



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II. **Absent:** Commissioner Christopher R. Modranski.
Also present to observe: Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF
 PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
 ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Absent; Commissioner Leggett: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
 RECORDINGS OF PROCEEDINGS**


 9:01 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
 MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, January 2, 2025 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
 EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Gary Willen, Judge	Municipal Court	2025 AMJCO Winter Conference	Columbus, OH	01/29/25-01/31/25	\$1,400.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
 APPROPRIATION(S) – NUNC PRO TUNC**

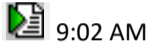
Motion: to approve the following appropriation(s) nunc pro tunc to December 31, 2024:

FUND	NAME	CODE	AMOUNT
20016	Enforcement & Education Fund Professional & Tech	20016-21200-53340	\$7,400.00
20017	Repairs & Maintenance – Municipal Court Comp Fund	20017-12172-53430	\$5,700.00
20017	Supplies & Materials – Municipal Court Comp Fund	20017-12172-54400	\$8,100.00
20017	Computer Equipment – Municipal Court Comp Fund	20017-12172-54450	\$243.00
20030	Employee Salaries – Vic	20030-51310-50020	\$65,220.00
20510	CCBDD Hot Lunch – Groceries	20510-51400-56090	\$2,099.91
20724	CEBCO Wellness-Programming	20724-11024-53343	\$57.00
20735	EMA – Pro Services	20735-21550-53340	\$577.00
20888	County Transit – Salaries	20888-51506-50020	\$58,838.00
20892	Probation Salary – Felony	20892-13157-50020	\$39,000.00
20892	Probation Salary – Felony	20892-13158-50020	\$3,500.00
20892	Probation Salary – Felony	20892-14157-50020	\$29,000.00
20892	Probation Salary – Felony	20892-15157-50020	\$7,701.00
20918	CDBG Community Development	20918-11600-50020	\$33.00
20931	PY23 CDBG Grant – Salaries	20931-11600-50020	\$2,536.50
20931	PY23 CDBG Grant – PERS	20931-11600-51070	\$420.00

20931	PY23 CDBG Grant – Medicare	20931-11600-51090	\$43.50
20931	PY23 CDBG Grant – Fair Housing	20931-11600-53430	\$7,500.00
20931	PY23 CDBG Grant – Dellroy	20931-11600-55025	\$114,000.00
20931	PY23 CCDBG Grant – Dellroy	20931-11600-56001	\$7,500.00
21400	Workforce Development Fund - Dislocated Worker	21400-51326-51205	\$30,000.00
21400	Workforce Development Fund – Youth	21400-51326-53340	\$80,000.00
21400	Workforce Development Fund - Adult	21400-51326-53349	\$20,000.00
21400	Workforce Development Fund – Administration	21400-51326-56001	\$4,000.00
21400	Workforce Development Fund – WIA Reimbursement to PA	21400-51326-58000	\$30,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.



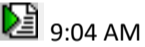
**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20993	Consult/Contract/Phone	20993-51646-53300	\$1,917.51
20993	Supplies	20993-51646-54400	\$1,749.25
20993	Printing	20993-51646-53320	\$602.00
20993	Membership/Training	20993-51646-52020	\$1,001.23
20025	Transfer Out	20025-12161-59200	\$40,000.00
10000	Salaries – Courthouse Security	10000-11029-50020	\$40,000.00
80200	Claims – Commissioners – CORSA Claim Fund	80200-11001-56060	\$4,177.22

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.



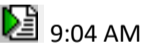
**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):

FUND	CODE (FROM)	CODE (TO)	AMOUNT
20025	20025-12161-59200	10000-00100-49800	\$40,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.



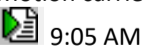
**IN THE MATTER OF
REVERSE YEAR END ADVANCES**

Motion: to authorize the following reverse year end advances:


FROM	TO	AMOUNT
County General (10000)	School RO (20773)	\$90,831.22
County General (10000)	CDBG Community (20918)	\$4,006.32
County General (10000)	VOCA (20978)	\$46,354.15
TOTAL		\$141,191.69

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.



**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**


 9:05 AM

Cason Leggett, Dog Warden, filed his report for the week of December 29, 2024 to January 4, 2025 showing 4 dogs impounded, 1 adopted out, 2 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Staples Business Advantage, \$187.57; Clark Schaefer Hackett, \$28,328.00; Amazon Capital Services, \$255.89; Robertson’s Building Center, \$202.85; Wex Bank, \$248.90; Ferguson Enterprises LLC, \$1,743.08; Columbia Gas of Ohio, \$1,038.82; Carroll Electric Cooperative, \$2,211.38; Treasurer, State of Ohio, \$1,050.00; Huggins, Tina, \$143.00; CC Communications, Inc, \$194.99; Beck Electric Company, \$473.86; Televoi, \$816.20; Columbia Gas of Ohio, \$1,072.92; Carroll Hills Industries, \$193.68; CCAO/CEAO, \$7,950.00; Family Office Equipment, Inc, \$132.50; AT&T Mobility LLC, \$267.52; Matthew Bender & Company, Inc, \$3,654.66; Visual Edge IT, Inc, \$942.62; Frontier, \$942.08; Treasurer, State of Ohio, \$1,620.00; Clark, Richard D, \$2,000.00; Charter Communications, \$124.98; Independence Business Supply, \$164.35; Independence Business Supply, 714.42; PNC Bank Realty Service, \$6,816.60;


