



Present: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.
Also present to observe: Thomas Clapper, Free Press Standard.


IN THE MATTER OF
PLEDGE OF ALLEGIANCE

 9:01 AM
Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.


IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE

 9:01 AM
Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present.

IN THE MATTER OF
RECORDINGS OF PROCEEDINGS

 9:01 AM
Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


IN THE MATTER OF
MINUTES

Motion: to approve the summary of the minutes from the regular meeting of Monday, Monday, July 7, 2025 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.
 9:02 AM

IN THE MATTER OF
EXPENSES

Motion: to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Tom Cottis, Director	EMA	Oil and Gas TAC at Ohio EMA	Columbus, OH	07/11/25	-0-

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.
 9:02 AM

IN THE MATTER OF
APPROPRIATION(S)

Motion: to approve the following appropriation(s):


FUND	NAME	CODE	AMOUNT
20470	Equipment	20470-51330-54440	\$14,387.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.
 9:02 AM

IN THE MATTER OF
APPROPRIATION AMENDMENT(S)

Motion: to approve the following appropriation amendment(s):

FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
20708	Clerks	20708-11180-50021	Other	20708-11180-56090	\$20.00
10000	Miscellaneous –	10000-51013-56100	Transfer Out	10000-81280-59200	\$720.00
	Memorial Day Grant		Other Expenses -	20420-31355-56090	\$50,000.00
20420	Materials –	20420-31355-54400	Engineer - Road		
20736	Engineer – Road		Supplies –	20736-21580-54400	\$500.00
	Repairs – Hazmat	20736-21580-53430	Hazmat		


Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.
 9:02 AM

IN THE MATTER OF
TRANSFER OF FUNDS

Motion: to approve the following transfer of fund(s):


FUND	CODE (FROM)	CODE (TO)	AMOUNT
30005	10000-81280-59200	30005-11001-59800	\$138,250.00
80095	10000-81280-59200	80095-11104-49800	\$50,000.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF
PAYMENT OF BILLS


Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:03 AM


IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:
COUNTY: Carroll County Engineer, \$137.00; Huntington National Bank, \$269.78; Mirabel Promotions LTD, \$1,237.62; Huntington National Bank, \$269.77; Shanower, Ryan, \$395.00; Shanower, Ryan, \$1,620.00; Huntington National Bank, \$256.07; Treasurer of State, \$600.00; Treasurer of State, \$600.00;
DJFS: Burlington Coat Factory, \$487.80.

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:03 AM

IN THE MATTER OF
MONTHLY REPORT – JUNE 2025
CHILD SUPPORT ENFORCEMENT AGENCY

 9:03 AM

Commissioner Leggett advised the office of the Prosecuting Attorney filed his report for June 2025 for the Carroll County Child Support Enforcement Agency. There was a total of 1,037 open, active cases. A copy is on file in the Commissioners’ office.


IN THE MATTER OF
MONTHLY REPORT – JUNE 2025
AUDITOR’S OFFICE

 9:04 AM


Commissioner Leggett advised the office of the Auditor filed her report of conveyances and fees for June 2025. A copy is on file in the Commissioners’ office.

IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:
1. David Wengerd for a driveway in Rose Township, on Briar Rd. (CR 40);
Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:04 AM

IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
OFFICE UPDATES

 9:05 AM

Tom Cottis, Emergency Management Agency (EMA) Director appeared before the Board to provide multiple updates. Mr. Cottis advised that next week is always the busiest week of the year for the EMA. Mr. Cottis advised of upcoming events and meetings. Commissioner Modranski asked Mr. Cottis if a catastrophe were to happen in Carroll County similar to what is happening in Texas at this time, would the EMA be prepared. Mr. Cottis advised of the plans in place if something like that were to occur.


IN THE MATTER OF
MONTHLY REPORT – JUNE
CGAR

 9:19 AM


Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board to provide her monthly report for June. Ms. Faulk advised that CGAR is asking for donations for the Chinese auction. Ms. Faulk advised that the June birthday cake was generously donated by Alan and Pixie Furbee. CGAR is currently looking for one full-time housekeeper, the shift would be from 7:00 a.m. to 3:00 p.m. Those who are interested can apply at CGAR during business hours, 8:00 a.m. to 4:00 p.m. Monday through Friday. Ms. Faulk advised that CGAR will be serving fresh sweet and unsweet tea at the Carroll County Fair for the buyers’ dinner on Friday, July 18, 2025. Ms. Faulk advised about safety concerns with the residents and visitors. Ms. Faulk thanked those who had a part in the barn sale. CGAR is accepting new residents, male, female, and respite care. The Board of Commissioners thanked those who donate the livestock each year from the fair to the county home. Commissioner Leggett thanked the family that donated a lawn mower to the county home. Commissioner Modranski asked Ms. Faulk if she would like to talk about the vehicle CGAR would like to purchase. Ms. Faulk advised the vehicle is a 2023 Chrysler Pacifica Minivan. Commissioner Modranski advised the minivan would be a great asset to the county home.

Motion: to approve the purchase of a 2023 Chrysler Pacifica Minivan, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:27 AM

IN THE MATTER OF
TREASURER
INVESTMENT ADVISORY COMMITTEE QUARTERLY REPORT

 9:28 AM


Jeff Yeager, Carroll County Treasurer appeared before the Board to present the second quarter Investment Advisory Committee Report for 2025. Mr. Yeager presented the report as follows:

06/30/2025		Carroll County Quarterly Investment Report			
Funds on Deposit:					
<u>Fund</u>	<u>Account Type</u>	<u>Institution</u>	<u>Rate</u>	<u>Due</u>	<u>Amount</u>
Btm General Fund	Bus. Savings	PNC Bank	4.07%	Daily	833,933.58
DD Improvement Fund	Bus. Savings	PNC Bank	4.07%	Daily	414,967.37
Bureau of Support Admin. Fund	Bus. Savings	PNC Bank	4.07%	Daily	902,214.67
Permanent Improvement Fund	Bus. Savings	PNC Bank	4.07%	Daily	700,368.61
Home Loan Fund	Bus. Savings	PNC Bank	4.07%	Daily	6,967.87
BTM	Certificate of Deposit	Consumer's Bank	4.55%	12/4/2025	500,000.00
General Fund	Certificate of Deposit	Huntington Bank	3.90%	10/23/2025	5,000,000.00
General Fund	Certificate of Deposit	Huntington Bank	3.80%	4/30/2026	4,000,000.00
General Fund	Certificate of Deposit	Huntington Bank	4.00%	11/27/2025	6,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	3.73%	3/7/2026	1,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	3.58%	10/18/2026	2,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	3.83%	12/23/2025	1,000,000.00
General Fund	Money Mkt Checking	Consumer's Bank	4.15%	Daily	5,500,000.00
General Fund	Money Mkt Checking	PNC Bank	4.07%	Daily	13,000,000.00
General Fund	Money Mkt Public	Huntington Bank	3.24%	Daily	1,000,000.00
Total Funds					41,858,452.10
2nd QTR			YTD		
General	458,985.04	705,850.81			
Bureau Of Support Admin Fund	9,093.01	18,131.28			
BTM General Fund	8,178.49	15,650.31			
Home Loan Fund	72.62	150.10			
Total Interest Earned	476,329.16	739,782.50			
Carroll County Quarterly Investment Report					


IN THE MATTER OF
CARROLL COUNTY 2025 RESURFACING PROJECT, H-1-2025
NOTICE OF COMMENCEMENT, NOTICE TO PROCEED AND CONTRACT

Motion: to issue a Notice of Commencement, Notice to Proceed and Contract to Superior Paving & Materials with work beginning on or before July 14, 2025 and the completion date being November 11, 2025 in the amount of \$646,774.00, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.


 9:30 AM

IN THE MATTER OF
MONTHLY RECONCILIATION REPORT
AUDITOR’S OFFICE

 9:31 AM


Commissioner Leggett advised that in accordance with Ohio Revised Code (ORC) 319.15, the Auditor has provided the monthly financial statement for the month of April. A copy is on file in the Commissioners’ office.

IN THE MATTER OF
CLERK’S REPORT

 9:31 AM

April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Carroll County 175th Fair will be held Tuesday, July 15, 2025, to Sunday, July 20, 2025. The grandstand activities kick off on Tuesday with harness racing at noon and at 5:00 pm. Wednesday, the Monster truck show starts at 7:00 pm. There will be tractor pulls on both Thursday and Friday at 7:00 pm. The rodeo will be held at 7:00 pm on Saturday, and Sunday the demolition derby starts at 5:00 pm. As always, the 4H members will be showing and selling their livestock and still projects. Still projects will be auctioned on Wednesday at 6:30 pm in the AEP Speed barn. The large animal sale is Friday at 6:00 pm in the Ashton Event Center and on Saturday at 1:30 pm the small animals will be auctioned in the Ashton Event center as well. The 4H members appreciate the support of the community. A link to the Junior Fair schedule has been shared to our Facebook page. There you can find more information about show dates and times.


IN THE MATTER OF
COUNTY INFORMATION TECHNOLOGY (IT) SPECIALIST


 9:32 AM

Commissioner Wirkner provided Commissioner Modranski and Commissioner Leggett with a rough draft copy of an Information Technology (IT) Specialist job description. Commissioner Wirkner asked Commissioner Modranski and Commissioner Leggett to review the job description and make changes if necessary.


IN THE MATTER OF
EXECUTIVE SESSION

Motion: to enter into Executive Session per ORC 121.22(G)(6) for details relative to security arrangements for a public body or a public office, **Action:** Upon the call of roll, vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:33 AM

The Board reconvened with no action taken at  10:25 AM.

Motion: to return from executive session, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 10:25 AM


IN THE MATTER OF
COURTHOUSE NORTHSIDE PARKING LOT

 10:26 AM

Commissioner Leggett advised that a sink hole has appeared in the parking lot on the North side of the courthouse that was paved last year. Commissioner Leggett advised that Maintenance filled the hole so no injuries would occur. Commissioner Leggett advised that he will give another update once he decides what should be done with the hole. Commissioner Modranski asked what company did the digging for the parking lot. Commissioner Leggett advised the company that preformed the construction was Carroll Asphalt. Commissioner Modranski suggested reaching out to the company to inform them of the situation.

IN THE MATTER OF
ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 10:27 AM

PREPARED BY:

/s/ Eva N. Johnson
Eva N. Johnson, Assistant Clerk II

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Donald E. Leggett II
Donald E. Leggett, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Donald E. Leggett II
Donald E. Leggett, President

/s/ Christopher R. Modranski
Christopher R. Modranski, Vice President

/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner