



Present: President Donald E. Leggett II and Commissioner Robert E. Wirkner. **Absent:** Vice President Christopher R. Modranski
Also present to observe: Thomas Clapper, Free Press Standard.

IN THE MATTER OF
PLEDGE OF ALLEGIANCE

 9:01 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE

 9:02 AM

Commissioner Wirkner: Present; Commissioner Modranski: Absent; Commissioner Leggett: Present.


IN THE MATTER OF
RECORDINGS OF PROCEEDINGS

 9:02 AM

April D. Mayle, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF
MINUTES

Motion: to approve the summary of the minutes from the regular meeting of Monday, June 30, 2025 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II.
Motion carried on unanimous vote.


 9:02 AM

IN THE MATTER OF
EXPENSES

Motion: to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Jennifer Burns, Director	JFS	East Central Director’s Meeting	Wooster, OH	Retroactive to 7/1/25	\$50.00
Sean H.R. Smith, Judge	Probate/Juvenile	2025 Ohio Judicial Conference Annual Meeting	Columbus, OH	9/11/25-9/12/25	\$875.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II.
Motion carried on unanimous vote.

 9:03 AM

IN THE MATTER OF
ESTABLISH NEW FUND

Motion: to establish a new fund titled 20948 – Community Corrections Grant – Municipal Court; no approval is necessary from the State Auditor, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II.
Motion carried on unanimous vote.

 9:03 AM


IN THE MATTER OF
APPROPRIATION AMENDMENT(S)

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
10000	Transfer Out- Transfer Out	10000-81280-59200	Renovations – Moody Avenue Annex	10000-11026-53395	\$140,000.00
10000	Transfer Out - Transfer Out	10000-81280-59200	Renovations – Moody Avenue Annex	10000-11026-53395	\$36,772.00
20420	Supplies & Materials – Engineer – Road	20420-31355-54400	Local Match Grant Funds	20420-31355-56040	\$75,643.000
20708	Special	20708-11180-50021	Clerks	20708-11180-50021	\$3,290.59
20708	Special	20708-11180-51070	PERS	20708-11180-560090	\$414.67
20708	Special	20708-11180-51090	MM	20708-11180-56090	\$46.35

20708	Special	20708-11180-51080	WC	20708-11180-56090	\$30.00
20708	Special	20708-11180-54400	Supplies	20708-11180-56090	\$4,367.90


Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II.
Motion carried on unanimous vote.

 9:03 AM

IN THE MATTER OF
PAYMENT OF BILLS

Commissioner Leggett advised that the bills were higher today than normal due to the Engineer’s purchase of equipment and continued construction done at the courthouse annex building.


Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II.
Motion carried on unanimous vote.

 9:04 AM

IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:
COUNTY: North Central Laboratories, \$2,007.66; Damschroder Roofing Inc., \$23,650.80; and Modern Auto & Truck Parts, LLC, \$199.48.
DJFS: None.

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II. Motion carried on unanimous vote.


 9:04 AM

IN THE MATTER OF
JFS – VARIOUS CONTRACTS


Motion: to approve the following contract for Job and Family Services as recommended by Jennifer Burns, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Goodwill Industries of Greater Cleveland and East Central Ohio	7/1/25 – 6/30/26	\$295,977.00	Program elements for youth services	Service	Renewal	7/1/2025

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II.
Motion carried on unanimous vote.


 9:05 AM

IN THE MATTER OF
MONTHLY REPORT – JUNE 2025
RECORDER’S OFFICE

 9:05 AM


Commissioner Leggett advised Recorder Patricia Oyer filed her report through the month of June 2025 indicating 3,353 documents recorded. A copy is on file in the Commissioners’ office.

IN THE MATTER OF
MONTHLY REPORT – JUNE 2025
SHERIFF’S OFFICE

 9:06 AM


Commissioner Leggett advised that Sheriff Calvin Graham filed his report for the month of June 2025 showing 1,163 meals served and 125 washes complete. A copy of the report is on file in the Commissioners’ office.

IN THE MATTER OF
CARROLL COUNTY TRANSIT – JUNE 2025
MONTHLY REPORT

 9:06 AM


Commissioner Leggett advised that Sonja Trbovich, Carroll County Transit Director filed her report for the month of June 2025 showing 35,675 service miles driven; 1,839 total passenger trips, and 29 declined rides. This is a 10.20% decrease in total passenger trips over June 2025. A copy of the report is on file in the Commissioners’ office.

IN THE MATTER OF
CARROLL COUNTY SOLID WASTE
RECYCLING DUMPSTERS

 9:06 AM


Commissioner Leggett advised that the recycling dumpsters located at the Carroll County Fairgrounds will be closed during the Carroll County Fair from Monday, July 14, 2025, to Sunday, July 20, 2025. The dumpsters will be reopened on Monday, July 21, 2025.

IN THE MATTER OF
DOG WARDEN MONTHLY REPORT
JUNE

 9:07 AM


Merle Long, Deputy Dog Warden provided his report for the month of June 2025 reflecting 23 dogs taken in, 9 dogs adopted to new families, 10 dogs reclaimed by their owners, no dogs were euthanized, no citations for no license were issued, and no at-large citations were issued. Commissioner Wirkner asked Mr. Long how the culvert project was going. Commissioner Leggett advised that the culverts have been purchased, and the Ohio Department of Transportation (ODOT) has hauled dirt in for the project. Commissioner Leggett advised that the Engineer will be installing the culverts. Mr. Long advised asked the Commissioners if Ed Eick, Superintendent of Buildings and Grounds advised them about the mower at the Dog Pound. Commissioner Leggett advised that Mr. Eick told him the zero-turn mower needs replaced. Commissioner Leggett advised that he will discuss replacement options with Commissioner Modranski.

IN THE MATTER OF
CARROLL COUNTY
BOARD OF ELECTIONS

 9:11 AM


The staff from the Board of Elections office appeared before the Board today. The staff included Deloris Kean, Director; Cheri Whipkey, Deputy Director; Lisa Borton, Clerk; and Sarah Dyck, Clerk. Ms. Kean advised that they recently attended the Secretary of State (SOS) conference and received an award for best use of social media. Commissioner Leggett asked if all 88 counties were represented at the conference and Ms. Whipkey said most of them were. Commissioner Leggett asked if they learned a lot while at the conference. Ms. Whipkey said yes and recapped a list of topics that were discussed. Ms. Whipkey advised that they learned that there will not be any state issues on the ballot until next year.

IN THE MATTER OF
CLERK’S REPORT

 9:15 AM


Melissa N Schaar, Clerk appeared before the Board to remind viewers that the courthouse and all non-emergency offices will be closed tomorrow in observance of Independence Day.

IN THE MATTER OF
CLERK’S REPORT

 9:16 AM


Melissa N Schaar, Clerk appeared before the Board to advise viewers that the 2025 Carroll County Fireworks Show will be held Saturday, July 5, 2025 from 5:00 p.m. to 11:00 p.m. at the Carroll County Fairgrounds. There will be a DJ, food trucks, a vendor market, activities for the kids and more. Ms. Schaar advised that this information has been shared to the Commissioners Facebook page.

IN THE MATTER OF
INDEPENDENCE DAY

 9:16 AM

Commissioner Wirkner and Commissioner Leggett wished everyone a happy Independence Day and advised residents to be safe, especially around fireworks.


IN THE MATTER OF
COURTHOUSE ANNEX BUILDING

 9:16 AM

Commissioner Leggett advised that he had Environmental Services inspect some drain issues at the courthouse annex building. Commissioner Leggett thanked them and advised that it should be easy to fix the issues.

IN THE MATTER OF
ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II.
Motion carried on unanimous vote.

 9:16 AM

PREPARED BY:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk I

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Donald E. Leggett II
Donald E. Leggett, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Donald E. Leggett II
Donald E. Leggett, President

Absent
Christopher R. Modranski, Vice President

/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner