



Present: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.
Also present to observe: Thomas Clapper, Free Press Standard.

IN THE MATTER OF
PLEDGE OF ALLEGIANCE

 9:00 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE

 9:01 AM

Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present.


IN THE MATTER OF
RECORDINGS OF PROCEEDINGS

 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF
MINUTES

Motion: to approve the summary of the minutes from the regular meeting of Monday, October 20, 2025 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF
APPROPRIATION(S)

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
80106	FCSS Services & Supports	80106-51906-53408	\$3,000.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF
APPROPRIATION AMENDMENT(S)

Motion: to approve the following appropriation amendment(s):


FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
21400	Youth – Workforce Development Fund	21400-51326-53340	Administration – Workforce Development Fund	21400-51326-56001	\$25,000.00
10000	Workers Comp – Auditor	10000-11101-51080	Supplies and Materials- Auditor	10000-11101-54400	\$1,000.00
10000	Travel – Auditor	10000-11101-52050	Advertising – Auditor	10000-11101-53325	\$647.00
10000	Professional and Technical Services – Moody Avenue Annex	10000-11026-53340	Supplies and Materials – Moody Ave Annex	10000-11026-54400	\$4,040.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:01 AM


IN THE MATTER OF
PAYMENT OF BILLS

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:
COUNTY: Carroll County JFS, \$1,219.12; Carroll County Treasurer, \$258.00; Huntington National Bank, \$230.17; Carlson Software Inc., \$1,050.00; Daniel L. Loibl, \$248.81; and Total ID Solutions, Inc., \$178.00.
DJFS: Goodwill Industries Rehabilitation, \$2,795.66.
Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:02 AM

IN THE MATTER OF
COURTHOUSE CLOSING


 9:02 AM
Commissioner Leggett advised that the Courthouse will be closed at noon on Tuesday, November 4, 2025, in observance of Election Day. Discussion was held regarding election day closures when the Board of Elections moves to Moody Avenue.

IN THE MATTER OF
APPOINTMENT
CARROLL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES


Motion: to appoint Renee Moran of Carrollton, Ohio to the Carroll County Board of Developmental Disabilities for the remainder of a four-year term that expires December 31, 2026, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:03 AM

IN THE MATTER OF
EMPLOYEE BENEFITS
AMENDMENT TO FSA LIMITS


 9:03 AM
Commissioner Modranski advised that FSA stands for flexible spending account. Commissioner Leggett advised that the Health FSA is going from \$3,300.00 per year to \$3,400.00 and the carryover is going from \$660.00 to \$680.00.

Motion: to accept the 2026 Amendment to the Cafeteria Plan for the Health FSA Plan and the Dependent Care FSA Plan to adjust the contribution limits for 2026, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:03 AM


IN THE MATTER OF
SPECIAL HAULING PERMIT
ADVANCED HARDWOODS LLC

Motion: to approve a special hauling permit to Advanced Hardwoods LLC for hauling over Bark Road (CR 26) and Bachelor Road (CR 23) in Rose Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.


 9:05 AM

IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
DAVE AND SUSIE FREW

 9:05 AM
Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:
1. Dave and Susie Frew for a driveway in Union Township, 100 Canyon Rd. SE (CR 54);
Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:05 AM


IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
INR OHIO LLC

 9:05 AM


Commissioner Leggett advised that the following right of way permits were originally approved on November 7, 2024. The permits are being resubmitted for approval to extend the completion date.

- Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:
1. INR Ohio, LLC for waterline to be placed within existing utility crossing in Brown Township, Citrus Rd. (CR 68) for the Casper TWL project, HOP #1;
 2. INR Ohio, LLC for waterline to be placed within existing utility crossing in Brown Township, Avalon Rd. (CR 20) for the Casper TWL project, HOP #2;
 3. INR Ohio, LLC for waterline to be placed within existing utility crossing in Brown Township, Lander Rd. (TR 207) for the Casper TWL project, HOP #3;
 4. INR Ohio, LLC for a driveway in Brown Township, Citrus Rd. (CR 68) for the Casper TWL project, TAR #1;
 5. INR Ohio, LLC for a driveway in Brown Township, Citrus Rd. (CR 68) for the Casper TWL project, TAR #2;
 6. INR Ohio, LLC for a driveway in Brown Township, Avalon Rd. (CR 20) for the Casper TWL project, TAR #3;
 7. INR Ohio, LLC for a driveway in Brown Township, Avalon Rd. (CR 20) for the Casper TWL project, TAR #4;
 8. INR Ohio, LLC for a driveway in Brown Township, Lander Rd. (TR 207) for the Casper TWL project, TAR #5;
 9. INR Ohio, LLC for a driveway in Brown Township, Lander Rd. (TR 207) for the Casper TWL project, TAR #6;
 10. INR Ohio, LLC for a driveway in Brown Township, Citrus Rd. (CR 68) for the Casper TWL project, TAR #7;
 11. INR Ohio, LLC for a driveway in Brown Township, June Rd. (TR 200) for the Casper TWL project, TAR #8;
 12. INR Ohio, LLC for a driveway in Brown Township, Avalon Rd. (CR 20) for the Casper TWL project, TAR #9;
 13. INR Ohio, LLC for a driveway in Brown Township, Avalon Rd. (CR 20) for the Casper TWL project, TAR #10;
 14. INR Ohio, LLC for a driveway in Brown Township, Avalon Rd. (CR 20) for the Casper TWL project, TAR #11;

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.


 9:06 AM

IN THE MATTER OF
CLERK’S REPORT

 9:07 AM


April D. Mayle, Assistant Clerk I appeared before the Board to advise that Caring Hands is hosting a Halloween bake sale at the courthouse tomorrow, October 24, 2025 on the second floor from 8:30 a.m. to 11:30 p.m.

IN THE MATTER OF
CLERK’S REPORT

 9:07 AM


April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Friendship Senior Center is hosting an open house today from 4:00 p.m. to 6:00 p.m. Activities include trunk or treat, soup and salad buffet, dessert table, vendor tables, tours of facility, and raffle items. Anyone interested in participating in trunk or treat can RSVP for a parking spot. If participating, bring items to decorate your car and lots of treats to pass out. Setup is at 4:00 p.m.

IN THE MATTER OF
CLERK’S REPORT

 9:08 AM


April D. Mayle, Assistant Clerk I appeared before the Board to advise that there is a First Responders Appreciation Dinner at the Carroll County Masonic Lodge at 75 Third Street NE in Carrollton on Tuesday, October 28, 2025 at 6:30 p.m. Please RSVP via text to Bill Nichols at 330-575-6486 or Wayne Sperber at 330-312-2241.

IN THE MATTER OF
CLERK’S REPORT

 9:08 AM


April D. Mayle, Assistant Clerk I appeared before the Board to advise that the community is invited to the grand opening ceremony and ribbon cutting of the new wellness center in Malvern on Thursday October 30, 2025. The ceremony starts at 1:00 p.m. in the Malvern School Gymnasium. At 2:00 p.m. there will be self-guided tours of the new facility.

IN THE MATTER OF
EMERGENCY SERVICE APPRECIATION

 9:09 AM


Commissioner Wirkner advised that the emergency services appreciation will be scheduled after election day. This year the committee plans to recognize employers that have a service spirit and allow their employees to leave work to go on calls.

IN THE MATTER OF
COURTHOUSE-ELEVATOR

 9:10 AM

Commissioner Leggett advised that elevator records are showing updates completed in 2012. The recent issue with the elevator going to the 4th floor was a stuck button and that was fixed.


IN THE MATTER OF
COURTHOUSE ANNEX BUILDING

 9:11 AM

Commissioner Leggett advised that the walkthrough for phase one at the Moody Avenue building is scheduled for November 10, 2025.

IN THE MATTER OF
ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:12 AM

PREPARED BY:	BOARD OF COMMISSIONERS OF CARROLL COUNTY
<u>/s/ Melissa N. Schaar</u> Melissa N. Schaar, Clerk	<u>/s/ Donald E. Leggett II</u> Donald E. Leggett, President
We hereby certify the foregoing to be true and correct.	<u>/s/ Christopher R. Modranski</u> Christopher R. Modranski, Vice President
<u>/s/ Melissa N. Schaar</u> Melissa N. Schaar, Clerk	<u>/s/ Robert E. Wirkner</u> Robert E. Wirkner, Commissioner
<u>/s/ Donald E. Leggett II</u> Donald E. Leggett, President	