



Present: President Donald E. Leggett II and Vice President Christopher R. Modranski. **Absent:** Commissioner Robert E. Wirkner.
Also present to observe: Thomas Clapper, Free Press Standard.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Wirkner: Absent; Commissioner Modranski: Present; Commissioner Leggett: Present.

**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**


 9:01 AM

April D. Mayle, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, March 24, 2025 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Brian Wise, County Engineer	Engineer	Slope Stabilization and Landslide Prevention	N/A	4/17/25	\$254.25
Brian Wise, County Engineer	Engineer	Engineering Ethics and Consequences	N/A	4/04/25	\$59.25
Brian Wise, County Engineer	Engineer	Deep Foundations and Ground Improvements	N/A	04/03/25	\$254.25
Jennifer Burns, Director	JFS	Area 16 COG	Cadiz, OH	03/28/25	\$50.00
Jennifer Burns, Director	JFS	East Central Directors Association	New Philadelphia, OH	04/01/25	\$50.00
Jennifer Burns, Director	JFS	East Central PCSAO	Coshocton, OH	04/18/25	\$50.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
 APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20724	Programming – CEBCO Wellness Program – Comm	20724-11024-53343	\$4,200.00
20724	Administration – CEBCO Wellness	20724-11024-56001	\$4,000.00


Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
 PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II. Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Staples Business Advantage, \$335.15; PNC Bank, \$130.24; Staples Business Advantage, \$335.14; Motorola Solutions, Inc., and Henry Heating & Cooling, Inc., \$560.00.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT
OHIO REGIONAL DEVELOPMENT CORPORATION**

Motion: to approve a contract with Ohio Regional Development Corporation of Coshocton, Ohio in the amount not to exceed 15% of the grant allocation for the PY2025 and PY2026 Community Development (CDBG) allocation and competitive set-aside grants for the duration of the grant period, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
AGREEMENT/U-153 FORM
CCAO WORKERS' COMPENSATION GROUP RETRO RATING PLAN**

Motion: to approve the County Commissioners Association of Ohio Worker's Compensation Group Retrospective Rating Plan Agreement and the U-153 Employer Statement, and authorize the Board President to sign same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Carroll Electric Cooperative to build new powerline along road starting at the intersection of SR 164 and Cashmere Road (CR 58) in Perry Township;
2. Carroll Electric Cooperative to set up temporary traffic control on Avalon Rd (CR 20) in Harrison Township;
3. Frontier Communications for placing a new pole and 26 feet of buried cable on Autumn Rd (CR 19) in Union Township,

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
SPECIAL HAULING PERMIT
ROY TROYER**

Motion: to approve a special hauling permit for Roy Troyer for hauling over Brass Rd (CR 36) in Rose Township, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
STATE OF OHIO – LETTER OF INTENT**

Motion: to approve and send a notice of intent to the State of Ohio advising that the county has designated space in the Moody Avenue Annex Building for the Carroll County Child Support Enforcement Agency, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
CORSA**


SOIL & WATER CONSERVATION DISTRICT

Motion: to allow Lindsay Short, Director of the Carroll County Soil and Water Conservation District (SWCD) to work with Chris Jones at Weichert Insurance, fka McFadden Insurance Agency, Inc., to research the possibility of adding the Carroll County SWCD to the County’s CORSA policy, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II. Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
COST ALLOCATION PLAN FY 2024, 2025, 2026**

Motion: to approve the proposal and quote of Maximus US Services, Inc. in the amount of \$10,000.00 per year for preparation of the Cost Allocation Plan for fiscal years 2024, 2025, and 2026, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II. Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
2024 WPCLF/HSTS PROJECT 2024-02
CHANGE ORDER NO. 2**

Motion: to approve change order no. 2 for the Water Pollution Control Loan Fund Project 2024-02 to increase the contract time by 30 days due to scheduling issues delaying the septic installation project; change order no. 2 extends the completion time to April 21, 2025, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II. Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
PROSECUTOR OPINION
CARROLL COUNTY ENVIRONMENTAL SERVICES LIFT STATION REHABILITATION**


 9:06 AM

Roy Ford, Director of Carroll County Environmental Services (CCES) appeared before the Board to present an agreement from Engineering Associates to provide engineering services for wastewater lift station replacement and upgrades. Commissioner Modranski advised that some of the equipment in the care of CCES is in need of repair. Commissioner Modranski advised that the agreement with Engineering Associates will need to be approved by the Prosecutor prior to approval. Commissioner Modranski advised that he and Mr. Ford are working with the Ohio Mid-Eastern Government’s Association (OMEGA) to find funding sources for the project. Commissioner Modranski asked how many residents each lift station services. Mr. Ford advised that it varies from each lift station to the next. Mr. Ford advised that there are 1,000 homes at Lake Mohawk. Commissioner Modranski asked if the lift stations will service other areas beside Lake Mohawk and Mr. Ford said yes. Commissioner Leggett asked if there is a way to bypass the system if one of the lift stations fails. Mr. Ford advised that CCES has a vacuum truck so they could get there and suck out the sewage if one of the lift stations failed. Commissioner Leggett asked if CCES has another pipe that could be set down in the manhole and pump the sewage to another location. Mr. Ford advised that there are rental places that rent that equipment. Commissioner Modranski asked how often CCES would have to use the vacuum truck in a situation like this. Mr. Ford advised every three to four hours. Commissioner Modranski advised that he would like Mr. Ford to get a temporary plan in place in case of lift station failure.

Motion: to accept the agreement from Engineering Associates to provide engineering services for wastewater lift stations replacement and upgrades for the Carroll County Environmental Services, contingent on approval from the Prosecutor, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF
CLERK’S REPORT**

 9:14 AM

Melissa N. Schaar, Clerk appeared before the Board to advise viewers that the 2025 Eggstravaganza will be held on Saturday, April 12, 2025 from 9:00 a.m. until 11:00 a.m. at the Carroll County Fairgrounds. The event includes breakfast, activities, presentations, and goodies. There will be a special appearance by the Easter Bunny. Ms. Schaar advised that this information has been shared to the Commissioners’ Facebook page.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** President Donald E. Leggett II. Motion carried on unanimous vote.

 9:15 AM

PREPARED BY:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

/s/ Donald E. Leggett II
Donald E. Leggett, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Donald E. Leggett II
Donald E. Leggett, President

/s/ Christopher R. Modranski
Christopher R. Modranski, Vice President

Absent
Robert E. Wirkner, Commissioner