



Present: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner.
Also present to observe: Thomas Clapper, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:03 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:03 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:03 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, January 23, 2025 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Commissioner Modranski	Commissioners	MWCD Carroll County Engagement Meeting	Mineral City, OH	1/29/25	\$25.20
Eva Johnson, Assistant Clerk II	Commissioners	MWCD Carroll County Engagement Meeting	Mineral City, OH	1/29/25	\$25.20

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski, and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** Vice President Christopher R. Modranski. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Hoffman Analytic Services, Inc., \$517.00; Columbia Gas of Ohio, \$3,043.11; Treasurer, State of Ohio, \$1,369.45; Springvale Health Centers Inc., \$875.00; Micro Distributing II LTD, \$170.00; Verizon Wireless, \$237.71; Village of Carrollton, \$216.66; Ford Business Machine Inc., \$160.00; Otto, Dan, \$776.60; and Verizon Wireless, \$961.94.

DJFS: Kendall Behavioral Solutions, \$776.25; Carrollton Crest Apartments, \$634.00; Carroll Electric Cooperative, \$536.34; Carroll Electric Cooperative, \$408.86; and Carroll Electric Cooperative, \$754.91.

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:04

**IN THE MATTER OF
JFS PROMOTION RECOMMENDATION**


 9:05 AM

Kate Offenberger, Job and Family Services Director and Jennifer Burns, Job and Family Services Assistant Director appeared before the Board to request permission to promote Angela Keaton into a part time Eligibility Referral Specialist 2 position effective January 23, 2025, at a rate of \$23.37 per hour. Ms. Offenberger advised that Ms. Keaton has been doing the job as a temporary work assignment since Lynn McClelland retired in September.

Motion: promote Angela Keaton into a part time Eligibility Referral Specialist 2 position effective January 23, 2025 at a rate of \$23.37 per hour as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:06 AM


Merle Long, Deputy Dog Warden, filed his report for the week of January 19, 2025 to January 25, 2025 showing 0 dogs impounded, 0 adopted out, 0 redeemed, 0 euthanized, 1 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
CLERK’S REPORT**

 9:07 AM


Eva Johnson, Assistant Clerk II appeared before the Board to advise viewers that the Carroll County Job & Family Services PRC Clothing Program is year-round. Every 12 months, approved families will receive one \$200.00 voucher for each eligible child from birth through age 19, if a full-time student in high school. Individuals with an intentional program violation (IPIV) are ineligible for this program. Ms. Johnson advised for more information, viewers can visit the Job & Family Services’ Facebook page and the Commissioners’ Facebook page.

**IN THE MATTER OF
CLERK’S REPORT**

 9:07 AM


Eva Johnson, Assistant Clerk II appeared before the Board to advise viewers that the Carroll County General Health District offers a free car seat education program. You can register to complete the online class with the link on the Commissioners’ Facebook page or the Carroll County General Health District’s Facebook page. Ms. Johnson advised that if needed and eligible, a car seat will be provided upon course completion through the health department’s Ohio Buckles Buckeyes Program (Free Car Seat Distribution Program).

**IN THE MATTER OF
COURTHOUSE PHONE SYSTEM**

 9:08 AM


Commissioner Wirkner advised that he is still working on a date for the firewall/phones transition.

**IN THE MATTER OF
EMERGENCY MANAGMENT AGENCY**

 9:08 AM


Commissioner Wirkner advised that a fire north of town has displaced the residents. The Emergency Management Agency is currently working to help the family replace clothing and other essential items.

**IN THE MATTER OF
REQUEST FOR PROPOSALS
COUNTY COST ALLOCATION PLAN**

 9:09 AM

Commissioner Wirkner asked if the cost allocation plan will have the Annex building in it moving forward. Commissioner Leggett advised that is correct.


Motion: to accept proposals for the Carroll County Cost Allocation Plan for actual costs for year ending December 31, 2024 for use in 2026, for year ending December 31, 2025 for use in 2027 and for year ending December 31, 2026 for use in 2028; proposals will be accepted until Friday, March 14, 2025 by 3:00 P.M., **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner. Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II, Vice President Christopher R. Modranski and Commissioner Robert E. Wirkner; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Christopher R. Modranski, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:08 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

/s/ Donald E. Leggett II
Donald E. Leggett II, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Donald E. Leggett II
Donald E. Leggett II, President

/s/ Christopher R. Modranski
Christopher R. Modranski, Vice President

/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner