



**Present:** President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.  
**Also present to observe:** Thomas Clapper, Free Press Standard.

IN THE MATTER OF  
PLEDGE OF ALLEGIANCE

 9:01 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE

 9:01 AM

Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present


IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS

 9:01 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF  
MINUTES

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, March 6, 2025, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.


 9:01 AM

IN THE MATTER OF  
EXPENSES

**Motion:** to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Jennifer Burns, Director	JFS	OJFSDA General Session	Columbus, OH	03/14/25	\$50.00
Jennifer Burns, Director	JFS	Director Fiscal Training	Columbus, OH	03/24/25-03/25/25	\$150.00
Brandie Jo Tinlin, Social Service Supervisor Leah Batson, Social Service Supervisor	JFS	Eastern Ohio Leadership Conference	Sugarcreek, OH	03/26/25-03/28/25	\$700.00

**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner **Seconded by** Vice President Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF  
PAYMENT OF BILLS


**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:02 AM


IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:  
**COUNTY:** Charles E. Harris & Associates, Inc, \$2,700.00; Tebay Construction LLC, \$13,500.00; Ohio Regional Development Corporation, \$3,375.00.

**DJFS:** Sinder – Flautt Lumber Inc, \$3,930.19; Once Upon a Child, \$195.49.  
**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner **Seconded by** Vice President Christopher R. Modranski.  
Motion carried on unanimous vote.


 9:02 AM

IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN


 9:03 AM  
Merle Long, Assistant Dog Warden, filed his report for the week of March 3, 2025 to March 8, 2025 showing 2 dogs impounded, 6 adopted out, 0 redeemed, 0 euthanized, 0 citation(s) for no license, and 1 citation(s) for running at large.

IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
EAP OHIO, LLC


**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:  
1. EAP Ohio, LLC for a driveway in Monroe Township, Antigua Road (CR 11),  
**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:04 AM


IN THE MATTER OF  
CARROLL COUNTY TRANSIT  
MONTHLY REPORT

 9:04 AM  
Sonja Trbovich, Carroll County Transit Director appeared before the Board to provide her monthly Transit report. Ms. Trbovich advised there were 1,758 passenger trips. There was a 4.72% increase in passenger trips. Ms. Trbovich advised that there is a drug and alcohol technical review coming up. The Department of Developmental Disabilities (DODD) is also coming in to issue and audit. Commissioner Wirkner asked what the primary reason for declined rides was. Ms. Trbovich advised that rides get declined for various reasons, some being low on staff or clients wanting a ride after hours. Commissioner Leggett asked if Transit had to cut their hours for new hire training. Ms. Trbovich advised that did not have to happen.


IN THE MATTER OF  
CLERKS REPORT

 9:06 AM  
Melissa N. Schaar, Clerk appeared before the Board to advise viewers that weather enthusiasts will have the opportunity to attend a Skywarn Storm Spotter Training in New Philadelphia, Ohio on April 29, 2025 at 6:30 p.m. The class will be held at the Tuscarawas County Emergency Management Agency office and there is no charge to attend. Ms. Schaar advised that the information, which includes the link to sign up for the class, has been shared to the Commissioners’ Facebook page.


IN THE MATTER OF  
CLERKS REPORT


 9:07 AM  
Melissa N. Schaar, Clerk appeared before the Board to advise viewers that the Muskingum Watershed Conservancy District (MWCD) will be at the Carroll County Library on Thursday, March 27, 2025 at 10:30 a.m. and again at 1:00 p.m. to present a Nature Discovery class. The class is “What is a Watershed” and is open to resident of all ages. Ms. Schaar advised that the class details have been shared to the Commissioners’ Facebook page.

IN THE MATTER OF  
MEETINGS


 9:08 AM  
Commissioner Wirkner advised he will be attending an Airport Authority Board meeting this evening.

IN THE MATTER OF  
EMERGENCY MANAGEMENT AGENCY  
HAZMAT TEAM

 9:08 AM  
Commissioner Wirkner advised that the Carroll County Hazardous Materials (HAZMAT) team has received the new truck and trailer that was donated by Portage County. Commissioner Wirkner discussed the features of the trailer that will help in other emergency response situations.  
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**Motion:** to allow the Carroll County Hazardous Materials team to retain the proceeds from the sale of the current vehicle for equipment upgrades, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner **Seconded by** Vice President Christopher R. Modranski.  
Motion carried on unanimous vote.  
 9:09 AM

IN THE MATTER OF  
ESSENTIAL OHIO ENERGY REPORT

 9:10 AM


Commissioner Wirkner shared some takeaway points from the 2023 Essential Ohio Energy Report.

IN THE MATTER OF  
CARROLL COUNTY SOLID WASTE  
RECYCLING BINS

 9:11 AM

Commissioner Leggett advised that he is going to be reaching out to the Fair Board to get signs for the recycling bins. Commissioner Leggett advised the north entrance is closed on the weekends, so he is going to talk to the Fair Board today to see about using the south side entrance.


IN THE MATTER OF  
EMERGENCY MANAGEMENT AGENCY  
HAZMAT TEAM

 9:12 AM

Commissioner Wirkner advised that Portage County also donated HAZMAT training suits along with the truck and trailer.


IN THE MATTER OF  
TEMPORARY RECESS

**Motion:** to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:13 AM

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Board members reconvened at  9:30 AM


IN THE MATTER OF  
ESSENTIAL OHIO ENERGY REPORT

 9:30 AM

Commissioner Wirkner clarified a point from the 2023 Essential Ohio Energy Report.

IN THE MATTER OF  
ADJOURN

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:30 AM

**PREPARED BY:**  
/s/ Eva N. Johnson  
Eva N. Johnson, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Donald E. Leggett II  
Donald E. Leggett, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**  
/s/ Donald E. Leggett II  
Donald E. Leggett, President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Vice President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Commissioner