



**Present:** President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.  
**Also present to observe:** Thomas Clapper, Free Press Standard.

IN THE MATTER OF  
PLEDGE OF ALLEGIANCE

 9:00 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE

 9:00 AM

Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present


IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS

 9:00 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF  
MINUTES

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, August 7, 2025, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:00 AM

IN THE MATTER OF  
EXPENSES

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Jill Tucker, Service Coordinator	JFS	OFCF Regional Meeting	New Philadelphia, Ohio	08/12/25	\$37.24

**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)

**Motion:** to approve the following appropriation amendment(s):


FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
10000	Repairs and Maintenance – Moody Avenue Annex	10000-11026-53430	Professional and Technical Services – Moody Avenue Annex	10000-11026-53340	\$11,000.00
10000	Transfer Out – Transfer Out	10000-81280-59200	Professional and Technical Services – Moody Avenue Annex	10000-11026-53340	\$4,000.00

**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF  
PAYMENT OF BILLS


**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.

 9:01 AM


IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:  
**COUNTY:** Standard Plumbing & Heating, \$2,605.00; Ruts CG LLC, \$554.00; Televoi, \$816.20; ESI Equipment Services, \$1,719.24.  
**DJFS:** None.  
**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.  
 9:01 AM


IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
HALE PROPERTIES LLC

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:  
1. Hale Properties LLC for a driveway in Rose Township, Clay Rd NW (CR 69);  
**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.  
Motion carried on unanimous vote.  
 9:02 AM


IN THE MATTER OF  
SPECIAL HAULING PERMIT  
DENOON LUMBER COMPANY LLC

**Motion:** to approve a special hauling permit to DeNoon Lumber Company LLC for hauling over Avon Road in Fox Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.  
 9:02 AM


IN THE MATTER OF  
PY23 COMMUNITY DEVELOPMENT BLOCK GRANT  
DELLROY COMMUNITY CENTER IMPROVEMENT PROJECT

**Motion:** to approve the Request for Extension letter to the Ohio Department of Development and authorize Commissioner Modranski to sign same; the 60-day extension request for the Dellroy Community Center project is due to a delay in procurement for the refurbishment of a concrete floor in the main hall, and a digital announcement sign, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.  
 9:03 AM


IN THE MATTER OF  
MONTHLY REPORT – JULY  
CGAR

 9:03 AM  
Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board to provide her monthly report for July. Ms. Faulk advised what animals were purchased and donated to CGAR by local businesses and individuals. Ms. Faulk advised that the 17<sup>th</sup> annual CGAR open house and cruise-in will be on Saturday, August 23<sup>rd</sup> from 10:00 a.m. to 2:00 p.m. Ms. Faulk provided more information regarding the open house and cruise-in. CGAR is accepting new residents and continuing to offer respite care. Commissioner Wirkner advised it is wonderful that the residents at the county home are able to eat quality, homegrown products from within our county. Ms. Faulk advised CGAR will get random donations of food throughout the year as well.

IN THE MATTER OF  
CLERKS REPORT


 9:07 AM  
Melissa Schaar, Clerk appeared before the Board to advise residents that tonight from 5:00 p.m. to 7:30 p.m. is the Back to School Bash at the Carrollton Schools campus. There will be over 20 vendors providing school supplies, bounce houses, free hot dogs, and more. Brown Local Schools Bash and Open House is August 18<sup>th</sup> from 5:30 p.m. to 7:30 p.m. There will be food and bouncy houses. Conotton Valley Union Local School District will host their Back-to-School Open House on August 19<sup>th</sup> from 5:00 p.m. to 7:00 p.m.

IN THE MATTER OF  
CLERKS REPORT

 9:07 AM

Melissa Schaar, Clerk appeared before the Board to advise that Carroll County’s local Fall festivals and shows are being featured in an advertorial in Compass Ohio Magazine. Residents can stop by the Carroll County Convention and Visitors’ Bureau Monday through Friday, 8:00 a.m. to 4:00 p.m. to grab a free copy and see what else is going on in Ohio this Fall season.


IN THE MATTER OF  
EMERGENCY MANAGEMENT AGENCY  
HAZMAT TEAM CREDIT CARD

 9:08 AM


Commissioner Wirkner advised that currently, when the Hazardous Materials (HazMat) Team vehicles need fueled up, either Tom Cottis, Emergency Management Agency (EMA) Director or Dustin Lucas, EMA Deputy Director meets the HazMat Team at the gas station and puts it on their credit card. There have been instances where the HazMat Team has had to wait because neither Tom nor Dustin are available. Commissioner Modranski asked if the credit card will be in the name of the EMA but used by the HazMat Team. Commissioner Wirkner advised the card will be in the name of Dennis Fenton, HazMat Team Coordinator, and the EMA will pay the bill for the card. Commissioner Leggett asked how many vehicles the HazMat Team has, and Commissioner Wirkner advised they have two vehicles. Commissioner Modranski asked if the HazMat Team has any ATVs that they haul in the trailers. Commissioner Wirkner advised no, but the trailers have the ability to do so.

