



Present: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.
Also present to observe: Thomas Clapper, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, May 29, 2025, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
ESTABLISH NEW FUND**

Motion: to establish a new fund titled 25643 – 2025 Technology Grant – Probate/Juvenile Dept; no approval is necessary from the State Auditor, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

 9:02 AM

Commissioner Wirkner advised that the bills are lofty today. Commissioner Modranski advised that one of the bills is for Stitle Construction for the Moody Avenue renovation in the amount of \$520,994.70.


Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:
COUNTY: Charter Communications, \$4,115.42.
DJFS: None.

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:03 AM

Merle Long, Assistant Dog Warden, filed his report for the week of May 25, 2025 to May 31, 2025 showing 3 dogs impounded, 0 adopted out, 0 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.


IN THE MATTER OF
APPOINTMENT – ALTERNATE
OMEGA TRANSPORTATION ADVISORY COMMITTEE

Motion: to appoint Eva Johnson, Assistant Clerk II as the alternate to the Ohio Mid-Eastern Governments Association (OMEGA) Transportation Advisory Committee effective June 2, 2025 through December 31, 2025, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.

 9:04 AM


IN THE MATTER OF
APPOINTMENT – AREA 16 WORKFORCE DEVELOPMENT BOARD

Motion: to reappoint Sherri Lewis, Mark Trew, Jamie Bagozzi, Dean Petersen, and Nicole Paulette to the Area 16 Workforce Development Board for a two-year term beginning July 1, 2025 and ending June 30, 2027, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:04 AM

IN THE MATTER OF
WORKFORCE DEVELOPMENT SYSTEM
MEMORANDUM OF UNDERSTANDING

Motion to approve and authorize the Board President to sign the Memorandum of Understanding for Local Area 16 Workforce Development System effective July 1, 2025 through June 30, 2027, as recommended by Jennifer Burns, JFS Director, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.


 9:05 AM

IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


1. Geo-Technology Associates for road pavement/Geotech borings in Harrison Township, Avalon Road (CR 20) for the Finnicum Well;
2. Geo-Technology Associates for road pavement/Geotech borings in Harrison Township, Bacon Rd. (CR 24) for the Catherine Scott Well;
3. Geo-Technology Associates for road pavement/Geotech borings in Harrison Township, Glacier Rd. (TR 154) for the Catherine Scott Well;
4. AEP/TRC Companies to replace one existing pole in the right of way in Harrison Township, Arrow Rd. (CR 15);
5. AEP/TRC Companies to replace one existing pole in the right of way in Brown Township, Blade Rd. (CR 32);

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:05 AM


IN THE MATTER OF
SPECIAL HAULING PERMIT
CARROLL COUNTY LOGGING

Motion: to approve a special hauling permit to Carroll County Logging for hauling over Autumn Road (CR 19) in Union Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.


 9:06 AM

IN THE MATTER OF
PURCHASE AGREEMENT
ENGINEER

Motion: to approve a purchase agreement between the Board of County Commissioners of Carroll County, Ohio and the Board of Township Trustees of Washington Township, Carroll County, Ohio for the purchase of one 2002 International Tandem Dump Truck, Model Number 4900, VIN 1HTSHADR92H519734 in the amount of \$5,000.00 and authorize the Board President to sign same; **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:06 AM

IN THE MATTER OF
CLERK’S REPORT

 9:07 AM


April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Golden Age Retreat will be hosting their annual barn sale June 5th from 9:00 am – 6:00 pm, June 6th from 9:00 am to 4:00 pm, and June 7th from 9:00 am to 12:00 pm. There are a lot of new items this year, big and small. The sale is located at the Golden Age Retreat located at 2202 Kensington Road NE.

IN THE MATTER OF
CLERK’S REPORT

 9:08 AM


April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Carroll County Chamber of Commerce has a long list of local upcoming events for the month of June on their Facebook page. Ms. Mayle advised that the list will be shared to the Commissioners’ Facebook page.

IN THE MATTER OF
CLERK’S REPORT


 9:08 AM

April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Harrison County Sheriff’s office is hosting an open house and tours of the new Harrison County Jail on June 3, 2025, from 3:00 pm to 6:00 pm. The jail is located at 978 East Market St, Cadiz. All visitors are welcome to attend. Please enter at the jail lobby.


IN THE MATTER OF
9-1-1

 9:08 AM


Commissioner Wirkner advised that he has an amendment for the NextGen 9-1-1 phone system in the amount of \$11,288.82. The end result of the amendment is to eliminate the Sheriff’s office auto attendant. This will allow all calls that come in to be answered by a person, and the auto attendant will be null and void. Commissioner Wirkner advised that the amendment has come through the committees and has been recommended to be presented to the Board of Commissioners for final approval. The cost of the amendment is a 9-1-1 fund eligible expense. Commissioner Modranski confirmed that this is for the admin line. Commissioner Wirkner advised that is correct. Commissioner Modranski asked if there have been issues with people calling the admin line with emergencies. Commissioner Wirkner advised that 911 has been in Carroll County for 20 years, and people still call the 2141 number. Sheriff Graham agrees that an auto attendant is not a good fit for dispatch. Commissioner Wirkner advised that this will not add more calls for dispatch to answer as most calls go to them anyway, it is just eliminating the wait time as the auto attendant goes through the prompts. Commissioner Modranski and Commissioner Wirkner are happy to see the auto attendant go away. Commissioner Wirkner advised that this a much better way to serve the public.

Motion: to approve Amendment 1 to the Work Order to proceed with integrating the dispatch administration line to the 9-1-1 computer in the amount of \$11,288.82, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II. Motion carried on unanimous vote.
 9:09 AM


IN THE MATTER OF
ENGINEER

 9:12 AM

Commissioner Modranski advised that he has had several conversations with Brian Wise, the County Engineer. There have been attempts over the years to eliminate the requirement of double licensure for county engineers – Professional Engineer (PE) and Professional Surveyor (PS). Commissioner Modranski advised that he shared a letter from Mr. Wise with the reasons why it’s not a good idea. Commissioner Modranski advised that he has prepared a letter of opposition to send to the County Commissioners Association of Ohio (CCAO), State Representative Monica Robb-Blasdel, and State Senator Al Cutrona, with the Board’s approval.

Motion: to approve the letter of opposition regarding the removal of the double licensure requirement for County Engineers as presented, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II. Motion carried on unanimous vote.
 9:13 AM

IN THE MATTER OF
MEETINGS
LIVESTREAMING PLATFORM

 9:14 AM


Commissioner Modranski advised that he has been discussing the Board’s livestreaming platform with the clerks. Currently, the Board livestreams to Facebook who has recently started to delete videos from the Board’s account. Commissioner Modranski advised that he would like to ask permission to explore moving the meeting livestream to YouTube. In addition to the storage

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aspect, YouTube is also more easily accessible on today’s televisions. Commissioner Wirkner confirmed that this motion is just to gather information and Commissioner Modranski will report back with what he learns. Commissioner Modranski advised that is correct. He expects that it will be a few weeks since the office is busy. Melissa N. Schaar, Clerk advised that she will talk to Jason Rutledge, the Board’s IT consultant about the matter.

Motion: to allow Commissioner Modranski to explore the possibility of using YouTube as the livestreaming platform for the Board’s meetings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:17 AM

IN THE MATTER
IT DEPARTMENT


 9:17 AM

Commissioner Wirkner advised that he has done a comparison of the cost of IT services paid for by elected officials, and the cost of hiring a full time IT employee for a centralized IT department. The cost of services and the IT wages are about \$15,000.00 apart. Commissioner Wirkner advised that there are various IT people running wires, putting holes in the building and the Board has no idea what’s going on. Commissioner Wirkner advised that he has Clerk Melissa Schaar conducting research about how this would look for the county, and what we can do for greater efficiency. Commissioner Wirkner advised that a survey was done, so he is mentioning this in the event departments are wondering what that survey was for. Commissioner Leggett asked if this would be a county employee. Commissioner Wirkner advised that they would be a full-time employee with benefits and office space.

IN THE MATTER OF
ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:23 AM

PREPARED BY:
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Donald E. Leggett II
Donald E. Leggett, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY
/s/ Donald E. Leggett II
Donald E. Leggett, President
/s/ Christopher R. Modranski
Christopher R. Modranski, Vice President
/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner