLVED**, that the Board of Carroll County Commissioners hereby expresses its intent to sell, by internet auction during calendar year 2026, county personal property which is not needed for public use, is obsolete, or is unfit for the use for which it was acquired; and be it further

**RESOLVED**, that the internet auction will be conducted in accordance with the terms and conditions described in the document called "Online Sales - Terms and Conditions", a true copy of which is attached hereto and is incorporated herein by reference as if fully re-written herein; and be it further

**RESOLVED**, that, in addition to the terms and conditions as stated in the aforesaid document called "Online Sales - Terms and Conditions", the internet auction will also be conducted in the following manner and/or under the following additions terms and conditions:

The auction shall be conducted on a continuous basis through accessing the Carroll County website located at <http://www.carrollcountyohio.us/public-notices>; and be it further

**RESOLVED**, that the number of days of bidding on the property involved, as specified in Ohio Revised Code §307.12(E), will be 10 days, including Saturdays, Sundays, and legal holidays; and be it further

**RESOLVED**, that in order to enable the Board to use software provided by GovDeals, Inc. to facilitate the offering of county personal property for sale by internet auction, the Board does hereby approve the Online Sales – Terms and Conditions with GovDeals, Inc., a Delaware corporation having its principal place of business at 100 Capital Commerce Blvd, Ste 110, Montgomery, Alabama 36117, telephone number 866-377-1494, to conduct the internet auction on the county's behalf, and a true copy of the said Agreement is attached hereto and is incorporated herein by reference as if fully re-written herein; and be it further

**RESOLVED**, that the Board will publish in the Free Press Standard, a newspaper of general circulation in the county, a summary of the information contained in this resolution and that this summary will be published in that newspaper on the following dates: December 26, 2025 and January 8, 2026 the second date being at least 10 days after but not more than 20 days after the first publication of the notice; and be it further

**RESOLVED**, that a notice similar to the one published in the newspaper will be posted continually throughout the remainder of the calendar year 2026 in a conspicuous place in the offices of the county auditor and the offices of the Board and on the Carroll County website at <http://www.carrollcountyohio.us/public-notices>; and be it further

**RESOLVED**, that the Board reserves unto the Board or its representative the right, at a later date, to do any or all of the following: (a) to establish the minimum prices that may be accepted for any specific items of county personal property that is the subject of the internet auction; (b) to establish other or additional terms and conditions concerning any particular internet sale that may occur, including but not limited to terms and conditions concerning requirements for pick up and/or delivery of the property, method of payment, and payment of sales tax in accordance with applicable laws; and/or (c) to reject any and all bids and/or to withdraw from sale any of the items listed; and be it further

**RESOLVED**, that the information described in the paragraph above will be provided on the internet at the time of the auction itself and, in addition, may be provided before that time, upon request, after the terms and conditions have been determined by the Board or its representative; and be it further

**RESOLVED**, that the Clerk of the Board is hereby directed to deliver a certified copy of this resolution to the County Auditor of Carroll County, Ohio so that the County Auditor can act on the Certificate of Availability of Funds that is to be attached to the Agreement pursuant to Ohio Revised Code §5705.41(D)(1); and be it further

**RESOLVED**, that the Clerk of the Board is hereby ordered to take the steps necessary to implement this Resolution including making arrangements for publication in the newspaper of a summary of the information contained in this resolution and for posting the required notices in the offices of the County Auditor and Commissioners and on the Carroll County website.

**RESOLVED FURTHER**, that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Modranski moved for the adoption of the preceding Resolution;  
Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Wirkner, yes; Mr. Modranski, yes.

Motion carried on unanimous vote. Resolution adopted this 18<sup>th</sup> day of December, 2025.

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY

ATTEST:

/s/ Eva N. Johnson  
Eva N. Johnson, Assistant Clerk II

/s/ Donald E. Leggett II  
Donald E. Leggett II, President

/s/ Christopher R. Modranski  
Christopher R. Modranski, Vice President

/s/ Robert E. Wirkner  
Robert E. Wirkner, Commissioner

IN THE MATTER OF  
INDIGO WELL PAD - FIRE

 9:03 AM

Tom Cottis, Emergency Management Agency (EMA) Director, and Dustin Lucas, EMA Deputy Director appeared before the Board to provide an update on the flash fire at the Indigo Well on June Road on Tuesday, December 16, 2025. Mr. Cottis advised that there have been a lot of misconceptions on social media and on the news about the fire. Despite what is being shared online, there was no major explosion or major fire. Mr. Cottis explained the timeline of events to the Board. Mr. Cottis advised that the fire did not pose a threat to the public. Mr. Lucas advised that as soon as he heard the tones for the Great Trail Fire District, he immediately responded. Mr. Lucas advised that he was in contact with state agencies, as well as the industry that owns the well pad and they were all aware of the situation. Mr. Lucas advised that all personnel were accounted for and the safety protocol had already been started. Mr. Lucas advised that there was constant contact from all involved and at no time did anyone feel there was any danger to the public. Mr. Lucas advised that everyone involved did a great job. Mr. Cottis apologized to Commissioner Wirkner that he was not notified sooner about the situation. Mr. Cottis advised that he did speak with Commissioner Modranski about the situation because he was the only Commissioner available in the office. The EMA has changed their protocol to now make sure all three Commissioners are notified when there are any well incidents. Commissioner Wirkner advised that when he spoke with EOG Resources representatives, they praised the EMA and fire services. Commissioner Leggett advised that he is glad no one was hurt. Commissioner Modranski asked if there were workers on the well pad when the incident happened. Mr. Cottis advised yes, they were in the fracking process. Mr. Lucas advised he had confirmation that all workers had followed safety protocol and got everything shut down and evacuated to their command station. Commissioner Modranski asked after all safety protocols were followed, how long until they were drilling again. Mr. Cottis advised that he spoke with Lucas Shipper, EOG Resources representative, later that evening and he advised Mr. Cottis that they were back in operation at 8:30 p.m. Commissioner Modranski advised that tells him the incident was well taken care of. Mr. Cottis advised that they took extra precautions and stayed shut down longer than they needed to be. Mr. Cottis and Mr. Lucas discussed the details about how the necessary investigations are handled.

IN THE MATTER OF  
CARROLL COUNTY ENVIRONMENTAL SERVICES – FIRE TRUCK

 9:15 AM

Edward Hale, resident appeared before the Board to ask about the fire truck that is parked at Carroll County Environmental Services (CCES). Mr. Hale advised that the topic was discussed at a Board of Commissioners meeting on January 13, 2025 but has not been brought up since. Commissioner Leggett advised that the Prosecutor does have this concern in his file. Commissioner Leggett advised that the fire truck is still sitting at CCES and is not for sale. Commissioner Leggett advised that the Board is still waiting for the Prosecutor's opinion to come back advising what to do with the fire truck.

IN THE MATTER OF  
COURTHOUSE CLOSURE

 9:17 AM

Melissa Schaer, Clerk appeared before the Board to advise viewers that the courthouse will be closing at noon on Wednesday, December 24, 2025 and Wednesday, December 31, 2025. The courthouse and all non-emergency offices will be closed on Thursday,

December 25, 2025 in observance of Christmas and Thursday, January 1, 2026 in observance of New Years Day. All courthouse offices will be closed on Friday, December 26, 2025 and Friday, January 2, 2026. A full list of hours for the courthouse offices and outlying county offices can be found on the Commissioners' Facebook page.

**IN THE MATTER OF  
COMMISSIONERS – COUNTY WEBSITE**

 9:18 AM

Melissa Schaar, Clerk appeared before the Board to discuss the Commissioners county website. Ms. Schaar advised that the current website was built in 2017, so it is older which makes it more vulnerable to attacks because the security weakens the older it gets. Ms. Schaar advised that another thing that is lacking for the website is the American with Disabilities Act (ADA) compatibility. Ms. Schaar advised that she has received two quotes. One quote is from Les Lehman with Lehman Website and Design. Mr. Lehman built the current website. Ms. Schaar discussed the quote provided by Mr. Lehman. The other quote is from Joshua Link, who was recommended by the Board's Information Technology (IT) Consultant. Ms. Schaar discussed the quote provided by Mr. Link. Commissioner Wirkner clarified the quote and maintenance provided by Mr. Link. Ms. Schaar broke down the quote for Commissioner Wirkner. Commissioner Leggett asked Ms. Schaar to confirm Mr. Lehman's updated pricing with a new website. Ms. Schaar advised that Mr. Link built the Save22 website. Commissioner Wirkner advised not only is Mr. Link cheaper, but it would be a completely fresh look to the website. Commissioner Modranski advised he believes the Board needs to look at the estimates from Mr. Lehman as he is coming in at the exact same price that he did in 2017. Commissioner Modranski advised that Mr. Lehman has all the work done already, he would just be updating the website. Commissioner Modranski advised that Mr. Link is cheaper than Mr. Lehman and is going to build a new website. Commissioner Wirkner advised he likes that Mr. Link would annually reevaluate the website.

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**Motion:** to table website discussion until Monday, December 22, 2025, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Donald E. Leggett II, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:24 AM

**IN THE MATTER OF  
2024 WATER POLLUTION CONTROL LOAN FUND  
PAYMENT REQUEST FORM #1**

 9:24 AM

Commissioner Leggett advised that the amount of the payment request is \$39,956.54. Commissioner Modranski asked why the payment request is retroactive. Melissa Schaar, Clerk advised that she had the payment request ready Monday afternoon, but she needed to make sure that she could get it to the Environmental Protection Agency (EPA) to make sure it was done right.

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**Motion:** to approve the Payment Request form #1 for the 2024 Water Pollution Control Loan Fund retroactive to Monday, December 15, 2025 and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:24 AM

**IN THE MATTER OF  
2024 WATER POLLUTION CONTROL LOAN FUND  
PAYMENT REQUEST FORM #2**

 9:25 AM

Commissioner Leggett advised that the amount of the payment request is \$74,530.49. Commissioner Modranski asked if the amounts that are being requested are from the state grants. Melissa Schaar, Clerk advised that is correct. Commissioner Modranski advised that some of the septic projects have homeowner buy-in to them as well. Ms. Schaar advised about the homeowner buy-in. Commissioner Modranski clarified that none of this money comes out of the county funds. Ms. Schaar advised that is correct and the state funds granted for 2024 were \$150,000.00.

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**Motion:** to approve the Payment Request form #2 for the 2024 Water Pollution Control Loan Fund and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:25 AM

**IN THE MATTER OF  
INDIGO WELL PAD - FIRE**

 9:26 AM

Commissioner Wirkner asked Tom Cottis, Emergency Management Agency (EMA) Director to let the EOG Resources representatives know that the Commissioners appreciated the feedback from the industry about the well pad fire. Mr. Cottis advised yes, he will let them know.

**IN THE MATTER OF****STONY LAKE** 9:27 AM

Commissioner Modranski advised that earlier this week, the Health Department, Roy Ford, Carroll County Environmental Services (CCES) Director, and himself met with the Thrasher Group to discuss the Stony Lake sewer upgrade project. Commissioner Modranski advised the project includes Stony Lake, Vo Ash Lake, and could potentially include Perrysville. Commissioner Modranski advised that the county is under findings from the Environmental Protection Agency (EPA), which means there must be something done with the sewer at Stony Lake within two years. Commissioner Modranski advised that the project is getting kicked off with the Thrasher Group for design, and the county will be looking into sending a nomination to the EPA for assistance with funding from them. Commissioner Modranski advised that part of the requirements for that nomination is to either submit the existing sewer rate ordinance from CCES, or meeting minutes can be provided documenting that potential rates for the new service areas have been discussed. Commissioner Modranski advised that Stony Lake and Vo Ash Lake will most likely be subject to new rates. Those rates will not affect other parts of the county. Commissioner Modranski advised how the rates would be implemented. Commissioner Modranski advised that those who are working on this project did not feel it was fair to make the people that are currently utilizing the sewer in Brown Township area to be responsible for the sewer at Stony Lake or Vo Ash Lake.

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**Motion:** to submit meeting minutes to the EPA indicating that the rates be subject to the planning and design loan, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:31 AM**IN THE MATTER OF****MEETINGS****PROSECUTOR** 9:31 AM

Commissioner Modranski advised that he would like to request permission from the Board to meet with the Prosecutor about an economic development project.

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**Motion:** to allow Commissioner Modranski to meet with the Prosecutor to discuss an economic development project, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:32 AM**IN THE MATTER OF****COURTHOUSE ANNEX BUILDING** 9:32 AM

Commissioner Leggett provided an update on the annex building. Commissioner Wirkner asked if the new key fobs will be compatible. Commissioner Leggett advised that the Sheriff has control of the key fobs. Commissioner Leggett advised that there will be two key fobs for now because it is more cost efficient.

**IN THE MATTER OF****CLERK OF COURTS****TITLE** 9:35 AM

Commissioner Wirkner advised that he spoke with the Clerk of Courts, who wants to make advanced preparations to move to the current Board of Elections office. Commissioner Leggett advised that it is the Clerk of Courts Title office that will be moving. Commissioner Leggett advised it is his understanding that all the files will also be moved with them. Commissioner Wirkner advised that the idea is to get the weight off the upper floors. Commissioner Leggett advised that if Clerk Wohlwend needs in the Board of Elections office for anything, he will need to go through the Election Board for that.

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**Motion:** to move the Clerk of Courts Title office to the current Board of Elections office, as requested by Clerk Wohlwend, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:37 AM**IN THE MATTER OF****BUDGET** 9:37 AM

Commissioner Modranski advised that each Commissioner has a copy of the draft 2026 budget to review. Commissioner Modranski advised that the last day to pay bills for 2025 is Monday, December 22, 2025. Commissioner Modranski asked what time the bill cut off is on Monday morning. Melissa Schaar, Clerk advised the cut off for bills is before the Board of Commissioners' meeting.

Commissioner Modranski advised that once the bills are cut off, the Auditor's office will have the final numbers for anticipated carryover. Commissioner Modranski advised that there is currently budget that is encumbered on purchase orders. Whatever is not spent on the purchase orders will get turned back in and that will go towards the budget.

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**Motion:** to temporarily recess on Monday, December 22, 2025 until 1:30 p.m. for the purpose of conducting a final review of the budget and to approve the finalized budget, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:39 AM

**IN THE MATTER OF**

**ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:39 AM

**PREPARED BY:**

/s/ Eva N. Johnson

Eva N. Johnson, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar

Melissa N. Schaar, Clerk

/s/ Donald E. Leggett II

Donald E. Leggett, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Donald E. Leggett II

Donald E. Leggett, President

/s/ Christopher R. Modranski

Christopher R. Modranski, Vice President

/s/ Robert E. Wirkner

Robert E. Wirkner, Commissioner