



Present: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.
Also present to observe: Thomas Clapper, Free Press Standard.

IN THE MATTER OF
PLEDGE OF ALLEGIANCE

 9:00 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE

 9:00 AM

Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present

IN THE MATTER OF
RECORDINGS OF PROCEEDINGS


 9:01 AM

April D. Mayle, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF
MINUTES

Motion: to approve the summary of the minutes from the regular meeting of Thursday, December 11, 2025, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF
EXPENSES

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Robert E. Wirkner, Commissioner	Commissioners	RTIP Meeting	Minerva, OH	Retroactive to 12/12/25	\$20.00
Christopher R. Modranski, Commissioner	Commissioners	COG Meeting	Cadiz, OH	12/19/25	\$40.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.

 9:01 AM


IN THE MATTER OF
APPROPRIATION(S)

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
21204	Contractual Services – Comm – Water Pollution Control Loan FY24	21204-11001-53300	\$0.40
20745	Publications – Law Library Resources Fund	20745-12245-53324	\$225.70


Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:01 AM

IN THE MATTER OF
PAYMENT OF BILLS

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Charter Communications, \$4,104.12.
DJFS: Quality Care Residential Homes, \$10,500.00; Stansbury, Lisa, \$1,050.00; McAfee, Robert, \$1,050.00; OhioGuidestone, \$1,122.38; and Goodwill Industries Rehabilitation, \$965.50.

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:01 AM


IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN

 9:02 AM

Merle Long, Dog Warden, filed his report for the week of December 7, 2025, to December 13, 2025 showing 2 dogs impounded, 1 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, 0 citations for running at large, and 0 citations for rabies quarantine violation.


BUILDING DEMOLITION GRANT
CONTRACT, NOTICE TO PROCEED – PKG B

Motion: to approve the Contract and Notice to Proceed with J. Green Excavating LLC for package B of the FY2024 Building Demolition and Site Revitalization grant, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:03 AM


IN THE MATTER OF
ENGINEER
2025 COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION

Motion: to approve the 2025 County Highway System Mileage Certification for Carroll County in which we are responsible for maintaining 307.088 miles of public road per Brian J. Wise, Carroll County Engineer, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:03 AM

IN THE MATTER OF
RUMA AGREEMENT WRIGHT WAY WELL CONNECT
CARDINAL GAS SERVICES LLC

Motion: to approve a Road Use Maintenance Agreement by and between the Board of Commissioners and Cardinal Gas Services, LLC to commence use of 1.5 miles of TR 224 (Lemon Road) and 1.6 miles of TR 228 (Lilly Road) for the purpose of ingress to and egress from the Wright Way Well Connect, for traffic necessary for the purpose of construction and completion operations at the Wright Way Well Connect, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.


 9:05 AM

IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
CARDINAL GAS SERVICES, LLC


Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Cardinal Gas Services, LLC for a driveway in Brown Township, Lilly Road (TR 228) TAR 1 for the Wright Way Well Connect;
2. Cardinal Gas Services, LLC for a driveway in Brown Township, Lilly Road (TR 228) TAR 2 for the Wright Way Well Connect;
3. Cardinal Gas Services, LLC for installation of 10” diameter steel natural gas pipeline in Brown Township, Lilly Road (TR 228) HOP 1 for the Wright Way Well Connect,

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:05 AM

IN THE MATTER OF
CLERK’S REPORT

 9:05 AM


Eva Johnson, Assistant Clerk II appeared before the Board to advise viewers that the courthouse offices are hosting a Courthouse Door Decorating Contest, and we invite the public to help us choose the winner. Photos of each decorated door have been posted on the Commissioners’ Facebook page. Ms. Johnson advised that community members are encouraged to vote for their favorite door by liking the photo they like best. The door that receives the most likes by Wednesday, December 17, 2025, will be declared the winner. Ms. Johnson advised that the winner will be announced on Thursday, December 18, 2025.

IN THE MATTER OF
COLD TEMPERATURES

 9:07 AM

Commissioner Wirkner advised that it is very cold out and residents can use the Carrollton and Malvern libraries as warming centers. Commissioner Wirkner advised residents to put out straw for their pets and make sure they are warm enough.


IN THE MATTER OF
COURTHOUSE ANNEX BUILDING

 9:07 AM

Commissioner Leggett advised that Jerry Stitle from Stitle Construction will be at the annex building to meet with Job and Family Services and the Board of Elections to make sure all the key fobs are configured right. Commissioner Wirkner asked if the weather impacted the concrete work at the annex building. Commissioner Leggett advised that there is a small section that did not get completed. It is currently covered up with blankets, and they plan to finish it once it warms up.

IN THE MATTER OF
ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:09 AM

PREPARED BY:
/s/ April D. Mayle
April D. Mayle, Assistant Clerk I

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Donald E. Leggett II
Donald E. Leggett, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY
/s/ Donald E. Leggett II
Donald E. Leggett, President
/s/ Christopher R. Modranski
Christopher R. Modranski, Vice President
/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner