



**Present:** President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.  
**Also present to observe:** Thomas Clapper, Free Press Standard.

IN THE MATTER OF  
PLEDGE OF ALLEGIANCE

 9:00 AM


Commissioner Modranski asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF  
MEETING

 9:01 AM


Commissioner Modranski advised that he is running the meeting today due to Commissioner Leggett needing to limit the amount of talking he does.

IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE

 9:01 AM

Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present.


IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS

 9:01 AM

April D. Mayle, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF  
MINUTES

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, Monday, May 19, 2025 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II.  
Motion carried on unanimous vote.


 9:02 AM

IN THE MATTER OF  
EXPENSES

**Motion:** to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Eva N. Johnson, Assistant Clerk II	Commissioners	OMEGA Executive Board Meeting	Mineral City, OH	Retroactive to 5/20/25	\$25.20
Christopher R. Modranski, Commissioner	Commissioners	OMEGA Executive Board Meeting	Mineral City, OH	Retroactive to 5/20/25	\$25.20
Eva N. Johnson, Assistant Clerk II	Commissioners	OEDI Business Retention and Expansion Course	Dublin, OH	05/21/25-05/23/25	\$221.20
Eva N. Johnson, Assistant Clerk II	Commissioners	2025 Ohio Basic Economic Development Course	Dublin, OH	06/01/25-06/05/25	\$215.60

**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF  
PAYMENT OF BILLS

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II.  
Motion carried on unanimous vote.

 9:02 AM


IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:  
**COUNTY:** Auto Services & Controls, \$4,000.95; Ohio Regional Development Corporation, \$4,166.00; Ohio Regional Development Corporation, \$833.00; Ohio Regional Development Corporation, \$1,666.00; Yeager, Jeff, \$176.40; and Hummel Funeral Homes, Inc., \$1,000.00.

**DJFS:** BCH Fox Run Hospital, Inc., \$7,980.00; Caregiver’s Helpers, Inc., \$5,935.80; Ohio Mentor Inc., \$30,709.86; Redemption, Inc., \$14,280.00; Pelton, Mary, \$420.00.

**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF**  
**ARBOR ROAD BRIDGE REPLACEMENT PROJECT**  
**CHANGE ORDER NO. 2**

**Motion:** to approve Change Order No. 2 for US Bridge for the Arbor Road Bridge Replacement Project, CAR-CR14-2.39 to extend the paving limits to the railroad tracks, increasing the amount of the project by \$1,218.50, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF**  
**ARBOR ROAD BRIDGE REPLACEMENT PROJECT**  
**CHANGE ORDER NO. 3**

**Motion:** to approve Change Order No. 3 for US Bridge for the Arbor Road Bridge Replacement Project, CAR-CR14-2.39 to decrease the contract amount by \$12,808.61 due to not using a field office; electrical service to the trailer was not installed until well after the project had begun and it was determined that the field office would no longer be needed, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF**  
**ARBOR ROAD BRIDGE REPLACEMENT PROJECT**  
**CHANGE ORDER NO. 4**

**Motion:** to approve Change Order No. 4 for US Bridge for the Arbor Road Bridge Replacement Project, CAR-CR14-2.39 to increase the cost of the project by \$21,267.94 for full-depth pavement repair work to address an unforeseen condition discovered during construction which is maintenance related and incidental to the project. A section of the existing pavement on the rear side of the structure began to deteriorate under normal construction traffic, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF**  
**PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)**  
**EOG RESOURCES, INC.**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer: EOG Resources, Inc., for a driveway on Bluebird Rd. NW (CR 34) in Brown Twp for the Navy TWL, TAR #1; **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF**  
**BOND RELEASE**  
**OHIO POWER COMPANY**


**Motion:** to release the bond of Ohio Power Company for the Sunnyside-Carrollton Transmission Line Project, as recommended by Brian J. Wise, County Engineer; **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF**  
**PROSECUTOR’S OPINION**

**Motion:** to send the Proposal for Environmental Consulting Services with Civil & Environmental Consultants, Inc. to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II. Motion carried on unanimous vote.

