



Present: President Donald E. Leggett II, and Commissioner Robert E. Wirkner. **Absent:** Vice President Christopher R. Modranski. **Also present to observe:** Thomas Clapper, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Leggett asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Absent; Commissioner Leggett: Present; Commissioner Wirkner: Present.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, January 13, 2025 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Commissioner Robert E. Wirkner.
Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Brain Wise, Engineer	Engineer	Community Univ. Ed. Purchasing Reg. Council of Government	N/A	N/A	\$150.00
Ryan Roberts, Garage Supervisor Mark Beavers, Highway Worker IV Bill Miller, Highway Worker IV Brenen Green, Highway Worker IV Scott Lumley, Highway Worker IV	Engineer	Excavator Pipeline Safety Program	Hopedale, OH	02/11/25	-0-
Jared Adkins, Deputy Supervisor	Engineer	Professional Land Surveyors of Ohio Conference	Columbus, OH	02/19/25-02/22/25	\$1,000.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
VISITORS**

 9:03 AM

Marc Kopocs, Carroll County resident asked why Commissioner Modranski was not in attendance. Eva Johnson, Assistant Clerk II advised that Commissioner Modranski was out for the day. Mr. Kopocs asked if Commissioner Modranski could join via Zoom. Commissioner Wirkner advised the Ohio Revised Code (ORC) does not allow you to attend a Commissioners meeting remotely.

**IN THE MATTER OF
APPROPRIATION(S)**


Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20030	Transfer Out – Victims Assistance Program Fund	20030-51310-59200	\$10,762.00
20931	Salaries	20931-11600-50020	\$1,356.37
20931	PERS	20931-11600-51070	\$224.70
20931	Workers Comp	20931-11600-51080	-0-
20931	Medicare	20931-11600-51090	\$23.93
20931	Fair Housing	20931-11600-53430	\$7,500.00
20931	Dellroy Imp	20931-11600-55025	\$114,000.00
20931	ADMIN – Commissioners	20931-11600-56001	\$7,500.00
20931	Analysis Impediment	20931-11600-55035	-0-
21242	Recovery Supports	21242-12130-53300	\$5,000.00

21242	Treatment Services	21242-12130-54440	\$5,488.56
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Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
10000	Allowance – Prosecutor	10000-11120-53500	Contract. Services	10000-11120-53300	\$1,500.00
10000	Supplies / Materials	10000-11120-54400	Contract. Services	10000-11120-53300	\$1,500.00
20420	Comp & Damages – Eng. – Rd.	20420-31355-56030	Contract. Services – Eng. Bridge	20420-31360-53300	\$1,000.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
TRANSFER OF FUNDS**


Motion: to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
20030	20030-51310-59200	20978-51633-49800	\$10,762.00

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:04 AM


 9:05 AM

Marc Kopocs, Carroll County resident asked what the purpose of the transfer of funds was. Commissioner Leggett advised what the transfer of funds were that had been approved.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Frontier, \$190.68; Carroll Hills Industries, \$126.16; Staples Business Advantage, \$883.96; Charter Communications, \$260.11; Stover, Robert, \$347.07; DocuPet Corp, \$856.00; Ohio Peace Officer Training Academy, \$450.00; Carrollton Animal Hospital, Inc, \$687.81; AT&T, \$137.30; US Bank Equipment Finance, \$493.95; Gordon Food Service Inc, \$1,392.71; Carrollton Markets LLC, \$211.76; Superfleet Mastercard, \$4,870.38; American Electric Power, \$429.24; Yeager, Jeff, \$173.69; Ferguson Enterprises LLC, \$182.92; Kimble Recycling & Disposal, \$1,569.42; Carroll County Commissioners, \$14,000.00; McFadden Insurance Agency, \$1,577.00; McFadden Insurance Agency, \$1,749.00; Village of Carrollton, \$863.33; Huntington National Bank, \$147.76; Huntington National Bank, \$476.11; Huntington National Bank, \$845.75; Huntington National Bank, \$626.97; Huntington National Bank, \$626.97; Huntington National Bank, \$1,196.94; Huntington National Bank, \$569.97; Huntington National Bank, \$207.38; Jeff and Dave Automotive, \$1,050.00; Kimble Recycling & Disposal, \$125.56; Frontier, \$130.62; Charter Communications, \$109.99; American Electric Power, \$1,542.89; Henschen & Associates Inc, \$1,350.00; Henschen & Associates Inc, \$1,000.00.

