



Present: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.
Also present to observe: Thomas Clapper, Free Press Standard.

IN THE MATTER OF
PLEDGE OF ALLEGIANCE

 9:01 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE

 9:01 AM

Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present.


IN THE MATTER OF
RECORDINGS OF PROCEEDINGS

 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF
MINUTES

Motion: to approve the summary of the minutes from the regular meeting of Thursday, August 21, 2025, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF
EXPENSES

Motion: to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Donald E. Leggett II, Commissioner	Commissioners	MCJAS Finance Committee	Canton, OH	8/26/25	\$35.00
Eva Johnson, Assistant Clerk II	Commissioners	OMEGA TAC Committee	New Phila., OH	8/27/25	\$35.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF
PAYMENT OF BILLS

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:02 AM

IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: CEC Consultants, \$1,709.58; and CEC Consultants, \$1,800.00.
DJFS: None.

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.


 9:02 AM

IN THE MATTER OF
COURTHOUSE CLOSED


 9:02 AM

Commissioner Leggett advised the Courthouse and all non-emergency county offices will be closed on Monday, September 1, 2025 in observance of Labor Day.

IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN

 9:03 AM
Merle Long, Interim Dog Warden, filed his report for the week of August 17, 2025 to August 23, 2025 showing 3 dogs impounded, 0 adopted out, 3 redeemed, 0 euthanized, 1 citation(s) for no license, and 2 citation(s) for running at large.


IN THE MATTER OF
JFS – VARIOUS CONTRACTS

 9:03 AM
Commissioner Leggett advised that this is a contract amendment that increases the hourly rate from \$25.00 per hour to \$35.00 per hour for Trax Youth Services, LLP for mentoring services.


Motion: to approve the following contract for Job and Family Services as recommended by Jennifer Burns, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Trax Youth Services, LLP	9/1/25-9/30/25	Increase hourly rate to \$35.00 per hour	Mentoring Services	Service	Amendment	8/18/25


Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:03 AM

IN THE MATTER OF
SUPPORT FOR FUNDING – KENSINGTON FOREST PRESERVE
RESOLUTION 2025-24

 9:04 AM
Jacob Pries, Southeast Field Director for Western Reserve Land Conservancy appeared before the Board to discuss the Kensington Forest Preserve property located in Center Township and the Village of Carrollton. Mr. Pries advised that the Western Reserve Land Conservancy (WRLC) conserves land through private conservation easements. Mr. Pries advised that the WRLC recently completed a project behind Mercy Medical Center, which is now owned by the Village of Carrollton. A new opportunity has presented itself with 45 acres behind Centreville Village Assisted Living Facility, known as the Kensington Forest Preserve. Mr. Pries advised that he has spoken with Mark Wells, Carrollton Village Administrator and with Center Township. There is some interest from the Village of Carrollton and Center Township to work together on this project in the future. Mr. Pries advised that as part of the grant application project, a resolution of support is needed from the Board of Commissioners. The Village of Carrollton and Center Township have already provided their resolutions of support. Mr. Pries advised that the purchase by the WRLC will be entirely grant funded. Additional grants will be applied for at a later date to provide matching funds. Commissioner Wirkner asked if there is road frontage for the property. Mr. Pries advised that there is road frontage north of the entrance to Centreville Village. Commissioner Modranski asked if the WRLC is purchasing the property. Mr. Pries advised that they are, and the Clean Ohio Grant restrictions will apply to the property which limits the land to passive park use. Commissioner Modranski asked if the public will be able to use the property until the transfer to the Village and/or Township. Mr. Pries advised no, the land will be held by the WRLC until it is transferred to public ownership. The WRLC will look in to enrolling the township portion of the property in the Ohio Landowner/Hunter Access Partnership Program (OHLAP) which will allow limited public access for hunting purposes. Commissioner Wirkner asked if there is a timeline for the public use of the property. Mr. Pries advised that Mr. Wells has given an estimate of five years. The Village will finish developing the property behind Mercy Medical Center and then move on to the Kensington Forest Preserve property. Commissioner Leggett read the proclamation.

Motion: to adopt resolution 2025-24 in support of Western Reserve Land Conservancy’s efforts to secure the Clean Ohio Fund Green Space Conservation Grant funding to purchase and permanently protect the Kensington Forest Preserve located in the Village of Carrollton, Carroll County, Ohio, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:10 AM

<p>RESOLUTION 2025-24</p> <p>A RESOLUTION OF SUPPORT FOR WESTERN RESERVE LAND CONSERVANCY’S EFFORTS TO SECURE THE CLEAN OHIO FUND GREEN SPACE CONSERVATION GRANT FUNDING TO PURCHASE AND PERMANENTLY PROTECT THE KENSINGTON FOREST PRESERVE PROPERTY IN THE VILLAGE OF CARROLLTON, CARROLL COUNTY, OHIO</p>

WHEREAS, the State of Ohio, through the Ohio Public Works Commission, administers financial assistance for conservation purposes through the Clean Ohio Green Space Conservation Fund Grant Program, pursuant to Ohio Revised Code Section 164.23; and
WHEREAS, Western Reserve Land Conservancy desires financial assistance under the Clean Ohio Program to purchase and protect in perpetuity the approximately 45-acre Kensington Forest Preserve property in the Village of Carrollton; and
WHEREAS, preservation of the Kensington Forest Preserve property protects a high-quality natural area and open space in the Village of Carrollton; and
WHEREAS, fee-simple acquisition and permanent protection of the Kensington Forest Preserve property will help to protect valuable hardwood forest, prairie, and streams within the Muskingum River Watershed; and

WHEREAS, this land protection project will create an environment for passive recreational activities (walking, hiking, photography, etc.) and nature education for learners of all ages; and

WHEREAS, Ohio Revised Code Section 164.23 provides that “an entity seeking a grant for a project that is eligible for funding shall submit an application to the natural resources assistance council with geographical jurisdiction over the proposed project area;”, and Ohio Revised Code Section 164.23(B) further provides that “in addition to the application, an applicant for a grant for a project shall include a copy of a resolution supporting the project from each county in which the proposed project is to be conducted”.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners, Carroll County, Ohio that:

1. The Board of Commissioners of Carroll County, Ohio supports Western Reserve Land Conservancy's efforts to secure funding from the Clean Ohio Green Space Conservation Program for the acquisition and permanent protection of the Kensington Forest Preserve property.

BE IT RESOLVED FURTHER that the Board of Commissioners of Carroll County, Ohio hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Modranski moved for the adoption of the preceding Resolution;
Mr. Wirkner seconded the motion.
Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Modranski, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 25th day of August, 2025.

BOARD OF COMMISSIONERS OF CARROLL COUNTY

ATTEST:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk


/s/ Donald E. Leggett II
Donald E. Leggett, President

/s/ Christopher R. Modranski
Christopher R. Modranski, Vice President

/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner


Commissioner Modranski confirmed that the land behind Mercy Medical Center is owned by the Village of Carrollton, but the 45 acres behind Centreville Village will be owned by the WRLC for now. Mr. Pries advised that is correct. Commissioner Modranski asked if the purchase is contingent on receiving the Clean Ohio grant funding. Mr. Pries advised that is correct. The WRLC is hoping to have this secured by March 2026.

**IN THE MATTER OF
CLERK’S REPORT**

 9:17 AM


April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Health Department is looking for volunteers to assist with their monthly Pop-Up Food Pantry held on the first Wednesday of each month at the Church of Christ on Moody Avenue. The link and QR code to sign up has been shared to the Commissioners’ Facebook page for anyone who is interested.

**IN THE MATTER OF
EMPLOYMENT OPPORTUNITIES**

 9:17 AM


Commissioner Modranski advised that applications for a dog warden/deputy dog warden are being accepted until September 5, 2025. Additionally, there are two interviews scheduled this week for the Economic Development /Regional Planning Director position. Commissioner Modranski advised that resumes will be accepted until the position is filled.

**IN THE MATTER OF
COURTHOUSE
REGIONAL PLANNING OFFICE**

 9:18 AM


Commissioner Leggett advised that Commissioner Modranski and Commissioner Wirkner need to take time to go up and view the updated Regional Planning office. The walls have been painted, new ceiling tiles installed, and new flooring installed.

**IN THE MATTER OF
PROSECUTOR’S OFFICE
HVAC**

 9:18 AM

Commissioner Leggett advised that the Prosecutor’s office will be getting a new heating, ventilation, and air conditioning (HVAC) unit because there is a crack in the heat exchanger.


IN THE MATTER OF
COURTHOUSE ANNEX BUILDING
CONTRACTOR MEETING

 9:18 AM

Commissioner Leggett advised that he cannot attend the bi-weekly contractor meeting at the Annex building next week due to the Multi-County Juvenile Attention System (MCJAS) Finance committee meeting. Commissioner Wirkner asked when the anticipated move-in date is for the Moody Avenue Annex building. Commissioner Leggett advised that the roof penetrations are done, and the heating, ventilation, and air conditioning (HVAC) units have been placed. He will know more about a move-in date after tomorrow’s meeting.

IN THE MATTER OF
ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:19 AM

PREPARED BY:	BOARD OF COMMISSIONERS OF CARROLL COUNTY, OHIO
<u>/s/ Melissa N. Schaar</u> Melissa N. Schaar, Clerk	<u>/s/ Donald E. Leggett II</u> Donald E. Leggett, President
We hereby certify the foregoing to be true and correct.	<u>/s/ Christopher R. Modranski</u> Christopher R. Modranski, Vice President
<u>/s/ Melissa N. Schaar</u> Melissa N. Schaar, Clerk	<u>/s/ Robert E. Wirkner</u> Robert E. Wirkner, Commissioner
<u>/s/ Donald E. Leggett II</u> Donald E. Leggett, President	