



2205 Commerce Drive ♦ P.O. Box 185 ♦ Carrollton, OH 44615 ♦ Fax: 330-627-1088

TRANSPORTATION ADVISORY COMMITTEE (TAC)

MEETING MINUTES

Date: April 26, 2023

Time: 9:00 a.m.

Location: Carroll County Transit

NAME	AGENCY	PRESENT	ABSENT
Cindy Black	CCVSC		X
Mathual Campbell	CCBDD		X
Tricia Green	CEVSD		X
Ray Heaston (A)	CCBDD	X	
Sonja Trbovich	Transit	X	

NAME	AGENCY	PRESENT	ABSENT
Sherri Lewis (A)	CDJFS	X	
Tonya Myers	CCCOA	X	
Kate Offenberger	CDJFS		X
Vicky Peoples	Transit	X	
Rachel Rinkes	Prob/Juv	X	
Weslee Warner	Southeast		X

Other(s) present: Gary Tope, resident; Jill Cunningham, Mobility Management; Terry Chevront, Operations Manager; John Rutledge, resident.

Mrs. Trbovich opened the meeting and asked for approval on previous minutes from November 9, 2022.

Motion was made by Mrs. Rinkes and seconded by Mrs. Trbovich to approve minutes from November 9, 2022, all in favor, motion carried.

OLD BUSINESS:

- Mrs. Trbovich advised for the 2024 Rural Transit Application ODOT is currently going to a State Fiscal Year (SFY) from the Calendar Year (CY). Mrs. Trbovich stated she has a meeting a 10am for the Ohio Transit Partnership Program (OTP2) Application. She also stated we are still receiving our total award amount however; we only signed a contract for the 1st Quarter amount since they are transitioning to the SFY. Mrs. Trbovich advised we should be getting our 2nd van from 2022 grant in May. Then, we had applied for a bus replacement this year (2023).

NEW BUSINESS:

- Mrs. Trbovich advised there is a new Fully Allocated Cost Template that she will be using for 2024 which was provided by ODOT. They are really wanting agencies to charge the fully allocated cost however she input the numbers to see what the outcome would be compared to the current rate of \$1.75/mile it came out to \$3.02/mile. Mrs. Trbovich is going to reach out to other Transit agencies to see how they are charging Fully Allocated Costs and will advise of same.

- Mrs. Trbovich stated in November we spoke about the number of denials and she advised Mrs. Peoples pulled some denial reports for each month and they have increased significantly for example in March 2023 there were 28 denials for contracts and 95 denials for non-contract (General Public). So, we don't deny just DJFS or Sr. Center but also one major factor in the number of increased denials was due to having 3 vehicles down, 1 for a motor; 1 had a new transmission put in and then it went bad and it had to have another one; and the 3rd vehicle was shutting down when coming to a stop. However, we have 2 of the 3 vehicles back and hopefully we will be getting the 3rd vehicle soon and it will eliminate some of the denials. Ms. Jill Cunningham advised there are 3 other counties across the region with an increased number of denials as well so it is not just Carroll County. Mrs. Trbovich advised we had one vehicle that is ready for disposition but we started using it again just for local runs due to the uncertainty of the vehicle. Mrs. Rinkes questioned if we were getting any other vehicles besides the one from last year and Mrs. Trbovich replied yes, we are supposed to get a bus this year and then in 2024 we are applying for 2 Modified Minivans.
- Mrs. Myers advised they always put a little information about the Transit in their newsletter however she recommended putting some extra "tips" in the newsletter to help the seniors better understand Transit. For instance, they are to notify 3 days in advance and it is not working and some seniors have no other options. Mr. Terry Chevront stated if they get their appointment 3 months in advance go ahead and schedule it, that way it's in the books etc. Mrs. Myers replied that is fine however, they may forget by the time their appointment gets here. Mrs. Trbovich replied they do receive a phone call the day before to remind them. Mrs. Myers stated that some still don't remember and then Ms. Cunningham replied she would be willing to help make phone calls to remind them. Mrs. Myers stated one of the issues are those that have same day surgery and they do not receive their arrival time until the night before, which makes it hard to schedule their ride. Mrs. Myers stated she does call Mr. Chevront or Mrs. Trbovich directly if there is a problem and they usually get it taken care of. Ms. Cunningham advised that the region is working on contacting the medical field regarding the same day surgery and trying to educate them on public transit. So, if there is a problem with any same day surgeries call Ms. Cunningham and she will make the call for Transit.

OTHER BUSINESS:

- Mrs. Trbovich advised that we need to find a replacement for Alice Poplin on the Transit Appeals Committee and asked if anyone had any recommendations. Mr. Rutledge stated maybe Denny Roudebush and Mrs. Myers agreed he would be a good candidate however he does have a busy schedule so we would have to work with him. Mrs. Trbovich stated since she has been here, there has never been a meeting which is a good thing. Mr. Rutledge then suggested Chuck Lutton for the replacement if Denny Roudebush didn't work out. Mrs. Myers replied she would get their contact information for us. Mr. Rutledge questioned what does the TAC do? Mrs. Trbovich replied if there is a complaint it would be presented to the TAC committee. Mr. Gary Tope stated that is a good thing there hasn't been any meetings and that is because Transit is doing a great job.
- Ms. Jill Cunningham advised that the Tuscarawas Senior Center has submitted their Letter of Intent for 2025 for the Mobility Manager and they have also posted a position opening for a bilingual mobility navigator person to work with her due to the high demand of different groups that served and that person could be utilized by Carroll County as well. Mrs. Trbovich questioned where this position was posted and Ms. Cunningham replied it is on Indeed through Tuscarawas County Senior Center. Mrs. Trbovich questioned if that is something we could post as well since we would be utilizing the person if needed and Ms. Cunningham replied most definitely.

- Next meeting is scheduled for Wednesday, July 26, 2023 @ 9:30 a.m. that will be available via Zoom for those that cannot attend in person.

Motion was made by Mrs. Trbovich seconded by Mrs. Rinkes to adjourn @ 9:31 a.m., all in favor, motion carried.

Minutes by: *Victoria (Vicky) S. Peoples*