



Present: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.
Also present to observe: Thomas Clapper, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:00 AM

April D. Mayle, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, March 20, 2025 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20000	Blanket	20000-21300-54440	Acquire Fire Protection	20000-21300-56090	\$50.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):


FUND	CODE (FROM)	CODE (TO)	AMOUNT
10000	10000-51034-56100	20400-51320-49800	\$32,505.38

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Milner’s Septic Service, \$35,000.00 and Motorola Solutions, \$3,375.00.


DJFS: The TJX Companies, Inc., \$200.00 and The TJX Companies, Inc., \$1,587.22.

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
CHIP PY2025 – RFP/Q
ACCEPTANCE OF OHIO REGIONAL DEVELOPMENT CORPORATION**

Motion: to accept the proposal of Ohio Regional Development Corporation of Coshocton, Ohio to administer the PY2025 Community Housing Impact and Preservation (CHIP) program, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:02 AM

**IN THE MATTER OF
EMPLOYEE HEALTH INSURANCE**

 9:03 AM


Commissioner Wirkner asked for clarification of what is getting cancelled. Assistant Clerk, April Mayle explained that an employee elected a flexible spending account by accident and wishes to cancel it.

Motion: to allow an employee to drop their Dependent Care Flexible Spending Account, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the County Commissioners Association of Ohio Workers’ Compensation Group Retrospective Rating Plan Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)PY25
PROSECUTOR OPINION**

Motion: to send the Community Development Block Grant (CDBG) PY25 consulting contract with Ohio Regional Development Corporation to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF CITIZEN PARTICIPATION PLAN
COMMUNITY DEVELOPMENT BLOCK GRANT**

Motion: to approve an updated Citizen Participation Plan for the Community Development Block Grant effective July 9, 2025, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
2024 WPCLF/HSTS PROJECT 2024-07
CHANGE ORDER NO. 1**


 9:06 AM

Commissioner Wirkner asked for clarification about the extension. Assistant Clerk April Mayle advised that the project was delayed due to weather and illness but is now complete. Ms. Mayle advised that the change order never got approved in session, so it is retroactive to March 6, 2025.

Motion: to approve change order no. 1 for the Water Pollution Control Loan Fund Project 2024-07 to extend the project completion date by 60 days due to illness and bad weather delaying the sewer connection project, retroactive to March 6, 2025; change order no. 1 extends the completion time to March 21, 2025, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
DEPARTMENT OF CORRECTIONS
REQUEST FOR OFFICE SPACE**


 9:06 AM

Scott Filicky, Assistant Administrator from the Bureau of Adult Detention appeared before the Board to request office space in the courthouse for him and his wife, Kari Filicky to work from. Mr. Filicky explained that he and his wife are employed by the Ohio Department of Rehabilitation and Correction (ODRC) and have previously been working from home since 2020. Commissioner Modranski confirmed that the Filickys moved to Carrollton from Columbus in 2021, and now the executive order issued from the Governor requires them to return to work in Columbus or find a government office in Carrollton to work from. Mr. Filicky advised that he met with Judge Repella, Judge Willen, and Sheriff Graham asking for office space. Mr. Filicky advised that he received a phone call from Judge Willen advising him that he has office space available. Commissioner Wirkner advised that the Commissioners hold title to the courthouse and are required by the County Risk Sharing Authority (CORSA) to have a lease agreement with ODRC. Commissioner Wirkner advised that the lease agreement must state that ODRC has their own general liability insurance, they are responsible for their contents, and they agree to indemnify and hold harmless the county. The lease must also contain a begin and end date and exit clause. Commissioner Wirkner advised that the ODRC will be responsible for Worker’s Compensation for Mr. and Mrs. Filicky. Commissioner Modranski confirmed that Mr. Filicky does inspections of jails and asked what his wife did. Mr. Filicky advised that his wife does the analytical job of placing inmates into halfway houses. Commissioner Modranski asked if Mrs. Filicky would be assigning inmates to the county jail. Mr. Filicky said no. Commissioner Wirkner advised that he is concerned about other state workers currently in the same situation seeking office space in the courthouse. Commissioner Wirkner advised that the Commissioners will send a lease agreement to the Prosecutor for his review for form and function. Mr. Filicky advised that this would only be needed temporarily until he retires in about 17 months. Mr. Filicky advised that he would be out on the road most of the time and his wife will be on the computer all day. Sheriff Graham said it was his understanding that they would not be entertaining any clients in the office and Mr. Filicky confirmed that. The Commissioners agreed that the lease would be for one year and then reviewed.

Motion: to send the Lease Agreement between the Ohio Department of Rehabilitation and Corrections (ODRC) and the Board of Commissioners of Carroll County, Ohio to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.


 9:22 AM

**IN THE MATTER OF
CLERK’S REPORT**

 9:26 AM


Eva N. Johnson, Assistant Clerk II appeared before the Board to advise viewers that the Carroll County General Health District will be hosting the Retire the Tire Event on Saturday, April 26, 2025 at the Carroll County Fairgrounds behind the grandstands. The event will take place from 9:00 a.m. to 12:00 p.m. Ms. Johnson advised there is no cost to recycle the tires for the event. If you have any questions, you may contact Tina Bernard, Director of Environmental Health at (330)627-4866 extension 1524. Ms. Johnson advised that this information has been shared on Facebook.

**IN THE MATTER OF
BUILDINGS AND GROUNDS
MAP OFFICE DOORS**


 9:27 AM

Ed Eick, Superintendent of Buildings and Grounds appeared before the Board to advise that the Map Office wooden doors need to be replaced with steel doors. Mr. Eick advised that he has tried to get this project done for several years, but it’s been delayed due to the COVID pandemic. Mr. Eick obtained a quote from Carroll County Contractors for \$16,850.00 and a quote from Bonfert Glass for \$7,974.00 for replacement of two doors. Mr. Eick advised that the quote from Bonfert Glass is a lot cheaper because they are currently doing work for the Commissioners at the annex building. Commissioner Wirkner asked if the quote included the door frame and Mr. Eick said yes. Commissioner Modranski asked how big the doors are. Mr. Eick advised that they are standard 36-inch doors. Commissioner Modranski advised that Mr. Eick should obtain a quote from them for the courthouse front entry doors while they are here.

Motion: to hire Bonfert Glass Company to replace two doors for the map office in the amount of \$7,974.00, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski, NEY: None; ABSENT: None; ABSTAIN: Commissioner Robert E. Wirkner, **Moved by** President Donald E. Leggett II, **Seconded by** Vice President Christopher R. Modranski. Motion carried.

 9:32 AM

**IN THE MATTER OF
BUILDINGS AND GROUNDS
JAIL KITCHEN PROJECT**

 9:32 AM


Ed Eick, Superintendent of Buildings and Grounds appeared before the Board to discuss the jail kitchen project. Mr. Eick advised that the drawings have been approved by the Stark County Plumbing Department. Mr. Eick advised that there have been issues with the grease trap in the garage. Mr. Eick advised that two plumbers have looked at the grease trap and one of them put a camera in and

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found there was a collapsed line in the garage floor causing a backup. Mr. Eick advised that this part of the project was not anticipated. Mr. Eick advised that Standard Plumbing supplied a quote for \$39,000.00 to install a larger fiberglass grease trap, cut out a 6-by 8-foot section of the garage floor to replace the pipes. Mr. Eick advised that price includes the core drilling through the floor, four sinks, and drain connections. Commissioner Wirkner asked if that included the architect. Mr. Eick advised that the architect work has already been done. Commissioner Wirkner asked if increasing the size of the trap will fix the issue and Mr. Eick advised that not only will the pipe be bigger, but it will be fiberglass instead of cast iron. Mr. Eick is going to coordinate the installation between Standard and Breckenridge to complete the project. Mr. Eick is hoping that the project can be completed in three weeks. Commissioner Wirkner asked if there was enough money in the permanent improvement fund. Commissioner Modranski confirmed that there was.

Motion: to hire Standard Plumbing and Heating in the amount of \$39,250.00 for the jail kitchen project, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** President Donald E. Leggett II **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:39 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:39 AM

PREPARED BY:

/s/April D. Mayle
April D. Mayle, Assistant Clerk I

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Donald E. Leggett II
Donald E. Leggett, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Donald E. Leggett II
Donald E. Leggett, President

/s/ Christopher R. Modranski
Christopher R. Modranski, Vice President

/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner