



Present: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.
Also present to observe: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:08 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:09 AM

Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:09 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, June 26, 2025, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Gary L. Willen, Judge	Municipal Court	DJC Annual Meeting	Columbus, OH	09/11/25-09/12/25	\$1,100.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20938	Salaries	20938-12170-50020	\$41,442.00
20938	Program Expenses	20938-12170-54400	\$44,868.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):


FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
10000	Child Support – Juv Ct	10000-12140-56030	Small Tools & Minor Equipment	10000-12140-54440	\$2,500.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:10 AM

IN THE MATTER OF
PAYMENT OF BILLS

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:10 AM

IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN

 9:10 AM


Merle Long, Assistant Dog Warden, filed his report for the week of June 22, 2025 to June 28, 2025 showing 5 dogs impounded, 1 adopted out, 0 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
FRONTIER COMMUNICATIONS

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


1. Frontier Communications to bore approximately 1250 ft. of 50PR copper cable in Section 1 of Brown Township, Bluebird Road (CR 34);

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:11 AM


IN THE MATTER OF
SPECIAL HAULING PERMIT
STONE LICK TIMBER COMPANY

Motion: to approve a special hauling permit to Stone Lick Timber Company for hauling over Azalea Road in Orange Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:12 AM


IN THE MATTER OF
BIDS
CARROLL COUNTY 2025 PAVEMENT MARKING PROJECT T – 1 - 2025

Motion: to accept bids up to and opened at 9:00 a.m. on July 28, 2025 in the Carroll County Engineer’s office located at 200 Kensington Road, Carrollton, Ohio 44615 for the 2025 Pavement Marking Project, T-1-2025; specifications can be picked up at the Carroll County Engineer’s office, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.


 9:12 AM

IN THE MATTER OF
RELEASE OF ROAD BOND – MCCARTHY SYSTEMS CO., INC.
PATTERSONVILLE CELL TOWER #US-OH 5426

Motion: to release the road bond of McCarthy Systems Co., Inc., for the Pattersonville Cell Tower #US-OH 5426 on Arbor Road, as recommended by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:13 AM

IN THE MATTER OF
COURTHOUSE CLOSURE


 9:13 AM

Commissioner Leggett advised that the courthouse and all non-emergency offices will be closed Friday, July 4, 2025 in observance of Independence Day.


IN THE MATTER OF
CLERKS REPORT

 9:13 AM
Melissa N. Schaar, Clerk appeared before the Board to remind viewers that the July Pop-up Pantry will be held rain or shine on Wednesday, July 2, 2025 from 12:00 p.m. to 2:00 p.m. The Pop-up Pantry will be held at the Church of Christ located at 353 Moody Avenue, Carrollton.


IN THE MATTER OF
CLERKS REPORT

 9:14 AM
Melissa N. Schaar, Clerk appeared before the Board to advise that the Carroll County Ohio Means Jobs has posted many jobs on their Facebook page including Durafin Tube, a Service and Support Administrator with the Carroll County Board of Developmental Disabilities, and a seasonal position with the Carroll County Agricultural Society. Ms. Schaar advised that the Carroll County Ohio Means Jobs is also sharing job postings from surrounding counties, which includes dispatcher positions with the Ohio State Highway Patrol.


IN THE MATTER OF
VISITORS

 9:15 AM
Edward Hale, Carroll County resident appeared before the Board to discuss House Bill 20 and the Larry Henderson Act.


IN THE MATTER OF
COURTHOUSE ANNEX BUILDING

 9:22 AM
Ed Eick, Buildings and Grounds Superintendent appeared before the Board to provide an updated quote for the roof penetrations at the Moody Avenue building. Mr. Eick explained the revisions from the original quote. Commissioner Modranski asked where Damschroder is traveling from. Mr. Eick advised they will be traveling from Freemont, Ohio.

Motion: to rescind the motion made by Commissioner Robert E. Wirkner and seconded by Vice President Christopher R. Modranski on June 26, 2025 to allow Ed Eick, Buildings and Grounds Superintendent to negotiate the roof penetrations with a cap of \$20,000.00 for the work, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:27 AM

Motion: to approve the quote from Damschroder in the amount of \$36,772.00 to complete the work of the 22 roof penetrations, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:27 AM

Commissioner Modranski asked Mr. Eick if the completion of this work will finish the roof project. Mr. Eick advised that once the back part of the building gets addressed, this situation may come up again as there may need to be more penetrations. Commissioner Modranski asked how long the warranty is for the roof. Mr. Eick advised he believes the warranty is between 25 and 30 years.

IN THE MATTER OF
COUNTY INFORMATION TECHNOLOGY (IT) SPECIALIST


 9:29 AM
Commissioner Wirkner advised the county is close to the point where there needs to be a full time Carroll County Information Technology (IT) Specialist. Commissioner Modranski asked Commissioner Wirkner if he will be putting together a job description for a full time IT Specialist. Commissioner Wirkner advised that Clerk Melissa Schaar has been collecting information from other counties to see if there is one that matches Carroll County’s needs.

Motion: to advertise for a full time Information Technology Specialist, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:30 AM

IN THE MATTER OF
ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:31 AM

PREPARED BY:
/s/ Eva N. Johnson
Eva N. Johnson, Assistant Clerk II

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Donald E. Leggett II
Donald E. Leggett, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY
/s/ Donald E. Leggett II
Donald E. Leggett, President
/s/ Christopher R. Modranski
Christopher R. Modranski, Vice President
/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner