



Present: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.
Also present to observe: Thomas Clapper, Free Press Standard.

IN THE MATTER OF
PLEDGE OF ALLEGIANCE

 9:00 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE

 9:01 AM

Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present.


IN THE MATTER OF
RECORDINGS OF PROCEEDINGS

 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF
MINUTES

Motion: to approve the summary of the minutes from the regular meeting of Monday, December 8, 2025 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF
EXPENSES

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Jennifer Burns, Director	JFS	COG meeting	Cadiz, OH	12/19/25	\$50.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF
APPROPRIATION(S)

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
21204	Contractual Services – Comm – Water Pollution Control Loan FY24	21204-11001-53300	\$13,750.09
	Contracts – Services – Children’s Services 50 Fund	20700-51324-53300	\$23,000.00
20700	Contractual Services – Parking Lot Fund	20760-11028-53300	\$40.00
20760	Salaries – Employees	20765-61545-50020	\$6,386.15
20765	PERS – Econ Dev	20765-61545-51070	\$925.73
20765	Medicare – Econ Dev	20765-61545-51090	\$82.59

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:01 AM


IN THE MATTER OF
APPROPRIATION AMENDMENT(S)

Motion: to approve the following appropriation amendment(s):

FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
10000	Small Tools and Minor Equipment – Commissioners	10000-11001-54440	PERS Commissioners	10000-11001-51070	\$119.95


	Small Tools and Minor Equipment – Commissioners		Health Insurance – Commissioners		
10000		10000-11001-54440		10000-11001-51100	\$44.44
	Workers Compensation		PERS – Juvenile Court		
10000		10000-12140-51080		10000-12140-51070	\$24.92
	Salaries – Employees – Sheriff		Small Tools and Minor Equipment		
10000		10000-21200-50020		10000-21200-54440	\$80,000.00
	Travel – Commissioners		Telephone – Buildings & Grounds		
10000		10000-11001-52050		10000-11025-53321	\$4,010.44
	Salaries – Employees – Engineer		PERS – Engineer – Road		
20420		20420-31350-50020		20420-31355-51070	\$6,049.38
			Electricity – Buildings & Grounds		
10000	Transfer Out	10000-81280-59200		10000-11025-53311	\$5,500.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF
PAYMENT OF BILLS


Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:00 AM

IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:
COUNTY: Huntington National Bank, \$476.79; and Huntington National Bank, \$818.05.
DJFS: None.

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:02 AM


IN THE MATTER OF
JOB AND FAMILY SERVICES
MANDATED SHARE

Motion: to approve the request of Jennifer Burns, Carroll County Job & Family Services Director, to release \$68,261.55, same being the mandated county share of income maintenance and Temporary Assistance for Needy Families (TANF) expenditures for the year of 2026, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:03 AM

IN THE MATTER OF
SPECIAL HAULING PERMIT
STUTZMAN LUMBER

Motion: to approve a special hauling permit to Stutzman Lumber for hauling over Pebble Road (TR 354) and Canyon Road (CR 54) in Union Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.


 9:03 AM

IN THE MATTER OF
RESOLUTION 2025-33
SOLAR DEVELOPMENT PROJECT

 9:04 AM

Commissioner Modranski advised that a solar development company is looking to develop a 30-acre solar farm on State Route 43. The company has been working with the County Engineer for a road use maintenance agreement (RUMA) for the road to the solar farm. The solar farm will be located on private property. Commissioner Modranski advised that this resolution is basically a letter of support. Commissioner Wirkner asked if the company will take financial responsibility for damage to the road. Commissioner Modranski advised that it will be covered in the RUMA with the County Engineer. Commissioner Leggett advised that he believes the RUMA will be similar to oil and gas RUMAs.

Motion: to adopt Resolution 2025-33, a statement of private rights for OH Carrollton Solar, LLC to proceed with a solar development project, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:06 AM

RESOLUTION 2025-33

STATEMENT OF PRIVATE RIGHTS for OH CARROLLTON SOLAR,LLC TO PROCEED WITH A SOLAR DEVELOPMENT PROJECT

WHEREAS, the Board of Commissioners of Carroll County, Ohio is aware that renewable energy project developer **OH Carrollton Solar, LLC**, (the “Developer”) is in the process of establishing a commercial solar power electric generation facility (the “Project”) on real property located in Carroll County, currently known as **510 Steubenville Rd. SE, Carrollton, Ohio 44615** (the “Property”) but is subject to an address change; and

WHEREAS, the Developer has committed and expended significant time and money, and secured and made substantial investments, in the Project to date, and has worked closely with Carroll County officials and officials of other local governments with jurisdiction over the Property to ensure the Project possesses all necessary governmental permits and approvals to move forward, will be compatible with surrounding properties, and will provide value to the overall community; and

WHEREAS, at the Developer’s request, this Resolution serves to confirm that the Project currently comports with all applicable Carroll County laws and regulations, such that it may be lawfully constructed, maintained, and operated as planned.

NOW THEREFORE BE IT RESOLVED that the Board of Commissioners of Carroll County, Ohio hereby acknowledges the Developer has the right to move forward with the Project under Carroll County’s laws and regulations.

RESOLVED FURTHER that this Board hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board, and that all deliberations of this Board which results in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Modranski moved for the adoption of the preceding Resolution;

Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Modranski, yes ; Mr. Leggett, yes ; Mr. Wirkner, yes ;

Motion carried on unanimous vote. Resolution adopted this 11th day of December, 2025.

ATTEST:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk


**BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO**

/s/ Donald E. Leggett II
Donald E. Leggett, President

/s/ Christopher R. Modranski
Christopher R. Modranski, Vice President


/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner

IN THE MATTER OF
ARCHITECTURAL SERVICES
REQUEST FOR PROPOSALS


 9:06 AM

Commissioner Modranski advised that the architectural services would be for the second or third phase of the Moody Avenue project to develop the electrical and heating, ventilation and air conditioning (HVAC) for the conference room at the back of the building. Commissioner Modranski advised that the Board would use the leftover technical assistance money from the Appalachian Community grant to pay for the design and cost estimate. Commissioner Modranski advised the Board will then apply for the next Abandoned Mine Land Economic Revitalization (AMLER) grant. Commissioner Leggett asked what the timeframe for the project is. Commissioner Modranski advised that construction would begin in 2027.

Motion: to accept the proposals of BSHM Architecture, Inc. for architectural services for the Carroll County Annex Building renovations, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.

 9:06 AM


IN THE MATTER OF
OHIO EPA
STONY LAKE

 9:08 AM


Jim Nordquist and Alexandria Fechko from The Thrasher Company appeared before the Board to discuss the Stony Lake sewer project. Commissioner Modranski advised that Stony Lake in Perry Township has received orders from the Health Department and the Board needs to begin working on a plan. The Board is working with the Ohio Environmental Protection Agency (OEPA) and the Ohio Mid-Eastern Governments Association (OMEGA) for funding. Commissioner Modranski advised that Thrasher was chosen in 2023 for the design work. Ms. Fechko advised that at the last meeting with the OEPA, they were advised that a nomination form needs completed to apply for the planning and design loan. Ms. Fechko advised that she needs a schedule that shows the rates and improvement fees. Commissioner Modranski advised that Carroll County Environmental Services (CCES) will be running the plant. CCES has a rate schedule, however there’s no way to know what the improvement fee would be for Stony Lake. Mr. Nordquist advised that an executed agreement between the Board and Thrasher is also needed with the application. Mr. Nordquist will email the agreement and bring a hard copy to the December 16, 2025 meeting. Commissioner Modranski advised that according to the order from the OEPA, the Board has two years to start construction. Commissioner Modranski asked if there is an option for VoAsh Lake and Perrysville included. Ms. Fechko advised that it is Stony Lake and VoAsh Lake only. Ms. Fechko will coordinate with OMEGA to discuss funding options. Commissioner Leggett advised that he believes Perrysville was taken off due to the cost. Mr. Nordquist advised that it will be an expandable system so additions can be made in the future.

IN THE MATTER OF
PROSECUTOR OPINION

Motion: to send The Thrasher Group agreement to the Prosecutor for his review for form and function, contingent on the Board’s review of the document, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:14 AM

IN THE MATTER OF
DOG WARDEN
MONTHLY REPORT - NOVEMBER

 9:15AM


Merle Long, Dog Warden appeared before the Board to provide his report for the month of November 2025 reflecting 14 dogs taken in, 6 dogs adopted to new families, 6 dogs reclaimed by owners, 0 dogs euthanized, 0 citations issued for no license, 2 citations for running at large, and 1 citation for prohibition against rabies quarantine. Warden Long advised that the prohibition against rabies is a new category for dogs that have been placed in a rabies quarantine but were found running at large. Warden Long advised that there are currently 14 dogs in the pound. Commissioner Modranski asked Warden Long to review the dog licensing information. Warden Long advised dog licenses can be purchased December 1, 2025 through January 31, 2026. After January 31, 2026, the fee doubles. Warden Long advised that licenses may be purchased at the Auditor’s office, the Dog Warden’s office, or online at docupet.com.

IN THE MATTER OF
CGAR
MONTHLY REPORT - NOVEMBER

 9:18 AM


Dawn Faulk, Superintendent of Carroll Golden Age Retreat (CGAR) appeared before the Board to provide her monthly report. Ms. Faulk advised National Hood is replacing the exhaust hood system in their kitchen to bring the system up to state guidelines. Millers Rolling Acres in Mechanicstown did an excellent job repairing the barn and replacing the roof. Ms. Faulk advised that the residents enjoyed Warther’s Christmas Tree festival. Ms. Faulk encouraged families and friends to take their loved ones out for the holidays. Ms. Faulk thanked the Hospice providers for all they do. Ms. Faulk reviewed all the upcoming holiday activities. Currently, Ms. Faulk is hiring for a part-time activities’ assistant, and a full-time or part-time housekeeper. CGAR continues to accept new residents and respite stays. There was one new admission, two respite stays, and 32 residents for the month of November.

IN THE MATTER OF
TRANSIT
MONTHLY REPORT - NOVEMBER

 9:26 AM


Sonja Trbovich, Transit Director, appeared before the Board to provide a monthly report for Transit. Ms. Trbovich advised that for the month of November, there were 31,402 service miles driven; 1,633 passenger trips; and 44 declined rides. Ms. Trbovich advised that there was a 17.00% decrease in total passenger trips compared to October 2025. Ms. Trbovich advised that decrease in rides was due to the holidays and the weather. Commissioner Modranski asked what most rides are for. Ms. Trbovich advised that the majority of rides are for medical appointments and Amish people going to their jobs.

IN THE MATTER OF
TRANSIT

 9:30 AM


Commissioner Wirkner asked for the status of the advertising on Transit vehicles project. Ms. Trbovich advised that she had not heard back from the vendor. She will follow up on that this afternoon.

IN THE MATTER OF
CLERK’S REPORT

 9:31 AM

April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Winter Solstice hike at Atwood Lake Park is on December 21, 2025. The hike will begin at 6:00 p.m. and is along their Woodland Trail and Bridge. Luminaries and candles will light the way along the 2-mile trek. Parking is available at the activity center and guests are encouraged to stay after and enjoy hot chocolate, smores, and Christmas crafts.


IN THE MATTER OF
MEETINGS


 9:31 AM

Commissioner Wirkner advised that he will be attending the Regional Transportation Improvement Project (RTIP) meeting tomorrow.


IN THE MATTER OF
EXECUTIVE SESSION

Motion: to enter into Executive Session per ORC 121.22(G)(1) to consider the employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, **Action:** Upon the call of roll, vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II.
Motion carried on unanimous vote.

 9:32 AM


The Board reconvened with no action taken at  10:07 AM.

Motion: to return from executive session, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 10:07 AM

IN THE MATTER OF
ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 10:08AM

PREPARED BY:	BOARD OF COMMISSIONERS OF CARROLL COUNTY
<u>/s/ Melissa N. Schaar</u> Melissa N. Schaar, Clerk	<u>/s/ Donald E. Leggett II</u> Donald E. Leggett, President
We hereby certify the foregoing to be true and correct.	
<u>/s/ Melissa N. Schaar</u> Melissa N. Schaar, Clerk	<u>/s/ Christopher R. Modranski</u> Christopher R. Modranski, Vice President
<u>/s/ Donald E. Leggett II</u> Donald E. Leggett, President	<u>/s/ Robert E. Wirkner</u> Robert E. Wirkner, Commissioner