



**Present:** President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.  
**Also present to observe:** Thomas Clapper, Free Press Standard.

IN THE MATTER OF  
PLEDGE OF ALLEGIANCE

 9:00 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE

 9:00 AM

Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present


IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS

 9:01 AM

April D. Mayle, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF  
MINUTES

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, May 8, 2025, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF  
EXPENSES

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Robert E. Wirkner, Commissioner	Commissioners	RTIP	Minerva, OH	5/16/25	\$25.00

**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner **Seconded by** Vice President Christopher R. Modranski.  
Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)

**Motion:** to approve the following appropriation amendment(s):


FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
10000	Transfer Out – Transfer Out	10000-81280-59200	Professional and Technical Services – Moody Avenue Annex	10000-11026-53340	\$75,000.00

**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:01 AM

IN THE MATTER OF  
PAYMENT OF BILLS

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner **Seconded by** Vice President Christopher R. Modranski.  
Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Quadient Finance USA, Inc., \$1,003.00 and Casper Welding, LLC, \$750.00.  
**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:02 AM


IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN

 9:02 AM

Merle Long, Assistant Dog Warden, filed his report for the week of May 4, 2025 to May 10, 2025 showing 0 dogs impounded, 1 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 1 citation(s) for running at large. [See the May 15, 2025 minutes for corrected report.]


IN THE MATTER OF  
OPWC DISTRICT 14 ISSUE I COUNTY INTEGRATING SUBCOMMITTEE  
APPOINTMENT – CHRIS KIEHL, CHAIRMAN

**Motion:** to reappoint Chris Kiehl to the OPWC District 14 Issue I County Integrating Subcommittee as the Chairman who will be representing the Board of Commissioners for the remainder of a three-year term which expires on November 30, 2027, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner **Seconded by** Vice President Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:03 AM


IN THE MATTER OF  
BROWNFIELD REMEDIATION PROGRAM  
REQUEST FOR QUALIFICATIONS - CONSULTANT SELECTION

**Motion:** to select Civil & Environmental Consultants as the environmental engineering consultant for the Ohio Department of Development Brownfield Remediation Program, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.


 9:03 AM

IN THE MATTER OF  
COURTHOUSE ANNEX BUILDING  
ROOF

**Motion:** to accept the Duro-Last roofing proposal for the Moody Avenue building, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.


 9:03 AM

IN THE MATTER OF  
CLERK’S REPORT

 9:04 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that the Carroll County General Health District offers many services for local women including free pregnancy tests and free ultrasounds. Additionally, the Health Department is a breast and cervical cancer provider and can provide mammogram referrals and pap testing. Anyone interested in any of these services should call the Health Department at 330.627.4866 extension 1530. Ms. Schaar advised that this information has been shared to the Commissioners’ Facebook page.

IN THE MATTER OF  
CLERK’S REPORT

 9:04 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that the National Maternal Mental Health Hotline is available 24/7 for pregnant and postpartum individuals who are experiencing mental health challenges. The service is free, confidential, and multilingual support is available. Residents can call or text 1.833.TLC.MAMA (1.888.852.6262). Ms. Schaar advised that this information has been shared to the Commissioners’ Facebook page.

IN THE MATTER OF  
MEETINGS

 9:05 AM


Commissioner Wirkner advised that he has an Airport Authority Board meeting tonight and a Local Emergency Planning Commission (LEPC) meeting later in the week.

IN THE MATTER OF  
DOG POUND

 9:05 AM

Commissioner Modranski advised that the dog pound’s Marcs radios were due to expire in June. Commissioner Modranski advised that he’s been working with the Emergency Management Agency (EMA) to get replacement radios. Commissioner Modranski advised that the radios have been delivered and will need to be installed. Previously, there were base units in the vehicles and there was no way for the Dog Warden to have a radio on them. Commissioner Modranski advised that they will now have a mobile radio that they can carry with them that locks into the base station when they are in their vehicles. This will allow the Dog Warden staff to alert the Sheriff’s office in the case of an altercation.


IN THE MATTER OF  
JAIL KITCHEN

 9:06 AM

Commissioner Leggett advised that the jail kitchen project is going well, and all the equipment is in place. Commissioner Leggett advised that they are starting to backfill the drain lines in the garage area that was dug up. Commissioner Wirkner asked if there was going to be a new sump type system. Commissioner Leggett advised that the grease trap system was replaced with a much larger one.

IN THE MATTER OF  
ADJOURN

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:07 AM

**PREPARED BY:**  
/s/ April D. Mayle  
April D. Mayle, Assistant Clerk I

**We hereby certify the foregoing to be true and correct.**  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Donald E. Leggett II  
Donald E. Leggett, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**  
/s/ Donald E. Leggett II  
Donald E. Leggett, President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Vice President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Commissioner