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**Motion:** to issue a Huntington credit card with a credit limit of \$750.00 to Dennis Fenton, HazMat Team Coordinator, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christpoher R. Modranski.  
Motion carried on unanimous vote.

 9:11 AM


IN THE MATTER OF  
OMEGA RTPO CAPITAL ALLOCATION PROGRAM  
RESOLUTION 2025-21

 9:11 AM

Commissioner Wirkner advised that the Board passed a motion on July 24, 2025 allowing him to pursue the Regional Transportation Planning Organization (RTPO) grant through the Ohio Mid-Eastern Governments Association (OMEGA) to perform a feasibility study for a connector to the new Route 30. Commissioner Wirkner advised one of the things OMEGA requires is a resolution.

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**Motion:** to adopt resolution 2025-21 authorizing Commissioner Robert E. Wirkner to submit an application Ohio Mid-Eastern Governments Association RTPO Capital Allocation Program and to execute documents as required, **Action:** Upon the call of roll, vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:15 AM

<p style="text-align: center;"><b>RESOLUTION NO. 2025-21</b> <b>A RESOLUTION AUTHORIZING COMMISSIONER ROBERT E. WIRKNER TO SUBMIT AN APPLICATION OMEGA RTPO CAPITAL ALLCOATION PROGRAM AND TO EXECUTE DOCUMENTS AS REQUIRED.</b></p>
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**WHEREAS**, the Ohio-Mideastern Governments Association (OMEGA) has been designated as the Regional Transportation Planning Organization (RTPO) for eight Ohio counties, including Carroll County; and

**WHEREAS**, the OMEGA RTPO conducts ongoing regional transportation planning processes which focus on promoting and enhancing the OMEGA region’s economic, social, and natural environments; and

**WHEREAS**, the OMEGA RTPO manages a funding program which provides funding for various stages of eligible transportation projects, including planning, design, environmental services, and construction with OMEGA’s RTPO counties; and

**WHEREAS** the Board of Commissioners of Carroll County, Ohio desires to have a connector to the new U.S Route 30; and

**WHEREAS**, the Board of Commissioners of Carroll County, Ohio desires to apply for the OMEGA RTPO Allocation Program funding in order to conduct a feasibility study and other studies that may be needed for the proposed connector to U. S. Route 30.

THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CARROLL COUNTY, OHIO:

**Section 1:** Commissioner Robert E. Wirkner is hereby authorized to apply for the Ohio-Mideastern Governments Association Regional Transportation Planning Organization Allocation Funding in the amount of \$250,000.00 for the State Route 43 Feasibility Study.

**Section 2:** Commissioner Robert E. Wirkner is authorized to enter into any agreements as may be necessary and appropriate for obtaining the Ohio-Mideastern Governments Association Regional Transportation Planning Organization Allocation Funding.

**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Modranski moved for the adoption of the preceding Resolution;  
Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:  
Mr. Leggett, yes; Mr. Modranski, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 11<sup>th</sup> day of August, 2025.

**BOARD OF COMMISSIONERS  
OF CARROLL COUNTY, OHIO**

/s/ Donald E. Leggett II  
Donald E. Leggett II, President


/s/ Christopher R. Modranski  
Christopher R. Modranski, Vice President

/s/ Robert E. Wirkner  
Robert E. Wirkner, Commissioner

**ATTEST:**

/s/ Eva N. Johnson  
Eva N. Johnson, Assistant Clerk II

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 9:15 AM

Commissioner Wirkner discussed the engineering study that is a necessary part of this application. Commissioner Wirkner provided statistics from the study regarding safety concerns for Route 43. Commissioner Wirkner advised this study came from the County Engineer.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:17 AM

**PREPARED BY:**

/s/ Eva N. Johnson  
Eva N. Johnson, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

/s/ Donald E. Leggett II  
Donald E. Leggett, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Donald E. Leggett II  
Donald E. Leggett, President

/s/ Christopher R. Modranski  
Christopher R. Modranski, Vice President

/s/ Robert E. Wirkner  
Robert E. Wirkner, Commissioner