 9:05 AM


IN THE MATTER OF  
ENVIRONMENTAL SERVICES

 9:05 AM


Roy Ford, Carroll County Environmental Services Director appeared before the Board to advise that Ohio Rural Water contacted Mr. Ford to see if Environmental Services would be interested in doing an apprenticeship program with a student. Mr. Ford stated that the student will be starting his senior year and is interested in a career in the wastewater field. Mr. Ford advised that he would work 29 hours a week at a rate of \$15.00 per hour. He will be trained to be a wastewater operator. Commissioner Wirkner asked Mr. Ford if he could get his money’s worth from the student and Mr. Ford said yes. Commissioner Modranski asked what the student’s name was. Mr. Ford is unsure but stated that Mike from Ohio Rural Water recommended him. Commissioner Leggett asked Mr. Ford if they should meet with him. Mr. Ford advised that he plans to meet with the student prior to hiring him. He wanted to make sure that the Commissioners were on board with him offering employment to a student first.

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**Motion:** to offer employment contingent upon the outcome of the interview process, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:07 AM


IN THE MATTER OF  
TRANSIT  
HVAC SYSTEM

 9:08 AM


Sonja Trbovich, Transit Director and Ed Eick, Superintendent of Buildings and Grounds appeared before the Board to discuss the heating, ventilation, and air conditioning (HVAC) system at Transit. Mr. Eick advised that the Mitsubishi condensing unit needs replaced. Mr. Eick advised that it is the original unit from the construction of the building dating back to 2010. The unit has exceeded its life expectancy. Mr. Eick advised that there have been changes to freon and R410 will no longer be used. To change the unit, all the equipment in the building would need to be replaced at a significant cost. Henry Heating and Cooling of Dover, Ohio was able to find a replacement Mitsubishi unit, but there are only a few left. Mr. Eick advised the cost of the Mitsubishi unit is \$30,750.00. Commissioner Wirkner advised that the cost is well under threshold. Mr. Eick advised that approval is needed to move forward quickly before the units are gone.

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**Motion:** to approve the proposal from Henry Heating and Cooling of Dover, Ohio in the amount of \$30,750.00 to repair the HVAC at Transit, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II. Motion carried on unanimous vote.


 9:12 AM

IN THE MATTER OF  
CLERK’S REPORT

 9:12 AM


Melissa N. Schaar, Clerk appeared before the Board to advise viewers that the Eyes of Freedom traveling memorial exhibit will return to the 175<sup>th</sup> Carroll County Fair July 15<sup>th</sup> – 20<sup>th</sup>. This exhibit focuses on Lima Company of the Ohio-based Marine Reserve unit, which suffered significant losses in Operation Iraqi Freedom. Ms. Schaar advised that more information can be found on the Commissioners’ Facebook page and by going to [limacompanymemorial.org](http://limacompanymemorial.org).

IN THE MATTER OF  
CLERK’S REPORT

 9:13 AM

Melissa N. Schaar, Clerk appeared before the Board to advise viewers the Carroll County Veteran’s Service office is holding an Open House tomorrow, May 23<sup>rd</sup> from 2:00 pm. to 4:00 p.m. All are invited to come explore the new offices and meet the team of veterans that serve those who also served. Veterans that are new to Carroll County, and veterans that have never been to the Carroll County Veterans Service office are encouraged to bring their DD214 to be registered in the system and receive a free subway gift card. Visitors may bring in their worn flags and receive a new 3x5 flag. Ms. Schaar advised that more information about the Open House can be found on the Commissioners’ Facebook page.


IN THE MATTER OF  
CLERK’S REPORT


 9:13 AM

Melissa N. Schaar, Clerk appeared before the Board to advise viewers that the Board of Commissioners is currently accepting resumes for the full-time position of Economic Development / Regional Planning Executive Director. Ms. Schaar advised that the notice has been posted on the Commissioners’ Facebook page and the website.


IN THE MATTER OF  
EXECUTIVE SESSION

**Motion:** to enter into executive session per ORC 121.22 (G)(1) to consider the compensation of a public employee, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II. Motion carried on unanimous vote.


