



Present: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.
Also present to observe: Thomas Clapper, Free Press Standard.

IN THE MATTER OF
PLEDGE OF ALLEGIANCE

 9:00 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE

 9:01 AM

Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present.


IN THE MATTER OF
RECORDINGS OF PROCEEDINGS

 9:01 AM

April D. Mayle, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF
MINUTES

Motion: to approve the summary of the minutes from the regular meeting of Monday, Monday, June 2, 2025 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF
APPROPRIATION AMENDMENT(S)

Motion: to approve the following appropriation amendment(s):


FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
10000	Contract Services	10000-11110-53300	Medicare	10000-11110-51090	\$1,457.42

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.

 9:01 AM

IN THE MATTER OF
PAYMENT OF BILLS

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: CCES, \$549.67; The Light House, \$1,512.42; Enos Miller, \$17,125.00; Huntington National Bank, \$573.28; Carrollton E.V.S.D., \$1,138.30; and Ruts CG LLC, \$6,584.00.
DJFS: None.

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.


 9:02 AM

IN THE MATTER OF
COUNTY DOG WARDEN
MONTHLY REPORT – MAY


 9:02 AM

Commissioner Leggett advised that Merle Long, Deputy Dog Warden filed his May 2025 Dog Pound report showing 9 dogs in, 5 dogs adopted to new families, 4 dogs reclaimed by owners, 1 dog euthanized for illness, 0 citations for no license, and 2 citations for running at large.


IN THE MATTER OF
MONTHLY REPORT – MAY 2025
SHERIFF’S OFFICE

 9:02 AM
Commissioner Leggett advised Sheriff Calvin Graham filed his report for the month of May 2025 showing 1,097 meals served and 123 washes completed. A copy is on file in the Commissioners’ office.

IN THE MATTER OF
MONTHLY REPORT – MAY
CHILD SUPPORT ENFORCEMENT AGENCY


 9:03 AM
Commissioner Leggett advised the office of the Prosecuting Attorney filed his report for May 2025 for the Carroll County Child Support Enforcement Agency. There was a total of 1,033 open, active cases. A copy is on file in the Commissioners’ Office.

IN THE MATTER OF
MONTHLY REPORT – MAY 2025
AUDITOR’S OFFICE

 9:03 AM
Commissioner Leggett advised the office of the Auditor filed her report of conveyances and fees for May 2025. A copy is on file in the Commissioners’ office.


IN THE MATTER OF
APPOINTMENT
CARROLL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Motion: to appoint Denise Steffey of Carrollton, Ohio to the Carroll County Board of Developmental Disabilities for the remainder of a four-year term that expires December 31, 2027, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:04 AM


IN THE MATTER OF
COURTHOUSE ANNEX BUILDING
GENERAL TRADES

Motion: to accept the additional service request in the amount of \$6,075.00 for proposed additional services for the Child Support Enforcement Agency offices, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.

 9:04 AM


IN THE MATTER OF
WORK ORDER
EAST TOWNSHIP TRUSTEES

Motion: to approve a blanket work order for East Township for permacoat mix, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:05 AM


IN THE MATTER OF
WORK ORDER
VILLAGE OF MAGNOLIA

Motion: to approve a blanket work order for the Village of Magnolia for permacoat mix, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.

 9:05 AM


IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
EOG RESOURCES

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:
1. EOG Resources, Inc to install a driveway on Citrus Rd NW (CR 68) in Brown Township, Indigo 1 Well, TAR # Indigo 1,
Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.


 9:06 AM

IN THE MATTER OF
SPECIAL HAULING PERMIT
STUTZMAN LUMBER

Motion: to approve a special hauling permit to Stutzman Lumber for hauling over Aster Road (CR 17) in Loudon Township; a \$25,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:06 AM

IN THE MATTER OF
MONTHLY REPORT – MAY
CGAR

 9:06 AM

Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board to provide her monthly report for May. Ms. Faulk advised that CGAR’s barn sale starts today. Ms. Faulk advised that there are a lot of new items. Ms. Faulk advised that today the sale will run from 9:00 a.m. to 6:00 p.m. Tomorrow the sale is scheduled for 9:00 a.m. to 4:00 p.m. and Saturday 9:00 a.m. to 12:00 pm. Ms. Faulk advised that all proceeds directly benefit CGAR’s activity department and helps provide fun and engaging activities for the residents. Ms. Faulk in May they celebrated National Skilled Nursing Care Week with gift bags for the staff and a pizza party. Ms. Faulk thanked Hospice for their continued support. Hospice provides the nursing staff with education boards and tests every month to keep them current, informed, and confident in their care. Ms. Faulk thanked several Carroll County residents, the Sheriff’s office, and the Carroll County Beef Producers Association for their many contributions to CGAR. Ms. Faulk advised that after reviewing multiple estimates for CGAR’s barn roof and some additional repairs, they have officially scheduled the work with Enos Miller Construction LLC of Mechanicstown. Ms. Faulk advised that they plan on completing the work by mid to end of September. Ms. Faulk advised that she is looking for one full-time nurse aid to work the 11:00 p.m. to 7:00 a.m. shift. Ms. Faulk advised that CGAR will host a bee-themed open house on August 23, 2025, from 10:00 a.m. to 2:00 p.m. The open house will include a DJ, car show, 50/50 raffle, Chinese auction, homemade ice cream, photo booth, and lots of great food. Ms. Faulk expressed appreciation for CGAR’s current piano player, Ellen Dunlap. Ms. Faulk advised that Ms. Dunlap visits every other Sunday to share the gift of music with the residents. Ms. Faulk advised that she is excited to welcome a new piano player, Deb Briscoe, who will be joining them a couple times a month to play and sing hymns to their residents. Ms. Faulk advised that they ended the month with four new admissions: 11 males and 23 females. Commissioner Wirkner if a lot of residents attend the musical events and Ms. Faulk advised yes, they are very well attended. Commissioner Leggett commented that there are a lot of generous people in the community and Ms. Faulk agreed.

IN THE MATTER OF
MONTHLY REPORT – MAY
TRANSIT

 9:11 AM


Sonja Trbovich, Transit Director appeared before the Board to provide her monthly report for May. Ms. Trbovich advised that 39,581 service miles were driven for a total of 2,048 passenger trips and there were 30 declined rides. There was a 7.16% decrease compared to April. Ms. Trbovich advised that the Memorial Day holiday likely had an effect on the numbers. Commissioner Wirkner asked without the holiday, would the numbers be about the same as they were in April. Ms. Trbovich said yes, they average about 200 rides a day. Ms. Trbovich advised that the HVAC was ordered on May 22, 2025 and the contractor will be out to install it once he receives it. Commissioner Leggett asked if there was any electrical work that needs to be repaired. Ms. Trbovich advised yes, and she has Richardson Electric scheduled to do the repair at the cost of \$1,477.00. Commissioner Leggett asked if the unit went bad because the power wasn’t great. Ms. Trbovich advised that she is not sure. Commissioner Leggett asked Ms. Trbovich what’s the highest mileage vehicle at Transit right now. Ms. Trbovich advised that the buses tend to get more miles. The Ohio Department of Transportation (ODOT) limits the number of miles that Transit vehicles can have on them. Ms. Trbovich advised that the buses can have up to 200,000 miles on them and she has two vans that currently have about 150,000 miles on them. Ms. Trbovich advised that they will be getting replaced, hopefully by the end of the month. Ms. Trbovich advised that Transit will be getting two replacement vans. Commissioner Modranski asked Ms. Trbovich if she is getting two new ones and getting rid of two. Ms. Trbovich advised yes. Commissioner Modranski asked if the new ones will be wheelchair accessible and she said yes. Ms. Trbovich advised that Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent is looking for a wheelchair accessible mini van. Ms. Trbovich advised that she will reach out to Ms. Faulk to see if one of the vans would work for her needs.

IN THE MATTER OF
ROBERT WIRKNER

 9:15 AM


Commissioner Leggett wished Commissioner Wirkner a Happy Birthday.

IN THE MATTER OF
CLERK’S REPORT

 9:16 AM


Melissa N. Schaar, Clerk appeared before the Board to advise viewers that GED preparation classes are available in Carrollton. The classes are free and are held Monday through Friday from 8:00 a.m. to 4:00 p.m. in the Ohio Means Jobs building behind the Carroll County Library. Those interested should contact the instructor, Travis Weyand at tweyand@jcsc.org or by calling 330.476.5968. This information has been shared to the Facebook page.

IN THE MATTER OF
9-1-1

 9:19 AM


Commissioner Wirkner advised that he will be attending a presentation regarding the 911 Computer-Aided Dispatch (CAD) System.

IN THE MATTER OF
CARROLLTON TRACK & FIELD TEAM

 9:20 AM


Commissioner Modranski wished the Carrollton Track Team good luck as they travel to The Jesse Owens Memorial Stadium at The Ohio State University to compete in the state tournament.

IN THE MATTER OF
OHIO MID-EASTERN GOVERNMENTS ASSOCIATION

 9:05 AM


Commissioner Modranski advised that the Ohio Mid-Eastern Governments Association (OMEGA) contacted him and said that the director of the Governor’s Office of Appalachia, John Carey would like to plan a visit back to Carroll County. Commissioner Modranski advised that he would work with OMEGA to schedule a visit.

IN THE MATTER OF
ANNEX BUILDING

 9:21 AM


Commissioner Leggett advised that he was in the courthouse annex building yesterday and there is currently painting being done in the Board of Elections office. Commissioner Leggett advised that the ceiling and flooring installation will be started shortly, and the project is coming along nicely.

IN THE MATTER OF
GRANTS - COMMUNITY CORRECTIONS GRANT

 9:22 AM


Judge Gary Willen and Brad Roudebush, Director of Special Projects appeared before the Board regarding the Community Corrections Grant. Mr. Willen advised that they utilize the grant to pay for continuous alcohol-monitoring (CAM) bracelets for house arrest to keep defendants out of jail but still control them. Judge Willen explained that the GPS allows them to track individuals who have no contact orders. Judge Willen advised that they get alerts if the individuals go within a mile of a location they are not allowed to go. Judge Willen advised that they can eliminate the use of alcohol by using the CAM bracelets. Mr. Roudebush advised that this is the seventh time since 2016 that Carroll County has been offered the grant through the Ohio Department of Rehabilitation and Correction (ODRC) Bureau of Community Sanctions. Mr. Roudebush advised that they have received nearly \$500,000.00 in grant money since 2016 and have serviced approximately 650 defendants. Mr. Roudebush advised that the new grant would allow them to service an additional 125 defendants over the next two years. Mr. Roudebush advised that at the rate of \$55.00 per jail day per prisoner, the grant has saved the county approximately \$800,000.00 since 2016. The grant has also funded approximately \$170,000.00 in employee salary costs since 2016 as well. Commissioner Wirkner asked if the GPS has ever been used in a real scenario to verify the location of a defendant who had a no contact order. Judge Willen and Mr. Roudebush said yes, numerous times. Mr. Roudebush advised that they make it abundantly clear to defendants when they get hooked up to the bracelet where they are allowed to go. Some of the defendants struggle with this and will even go into the exclusion area within 24 hours of being released. Mr. Roudebush advised that they get an e-mail and a text message when a defendant enters an exclusion area. Commissioner Modranski asked if there was a fee for them to get hooked up. Mr. Roudebush advised that is covered by the grant. Mr. Roudebush advised that the Judge can order a defendant to pay the fee themselves if they have the means to pay. Mr. Roudebush advised that the cost is \$12.00 to \$15.00 a day depending on the variations that you can add to the GPS feature. Commissioner Wirkner asked if the court agrees that this is a useful tool, and Judge Willen and Mr. Roudebush both agreed it was. Commissioner Wirkner advised that this is a good asset that allows individuals to remain employed and not lose their jobs while incarcerated. Commissioner Leggett asked if the grant covers alcohol monitoring installation in vehicles. Judge Willen said no, but they do have a fund that helps cover that. Mr. Roudebush advised that they have a huge success rate with individuals that wear the alcohol monitor. Mr. Roudebush advised that in the past two years, there has only been one person who has drunk alcohol while wearing the bracelet. Mr. Roudebush advised that individuals experience several days of sobriety which can help them stay sober after they are released.

Motion: to approve the Ohio Department of Rehabilitation and Correction Community Corrections Grant agreement, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:28 AM

IN THE MATTER OF
ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:30 AM

PREPARED BY:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk I

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Donald E. Leggett II
Donald E. Leggett, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Donald E. Leggett II
Donald E. Leggett, President

/s/ Christopher R. Modranski
Christopher R. Modranski, Vice President

/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner