



**Present:** President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.  
**Also present to observe:** Thomas Clapper, Free Press Standard.

**IN THE MATTER OF  
 PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present

**IN THE MATTER OF  
 RECORDINGS OF PROCEEDINGS**


 9:01 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
 MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, April 3, 2025, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
 EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Jill Tucker, Service Coordinator	JFS	OCTF Regional Council Meeting	Cambridge, OH	04/22/25	\$84.00
Alex Logan, ERS Supervisor Patricia Brill, Employment Services	JFS	ODJFSDA Annual Conference	Columbus, OH	05/07/25-05/09/25	\$1,290.00
Jill Tucker, Service Coordinator	JFS	Aetna OHR/NAM/Ohio – Peer & Family Support	Steubenville, OH	04/11/25	\$49.56
Alex Logan, Eligibility Supervisor	JFS	Ohio Workforce Development	Martins Ferry, OH	04/09/25	\$50.00
Jill Tucker, Service Coordinator	JFS	OFCF Regional Meeting	New Philadelphia, OH	04/08/25	\$37.54
Roy Ford, Director Rodney Wendell, Lab Technician Jonathan Fiscus, Operator in Training Tyler Underwood, Foreman	CCES	Ohio Water Environmental Association Four Tours Workshop	Dover, OH	04/10/25	\$50.00

**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
 APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20765	Travel – Economic Development Fund	20765-61545-52050	\$3,000.00

**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.


Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Steiner Glass LLC, \$281.11; Carroll County Juvenile Court, \$236.67.


**DJFS:** Burlington Coat Factory, \$992.71; Pieces with Purpose, LLC, \$900.00; Gabriel’s Brothers Inc, \$1,972.91.

**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF  
9-1-1  
INCIDENT REVIEW**

 9:02 AM

Commissioner Wirkner recapped the incident that was discussed at the April 3, 2025 meeting. An estimated time of arrival will be asked of ambulance services in the future. Sergeant Samantha LeMonte, 911 Coordinator appeared before the Board to advise that she will be reaching out to some of the services utilized by 9-1-1 to see if they would be okay with being pulled out of their coverage areas if there would be another incident with an extended estimated time of arrival that is time sensitive and that data will be kept in dispatch. Ms. LeMonte advised that she spoke with the complainant and was able to give her sufficient answers to the questions being asked. Commissioner Wirkner advised that he hopes the victim is recovering well. Ms. LeMonte advised she will be monitoring the status of the victim as well.

**IN THE MATTER OF  
INVESTMENT ADVISORY COMMITTEE**


 9:08 AM

Commissioner Wirkner advised that per Ohio Revised Code (ORC) 135.341 that there shall be a County Investment Advisory Committee. The committee should be made of two Commissioners and the Treasurer. Commissioner Wirkner advised the committee is to meet once a quarter, which will take place when Treasurer Jeff Yeager comes to provide the quarterly investment report.


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**Motion:** to appoint Commissioner Donald E. Leggett II, Commissioner Robert E. Wirkner, and Treasurer Jeff Yeager to County Investment Advisory Committee for a one-year term retroactive to January 1, 2025, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF  
TREASURER  
QUARTERLY INVESTMENT REPORT**

 9:10 AM

Jeff Yeager, Carroll County Treasurer appeared before the Board to present the first quarter investment report for 2025. Mr. Yeager presented the report as follows:

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03/31/2025

Carroll County Quarterly Investment Report

Funds on Deposit:

Fund	Account Type	Institution	Rate	Due	Amount
Btm General Fund	Bus. Savings	PNC Bank	4.07%	Daily	772,922.67
DD Improvement Fund	Bus. Savings	PNC Bank	4.07%	Daily	414,967.37
Bureau of Support Admin. Fund	Bus. Savings	PNC Bank	4.07%	Daily	922,329.74
Permanent Improvement Fund	Bus. Savings	PNC Bank	4.07%	Daily	651,136.23
Home Loan Fund	Bus. Savings	PNC Bank	4.07%	Daily	7,890.99
BTM General Fund	Certificate of Deposit	Consumer's Bank	4.55%	12/4/2025	500,000.00
General Fund	Certificate of Deposit	Huntington Bank	3.90%	10/23/2025	5,000,000.00
General Fund	Certificate of Deposit	Huntington Bank	4.95%	5/1/2025	4,000,000.00
General Fund	Certificate of Deposit	Huntington Bank	4.00%	11/27/2025	6,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	3.73%	3/7/2026	1,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	4.55%	4/18/2025	2,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	3.83%	12/23/2025	1,000,000.00
General Fund	Money Mkt Checking	Consumer's Bank	4.15%	Daily	5,500,000.00
General Fund	Money Mkt Checking	PNC Bank	3.24%	Daily	13,500,000.00
General Fund	Money Mkt Public	Huntington Bank	4.07%	Daily	1,000,000.00
Total Funds					42,269,247.00
		1st QTR			YTD
General		246,865.77			246,865.77
Bureau Of Support Admin Fund		9,038.27			9,038.27
BTM General Fund		7,471.82			7,471.82
Home Loan Fund		77.48			77.48
Total Interest Earned		263,453.34			263,453.34

Carroll County Quarterly Investment Report

IN THE MATTER OF REPORT OF COUNTY DOG WARDEN

9:11 AM

Merle Long, Assistant Dog Warden, filed his report for the week of March 30, 2025 to April 5, 2025 showing 0 dogs impounded, 0 adopted out, 0 redeemed, 0 euthanized, 2 citation(s) for no license, and 0 citation(s) for running at large.

IN THE MATTER OF MONTHLY REPORT – MARCH CHILD SUPPORT ENFORCEMENT AGENCY

9:12 AM

Commissioner Leggett advised the office of the Prosecuting Attorney filed his report for March 2025 for the Carroll County Child Support Enforcement Agency. There was a total of 1,026 open, active cases. A copy is on file in the Commissioners' Office.

IN THE MATTER OF AGREEMENT/CONTRACT PORTS PETROLEUM CO., INC

9:12 AM

Motion: to approve the contract between the Carroll County Commissioners and Ports Petroleum Co., Inc as recommended by Brian J. Wise, Carroll County Engineer; the contract is to furnish two 500-gallon fuel tanks for 87 octane unleaded gasoline, one 500-gallon fuel tank for #2 diesel (off road/dyed), two 2,000-gallon fuel tanks for #2 diesel (highway/un-dyed), and all necessary additives for operation in cold weather at the Carroll County Highway Garage at 200 Kensington Rd. NE, Carrollton, Ohio, Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, Moved by Vice President Christopher R. Modranski, Seconded by Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

9:12 AM

IN THE MATTER OF BID ACCEPTANCE – CARROLL COUNTY 2025 RESURFACING PROJECT, H-1-2025

9:13 AM

The following bids for the Carroll County 2025 Resurfacing Project, H-1-2025 for the County Highway Department were received and opened on April 3, 2025 at 9:00 a.m.:

1. Superior Paving & Materials, Inc., \$646,744.00;
2. The Shelly Company, \$652,727.00;
3. Northstar Asphalt, Inc., \$707,749.00;
4. Barbicas Construction Company, Inc., \$708,665.00.


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Motion: to accept the bid from Superior Paving & Materials, Inc. in the amount of \$646,774.00 for the Carroll County 2025 Resurfacing Project H-1-2025, as recommended by Brian J. Wise, Carroll County Engineer, Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, Moved by Commissioner Robert E. Wirkner, Seconded by Vice President Christopher R. Modranski.

Motion carried on unanimous vote.


9:13 AM

**IN THE MATTER OF  
CLERK’S REPORT**

 9:14 AM


April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Carrollton General Health District will be offering sport physicals by appointment in the upper level of the Health Department, located at 301 Moody Avenue Southwest on June 2, 2025 from 1:30 pm to 3:30 pm for middle and high school athletes. These physicals are being offered free of charge in an Equity Partnership with Aultman. Ms. Mayle advised that students that are interested will need to call the Health Department at 330-627-4866, extension 1530 to schedule an appointment. Students must bring the required physical form with their portion filled out prior to the appointment. This information was shared to the Commissioners’ Facebook page.

**IN THE MATTER OF  
CLERK’S REPORT**

 9:15 AM

April D. Mayle, Assistant Clerk I appeared before the Board to advise that Ohio Means Jobs Facebook page has posted several job openings in the area, including a seasonal park employee for the Village of Malvern and part-time Direct Support Professionals at St. John’s Villa to name a few. Ms. Mayle advised residents to check out the Ohiomeansjobs Carroll County Facebook page for more jobs in and around Carroll County.


**IN THE MATTER OF  
MEETINGS**

 9:15 AM

Commissioner Wirkner advised that the Board of Revisions met last week. There were 16 CAUV cases reviewed and four real property evaluation cases. Commissioner Wirkner advised there is another Board of Revisions meeting in a few weeks.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:16 AM

**PREPARED BY:**

/s/ Eva N. Johnson  
Eva N. Johnson, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Donald E. Leggett II  
Donald E. Leggett, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Donald E. Leggett II  
Donald E. Leggett, President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Vice President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Commissioner