



Present: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.
Also present to observe: Thomas Clapper, Free Press Standard.

IN THE MATTER OF
PLEDGE OF ALLEGIANCE

 9:00 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE

 9:00 AM

Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present.


IN THE MATTER OF
RECORDINGS OF PROCEEDINGS

 9:00 AM

April D. Mayle, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF
MINUTES

Motion: to approve the summary of the minutes from the regular meeting of Monday, Monday, August 25, 2025 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF
EXPENSES

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Richard Rennie, Highway Worker Brenen Green, Highway Worker Kevin Criss, Highway Worker Gregory Kinkade, Highway Worker Nicholas Roudebush, Highway Worker Cason Leggett, Highway Worker Scott Lumley, Highway Worker	Engineer	Snow and Ice Control Training	New Philadelphia, OH	10/29/25	\$336.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF
APPROPRIATION(S)

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20720	Small Tools & Equipment	20720-51520-54440	\$15,000.00
20946	Admin – CHIP (HOME) PY23 Grant – Commissioners	20946-11600-53395	\$4,166.00
20934	Fair Housing Supplies – CHIP CDBG PY23 Grant – Commissioners	20934-11600-54400	\$833.00
20934	Admin – CHIP (CDBG) PY23 Grant – Commissioners	20934-11600-53395	\$1,666.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF
APPROPRIATION AMENDMENT(S)


Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20420	Small Tools & Minor Equipment – Engineer Road	20420-31355-54440	Materials – Engineer – Road	20420-31355-54400	\$200,000.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.


 9:02 AM

IN THE MATTER OF
PAYMENT OF BILLS

 9:02 AM

Commissioner Leggett advised that a big portion of the bills are from the air conditioning and heating units being installed at the annex building.


Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:
COUNTY: Micro Distributing II LTD, \$1,038.59; LTAP, \$336.00; Starpoint Imaging, LLC; \$23,497.50, and Henschen & Associates Inc., \$1,920.00
DJFS: None.

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:02 AM


IN THE MATTER OF
DIVISION ORDER
EAP HOLDINGS, LLC

Motion: to approve the Division Order from EAP Holdings, LLC for payment for the Folsam wells located in Harrison Township, Carroll County, which allows the Board of Commissioners to receive royalty payments from said wells; a complete description of wells is on file at the Commissioners’ office, Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:03 AM

IN THE MATTER OF
SOIL AND WATER
MWCD LETTER OF SUPPORT

Motion: to approve a letter of support for Carroll Soil and Water Conservation District (SWCD) to the Muskingum Watershed Conservancy District (MWCD) for the Partners in Watershed Management Project Assistance Program, Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:04 AM


IN THE MATTER OF
ARCHITECTURAL SERVICES
REQUEST FOR PROPOSALS

Commissioner Modranski advised that the Commissioners are seeking proposals for architectural services for a portion of the annex building that was not included in the original scope of services. Commissioner Modranski advised that this is a back section of the

building that would be a meeting room with a kitchen and bathrooms. Commissioner Modranski advised that he is applying for a grant through the Abandoned Mine Land Economic Revitalization (AMLER) program and this will help build a cost estimate plan to go along with the AMBLER grant. Commissioner Wirkner asked if this includes some of the other agencies that will be in the annex building. Commissioner Modranski advised that this project just includes a meeting area and a warming kitchen and a bathroom. Commissioner Modranski advised that the Ohio State University (OSU) Extension office will have access to it.


Motion: to accept proposals for architectural services for the Carroll County Annex Building renovations, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:05 AM

IN THE MATTER OF
WORK ORDER
CARROLL COUNTY HISTORICAL SOCIETY


Motion: to approve a work order for the Carroll County Historical Society for “Road Closed” signs (quantity 2), orange cones (quantity 4), and 4-inch sign stubs with sign posts for putting up A Quick Exit Banner (quantity 2) with no charges, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.

 9:06 AM

IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS


- Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:
1. EOG Resources, Inc. for installation of natural gas pipeline via conventional bore on Major Road NE (TR 250) in Augusta Township for the Norris TWL, HOP #3;
 2. EOG Resources, Inc. for installation of natural gas pipeline via conventional bore on Brush Road NE (CR 43) in Augusta Township for the Norris TWL, HOP #5;
 3. EOG Resources, Inc. for a driveway on Brush Road NE (CR 43) in Augusta Township for the Norris TWL, TAR #7;
 4. EOG Resources, Inc. for a driveway on Brush Road NE (CR 43) in Augusta Township for the Norris TWL, TAR #8;
 5. EOG Resources, Inc. for a driveway on Mallow Road NE (TR 253) in Augusta Township for the Norris TWL, TAR #5;
 6. EOG Resources, Inc. for a driveway on Mallow Road NE (TR 253) in Augusta Township for the Norris TWL, TAR #6;
 7. EOG Resources, Inc. for installation of natural gas pipeline via conventional bore on Mallow Road NE (TR 253) in Augusta Township for the Norris TWL, HOP #4;
 8. EOG Resources, Inc. for a driveway on Major Road NE (TR 250) in Augusta Township for the Norris TWL, TAR #3;
 9. EOG Resources, Inc. for a driveway on Major Road NE (TR 250) in Augusta Township for the Norris TWL, TAR #4,

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:07 AM

IN THE MATTER OF
TEMPORARY ROAD CLOSING

Motion: to approve closing approximately 500 feet of Autumn Road (CR 19) east of its intersection with State Route 332 from 7:00 a.m. to 6:00 p.m. on October 10, 11, and 12, 2025 for the purpose of conducting the annual Algonquin Mill Fall Festival; also, to close this same road on Thursday, October 9, 2025 from 7:00 a.m. to 7:00 p.m. to safely set up facilities for this event, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.


 9:08 AM

IN THE MATTER OF
CLERK’S REPORT

 9:08 AM


Eva Johnson, Assistant Clerk II appeared before the Board to remind viewers that the courthouse and all non-emergency county offices will be closed Monday, September 1, 2025. Ms. Johnson advised this information has been shared to the Commissioners’ Facebook page.

IN THE MATTER OF
CLERK’S REPORT

 9:08 AM


Eva Johnson, Assistant Clerk II appeared before the Board to advise viewers that bricks from the old Carrollton Elementary School and Carrollton High School buildings will be available soon for anyone that would like them. Piles of the bricks will be across from the old high school office. Do not worry if you don’t see any, that means they are not out yet and will be added as they become available. Ms. Johnson advised viewers to please remember that this is an active work zone so please do not go beyond the gates as it is not safe. This information has been shared to the Commissioners’ Facebook page.

IN THE MATTER OF
CLERK’S REPORT

 9:09 AM


Eva Johnson, Assistant Clerk II appeared before the Board to remind viewers to subscribe to the Commissioners’ YouTube channel, Carroll County Connect, if you have not yet done so. A link to the channel is available in the “About” section on the Commissioners’ Facebook page.

IN THE MATTER OF
GAS & OIL ROYALTIES

 9:09 AM


Sonja Trbovich, Transit Director asked how many wells the county receives royalties for. Commissioner Leggett and Commissioner Modranski advised that they do not know at the moment. Ms. Trbovich asked if the county is receiving monthly royalty checks. Commissioner Wirkner advised that that the Carroll Golden Age Retreat (CGAR) receives a portion of the gas and oil proceeds to cover capital improvements. Commissioner Wirkner advised that some of the royalties were turned over to the townships.

IN THE MATTER OF
JEANNE STRAWDER

 9:09 AM


Commissioner Leggett asked resident Jeanne Strawder if she had anything to share with the Board. Ms. Strawder advised that she was just observing the meeting.

IN THE MATTER OF
AMLER GRANT

 9:11 AM


Sonja Trbovich, Transit Director asked what the match was for the Abandoned Mine Land Economic Revitalization (AMLER) grant. Commissioner Modranski advised that there is no match.

IN THE MATTER OF
LEPC

 9:12 AM

Commissioner Wirkner advised that the Local Emergency Planning Committee (LEPC) has discussed with EOG the increased amount of traffic happening across from the Algonquin Mill. Commissioner Wirkner advised that Encino always limited the truck traffic during the Mill Festival, and they are asking EOG to do the same.


IN THE MATTER OF
BUILDINGS & GROUND

 9:13 AM

Commissioner Leggett advised that the Health Department roof is complete, and the overhang has a roof over it. Commissioner Leggett advised that a new railing was also added.

IN THE MATTER OF
TEMPORARY RECESS

Motion: to temporarily recess until 9:30 a.m., **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.


 9:14 AM

Board members reconvened at  9:31 AM.

Motion: to come out of temporary recess, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by Vice** President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

IN THE MATTER OF
TRANSIT

PUBLIC HEARING

 9:32 AM

Commissioner Leggett advised that the time has come for the Transit public hearing. Present for the public hearing were the following: Commissioner Donald E. Leggett II; Commissioner Christopher R. Modranski; Commissioner Robert E. Wirkner; Assistant Clerk I April Mayle; Assistant Clerk II Eva Johnson; Jeanne Strawder; Larry Strawder; Glenn Appel; Transit Director, Sonja Trbovich; Transit Administrator/IT, Vicky Peoples; Tom Clapper, Free Press Standard; Tonya Myers, Council on Aging Director (virtual); and David Lehman. Commissioner Wirkner advised that the purpose of the hearing is to determine operating hours for Transit. Sonja Trbovich, Transit Director thanked everyone for coming. Ms. Trbovich advised that the purpose of the hearing is to propose changing Transit’s hours from 6:00 a.m. to 6:00 p.m. to 7:00 a.m. to 4:00 p.m. Ms. Trbovich advised that the 2026 State Fiscal year grant from Ohio Department of Transportation (ODOT) was reduced by \$77,155.00. Ms. Trbovich advised that Transit also lost their contract with Council on Aging. Ms. Trbovich advised that Transit still receives funds from the Council on Aging for transportation, but it is at the public rate, which is much lower than the contracted price. Ms. Trbovich advised that the amount she needs to make up for the

loss of revenue is \$115,000.00. Ms. Trbovich advised that she wouldn’t need all the money right now but would need half of it. Ms. Trbovich advised that she is not giving raises to her drivers, except for those employees who are in their probationary period. Ms. Trbovich advised that she would consider reducing her hours to help reduce operating costs. Ms. Trbovich advised that several letters written by Transit customers asking Transit not to decrease their hours of operation. Commissioner Wirkner advised

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that it was already established that cutting the hours would not solve the budget problem and would be counterproductive. Commissioner Wirkner advised that he is not in favor of cutting the hours. Commissioner Leggett agreed that cutting the hours was not going to help with the budget. Commissioner Modranski advised that he is happy to see so much community engagement. Commissioner Modranski advised that he is not in favor of cutting the hours. Commissioner Modranski advised that he does not have a solution yet for meeting the budget. Commissioner Modranski advised that Transit will have to be creative with advertising or ride sharing. Resident Jeanne Strawder, Transit drivers Larry Strawder and Glenn Appel, and Transit customer David Lehman all expressed their reasons they believe Transit should not reduce their hours. Mr. Lehman said that he would even like to see Transit open on the weekend. Tonya Myers, Director of the Carroll County Council on Aging advised that the service is valuable. Ms. Myers advised that the COA is continuing to service her seniors’ transportation needs as long as they can afford to do so. Ms. Myers apologized that she could not continue her contract with Transit. Ms. Myers advised that she runs a meal business, not a transportation business. Ms. Myers advised that COA wants Transit to keep the hours the same so that the seniors in the county can make it to their appointments. Ms. Myers advised that there are ways to generate revenue, such as, grants, fundraisers, advertising on the vehicles, insurance contracts, and Triple A funds. Ms. Myers thanked Transit and its staff for all they do and offered to help in anyway she can. Commissioner Wirkner thanked Ms. Myers for reaching out and offering to help. Eva Johnson, Assistant Clerk II shared a few comments from residents on Facebook.

Motion: to not reduce the hours of operation for Carroll County Transit, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:59 AM

Commissioner Wirkner advised that there are many ways to attack the problem with the budget shortfall and that Ms. Myers offered several good options to help with the budget. Commissioner Modranski asked Ms. Trbovich when she receives her state fiscal budget. Ms. Trbovich advised that July 1, 2025. Commissioner Modranski asked if she was in her budget year now and Ms. Trbovich advised yes. Commissioner Modranski asked Ms. Trbovich if she was currently working with someone about the window advertisements. Ms. Trbovich advised that there are two companies, and one does everything. Commissioner Wirkner asked Ms. Myers if she had some insights into revenue sources Ms. Trbovich can utilize. Ms. Myers advised that she has learned a lot at the conference she is at about different grant opportunities and is willing to share that information with Ms. Trbovich. Ms. Myers advised that everyone at the conference is saying that advertising is the key.

Motion: to close the Transit public hearing, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 10:04 AM

IN THE MATTER OF
TRANSIT

 10:05 AM

Jeanne Strawder, county resident asked if the Commissioners are going to look at more ideas for the budget than just advertising and grant opportunities. Ms. Strawder asked about extending the hours to accommodate weekend riders. Commissioner Modranski advised that the first step is to fund Transit’s normal hours and try to keep it solvent.


IN THE MATTER OF
CARROLL COUNTY COUNCIL ON AGING

 10:07 AM

Tonya Myers, Director of the Carroll County Council on Aging (CCCOA) wanted to clarify for seniors, that the Transit rides are still covered by the CCCOA and can be scheduled as normal.

IN THE MATTER OF
ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.

 10:08 AM

PREPARED BY:	BOARD OF COMMISSIONERS OF CARROLL COUNTY
<u>/s/ April D. Mayle</u> April D. Mayle, Assistant Clerk I	<u>/s/ Donald E. Leggett II</u> Donald E. Leggett, President
We hereby certify the foregoing to be true and correct.	<u>/s/ Christopher R. Modranski</u>

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Donald E. Leggett II
Donald E. Leggett, President

Christopher R. Modranski, Vice President
/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner