



Present: President Donald E. Leggett II and Vice President Christopher R. Modranski. **Absent:** Commissioner Robert E. Wirkner. **Also present to observe:** Thomas Clapper, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Wirkner: Absent; Commissioner Modranski: Present; Commissioner Leggett: Present.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

April D. Mayle, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, February 10, 2025 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Dustin Lucas, EMA Deputy Director	EMA	Paradigm Pipeline Emergency Response Training	Salem, OH	Retroactive to 2/12/25	\$10.00
Eva Johnson, Assistant Clerk II	Commissioners	OMEGA Executive Board Meeting	Dover, OH	2/18/25	\$50.00
Christopher R. Modranski, Commissioner	Commissioners	OMEGA Executive Board Meeting	Dover, OH	2/18/25	\$50.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** President Donald E. Leggett II **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20946	Admin – CHIP (HOME) PY23 Grant – Commissioners	20946-11600-53395	\$4,166.00
20934	Fair Housing Supplies – CHIP (CDBG) PY23 Grant – Commissioners	20934-11600-54400	\$833.00
20934	ADMIN – CHIP (CDBG) PY23 Grant – Commissioners	20934-11600-53395	\$1,666.00
10000	Contractual Services	10000-11101-53300	\$50,000.00
10000	Contractual Services	10000-11102-53300	\$1,000.00
10000	Equipment – Computer/Imaging – Commissioners	10000-11001-54421	\$30,000.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** President Donald E. Leggett II **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
10000	Salaries – Officials	10000-51255-50010	Salaries – Employees	10000-51255-50020	\$13,000.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** President Donald E. Leggett II **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.

9:01 AM

**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
10000	10000-81280-59200	40020-11015-49800	\$53,347.68

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** President Donald E. Leggett II **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.

9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** President Donald E. Leggett II.

Motion carried on unanimous vote.

9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Cuyahoga County Medical Examiner, \$2,000.00; Kimble Recycling & Disposal, \$125.39; Frontier, \$130.63; American Electric Power, \$1,695.54; Smith, Sean R. H., \$345.56; American Electric Power, \$2,262.48.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** President Donald E. Leggett II **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.

9:02 AM

**IN THE MATTER OF
ENCINO
OPERATIONS UPDATE**


9:02 AM

Zach Kent, Encino Energy Community Relations Representative and Morgan Schneider Encino Energy Community Relations Coordinator appeared before the Board to provide an operations update. Ms. Schneider introduced herself to the Board. Mr. Kent advised that in 2024, Encino Energy leased 1.2 million net acres in Guernsey, Noble, and Carroll Counties. Mr. Kent advised that Encino is currently producing over 40,000 barrels of oil a day, causing them to be the leading oil and natural gas producer in the state of Ohio. Mr. Kent advised that Encino produces almost 50% of Ohio’s oil. Mr. Kent advised that from a safety standpoint, Encino’s biggest milestone is that they have had 1,000 days of non-recordable injuries. Mr. Kent advised that Encino has received the Ohio Environmental Protection Agency (EPA) Encouraging Environmental Excellence award. Mr. Kent advised that the extra leases that Encino holds in Carroll County will encourage a lot more development in the area. Mr. Kent advised that Carroll County will see a lot more activity from Encino. Mr. Kent advised that Encino surpassed three million dollars in corporate and employee giving since its inception in 2018. Mr. Kent advised that in July they will host a vendor charity event, and their goal is to raise over \$100,000.00. Encino donated money for the first responder challenge coins in 2024. Assistant Clerk April Mayle advised that a resident posted a question on the Commissioners’ Facebook page asking if there is any word on developing lower strata. Mr. Kent advised that he would have to investigate that a little more and circle back. Commissioner Leggett advised that there are landowners who have signed leases well over 90 days ago and have not received payment. Mr. Kent recommended that they talk to Lou in Landowner Relations. Commissioner Modranski asked if there is a number that residents can call. Mr. Kent advised that the number is on the front page of the information he provided to the Commissioners.

**IN THE MATTER OF
APPOINTMENT
AIRPORT ZONING BOARD OF APPEALS**

Motion: to reappoint Gary Pearce and Jeff Shuman to the Airport Zoning Board of Appeals for a term of one year effective February 15, 2025 through February 15, 2026, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF
CIVIL & ENVIRONMENTAL CONSULTANTS, INC.
LANDFILL**

Motion: to approve the proposal of Civil & Environmental Consultants, Inc. of Worthington, Ohio, in the amount of \$47,500.00 with a \$5,000.00 contingency for professional consulting services for the Carroll County Landfill Closure, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF
CIVIL & ENVIRONMENTAL CONSULTANTS, INC.
PHASE 1 ENVIRONMENTAL ASSESSMENT**

Motion: to approve the proposal of Civil & Environmental Consultants, Inc. of Worthington, Ohio, in the amount of \$4,500.00 for a Phase 1 Environmental Assessment and \$350.00 for environmental lien and AUL documentation at 253 Kensington Road, Carrollton, Ohio, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF
PY23 COMMUNITY DEVELOPMENT BLOCK GRANT
DELLROY COMMUNITY CENTER IMPROVEMENT PROJECT**

 9:14 AM


Commissioner Leggett advised that the change order is to extend the completion time for Item 1 – Roof, Item 5 – General Construction, and Item 6 – Fence Installation for the Dellroy Community Center Improvement Project due to weather delays.

Motion: to approve change order no. 1 for the Dellroy Community Center Improvement Project (Item 1, Item 5, and Item 6) due to weather delays; there is no increase to the total contract price of \$56,800.00; the change order increases the contract time by 90 days and the date for the completion of all work is now May 11, 2025, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** President Donald E. Leggett II **Seconded by** Vice President Christopher R. Modranski.

Motion carried on unanimous vote.


 9:15 AM

**IN THE MATTER OF
CLERKS REPORT**

 9:15 AM


Eva N. Johnson, Assistant Clerk II appeared before the Board to remind viewers that the Courthouse and all non-emergency offices will be closed on Monday, February 17, 2025, in observance of Presidents’ Day.

**IN THE MATTER OF
CLERKS REPORT**

 9:16 AM


Eva N. Johnson, Assistant Clerk II appeared before the Board to remind viewers that the Carroll County Caring Hands organization will be hosting a Valentine’s Day bake sale tomorrow, February 14, 2025, from 8:30 a.m. to 11:00 a.m. on the second floor of the Courthouse.

**IN THE MATTER OF
CLERKS REPORT**

 9:16 AM


Eva N. Johnson, Assistant Clerk II appeared before the Board to advise viewers that the Carroll County Friendship Center is holding a Soups & Sweets Sale tomorrow, February 14, 2025, from 10:00 a.m. to 2:00 p.m. with all proceeds going to Carroll County Meals on Wheels. The soups menu contains wedding soup and potato soup. There will be all kinds of goodies including individual items, homemade kolache rolls, keto items, and more.

**IN THE MATTER OF
JAMIE LEWIS**

 9:17 AM


Commissioner Modranski congratulated Jamie Lewis, Senior Practice Manager at the Aultman Orrville Carrollton Healthcare Center for her nomination for the 2025 Ohio Hospital Association Healthcare worker of the year. Commissioner Modranski advised that Ms. Lewis was instrumental in launching school-based telemedicine in Carroll County, expanding it from one district, to five across three counties. Ms. Lewis has built amazing relationships with school nurses and administrators, spending countless hours at school events to promote Aultman and the program. Commissioner Modranski advised that Ms. Lewis’s visionary leadership helped establish Aultman’s first on-site school-based clinic, increasing return-to-class rates and securing funding to continue expanding services. She embraces progress, ingenuity and resilience to ensure communities have access to high quality school-based health programs.

**IN THE MATTER OF
SOUTHWEST CARROLL COUNTY
ODOT ACTIVE TRANSPORTATION PLAN ASSISTANCE**

 9:18 AM


Commissioner Modranski advised that the Ohio Department of Transportation (ODOT) has announced the successful procurement of Active Transportation Plan (ATP) Assistance for multiple communities in Southwest Carroll County who are working in collaboration with Tuscarawas County and Harrison County. The awarded project-area includes three townships in southwestern Carroll County - Orange, Monroe, and Perry; the incorporated Villages of Leesville, Sherrodsville, and Dellroy; the Village of Bowerston (Harrison County); and portions of Warren and Union Townships in Tuscarawas County. Among the potential projects being considered for inclusion in the final plan are: The connection of the Conotton Creek Trail in Bowerston to the forthcoming trail between Roswell and New Philadelphia, walking paths at Ohio FFA Camp Muskingum and neighboring Camp Aldersgate, encircling Atwood Lake with bikeways with Muskingum Watershed Conservancy District involvement, active transportation connection to Leesville Lake, and a multi-use trail from Dellroy to Carrollton. A full press release can be found on our website at carrollcountyohio.us.

**IN THE MATTER OF
CARROLL COUNTY HUMANE SOCIETY**


 9:20 AM

The Carroll County Humane Society has appointed Holland and Muirden Attorneys at Law of Sharon Center, Ohio to handle misdemeanor humane cases pursuant to R.C. 2931.18. The firm has expressed its wishes to get involved in cases on a case-by-case basis. Under R.C. 2931.18 the Humane Society can appoint any attorney or assistant to prosecute violations of the law and those attorneys must be either paid out of the General Fund or the Dog and Kennel fund. Commissioner Modranski met with the Carroll County Prosecuting Attorney, and he has had conversations with the Humane Society, the law firm and Municipal Court. Holland and Muirden plan to charge the current public defender rate of \$75.00 per hour.

Motion: for the attorney fees for the Humane Society to come from the Dog and Kennel fund, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** President Donald E. Leggett II. Motion carried on unanimous vote.


 9:21 AM

**IN THE MATTER OF
COURTHOUSE FIREWALL
CHANGE ORDER**


 9:21 AM

Commissioner Leggett advised that the current switches in the courthouse are not going to work with the new firewall. All the switches are going to be replaced at an additional cost.

Motion: to purchase new switches for the courthouse firewall at a cost of \$27,855.57, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** President Donald E. Leggett II **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.


 9:22 AM

**IN THE MATTER OF
CCH SOLID WASTE
RECYCLING BINS**

 9:23 AM

Commissioner Leggett advised that the Carroll County Solid Waste District and the Carroll County Fair board have signed a contract for the recycling bins to be placed at the fairgrounds. Commissioner Leggett advised that all the Commissioners from the three counties in the Solid Waste District have been informed and he would like the dumpsters in place by February 20, 2025. Commissioner Leggett advised that there will be cameras there and any resident that misuses the dumpsters for anything other than recycling will be prosecuted. Commissioner Leggett advised that the dumpsters will be back by the salt bins at the fairgrounds and can be utilized after February 20, 2025.


**IN THE MATTER OF
EXECUTIVE SESSION**


 9:24 AM

Commissioner Modranski advised that he would like an Executive Session.

Motion: to enter into Executive Session per ORC 121.22(G)(1) to consider the discipline of a public employee, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski, NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:24 AM

Board members reconvened with no action taken at  9:30 AM.

Commissioner Modranski advised that last week the Board gave him permission to investigate an employee disciplinary issue.

Motion: to allow Commissioner Modranski discretionary powers to deal with a pending employee issue, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:31 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Vice President Christopher R. Modranski; NEY: None; ABSENT: Commissioner Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski **Seconded by** President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:31 AM

PREPARED BY:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk I

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Donald E. Leggett II
Donald E. Leggett, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Donald E. Leggett II
Donald E. Leggett, President

/s/ Christopher R. Modranski
Christopher R. Modranski, Vice President

Absent
Robert E. Wirkner, Commissioner