



**Present:** President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.  
**Also present to observe:** None.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:00 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, November 20, 2025, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Mikayla Hinerman, Social Worker II	JFS	ECORTC – From Conflict to Collaboration	Cambridge, OH	12/09/25	\$50.00

**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20724	Programming – CEBCO Wellness Program – COMMS	20724-11024-53343	(\$4,200.00)
20724	Administration – CEBCO Wellness	20724-11024-56001	(\$4,000.00)
20934	Admin – CHIP (CDBG) PY23 Grant – COMMS	20934-11600-53395	\$1,500.00
20934	Home Repair – CHIP (CDBG) PY23 Grant COMMS	20934-11600-53430	\$6,000.00
20724	Transfer Out – CEBCO Wellness Program	20724-11024-59200	\$4,305.00

**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)

Motion: to approve the following appropriation amendment(s):

FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
10000	Salaries	10000-21550-50020	Health Insurance	10000-21550-50020	\$2,000.00
10000	Health Insurance	10000-21551-51100	PERS	10000-21551-51070	\$132.47
10000	Levies & Assessments	10000-11265-56090	Commissioners – Bonds/Insurance	10000-11260-51100	\$120.41
10000	Fees – Attorney	10000-12170-52001	Salaries – Muni Ct	10000-12174-50020	\$4,000.00
10000	Fees – Juror	10000-12170-52002	Salaries – Muni Ct	10000-12174-50020	\$2,000.00
10000	Fees – Witness	10000-12170-52003	Salaries – Muni Ct	10000-12174-50020	\$300.00
10000	Other Expenses	10000-12170-56090	Salaries – Muni Ct	10000-12170-50020	\$225.62
10000	Worker Compensation	10000-12170-51080	PERS – Muni Ct	10000-12174-51070	\$2,000.00
10000	Transfer Out – Transfer Out	10000-81280-59200	Professional and Technical Services – Moody Avenue Annex	10000-11026-53340	\$29,660.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.  
Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF  
TRANSFER OF FUNDS

Motion: to approve the following transfer of fund(s):


FUND	CODE (FROM)	CODE (TO)	AMOUNT
20724	20724-11024-59200	10000-00100-49800	\$4,305.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:01 AM

IN THE MATTER OF  
PAYMENT OF BILLS


Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:02 AM


IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:  
**COUNTY:** Axis Forensic, \$687.00; Cuyahoga County, \$2,000.00; Reid Consulting, \$2,803.00.  
**DJFS:** None.


Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:02 AM


IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN

 9:02 AM  
Merle Long, Dog Warden, filed his report for the week of November 16, 2025 to November 22, 2025 showing 2 dogs impounded, 3 adopted out, 2 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.


IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
DANIEL MILLER

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:  
1. Daniel Miller for a driveway in Augusta Township, Abbey Road (CR 7),  
**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.  
 9:03 AM



IN THE MATTER OF  
FROST LAW - WEIGHT REDUCTION ON COUNTY ROADS  
ENGINEER’S OFFICE

**Motion:** to impose the Frost Law and place a 25% weight reduction on all county roads effective December 1, 2025 through May 1, 2026 as recommended by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.  
Motion carried on unanimous vote.  
 9:03 AM


IN THE MATTER OF  
PRESIDING JUDGE - 2026 TERM

 9:03 AM  
Commissioner Leggett advised per the Miscellaneous Docket from Common Pleas Court that Judge Michael V. Repella II, Carroll County Common Pleas Court, General and Trial Division, shall serve as “Presiding Judge” for the Carroll County Common Pleas Court for the 2026 term commencing January 1, 2026, and terminating December 31, 2026.


IN THE MATTER OF  
GRANTS  
OFFICE OF COMMUNITY DEVELOPMENT - OCEAN FORMS

 9:04 AM  
Commissioner Modranski advised that Pamela Ewing works for Rural Community Assistance Partnership (RCAP). Commissioner Modranski advised that Ms. Ewing needs access to be able to make changes to documents for the project.  
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**Motion:** to update the Office of Community Development OCEAN User Agreement to give Pamela Ewing permission to access the Ohio Department of Development Information System for the Jefferson County Amsterdam Sewer System Project, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.  
 9:05 AM


IN THE MATTER OF  
OHIO DEPARTMENT OF NATURAL RESOURCES

 9:05 AM  
Commissioner Leggett advised that the Ohio Department of Natural Resources (ODNR) Division of Mineral Resources Management has sent a letter advising that Rosebud Mining Company has submitted an application for a coal mining permit renewal. The application is for the Carrollton Warrior Reserves Mine located in Section 36 and Section 6 of Union Township. A copy is on file in the Commissioners’ office.

IN THE MATTER OF  
CLERKS REPORT


 9:05 AM  
April D. Mayle, Assistant Clerk I reminded residents that the Courthouse and all county offices will be closed on Thursday, November 27, 2025 and Friday November 28, 2025, in observance of Thanksgiving.

IN THE MATTER OF  
EMERGENCY SERVICES APPRECIATION

 9:06 AM


Commissioner Wirkner advised that the Emergency Services Appreciation Ceremony will take place on December 8, 2025 at 1:30 p.m. Commissioner Wirkner advised that there is a plaque in the courthouse for the Emergency Services inductees, with the last inductee being in 2021. There are going to be three new tags made for the plaque stating that there were no inductees from 2021 to 2024, all emergency services were recognized with a challenge coin in 2024, and the same for 2025.

IN THE MATTER OF  
CHESTNUT RUN

 9:08 AM


Commissioner Modranski clarified that the proposed location for the Chestnut Run power plant is on Cobbler Road, across from the Tennessee Gas Pipeline. Commissioner Modranski advised that information was published after last Thursday’s meeting, but there was some confusion of where it would actually be located. Commissioner Modranski advised the new power plant will not be located by the County Home and will be further away from the County Home than the current power plant is. There will be a public open meeting, which is scheduled for December 3, 2025 at the Carrollton Elementary cafeteria from 6:00 p.m. to 8:00 p.m. Commissioner Modranski advised that the public is welcome to come to the meeting and ask any questions they might have. Power plant officials from Advanced Power will be at the meeting to answer any questions and to make a presentation. Commissioner Modranski advised that there will be a second public hearing on December 16, 2025, also located at the Carrollton Elementary cafeteria from 6:00 p.m. to 8:00 p.m.

IN THE MATTER OF  
COURTHOUSE ANNEX BUILDING  
SECURITY FILM FOR BOARD OF ELECTIONS

 9:10 AM

Commissioner Modranski advised that he does not typically respond to comments on social media. However, since there was a comment made on last Thursday’s livestream of the Commissioners’ meeting by the Assistant Director of the Board of Elections, Commissioner Modranski advised that he felt it is appropriate to offer clarification. Commissioner Modranski advised that during the meeting, the Board discussed the security film required for the Carroll County Annex. The film is a costly mandate from the Secretary of State for Board of Elections office space. Commissioner Modranski advised that while referencing the mandate, he stated that it was a “stupid” rule, meaning that the requirement itself was an unnecessary expense for the county. Commissioner Modranski advised that his comment was not directed at the safety or value of the employees. Commissioner Modranski advised that unfortunately the Assistant Director mischaracterized his statement as suggesting that their safety is stupid, which is not accurate. Commissioner Modranski clarified the security film does not prevent entry into the building, nor does it stop a projectile. The security film’s purpose is limited to keeping shattered glass from falling to the ground. Commissioner Modranski advised that no workstations are located near the windows in question, employees are positioned behind an additional interior wall. Commissioner Wirkner asked if prior to the architectural design of the offices, was there a survey done to determine the requirements that are necessary. Commissioner Leggett advised there were surveys that were done, including quotes and costs. Commissioner Leggett advised that it was initially said there needs to be film on the windows, but other paperwork says there does not need to be film on the windows. Commissioner Leggett advised that it took awhile to get documentation stating that the film is required. Commissioner Leggett explained more on the process of purchasing and installing the security film.


IN THE MATTER OF  
THANKSGIVING

 9:14 AM

Commissioner Modranski wished viewers a Happy Thanksgiving. Commissioner Leggett advised viewers to be safe over the weekend, and especially next week for those hunting.

IN THE MATTER OF  
ADJOURN

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:14 AM

**PREPARED BY:**  
/s/ Eva N. Johnson  
Eva N. Johnson, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Donald E. Leggett II  
Donald E. Leggett, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**  
/s/ Donald E. Leggett II  
Donald E. Leggett, President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Vice President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Commissioner