



**Present:** President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.  
**Also present to observe:** Thomas Clapper, Free Press Standard.

IN THE MATTER OF  
PLEDGE OF ALLEGIANCE

 9:01 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE

 9:01 AM

Commissioner Wirkner: Present; Commissioner Modranski: Present; Commissioner Leggett: Present


IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS

 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF  
MINUTES

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, February 27, 2025, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.


 9:02 AM

IN THE MATTER OF  
EXPENSES

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Commissioner Christopher R. Modranski	Commissioners	OMEGA Annual Membership Meeting	Coshocton, OH	03/18/25	\$80.00
Eva N. Johnson, Assistant Clerk II	Commissioners	OMEGA Annual Membership Meeting	Coshocton, OH	03/18/25	\$80.00

**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.  
Motion carried on unanimous vote.


 9:02 AM

IN THE MATTER OF  
APPROPRIATION(S)

**Motion:** to approve the following appropriation(s):


FUND	NAME	CODE	AMOUNT
20931	PY23 Fair Housing	20931-11600-53430	(\$7,500.00)
20931	PY23 Dellroy Impr	200931-11600-55025	(\$114,000.00)

**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner.  
Motion carried on unanimous vote.

 9:02 AM

IN THE MATTER OF  
PAYMENT OF BILLS


**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski.  
Motion carried on unanimous vote.

 9:02 AM




IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:  
**COUNTY:** Akins, Jared, \$798.79; and Gragg Electrical Services LLC, \$375.00.  
**DJFS:** Perry Scrap Yard LLC, \$400.00; MSJ Enterprises, Inc., \$100.00; Atwood Deli, LTD, \$100.00; Plato’s Closet, \$200.00; and Joseph Asset Management Co LLC, \$700.00.  
**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:03 AM

IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN

 9:03 AM


Merle Long, Assistant Dog Warden, filed his report for the week of February 23, 2025 to March 1, 2025 showing 1 dog impounded, 1 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

IN THE MATTER OF  
MONTHLY REPORT – FEBRUARY 2025  
SHERIFF’S OFFICE

 9:03 AM


Commissioner Leggett advised Sheriff Calvin Graham filed his report for the month of February 2025 showing 2,033 meals served and 217 washes completed. A copy is on file in the Commissioners’ office.

IN THE MATTER OF  
PROCLAMATION - MULTIPLE SCLEROSIS


 9:04 AM

Edward Hale, Multiple Sclerosis Advocate appeared before the Board to ask for consideration of a proclamation declaring March Multiple Sclerosis Awareness Month in Carroll County. Mr. Hale shared his story of being diagnosed with Multiple Sclerosis and shared the many side effects of the disease. Mr. Hale advised that he will be visiting many counties during the month of March to advocate for Multiple Sclerosis awareness. Mr. Hale read the proclamation.  
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**Motion:** to adopt a Proclamation declaring March Multiple Sclerosis Awareness month in Carroll County, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:13 AM

IN THE MATTER OF  
9-1-1 UPDATE

 9:15 AM

Samantha LeMonte, 911 Coordinator appeared before the Board to provide an update on the 911 outage that occurred over the weekend. Ms. LeMonte advised that 911 was down from approximately 10:00 p.m. on Friday until Saturday morning. The outage was due to a failure of Frontier equipment in Indiana. 911 calls were rerouted from Indianapolis to Ft. Wayne. During the outage, the redundant circuit also failed. Callers were only able to get through on the administration line (330.627.2141). Frontier is currently working to replace the equipment, but it should not cause issues for Carroll County due to the reroute. Ms. LeMonte advised that there are meetings happening this morning to figure out what happened, because the redundant circuit should not have failed. Ms. LeMonte thanked Jordan Miller News for taking her call at 3:00 a.m. on Saturday and pushing the information out to the public. Ms. LeMonte advised that notifications were also sent out on the Wireless Emergency Notification System (WENS) to the public. Ms. LeMonte discussed the importance of the WENS alerts and advised that residents can receive the alerts via phone call including landlines, text messages or email. She will provide the WENS information to Melissa Schaar, Clerk to be shared to the Commissioners Facebook page. Ms. LeMonte advised that if a caller ever has trouble getting through on 911, they can call the 2141 admin line. The same staff that answer 911 calls will answer the admin line calls. Commissioner Wirkner advised that NextGen911 (NG911) is designed to eliminate this issue. Ms. LeMonte advised that because Carroll County is on the NG911 system, they had the state’s assistance through the whole problem. The outage did affect several public safety answering points (PSAP). Ms. LeMonte advised that Harrison County was down because the systems are tied together.

IN THE MATTER OF  
PROCLAMATION – MARCH DEVELOPMENTAL DISABILITIES MONTH


 9:21 AM

Matt Campbell, Carroll County Board of Developmental Disabilities (CCBDD) Superintendent; Jodie McCauley, Classroom Aide; Reva Castelucci, Job Coach; Cindy Stertzbach, Administrative Assistant; Nash Graham, Malvern PS1; Knox Graham, Malvern PS2; Cole Starkey, senior at Carrollton; and Matt Crough, adult employed in the community appeared before the Board to request adoption of a proclamation declaring March as Developmental Disabilities Month. Mr. Campbell shared a copy of CCBDD’s March newsletter with the Board and then read the proclamation.



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**Motion:** to adopt a Proclamation declaring March Developmental Disabilities Month, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:22 AM

IN THE MATTER OF  
JFS – VARIOUS CONTRACTS


**Motion:** to approve the following contract for Job and Family Services as recommended by Jennifer Burns, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
The Village Network	4/1/25 – 3/31/27	Maximum amount payable \$300,000.00	Placement for foster children	Service	Renewal	1/24/25
Journey Home	4/1/25 – 3/31/27	Maximum amount payable \$200,000.00	Placement for foster children	Service	Renewal	1/10/25

**Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:26 AM

IN THE MATTER OF  
CLERK’S REPORT

 9:27 AM


April D. Mayle, Assistant Clerk I appeared before the Board to remind residents about the Ohio Burn Ban. The Ohio Burn Ban is in effect during the months of March, April, May, October, and November from 6:00 am to 6:00 pm. The law is enforced by local fire departments in conjunction with the Ohio Division of State Fire Marshal and Ohio Department of Commerce to prevent uncontrolled brush fires and protect communities

IN THE MATTER OF  
MEETINGS

 9:28 AM

Commissioner Wirkner advised that he has a meeting with the county’s Encino representative at 11:00 a.m. today.


IN THE MATTER OF  
CHILD SUPPORT ENFORCEMENT AGENCY  
OFFICE SPACE

 9:28 AM

Commissioner Leggett advised that he recently met with Prosecutor Steven D. Barnett and Shelley Martin, Child Support Enforcement Agency (CSEA) Director regarding location of the CSEA offices. Ms. Martin has provided a letter to the Board requesting that the CSEA offices be moved to the Ohio Means Jobs (OMJ) office space upstairs once OMJ moves to Moody Avenue. Commissioner Leggett provided a copy of the letter to the other commissioners and advised that a decision will need to be made soon.

IN THE MATTER OF  
ADJOURN

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:29 AM

**PREPARED BY:**  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk

**We hereby certify the foregoing to be true and correct.**  
/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Donald E. Leggett II  
Donald E. Leggett, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**  
/s/ Donald E. Leggett II  
Donald E. Leggett, President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Vice President  
/s/ Robert E. Wirkner  
Robert E. Wirkner, Commissioner