



Present: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.
Also present to observe: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:02 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, July 31, 2025, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):


FUND	NAME	CODE	AMOUNT
	Private Rehab – CHIP (HOME) PY23 Grant – Commissioners	20946-11600-53431	\$45,825.00
20946			
80200	CORSA Claim Fund	80020-11001-56060	\$861.19

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
20720	Supplies & Materials	20720-51520-54400	Small Tools & Equipment	20720-51520-54440	\$25,000.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.


 9:03 AM

IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Robertson’s Building Center, \$366.46; ServerSim, \$999.00; and ServerSim, \$1,300.00.
DJFS: None.

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:03 AM

IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN

 9:04 AM


Merle Long, Assistant Dog Warden, filed his report for the week of July 27, 2025 to August 2, 2025 showing 3 dogs impounded, 4 adopted out, 2 redeemed, 0 euthanized, 2 citation(s) for no license, and 1 citation(s) for running at large.

IN THE MATTER OF
MONTHLY REPORT – JULY 2025
RECORDER’S OFFICE

 9:04 AM


Commissioner Leggett advised Recorder Patricia Oyer filed her report through July 2025 indicating 3,979 documents recorded to date for 2025. A copy is on file in the Commissioners’ office.

IN THE MATTER OF
MONTHLY RECONCILIATION REPORT
AUDITOR’S OFFICE

 9:04 AM

Commissioner Leggett advised that in accordance with Ohio Revised Code (ORC) 319.15, the Auditor has provided the monthly financial statement for the month of May 2025. A copy is on file in the Commissioners’ office.

IN THE MATTER OF
MONTHLY RECONCILIATION REPORT
AUDITOR’S OFFICE

 9:05 AM


Commissioner Leggett advised that in accordance with Ohio Revised Code (ORC) 319.15, the Auditor has provided the monthly financial statement for the month of June 2025. A copy is on file in the Commissioners’ office.

IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


1. Dayton Excavating LLC to install sewer line to manhole in Washington Township, Section 29, Cobbler Road (CR 71);
2. Carroll Electric Cooperative to set up temporary traffic control in Washington Township, Section 11, Cobbler Road (CR 71);
3. Spectrum Mid-America LLC for aerial new build of .625 coax on existing poles in Harrison Township, at 4274 Arrow Rd. (CR 15);
4. Spectrum Mid-America LLC for underground new build of .40 48ct fiber via directional bore in Fox Township, Arbor Road (CR 14);
5. Spectrum Mid-America LLC for underground new build of .40 48ct fiber via directional bore in East Township, Bane Road (CR 25);
6. Spectrum Mid-America LLC for underground new build of .40 48ct fiber via directional bore in East Township, Aurora Road (CR 18);

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:05 AM

IN THE MATTER OF
SPECIAL HAULING PERMIT
TOPWOOD

Motion: to approve a special hauling permit to Topwood for hauling over Caddy Road (CR 52) and Antigua Road (CR 11) in Monroe Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.


 9:07 AM

IN THE MATTER OF
SHERIFF - NEW VEHICLE

 9:07 AM


Sheriff Calvin Graham appeared before the Board to advise that he took delivery of a new police vehicle last week. Sheriff Graham advised that the vehicle should be in service this week. He will be getting rid of an older vehicle in the near future.

IN THE MATTER OF
CLERK’S REPORT

 9:08 AM


April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Lincoln Highway Buy-Way sale starts this week August 7, 2025 to August 9, 2025. The yard sales follow Route 30 from East Liverpool to Convoy in Van Wert County and every Lincoln Highway community in Ohio. There were more than 1,000 yard sales counted last year. Free travel guides can be downloaded or picked up from certain locations. The link to all the information will be shared to the Commissioners’ Facebook page.

IN THE MATTER OF
CLERK’S REPORT

 9:09 AM


April D. Mayle, Assistant Clerk I appeared before the Board to wish Commissioner Leggett a belated Happy Birthday. Ms. Mayle advised that his birthday was yesterday and encouraged residents to wish him a Happy Birthday if they see him out and about.

IN THE MATTER OF
ROUTE 9 TOWER

 9:09 AM


Commissioner Wirkner advised that he has ordered the tower audit. A separate quote will be needed for an engineering study which will look at the structural capacity of the tower and the weight of the equipment on the tower to give the percentage of capacity being used on the tower.

IN THE MATTER OF
MEETINGS
LIVESTREAMING PLATFORM

 9:10 AM CRM

Commissioner Modranski advised that he previously discussed making a change to YouTube to livestream the meetings during the June 2, 2025 meeting. The channel is up and running, and a test is planned for this week with the hopes of streaming Thursday’s meeting on YouTube. The channel is Carroll County Connect, the official YouTube channel for the Board of Commissioners of Carroll County, Ohio. Commissioner Modranski advised that there will be links shared on Facebook this week. The plan is to stream live to YouTube and to Facebook if the testing goes smoothly. Discussion was held regarding the storage of videos on Facebook and the ease of finding videos on YouTube.

IN THE MATTER OF
COURTHOUSE ANNEX BUILDING
FLAGPOLE

 9:13 AM

Commissioner Leggett advised that Ed Eick, Building and Maintenance Superintendent has been gathering quotes for a flagpole to be installed at the Moody Avenue Annex building. Commissioner Leggett presented three quotes:

1.


Midwest Sign Center, Canton, Ohio – 30’ X 6” pole, external rope (halyard), 114 mph unflagged - \$4,040.00 installed.
2.

Liberty Flies, Massillon, Ohio – 30’ X 4” pole, external halyard, 80 mph – \$2,700.00 - \$3,000.00 installed.
3.

Flagpoles Etc., Wixom, Michigan – 30’ X 5” pole, internal halyard, 131 mph unflagged - \$5,447.16 installed.


Commissioner Modranski advised that he did reach out to Carrollton Schools about the flagpole at the elementary school on Second Street NE, but that flagpole is being repurposed at the outdoor pavilion at the school campus. Commissioner Wirkner asked how the flagpole will be lit up. Commissioner Leggett advised that this is still being finalized, but the light will probably be attached to the building.

Motion: to accept the quote of Midwest Sign Center of Canton, Ohio in the amount of \$4,040.00 for a 30’ x 6” flagpole, installed, at the Moody Avenue location, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:14 AM

IN THE MATTER OF
TEMPORARY RECESS


Motion: to temporarily recess until 9:30 a.m., **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:17 AM

Motion: to come out of temporary recess, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:31 AM

**IN THE MATTER OF
PY23 COMMUNITY HOUSING IMPROVEMENT PROGRAM
PUBLIC HEARING**

 9:31 AM


Scott Hillis, Grant Director with Ohio Regional Development Corporation (ORDC) opened the public hearing for the PY23 Community Housing Improvement Program (CHIP) grant at 9:30 a.m. Present for the public hearing were the following: Commissioner Donald E. Leggett II, Commissioner Christopher R. Modranski, Clerk Melissa Schaar, Assistant Clerk I April Mayle, Assistant Clerk II, Sheriff Calvin Graham, and Mr. Hillis (via Zoom). Mr. Hillis advised that the PY23 CHIP grant will finish at the end of 2025. There is a need to move \$25,118.00 from the Owner Home Repair Projects (CDBG funds) to the Owner Rehabilitation Projects. Mr. Hillis advised that this is the only amendment that is needed, and the new rules for CHIP grants require a public hearing to do an amendment. Commissioner Modranski asked if the amendment will negatively impact the county’s future grants. Mr. Hillis advised that the grant allows for one amendment per grant period without penalty and this is the only amendment that is needed. April Mayle, Assistant Clerk I advised there are no questions online.

Motion: to close the PY23 Community Housing Improvement Program Public Hearing, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:34 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:34 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Donald E. Leggett II
Donald E. Leggett, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Donald E. Leggett II
Donald E. Leggett, President
/s/ Christopher R. Modranski
Christopher R. Modranski, Vice President
/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner