



Present: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.
Also present to observe: Thomas Clapper, Free Press Standard; Garren Goudy, Ohio-West Virginia Excavating; Jordan Stull, Stull Excavating LLC; Jason Cunningham, Tucson Inc.


IN THE MATTER OF
PLEDGE OF ALLEGIANCE

 9:01 AM
Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE


 9:01 AM
Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present.

IN THE MATTER OF
RECORDINGS OF PROCEEDINGS

 9:01 AM
Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF
MINUTES

Motion: to approve the summary of the minutes from the regular meeting of Thursday, August 28, 2025 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF
EXPENSES

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Jennifer Burns, Director	JFS	ECODDA Meeting	Cambridge, OH	Retro to 09/02/25	\$50.00
Jennifer Burns, Director	JFS	ODJFSDA Meeting	Columbus, OH	09/12/25	\$75.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.


 9:02 AM

IN THE MATTER OF
APPROPRIATION(S)

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20773	School Resource Office Fund – Supplies and Materials	20773-21200-48600	\$2,099.90
10000	Renovations – Moody Avenue Annex	10000-11026-53395	\$2,646.00
20710	Transportation Repairs	20710-51400-53432	\$25,000.00
20710	Travel/Training	20710-51400-51203	\$10,000.00
20710	Salaries	20710-51400-50020	\$85,000.00
20710	OPERS	20710-51400-51070	\$15,000.00
20710	Mandatory Medicare	50710-51400-51090	\$2,000.00
20712	Supported Living	20712-51400-56090	\$15,000.00
10000	Transfer Out – General Fund	10000-81280-59200	\$65,000.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:02 AM

IN THE MATTER OF
APPROPRIATION AMENDMENT(S)

Motion: to approve the following appropriation amendment(s):


FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20420	Small Tools & Minor Equipment – Engineer – Road	20420-31355-54440	Other Expenses – Engineer – Road	20420-31355-56090	\$50,000.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF
PAYMENT OF BILLS

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:02 AM

IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Ohio Regional Development Corporation, \$4,166.00; Ohio Regional Development Corporation, \$833.00; Ohio Regional Development Corporation, \$1,666.00; Ohio Conference of Community Development, \$300.00, Forensic Diagnostic CTR of District Nine, \$1,250.00.
DJFS: Plato’s Closet, \$1,896.48.

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.


 9:02 AM

IN THE MATTER OF
DOG WARDEN MONTHLY REPORT
AUGUST

 9:03 AM


Merle Long, Interim Dog Warden appeared before the Board to provide his report for the month of August 2025 reflecting 21 dogs taken in, 11 dogs adopted to new families, eight dogs reclaimed by their owners, no dogs euthanized, two citations for no license, and nine citations for running at large.

IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN

 9:03 AM


Merle Long, Assistant Dog Warden, filed his report for the week of August 24, 2025 to August 30, 2025 showing 2 dogs impounded, 2 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 2 citation(s) for running at large.

IN THE MATTER OF
MONTHLY REPORT – AUGUST
CARROLL GOLDEN AGE RETREAT

 9:04 AM


Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board via Zoom to provide her report for the month of August. Ms. Faulk thanked those who helped make the 17th annual open house and cruise-in such a success. Ms. Faulk advised that CGAR is in the process of switching IT and phone providers. Ms. Faulk discussed the new CGAR website. Ms. Faulk provided information on the Fall Barn Sale. Ms. Faulk advised that CGAR is accepting new male and female residents and is continuing to offer respite stays.

IN THE MATTER OF
GAS & OIL ROYALTIES


 9:08 AM

Commissioner Wirkner discussed the income the county gets from well activity. The total income the county has received to date in 2025 is \$138,000.00. Commissioner Wirkner advised the Commissioners share that income with the Carroll Golden Age Retreat (CGAR). Commissioner Wirkner advised CGAR has received \$30,000.00 from well activity to date in 2025.


IN THE MATTER OF
MONTHLY REPORT – AUGUST 2025
SHERIFF’S OFFICE

 9:09 AM
Commissioner Leggett advised that Sheriff Calvin Graham filed his report for the month of August 2025 showing 1,488 meals served and 167 washes complete. A copy of the report is on file in the Commissioners’ office.


IN THE MATTER OF
MONTHLY REPORT – AUGUST 2025
AUDITOR’S OFFICE

 9:10 AM
Commissioner Leggett advised the office of the Auditor filed her report of conveyances and fees for August 2025. A copy is on file in the Commissioners’ office.


IN THE MATTER OF
MONTHLY RECONCILIATION REPORT
AUDITOR’S OFFICE

 9:10 AM
Commissioner Leggett advised that in accordance with Ohio Revised Code (ORC) 319.15, the Auditor has provided the monthly financial statement for the month of July 2025. A copy is on file in the Commissioners’ office.


IN THE MATTER OF
CARROLL COUNTY TRANSIT – AUGUST 2025
MONTHLY REPORT

 9:10 AM
Commissioner Leggett advised that Sonja Trbovich, Carroll County Transit Director filed her report for the month of August 2025 showing 36,803 service miles driven; 1,910 total passenger trips; and 8 declined rides. This is a 3.00% decrease in total passenger trips over July 2025. A copy of the report is on file in the Commissioners’ office.


IN THE MATTER OF
2025 ANNUAL REPORT – CARROLL COUNTY PROSECUTOR’S OFFICE

 9:11 AM
Commissioner Leggett advised Prosecutor Steven D. Barnett filed his 2025 Annual Report for the Carroll County Prosecutor’s Office. A copy of the report is on file in the Commissioners’ office.


IN THE MATTER OF
APPOINTMENT – JON RINKES
OMEGA REVOLVING LOAN FUND COMMITTEE

Motion: to appoint Jon Rinkes to the OMEGA Revolving Loan Fund Committee for a term of three years retroactive to September 1, 2025, through August 31, 2028, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.
 9:11 AM


IN THE MATTER OF
BUILDING DEMOLITION AND SITE REVITALIZATION PROGRAM
NOTICE OF INTENT

Motion: to approve the Notice of Intent for Lead Entity Designation and list of authorized users for the Building Demolition and Site Revitalization Program, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.
 9:12 AM

IN THE MATTER OF
CHIP - SATISFACTION OF MORTGAGE

Motion: to approve a Satisfaction and Release of Mortgage for June M. Martin’s Community Housing Impact and Preservation (CHIP) grant in the amount of \$32,270.00, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.
 9:13 AM


IN THE MATTER OF
BID OPENING
LEESVILLE STORM SEWER PROJECT

 9:13 AM

Brad Olinger and Nate Thompson with The Thrasher Group, Inc. appeared before the Board to open the bids received for the Leesville Storm Sewer Project. The information is as follows:

COMPANY	LOCATION	BID
J. Green Excavating LLC	Mechanicstown, OH	\$208,550.00
Kinsey Excavating and Trucking LLC	New Philadelphia, OH	\$162,454.22
Stull Excavating LLC	Scio, OH	\$157,470.00
Ohio-West Virginia Excavating	Powhatan Point, OH	\$213,200.00
Tucson Inc.	New Philadelphia, OH	\$166,814.00


Motion: to table the Leesville Storm Sewer bids until Thursday, September 11, 2025, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.

 9:21 AM


Commissioner Modranski thanked the contractors who bid on the project. Commissioner Wirkner advised that it takes a lot of work and preparation to prepare the bids. Susan Moore, Community Development Specialist with Ohio Regional Development Corporation (ORDC) thanked The Thrasher Group for all their hard work on this project. Ms. Moore advised this project is a Community Development Block Grant (CDBG) Critical Infrastructure Grant and is a competitive program.

IN THE MATTER OF
BID NOTICE
2024 WPCLF/HSTS

Motion: to accept bids up to and opened at 9:00 a.m. on September 29, 2025 in the Commissioners’ office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Water Pollution Control Loan Fund/Household Sewer Treatment System; bids are being accepted for Project 2022-11, installation of one septic system on Lunar Road in Carrollton, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:23 AM

IN THE MATTER OF
VISITORS

 9:23 AM


Edward Hale, Carroll County resident advised he was present to observe the meeting. Mr. Hale advised that on Monday he and some of his colleagues will be attending the meeting for a proclamation.

IN THE MATTER OF
INFORMATION TECHNOLOGY DIRECTOR

 9:24 AM


Commissioner Wirkner advised three applications were received for the Information Technology (IT) Director position and interviews will begin next week.

IN THE MATTER OF
YOUTUBE

 9:24 AM


Commissioner Modranski advised that viewership on the Commissioners’ YouTube channel is increasing. As of yesterday, the last video had 33 views, which is more than usual. Commissioner Modranski advised it is nice to see people using YouTube as their streaming source.

IN THE MATTER OF
ECONOMIC DEVELOPMENT/REGIONAL PLANNING DIRECTOR

 9:24 AM

Commissioner Modranski advised that he conducted three interviews for the Economic Development/Regional Planning Director. Commissioner Modranski advised those three applicants will be coming in next Thursday for a second interview in executive session in front of the whole Board. Two of those interviews will be in the afternoon. Commissioner Wirkner asked for clarification on what day the interviews are. Commissioner Modranski advised the date is one week from today.


IN THE MATTER OF
COURTHOUSE ANNEX BUILDING
SWITCHGEAR

 9:25 AM

Ed Eick, Buildings and Grounds Superintendent appeared before the Board to discuss the switchgear package for the courthouse annex building. Mr. Eick provided each Commissioner with a copy of a diagram for reference of what the switchgear will look like and explained what the switchgear is. Mr. Eick discussed the details of change order number ten from Hasenstab Architects. Mr. Eick advised that everything in the change order would be completed by June 5, 2026. Commissioner Wirkner asked since the project will not be finished until next year, will that affect the offices that will be occupying the building. Mr. Eick advised more information needs to be gathered. Commissioner Wirkner and Commissioner Leggett discussed more about the steps needed to proceed with the installation of the switchgear.


Motion: to order the transfer switch in the amount of \$87,908.00, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:31 AM

Commissioner Wirkner advised the whole purpose of the annex building is to save money. Commissioner Wirkner advised moving offices to the annex building will allow the county to dispose of high maintenance buildings. Commissioner Wirkner discussed the difference between renovating the courthouse annex building and building an entirely new building. Commissioner Wirkner advised that having these offices in one place will lessen the burden of having to go to multiple different buildings. Commissioner Leggett advised that by moving outside storage and the Ohio State University (OSU) Extension office into the courthouse annex building will save the county \$47,000.00 per year. Commissioner Leggett advised that having new amenities at the courthouse annex building will save on maintenance.


IN THE MATTER OF
COURTHOUSE ANNEX BUILDING
SIGNS

 9:34 AM

Ed Eick, Buildings and Grounds Superintendent appeared before the Board to provide quotes received for signs at the courthouse annex building and a sign for the Carroll County Commerce Park. Mr. Eick advised he received four quotes from different companies. Mr. Eick explained what each company quoted for the signs at both locations. Mr. Eick discussed where the signs would be placed at both locations.


Motion: to accept the quote from Lightning Signs of New Philadelphia, Ohio in the amount of \$24,773.63 for the courthouse annex building and the commerce park, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:41 AM

Commissioner Modranski asked if the signs would be backlit or have flood lights. Mr. Eick advised that there will be lights on both sides of the signs internally. Commissioner Modranski asked if Lightning Signs will be doing the electrical work for the signs. Mr. Eick advised that Tyler Sheets with Sheets Electric will probably be the one doing the electrical work. Commissioner Modranski asked if the letters that will be on the building are also going to have light. Mr. Eick advised there will be no lighting, but the letters will be white. Mr. Eick explained more about the commerce park sign. Commissioner Wirkner advised when offices start to vacate the courthouse and move to the annex building the signage in the courthouse will also need changed. Mr. Eick advised the signs in the courthouse will be addressed, but not at this time.


IN THE MATTER OF
COURTHOUSE ANNEX BUILDING
SIDEWALKS

 9:47 AM


Commissioner Leggett showed Commissioner Modranski and Commissioner Wirkner a sketch of the courthouse annex building sidewalks that have and have not been replaced. Ed Eick, Buildings and Grounds Superintendent explained what the different color markings mean on the sketch of the courthouse annex building sidewalks. Mr. Eick provided information from the quotes received from various contractors to replace the sidewalks. Discussion was held about making the sidewalks Americans with Disabilities Act (ADA) compliant.

Motion: to accept the quote from Richmond Concrete Construction, Inc of Carrollton, Ohio in the amount of \$22,895.00 to replace the sidewalks at the courthouse annex building, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.


 9:53 AM

IN THE MATTER OF
COURTHOUSE ANNEX BUILDING

 9:53 AM


Commissioner Leggett provided Commissioner Modranski and Commissioner Wirkner with a copy of the construction updates from Stitle Construction for the courthouse annex building.

IN THE MATTER OF
COURTHOUSE ANNEX BUILDING
FUNDING

 9:53 AM


Commissioner Wirkner advised he has heard concerns from residents about the amount of money that has been spent on the courthouse annex building. Commissioner Wirkner asked Commissioner Modranski to discuss the funding he has secured from grants for the courthouse annex building renovations. Commissioner Modranski explained the grants the county has received and discussed how they have been used. Commissioner Wirkner advised that Commissioner Modranski has put a lot of work and effort into securing these grants. Commissioner Modranski advised the county is still looking for funding and just applied for the Abandoned Mine Land Economic Revitalization (AMLER) grant to create meeting room/conference center in the back part of the courthouse annex building that can be used for different purposes. Commissioner Modranski advised it is important to also note that no money has been pulled from any of the departments budgets to be able to accomplish this.

IN THE MATTER OF
CLERKS REPORT


 10:00 AM

April Mayle, Assistant Clerk I appeared before the Board to advise that the Carroll County Convention and Visitors Bureau is hosting Scarecrows on the Square September 27, 2025. Construction time is from 10:00 a.m. to noon and judging starts at 12:00 pm. Registration forms are available at the Carroll County Chamber of Commerce and CVB office and entry fee is \$5.00. The deadline to enter is September 23, 2025. This information has been shared to the Commissioners’ Facebook page. Commissioner Modranski asked Ms. Mayle if there is a competition for the Scarecrows on the Square. Ms. Mayle advised yes, the information that has been shared to the Commissioners’ Facebook page has a list of the different categories. Commissioner Modranski suggested having the county departments compete in the Scarecrows on the Square and placing them in the front lawn of the courthouse. Ms. Mayle suggested Eva Johnson, Assistant Clerk II take lead in organizing the county departments to participate in the Scarecrows on the Square.

Motion: to allow Eva Johnson, Assistant Clerk II to take lead in organizing the county departments to participate in the Scarecrows on the Square competition; the departments that participate are able to use the front lawn of the courthouse to display their scarecrows, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 10:02 AM


IN THE MATTER OF
HEALTH DEPARTMENT

 10:02 AM

Ed Eick, Buildings and Grounds Superintendent advised of the recent projects completed at the health department. The Commissioner complimented how nice the health department building is.

IN THE MATTER OF
ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 10:06 AM

PREPARED BY:	BOARD OF COMMISSIONERS OF CARROLL COUNTY
<div><div><div>/s/ Eva N. Johnson</div><div>Eva N. Johnson, Assistant Clerk II</div></div></div>	<div><div><div>/s/ Donald E. Leggett II</div><div>Donald E. Leggett, President</div></div></div>
<div><div><div>We hereby certify the foregoing to be true and correct.</div><div>/s/ Melissa N. Schaar</div><div>Melissa N. Schaar, Clerk</div></div></div>	<div><div><div>/s/ Christopher R. Modranski</div><div>Christopher R. Modranski, Vice President</div></div></div>
<div><div><div>/s/ Donald E. Leggett II</div><div>Donald E. Leggett, President</div></div></div>	<div><div><div>/s/ Robert E. Wirkner</div><div>Robert E. Wirkner, Commissioner</div></div></div>