



Present: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.
Also present to observe: Thomas Clapper, Free Press Standard.

IN THE MATTER OF
PLEDGE OF ALLEGIANCE

 9:01 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE

 9:01 AM

Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present.


IN THE MATTER OF
RECORDINGS OF PROCEEDINGS

 9:01 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF
MINUTES

Motion: to approve the summary of the minutes from the regular meeting of Monday, Monday, April 14, 2025 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF
APPROPRIATION(S)

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20799	Special Projects	20799-12148-56065	\$15,000.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.


 9:02 AM

IN THE MATTER OF
APPROPRIATION AMENDMENT(S)

Motion: to approve the following appropriation amendment(s):


FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
10000	Fees – Attorney	10000-12006-52001	Other	10000-12006-53390	\$1,007.00
	Court of Appeals		Contractual Services		
10000	Professional and	10000-11001-53340	Equipment –	10000-11001-54421	\$1,500.00
	Technical Services – Commissioners		Computer/Imaging Commissioners		

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF
PAYMENT OF BILLS

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:02 AM

IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Absolute Construction Services, Inc, \$1,000.00; Electric Motors & Pumps LLC, \$1,060.00; Milner’s Septic Service, \$12,000.00.
DJFS: None.


Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:02 AM


IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:
1. Frontier Communications to remove three poles and aerial cable in Section 26 of Brown Township, on Bellflower Rd. (CR 30);

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:03 AM

IN THE MATTER OF
COURTHOUSE ANNEX BUILDING
FLAG POLE

 9:03 AM

Tom Cottis, Emergency Management Agency (EMA) Director appeared before the Board to discuss the Federal Emergency Management Agency (FEMA) requirements at the new building. Mr. Cottis advised that one of the requirements is there must be an American flag flown outside the building because it is a government office. Mr. Cottis advised he got a quote for \$2,700.00 from Liberty Flies, a company out of Massillon, Ohio. The quote includes a 30ft pole with a 6x9ft American flag and the installation. The quote does not include lighting for the pole, so that is something that will need looked into depending on where the flag pole is installed at. Commissioner Leggett advised he has also received quotes for flags and poles, but the installation was not included. Mr. Cottis advised the reason he went with a 6x9 flag was for maintenance cost. Commissioner Leggett asked what diameter of the pole is. Mr. Cottis advised he will find out. Commissioner Modranski asked if the pole is rope style or cable style. Mr. Cottis advised the pole is rope style. Commissioner Modranski asked if there can be more than one flag on the pole. Mr. Cottis advised the pole can have three flags on it. Commissioner Modranski asked if the requirements say the flag must be in a specific place. Mr. Cottis advised that as long as there is a flag outside of the building it does not matter where it is located. Commissioner Wirkner advised that when the Emergency Management Agency (EMA) moves to the new building, all of the requirements will be met.


Motion: to table flag pole discussion until further notice, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.

 9:11 AM

Commissioner Leggett let Mr. Cottis know they have not cut the bore crossing yet to do the electrical work in the EMA offices but when they begin that, he will let Mr. Cottis know so he can go look at it. Mr. Cottis advised he was in the building a few days ago to get camera angle measurements to be able to go live and host meetings when needed. Commissioner Wirkner advised that the Emergency Operation Center (EOC) is not easily accessible where the EMA office currently is, but will be at the new building.


IN THE MATTER OF
AGREEMENT/CONTRACT
CHILD SUPPORT ENFORCEMENT AGENCY

Motion: to approve a Biennial Subgrant Agreement between the Ohio Department of Job and Family Services, the Ohio Department of Children and Youth, and the Carroll County Board of County Commissioners for the term of July 1, 2025 to June 30, 2027 as recommended by Shelley A. Martin, Director, Child Support Enforcement Agency, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.
Motion carried on unanimous vote.


 9:13 AM

IN THE MATTER OF
JOB AND FAMILY SERVICES
2026-2027 BIENNIAL SUBGRANT AGREEMENT

Motion: to approve a Biennial Subgrant Agreement between the Ohio Department of Job and Family Services, the Ohio Department of Medicaid, the Ohio Department of Children and Youth, and the Carroll County Board of County Commissioners for the term of July 1, 2025 to June 30, 2027 as recommended by Jennifer Burns, Job and Family Services Director, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:14 AM


IN THE MATTER OF
PROCLAMATION
NATIONAL DAY OF PRAYER

 9:15 AM

Pastor Gordon Warner appeared before the Board on behalf of the Carroll County Ministerial Association to request a proclamation be adopted by the Commissioners for the National Day of Prayer on May 1, 2025. Mr. Warner advised the Carroll County Ministerial Association would like one of the Commissioners to attend the event on May 1st at the gazebo in the square at 12:00 p.m. and read the Proclamation.


Motion: to approve the proclamation recognizing and declaring May 1, 2025 as National Day of Prayer in Carroll County; a copy of the proclamation is on file in the Commissioners office, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:17 AM motion

Commissioner Wirkner advised that he and Commissioner Leggett will be in Columbus that afternoon and asked Commissioner Modranski if he would be willing to read the Proclamation. Commissioner Modranski advised he will attend the event and read the Proclamation. Mr. Warner advised that if it is raining, the alternate location is at the First Presbyterian Church.


IN THE MATTER OF
PROCLAMATION
TWO LIGHTS FOR TOMORROW

 9:18 AM

Commissioner Wirkner advised that America 250 is a nationwide initiative to commemorate the 250th anniversary of the signing of the Declaration of Independence, marking America’s Semi quinentennial. The initiative aims to engage Americans in reflecting on the past, celebrating the nation’s history, and looking toward the future. The first event of America 250 is “Two Lights for Tomorrow.” Commissioner Wirkner advised “Two Lights for Tomorrow” honors the legendary moment 250 years ago when two lanterns were hung in the belfry of Old North Church in Boston, and Paul Revere and others rode to signal the approach of British troops. Join this nationwide commemoration, and plan to display two lights on the night of April 18th as we unite around reminders of the spirit, vigilance, and courage that define us as Americans. Commissioner Wirkner advised residents are encouraged to share their photos on the “Two Lights for Tomorrow” post on the Commissioners’ Facebook page. Commissioner Wirkner advised that due to issues with the bell tower lights, the Board will be lighting up the foyer at the front of the courthouse.


Motion: to adopt a Proclamation in support of the “Two Lights for Tomorrow” Initiative on April 18, 2025, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:21 AM


Commissioner Wirkner thanked the Clerks for providing the two lanterns for the reading of the Proclamation.

IN THE MATTER OF
CLERK’S REPORT

 9:22 AM

April D. Mayle, Assistant Clerk I appeared before the Board to advise residents that the Muskingum Watershed Conservancy District is hosting a Tire Takeback event on April 26, 2025 from 9:00 am to 1:00 pm at Tappan Lake Park (across from the main entrance). Ms. Mayle advised that they will be accepting tires from residences only, no businesses.


IN THE MATTER OF
CLERK’S REPORT

 9:22 AM

April D. Mayle, Assistant Clerk I appeared before the Board to advise residents of early voting hours for the May 6, 2025, special election. On the ballot is a proposed constitutional amendment to fund public infrastructure capital improvements. The Board of Elections will have extended varying hours until May 4, 2025. The rest of this week and Monday through Friday of next week, they


will be open from 8:00 am to 4:00 pm. A list of hours will be shared to the Commissioners’ Facebook page and we will continue to announce the hours weekly during the Clerk’s report.

IN THE MATTER OF
AIRPORT AUTHORITY BOARD

 9:23 AM


Commissioner Wirkner advised that there is construction being done on the runway at the airport today for the installation of new lights. Tom Cottis, Emergency Management Agency (EMA) Director advised there will also be a drone at the lower end of the airport doing some flight surveys and should be there for about three hours. Notices were sent to the 911 center so they are aware what is going on.

IN THE MATTER OF
NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK

 9:24 AM


Commissioner Wirkner shared statistics from the 2024 Annual Sheriff’s Report showing the phone traffic that dispatch handles.

IN THE MATTER OF
MEETINGS

 9:26 AM


Commissioner Wirkner advised that he met with representatives from Encino yesterday, April 16, 2025 about the increase in truck traffic. Commissioner Wirkner advised that Commissioner Modranski sent an email to the area oil and gas companies. Commissioner Wirkner advised with the increase in truck traffic, it deteriorates the roads. There is a collapse of the underlayment from the weight of these trucks on 332 South, inside of the village. Encino will be reaching out to Mark Wells, Carrollton Village Administrator to see where they can assist in getting the road fixed. Tom Cottis, Emergency Management Agency (EMA) Director raised concern about third party vendor truck drivers. Commissioner Modranski advised that the easiest way to get the third party under control is to have the prominent party give them a warning and that is why an email was sent to the local oil and gas companies. Further discussion was held about oil and gas truck traffic.

IN THE MATTER OF
COURTHOUSE ANNEX BUILDING
GENERAL TRADES


 9:34 AM

The Commissioners discussed the additional services request for the Child Support Enforcement Agency (CSEA) offices at the annex building. Commissioner Modranski asked if the additional service request was to finish the design. Commissioner Leggett advised yes. Commissioner Modranski asked if once it is finished it will get sent to Stitle for a price. Commissioner Leggett advised yes. Commissioner Wirkner asked if the windows for the CSEA have been taken care of. Commissioner Leggett advised the windows have been taken out of the proposal. Commissioner Modranski asked if the CSEA Director and the Prosecutor submitted the drawing. Commissioner Leggett advised that is correct.

Motion: to accept the additional service request in the amount of \$9,450.00 for proposed additional services for the Child Support Enforcement Agency offices, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.


 9:35 AM

IN THE MATTER OF
COURTHOUSE ANNEX BUILDING

 9:35 AM


Commissioner Leggett provided the other Commissioners with a copy of the Stitle Construction report from last week.

IN THE MATTER OF
MAP OFFICE DOORS

 9:35 AM

Commissioner Leggett advised that the new map office doors were installed. Commissioner Modranski advised there is a white door downstairs that goes into the Board of Elections (BOE) office and asked if it would be possible to paint it brown to match the other doors downstairs. Commissioner Leggett advised it will be looked at.


IN THE MATTER OF
COURTHOUSE ANNEX BUILDING

 9:37 AM

Commissioner Modranski advised construction has started on the roof at the annex building. Commissioner Leggett advised the carport for the Board of Elections (BOE) is also under construction. The Job and Family Services (JFS) office has a new floor being put in that had to be raised a foot higher than where it was. The gymnasium has been turned into offices. Commissioner Modranski advised it is impressive how fast and how well the company is working. Commissioner Wirkner asked if the drawings that were provided by the Child Support Enforcement Agency (CSEA) had a higher ceiling. Commissioner Leggett advised the ceilings will be higher than normal. Commissioner Leggett advised there needs to be electric ran to the front of the BOE for a light and a lighted sign. During that process the electric will also be ran for the flag pole. More discussion was held about the flag pole.

IN THE MATTER OF
ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:39 AM

PREPARED BY:	BOARD OF COMMISSIONERS OF CARROLL COUNTY
<u>/s/ Eva N. Johnson</u> Eva N. Johnson, Assistant Clerk II	<u>/s/ Donald E. Leggett II</u> Donald E. Leggett, President
We hereby certify the foregoing to be true and correct.	<u>/s/ Christopher R. Modranski</u> Christopher R. Modranski, Vice President
<u>/s/ Melissa N. Schaar</u> Melissa N. Schaar, Clerk	<u>/s/ Robert E. Wirkner</u> Robert E. Wirkner, Commissioner
<u>/s/ Donald E. Leggett II</u> Donald E. Leggett, President	