Present: President Donald E. Leggett II and Vice President Christopher R. Modranski. Absent: Commissioner Robert E. Wirkner. **Also present to observe:** Thomas Clapper, Free Press Standard.

IN THE MATTER OF **PLEDGE OF ALLEGIANCE**



Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

IN THE MATTER OF

ROLL CALL / BOARD MEETING ATTENDANCE



Commissioner Wirkner: Absent; Commissioner Modranski: Present; Commissioner Leggett: Present

IN THE MATTER OF

RECORDINGS OF PROCEEDINGS



9:01 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

IN THE MATTER OF

MINUTES

Motion: to approve the summary of the minutes from the regular meeting of Thursday, February 20, 2025, and electronic recording of the proceedings, Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by President Donald E. Leggett II, **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.



9:02 AM

IN THE MATTER OF

EXPENSES

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Andrea Kyttle, CVSO	Veterans Service Commission	Ohio Association of County Veteran Service Officers Membership	N/A	N/A	\$50.00
Andrea Kyttle, CVSO	Veterans Service Commission	OSACVSO Spring School	Dublin, OH	4/29/25- 5/2/25	\$1,000.00
Andrea Kyttle, CVSO	Veterans Service Commission	OSACVSO Fall School	Dublin, OH	9/9/25- 9/12-25	\$1,000.00
Andrea Kyttle, CVSO	Veterans Service Commission	NACVSO Annual Conference	Louisville, KY	7/12/25- 7/19/25	\$1,500.00
Andrea Kyttle, CVSO	Veterans Service Commission	National Association of County Veteran Service Officers Membership	N/A	N/A	\$50.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by President Donald E. Leggett II, Seconded by Vice President Christopher R. Modranski.

Motion carried on unanimous vote.



9:02 AM

IN THE MATTER OF APPROPRIATION(S)

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20708	Special	20708-11180-50021	\$25,000.00
20708	Special	20708-11180-51070	\$1,800.00
20708	Special	20708-11180-51080	\$30.00
20708	Special	20708-11180-51090	\$180.00
20708	Special	20708-11180-54400	\$12,990.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by President Donald E. Leggett II, Seconded by Vice President Christopher R. Modranski.

Motion carried on unanimous vote.



9:02 AM

IN THE MATTER OF **PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by President Donald E. Leggett II, Seconded by Vice President Christopher R. Modranski.

Motion carried on unanimous vote.



9:02 AM

IN THE MATTER OF

PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:

REVISED CODE 5705.41

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Ruts CG LLC, \$5,496.47; Village of Carrollton, \$339.92.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by President Donald E. Leggett II, Seconded by Vice President Christopher R. Modranski.

Motion carried on unanimous vote.



9:03 AM

IN THE MATTER OF

EMA - EMPG GRANT APPLICATION



Tom Cottis, Emergency Management Agency (EMA) Director appeared before the Board to request permission to be the signer on the FY24 Emergency Management Performance Grant (EMPG). Mr. Cottis advised that the FY24 EMPG Grant will also cover a period of FY25. Carroll County will be receiving \$43,079.00 from the EMPG Grant this year. Mr. Cottis advised the Carroll County EMA uses the EMPG Grant to reimburse 50% of wages.

Motion: to authorize Tom Cottis, EMA Director, to sign the EMPG Grant Agreement, Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by President Donald E. Leggett II, Seconded by Vice President Christopher R. Modranski. Motion carried on unanimous vote.



9:05 AM

IN THE MATTER OF

REPORT OF COUNTY DOG WARDEN



9:05 AM

Merle Long, Assistant Dog Warden, filed his report for the week of February 16, 2025 to February 22, 2025 showing 1 dogs impounded, 1 adopted out, 0 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

IN THE MATTER OF

SPECIAL HAULING PERMIT

DOUBLE L LOGGING LLC

Motion: to approve a special hauling permit to Double L Logging, LLC for hauling over April Road in Harrison Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by President Donald E. Leggett II, Seconded by Vice President Christopher R. Modranski.

Motion carried on unanimous vote.



9:06 AM

IN THE MATTER OF

PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)

SPECTRUM CABLE

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Spectrum Cable for installation of underground fiber in conduit in Harrison Township, Avalon Road (CR 20),

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by President Donald E. Leggett II, Seconded by Vice President Christopher R. Modranski.

Motion carried on unanimous vote.



9:06 AM

IN THE MATTER OF

RIGHT OF ENTRY

Motion: to approve the following right of entry permit as recommended by Brian Wise, County Engineer:

To enter the property of Gloria Marteney located at 427 Arbor Road NE (CR 14) in Augusta Township for removal of two trees for the purpose of pile driving and construction of a new bridge,

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by President Donald E. Leggett II, Seconded by Vice President Christopher R. Modranski.

Motion carried on unanimous vote.



9:07 AM

IN THE MATTER OF

ANNUAL REPORT

CARROLL COUNTY ENGINEER



Brian J. Wise, Carroll County Engineer appeared before the Board to submit the 2024 Annual Report for his department. A copy of his report is on file in the Commissioners' Office.

IN THE MATTER OF

MEMORIAL DAY GRANT



Commissioner Leggett advised that James Newbold, VFW Post #3301 Quartermaster sent a request for Memorial Day in the amount of \$1,760.00.

Motion: to approve a grant to VFW Post #3301 in the amount of \$1,760.00, Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by President Donald E. Leggett II, Seconded by Vice President Christopher R. Modranski. Motion carried on unanimous vote.



9:18 AM

IN THE MATTER OF

AGREEMENT/CONTRACT

ACQUIRE FIRE PROTECTION

Motion: to approve a contract with Acquire Fire Protection of Middlefield, Ohio for fire extinguisher and fire suppression service and inspection for the term of February 20, 2025, to February 20, 2027, Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by President Donald E. Leggett II, Seconded by Vice President Christopher R. Modranski. Motion carried on unanimous vote.



9:19 AM

IN THE MATTER OF

PUBLIC EMPLOYMENT RISK REDUCTION PROGRAM (PERRP)

SUMMARY OF WORK-RELATED INJURIES & ILLNESSES FORM 300AP



9:19 AM

Commissioner Leggett advised that there are Public Employer Risk Reduction Program (PERRP) summaries for the Carroll County Commissioners, Carroll County Board of Developmental Disabilities, the Carroll County Engineer, and the Carroll Golden Age Retreat. There are a total of six recordable injuries for 2024, which is four more than 2023.

Motion: to approve the 2024 Summary of Work-Related Injuries and Illnesses report for the Public Employment Risk Reduction Program (PERRP), Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by President Donald E. Leggett II, **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.



9:20 AM

IN THE MATTER OF

ACCEPTING THE AMOUNTS & RATES

RESOLUTION 2025-10

Motion: to adopt Resolution No. 2025-10 accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor, Action: Upon the call of the roll, vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None; Moved by President Donald E. Leggett II, Seconded by Vice President Christopher R. Modranski. Motion carried on unanimous vote.



NOTE: Full Resolution follows the end of these minutes.

IN THE MATTER OF **CLERK'S REPORT**

Melissa N. Schaar, Clerk appeared before the Board to encourage viewers to follow the Carroll County General Health District Facebook page. Currently, the Health Department has shared that flu and RSV cases are on the rise and has helpful tips to lower the risk of getting sick. Information about the Empower Youth Coalition has been shared; this coalition is open to everyone in the community. Information about the free self-serve Narcan box in the upper-level lobby is also available.



9:21 AM

IN THE MATTER OF DOG POUND **COMMUNICATION RADIOS**



9:22 AM

Commissioner Modranski advised the communication radios at the Carroll County Dog Warden's Office are set to expire on June 30, 2025. This means they will no longer be supported by the Multi-Agency Radio Communication System (MARCS), which is used by law enforcement and fire departments throughout Ohio. Commissioner Modranski advised that the Dog Warden has planned for this necessary upgrade by setting aside \$14,000 in his budget. To ensure a smooth transition, Commissioner Modranski asked Emergency Management Agency (EMA) Director Tom Cottis to obtain a current estimate from Staley Communications for replacement Motorola radios. The estimate provided is \$18,577.38. Commissioner Modranski advised the new radios are expected to take 6 to 8 weeks to arrive and be installed at the Dog Warden's Office. Once in place, they will allow seamless communication not only between the Dog Warden's staff but also with the Sheriff's Office, patrol cars, and local fire departments.

Motion: to appropriate \$4,577.38 to the Dog and Kennel Fund, specifically to Line Item 21300-54440 (Small Tools and Minor Equipment), Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Christopher R. Modranski Seconded by President Donald E. Leggett II.

Motion carried on unanimous vote.



Motion: to purchase three Motorola APX 6700/800 Model 2.5 portable radios, including programming and installation, from Staley Communications for a total of \$18,577.38, Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Christopher R. Modranski Seconded by President Donald E. Leggett II. Motion carried on unanimous vote.



9:23 AM

IN THE MATTER OF **COURTHOUSE ANNEX BUILDING**



9:24 AM

Commissioner Leggett advised that the inside of the annex building is still being remodeled.

IN THE MATTER OF

ADJOURN

Motion: to adjourn, Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, Moved by Vice President Christopher R. Modranski Seconded by President Donald E. Leggett II.

Motion carried on unanimous vote.



🧾 9:25 AM

PREPARED BY: **BOARD OF COMMISSIONERS OF CARROLL COUNTY** /s/ Eva N. Johnson /s/ Donald E. Leggett II Eva N. Johnson, Assistant Clerk II Donald E. Leggett, President /s/ Christopher R. Modranski We hereby certify the foregoing to be true and correct. Christopher R. Modranski, Vice President /s/ Melissa N. Schaar Absent Melissa N. Schaar, Clerk Robert E. Wirkner, Commissioner /s/ Donald E. Leggett II Donald E. Leggett, President