DJFS: Goodwill Industries Rehabilitation, \$1,710.89; Goodwill Industries Rehabilitation, \$2,778.72; Kensington Greene, \$551.69; Grimes, Doji, \$500.00; Carroll Electric Cooperative, \$611.66; OJFSDA, \$500.00; AT&T, \$410.03; Amazon Capital Services, \$729.39; Speakwrite LLC, \$915.37; Treasurer, State of Ohio-ODJFS, \$270.00; Long’s Lockup, \$585.00;

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF
COMMISSIONERS OFFICE
PURCHASE ORDERS**

 9:07 AM


Commissioner Leggett asked what offices requesting the increase. Commissioner Wirkner advised the increase is for the Commissioners repairs and maintenance line. April Mayle, Assistant Clerk I advised this increase was also done in 2024.

Motion: to allow the Commissioners’ office to increase their limit on blanket purchase orders for line 10000-11001-53430 from \$5,000.00 to \$25,000.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
AGREEMENT/CONTRACT
R&C LAWCARE**

 9:09 AM


Commissioner Leggett advised the reason for the amendment is due to of an error with the locations on the contract. Commissioner Leggett asked Eva Johnson, Assistant Clerk II what the errors were. Ms. Johnson advised the errors were at the Prosecutor’s parking lot, Emergency Management Agency (EMA) parking lot, Child Support Enforcement Agency (CSEA) parking lot, and the sidewalks at those locations as well.

Motion: to amend the contract with R&C Lawncare for snow and ice control; the purpose is to change the status of the locations, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:11 AM

**IN THE MATTER OF
2024 GOVDEALS REPORT**

 9:11 AM


Commissioner Wirkner advised that in 2024, there were 24 assets sold on GovDeals by nine different departments totaling \$13,372.24. Since the county started selling items on GovDeals in 2016, \$321,867.28 has been collected. Commissioner Wirkner advised he believes the biggest asset with GovDeals is the fact that the county would have to store equipment that was no longer needed for a year and have an annual auction. The problem with storing the equipment for that long before the auction is that the equipment would start to deteriorate while it was not being used. Commissioner Wirkner advised there was also a problem with storing the items prior to the annual sale.

**IN THE MATTER OF
CLERKS REPORT**

 9:13 AM


April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Friendship Center and Carroll County Meals on Wheels are closed today due to inclement weather. All services, programs, and activities are canceled for today. All home delivered meal clients are encouraged to utilize shelf stable emergency meals previously provided. Ms. Mayle advised that Carroll County Transit is closed today as well for the safety of their passengers and employees. Commissioner Wirkner asked Ms. Mayle about the shelf stable emergency meals. Ms. Mayle advised through the Area Agency on Aging, the Meals on Wheels Program provides extra meals for circumstances like today when residents will not be receiving meals. Ms. Mayle advised that Tonya Myers, Carroll County Council on Aging Director also put on her message that they will be ordering additional meals for future days. Commissioner Wirkner advised that is an outstanding idea so there is no interruption in services and also does not hazard the workers when there are unfavorable weather conditions.

**IN THE MATTER OF
TRANSIT CLOSURE**

 9:15 AM

Commissioner Leggett asked April Mayle, Assistant Clerk I when the call came in about transit being closed. Ms. Mayle advised there was no call, the information was on the Transit Facebook page. Commissioner Leggett advised he would like to come up with a way for him and Sonja Trbovich, Transit Director to communicate with one another if Transit is going to be closed due to inclement weather so the snow and ice control resources can be focused on the other county locations first.

**IN THE MATTER OF
VISITORS**


 9:16 AM

Commissioner Wirkner asked Sheriff Graham if he had anything he would like to talk about. Sheriff Graham advised he was only attending today's meeting to observe.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:16 AM

PREPARED BY:

/s/ Eva N. Johnson

Eva N. Johnson, Assistant Clerk II

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar

Melissa N. Schaar, Clerk

/s/ Robert E. Wirkner

Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner

Robert E. Wirkner, President

/s/ Donald E. Leggett

Donald E. Leggett II, Vice President

Absent

Christopher R. Modranski, Commissioner