 9:14 AM

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Board members reconvened with no action taken at  9:27 AM  
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**Motion:** to return from executive session, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II.  
Motion carried on unanimous vote.


 9:28 AM

**IN THE MATTER OF  
CARROLL GOLDEN AGE RETREAT  
EMPLOYEE RAISES**


 9:28 AM

Commissioner Wirkner advised that Dawn Faulk, Superintendent at the Carroll Golden Age Retreat (CGAR) is having difficulty retaining personnel and finding replacements. Ms. Faulk has requested an emergency raise for the nurse aide staff.  
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**Motion:** to approve the wage schedule for nurse’s aides as presented by Dawn Faulk, Carroll Golden Age Retreat Superintendent, retroactive to May 10, 2025, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II.  
Motion carried on unanimous vote.


 9:28 AM

**IN THE MATTER OF  
MEETINGS**

 9:29 AM

Commissioner Wirkner advised that he attended the Local Emergency Planning commission (LEPC) mandated exercise last night. The exercise went very well. Commissioner Wirkner thanked the Emergency Management Agency (EMA) Director Tom Cottis and Assistant Director Dustin Lucas for a well-planned event. Commissioner Wirkner advised that he heard positive feedback about the exercise.


**IN THE MATTER OF  
MEETINGS**


 9:30 AM

Commissioner Modranski advised that there is a Regional Planning Commission meeting tonight at 7:00 p.m.


**IN THE MATTER OF  
TEMPORARY RECESS**

**Motion:** to temporarily recess until 10:00 a.m., **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:30 AM

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Board members reconvened at  9:59 AM


**IN THE MATTER OF  
COUNTY RISK SHARING AUTHORITY  
2025 PROGRAM UPDATE**

 9:59 AM

Alison Redmond, County Risk Sharing Authority (CORSAs) Membership Services Manager; Chris Jones, Wichert Insurance; Janie Geis, Principal at Wichert Insurance; and Tom Wichert, Principal and CEO of Wichert Insurance appeared before the Board to provide the CORSA 2025 Program Update. Ms. Geis advised that they have merged with McFadden Insurance recently. Ms. Geis and Mr. Wichert introduced themselves and gave a brief overview of their business. Ms. Geis advised that Wichert Insurance handles property and liability programs for public entities. Ms. Redmond reviewed the 2025 Program Update handout with the Board. Carroll County’s renewal increase was 10.84%, which is lower than the CORSA average of 12.07%. Ms. Redmond advised that a 10% or 12% increase is a good increase in today’s commercial market. The county’s exposures and the five-year cost comparison were discussed. The property deductible has been raised to \$5,000.00 for the 2025-2026 program year. The automobile deductible remains at \$2,500.00 for this year. Ms. Redmond discussed credits received by the county. The county has received a dividend credit based on years in the program and other factors. A Loss Control Incentive Program credit was also earned. Cybersecurity and ransomware coverage was discussed. The cybersecurity grant and law enforcement reimbursement program were discussed. Ms. Redmond and Mr. Wichert discussed the reinsurance aspect. Mr. Wichert advised that law enforcement and inflation are driving a lot of reinsurance increases. Melissa Schaar, Clerk reviewed the loss control programs that have been scheduled for the county including defensive driving and human resources training.

IN THE MATTER OF  
ADJOURN

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.

 10:20 AM

<b>PREPARED BY:</b>	<b>BOARD OF COMMISSIONERS OF CARROLL COUNTY</b>
<u>/s/ April D. Mayle</u> April D. Mayle, Assistant Clerk I	<u>/s/ Donald E. Leggett II</u> Donald E. Leggett, President
<b>We hereby certify the foregoing to be true and correct.</b> <u>/s/ Melissa N. Schaar</u> Melissa N. Schaar, Clerk	<u>/s/ Christopher R. Modranski</u> Christopher R. Modranski, Vice President
<u>/s/ Donald E. Leggett II</u> Donald E. Leggett, President	<u>/s/ Robert E. Wirkner</u> Robert E. Wirkner, Commissioner