DJFS: Flowers, Andrew, \$123.90; The Village Network, \$3,912.00; Advantage Family Outreach & Foster Care, \$4,216.00; Pathway, \$3,170.06; Ohio Mentor, Inc, \$26,961.97; OhioGuidestone, \$1,493.72; Caregiver’s Helpers, Inc, \$6,133.66; Redemption, Inc, \$14,756.00; Bailey, Jamie Mitchell, \$775.00; Carroll Electric Cooperative, \$322.47; Carroll County Health Department, \$1,260.94;

A1 TwinValley Campground, \$1,464.20; Village of Carrollton, \$127.38; American Electric Power, \$519.07; Superfleet Mastercard, \$372.64, Kronos, \$149.38.

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF
ESTABLISH NEW FUND**

Motion: to establish the following new funds:


- 1. A new fund titled 20947 – PY24 CDBG Leesville; no approval is necessary from the State Auditor,

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
SPECTRUM CABLE**

 9:07 AM


Marc Kopocs, Carroll County resident asked how far underground the cables are placed. Commissioner Leggett advised the cable will be placed 48 inches underground.

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


- 1. Spectrum Cable to run 2,589ft. of underground cable in Section 30 and 24 of Washington Township, on Brussel Rd. (CR 44).

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF
ANNUAL REPORT
MUNICIPAL COURT**

 9:07 AM

Commissioner Leggett advised that Judge Gary Willen filed his 2024 Annual Report for Carroll County Municipal Court. A copy of the report is on file in the Commissioners’ office.

**IN THE MATTER OF
2024 ANNUAL REPORT
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:08 AM


Commissioner Leggett advised the office of the Prosecuting Attorney filed his annual report for 2024 for the Carroll County Child Support Enforcement Agency. There was a total of 1,047 open, active cases. A copy is on file in the Commissioners’ Office.

**IN THE MATTER OF
TRANSIT
PERSONNEL**

Motion: to allow Sonja Trbovich, Carroll County Transit Director to hire Roy Toalston, of Kensington, Ohio as a part-time driver at a rate of \$12.00 per hour for driving a van and \$13.00 per hour for driving a bus, contingent on the passing of pre-employment testing,

Action: Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Commissioner Robert E. Wirkner.


Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
GRANT AGREEMENT
2025 CEBCO WELLNESS GRANT**

Motion: to approve the 2025 CEBCO Wellness Grant Agreement with the County Employee Benefits Consortium of Ohio (CEBCO) for wellness in the total amount of \$12,400.00 effective January 1, 2025 and ending December 31, 2025, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT
CARROLL COUNTY GENERAL HEALTH DISTRICT**

Motion: to approve a contract with Carroll County General Health District of Carrollton, Ohio, in the amount not to exceed \$8,000.00 for tuberculosis testing and surveillance as required within Section 339.72 of the Ohio Revised Code for the term of January 1, 2025 to December 31, 2025, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Commissioner Robert E. Wirkner.


Motion carried on unanimous vote.

 9:10 AM

 9:10 AM

Marc Kopocs, Carroll County resident asked if there was a tuberculosis outbreak. Commissioner Wirkner advised he is unaware. Mr. Kopocs asked why there is testing if there is no outbreak. Eva Johnson, Assistant Clerk II advised this is something the Commissioners do every year, so the funding is available. Commissioner Wirkner advised it is a surveillance program so the Health Department can keep track of the number of cases. Mr. Kopocs asked if the Health Department gives the Commissioners any information on tuberculosis cases. Commissioner Wirkner advised the Commissioners do not receive information unless requested. It is necessary to fill the requirements in section 339.72 of the Ohio Revised Code (ORC) that the contract take place once a year. Mr. Kopocs asked if there were to be an outbreak in tuberculosis cases if the Health Department would volunteer to give out that information. Commissioner Wirkner advised there would have to be a report filed and anyone that wanted, could access that report. Mr. Kopocs asked if the Health Department would give tuberculosis information to the Commissioners voluntarily. Commissioner Leggett and Commissioner Wirkner both advised they believe so; the Health Department has done it before.


**IN THE MATTER OF
APPOINTMENT – JOSEPH ALLEN
AIRPORT AUTHORITY BOARD**

 9:13 AM


Commissioner Wirkner advised he attended the Airport Authority Board meeting on Monday, January 13, 2025. Commissioner Wirkner advised that Mr. Allen does not have an airplane, but he does have a background in organizational skills. Commissioner Leggett advised from what Commissioner Wirkner has told him, that Mr. Allen is educated on the board. Commissioner Wirkner advised that Mr. Allen has background in business and education that could help the Airport Authority Board.

Motion: to appoint Joseph Allen to the Carroll County Airport Authority Board for a remainder of a five-year term that expires June 30, 2025, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF
APPOINTMENT – LARRY HAWKINS
AIRPORT AUTHORITY BOARD**

 9:14 AM

Commissioner Wirkner advised that Mr. Hawkins expressed at the latest Airport Authority Board meeting that he does not intend to remain as the Board President when reorganization takes place, but he would like to remain on the Board.

Motion: to re-appoint Larry Hawkins to the Carroll County Airport Authority Board for a five-year term beginning January 30, 2025 and expiring January 29, 2030, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Commissioner Robert E. Wirkner.


Motion carried on unanimous vote.

 9:15 AM

**IN THE MATTER OF
OFFICIAL BOND
SHERIFF CALVIN GRAHAM**

Motion: to rescind the motion that was made on December 23, 2024, by Vice President Donald E. Leggett II and seconded by President Robert E. Wirkner to approve the official bond (#BND 264937H) for Calvin Graham to the office of Sheriff for one (1) year beginning December 31, 2024 and ending on December 31, 2025, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Commissioner Robert E. Wirkner.


Motion carried on unanimous vote.

 9:15 AM

**IN THE MATTER OF
OFFICIAL BOND
SHERIFF CALVIN GRAHAM**

Motion: to approve the official bond (#BND 264937H) for Calvin Graham to the office of Sheriff for four (4) years beginning retroactive to December 31, 2024 and ending on December 31, 2028, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Commissioner Robert E. Wirkner.


Motion carried on unanimous vote.

 9:16 AM


**IN THE MATTER OF
CARING HANDS**

Motion: to allow Caring Hands to hold their Valentine's Day Bake Sale on the second floor of the Courthouse from 8:00 a.m. to 11:30 a.m. on Friday, February 14, 2025, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** President Donald E. Leggett II, **Seconded by** Commissioner Robert E. Wirkner.

Motion carried on unanimous vote.


 9:17 AM

**IN THE MATTER OF
CLERK'S REPORT**

 9:17 AM


April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Friendship Center and Carroll County Meals on Wheels are closed today due to inclement weather. They close when Carrollton Schools close. Tonya Myers, Friendship Center Director advised that they have food that they would like to get out to their seniors, but they also want their staff to be safe. Ms. Myers advised that she would like to distribute three meals at some point, and tomorrow they will either be delivering or sharing a plan. Ms. Myers advised that they have extended the deadline to RSVP for additional shelf stable meals to Tuesday, January 21st.

**IN THE MATTER OF
CLERK'S REPORT**

 9:18 AM


April D. Mayle, Assistant Clerk I appeared before the Board to advise that on Monday, January 20th the courthouse and all non-emergency county offices will be closed in observance of Martin Luther King Jr. Day.

**IN THE MATTER OF
CLERK'S REPORT**

 9:18 AM


April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Commissioners' office is accepting a second round of applications for the PY23 CHIP program until February 28th. The CHIP program will assist low-and moderate-income residents of Carroll County with Owner Rehabilitation Assistance projects and Owner Home Repair Assistance projects. Applications are available in the office, or you may e-mail the clerks to request an application be sent via email. More information, including the eligibility requirements and e-mail addresses for the clerks is available on the Commissioners' Facebook page.

**IN THE MATTER OF
FRIENDSHIP CENTER**

 9:19 AM


Commissioner Wirkner asked April Mayle, Assistant Clerk I, if Meals on Wheels delivered meals to clients for days there will be no deliveries. Ms. Mayle advised yes, Tonya Myers, Friendship Center Director messaged her this morning and advised her the Friendship Center is trying to make sure all clients have shelf stable meals. The Friendship Center has already distributed some shelf stable meals and are opening it up again for clients to receive three more meals. Clients must RSVP if they would like to receive the additional meals. Ms. Mayle advised that Ms. Myers said that as the weather evolves, the Friendship Center is allowed to request more shelf stable meals from the State Area Agency on Aging.

**IN THE MATTER OF
VISITORS**

 9:20 AM


Marc Kopocs, Carroll County resident appeared before the Board to share his concern about local veterinary clinics and pharmacies. Commissioner Wirkner advised Mr. Kopocs the Commissioners will do what they can. Commissioner Leggett advised he is grateful for the veterinary clinic that Carrollton does have at this time.

**IN THE MATTER OF
9-1-1**

 9:32 AM


Commissioner Wirkner welcomed Peggie Conner, Brown Township Fiscal Officer to the Program Review Committee. Ms. Conner was appointed to the Committee by the Township Trustees. Commissioner Wirkner advised the members of the Program Review Committee are Sheriff Calvin Graham, Commissioner Wirkner, and Ms. Conner.

IN THE MATTER OF MEETINGS

 9:33 AM


Commissioner Wirkner advised that tomorrow, January 17, 2025, he will be attending the Regional Transportation Improvement Program (RTIP) Board meeting. Commissioner Wirkner also advised that he attended the Airport Authority Board meeting on Monday, January 13, 2025.

IN THE MATTER OF GRANTS

 9:33 AM


Commissioner Wirkner advised the Emergency Management Agency (EMA) is going to be awarded the Emergency Management Performance Grant for reimbursement of wages. Commissioner Wirkner advised once he has more information, he will bring it to the Board.

IN THE MATTER OF DOC WALTERS PROPERTY

 9:34 AM

April Mayle, Assistant Clerk I appeared before the Board to advise that the Map office commented on the Facebook livestream to advise that the Doc Walters property has been sold.

IN THE MATTER OF COURTHOUSE ANNEX BUILDING


 9:34 AM

Commissioner Leggett advised that earlier this week he met with the contractors for the annex building. The contractors will be starting in the building tomorrow, January 17, 2025, but their official start date will be Monday, January 20, 2025. Commissioner Leggett advised the completion date for the annex building is November 10, 2025, as long as everything goes as planned. Commissioner Leggett will be meeting with the contractors every Tuesday at 10:00 a.m. from now until the building is complete to receive updates on how the process is going.

IN THE MATTER OF ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Donald E. Leggett II and Commissioner Robert E. Wirkner; NEY: None; ABSENT: Vice President Christopher R. Modranski; ABSTAIN: None, **Moved by** Commissioner Robert E. Wirkner, **Seconded by** President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:35 AM

PREPARED BY:

/s/ Eva N. Johnson
Eva N. Johnson, Clerk

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Donald E. Leggett II
Donald E. Leggett II, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Donald E. Leggett II
Donald E. Leggett II, President

Absent
Christopher R. Modranski, Vice President

/s/ Robert E. Wirkner
Robert E. Wirkner, Commissioner