



Present: President Robert E. Wirkner and Vice President Donald E. Leggett II. **Absent:** Commissioner Christopher R. Modranski.
Also present to observe: Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Modranski: Absent; Commissioner Leggett: Present; Commissioner Wirkner: Present.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:02 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, December 30, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.
Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Jill Tucker, Service Coordinator	JFS	OCTF Quarterly Meeting	Cambridge, OH	1/14/25	-0-

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):


FUND	NAME	CODE	AMOUNT
20892	Admin Salary	20892-15158-50020	\$10,271.00
20892	Admin PERS	20892-15158-51070	\$1,438.00
20892	Admin MM	20892-15158-51090	\$149.00
20892	Admin WC	20892-15158-51080	\$82.00
20892	GPS Electronic Monitor	20892-15158-54451	\$950.00
20892	Truancy Intervention	20892-15158-54452	\$0.00
20892	Pay Back Hours	20892-15158-56032	\$784.00
20892	Probation Salary	20892-13158-50020	\$12,089.00
20892	Probation PERS	20892-13158-51070	\$1,692.00
20892	Probation MM	20892-13158-51090	\$175.00
20892	Probation WC	20892-13158-51080	\$96.00
20892	Probation Travel	20892-13158-52050	\$1,278.00
20892	Probation Prosocial	20892-13158-53349	\$200.00
20892	Diversion Salary	20892-14158-50020	\$12,091.00
20892	Diversion PERS	20892-14158-51070	\$1,693.00
20892	Diversion MM	20892-14158-51090	\$176.00
20892	Diversion WC	20892-14158-51080	\$97.00
20892	Diversion Prosocial	20892-14158-53399	\$200.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
DOG POUND**


 9:04 AM

Cason Leggett, Dog Warden appeared before the Board to present his weekly, monthly and yearly report as follows: The report for the week of December 22, 2024 to December 28, 2024 shows 2 dogs impounded, 4 adopted out, 2 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large. The report for December 2024 shows 22 dogs impounded, 24 adopted out, 10 redeemed, 0 euthanized, 0 citation(s) for no license, and 2 citation(s) for running at large. The report for 2024 shows 12 dogs carried over from 2023, 265 dogs impounded, 156 dogs adopted out, 90 dogs redeemed, 4 dogs euthanized, 13 dogs carried over into 2025 and 2 dogs traded to Columbiana County Humane Society. Warden Leggett advised that of the 253 dogs that came in, 179 were strays, 66 were surrenders, and 20 were special conditions which includes Humane Society cases and situations such as arrest with a dog in the vehicle. Warden Leggett advised that 3 of the euthanizations were due to aggression and 1 was due to illness. Warden Leggett further advised that he will not allow a dog to suffer, and aggressive dogs are worked with daily for at least a month before the decision is made to euthanize. Copies of all reports are on file in the Commissioners' office.

**IN THE MATTER OF
RESOLUTION 2025-01
2025 MILEAGE RATES**

Motion: to adopt Resolution No. 2025-01 to increase the amount of mileage expenses to be reimbursed to County employees for use of their personal vehicle from \$.67 per mile to \$.70 per mile in accordance with the IRS Standard Mileage Rates retroactive January 1, 2025, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:08 AM

**RESOLUTION 2025-01
2025 MILEAGE RATES**

WHEREAS, the Internal Revenue Service (IRS) updates the standard mileage rates used to calculate the deductible costs of operating an automobile for business purposes; and

WHEREAS, the Board of Commissioners of Carroll County desires to increase the amount of the mileage expense to be reimbursed to Carroll County employees for use of their personal vehicles effective January 1, 2025; and

WHEREAS, mileage allowance and reimbursement will only be paid in accordance with applicable personnel policies and procedures. **NOW THEREFORE BE IT RESOLVED** that the mileage reimbursement to Carroll County employees will increase from \$.67 to \$.70 per mile effective January 1, 2025 per the IRS Standard Mileage Rates.

RESOLVED FURTHER that this Board of County Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;
Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Modranski, ABSENT ; Mr. Leggett, yes ; Mr. Wirkner, yes .


Motion carried on unanimous vote. Resolution adopted this 2nd day of January, 2025.

ATTEST:
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO
/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Donald E. Leggett
Donald E. Leggett II, Vice President
ABSENT
Christopher R. Modranski, Commissioner

**IN THE MATTER OF
RESOLUTION 2025-02
ODOT COOPERATIVE PURCHASE PROGRAM**

Motion: to approve Resolution 2025-02 authorizing participation in the ODOT Cooperative Purchase Program, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:09 AM

**RESOLUTION 2025-02
AUTHORIZING PARTICIPATION IN ODOT COOPERATIVE PURCHASING PROGRAM**

WHEREAS, Section 5513.01(B) provides the opportunity for a county, township, municipal corporation, conservancy district, township park district, park district, port authority and others to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, materials, supplies or other articles.

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NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Carroll County:

SECTION 1. That the Board of Commissioners of Carroll County hereby requests authority in the name of Carroll County to participate in the Ohio Department of Transportation’s contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01(B).

SECTION 2. That the Board of Commissioners of Carroll County is hereby authorized to agree in the name of Carroll County to be bound by all Ohio Department of Transportation contract terms and conditions and to assume all responsibility for placing orders and vendor payments.

SECTION 3. That the Board of Commissioners of Carroll County is hereby authorized to agree in the name of Carroll County to directly pay vendors, under each such contract of the Ohio Department of Transportation in which Carroll County participates, for items it receives pursuant to the contract.

SECTION 4. That Carroll County agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01(B) of the Ohio Revised Code. Carroll County releases and forever discharges the Director of Transportation and the Ohio Department of Transportation from all such claims or actions, arising out of its participation in the cooperative purchasing program which Carroll County may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the part of ODOT or its employees.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;
Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Modranski, ABSENT; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 4th day of January, 2024.

ATTEST:

/s/ Melissa N. Schaar

Melissa N. Schaar, Clerk

BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO

/s/ Robert E. Wirkner

Robert E. Wirkner, President

/s/ Donald E. Leggett

Donald E. Leggett II, Vice President

ABSENT


Christopher R. Modranski, Commissioner

IN THE MATTER OF

RESOLUTION 2025-03 – FORCE ACCOUNT

Motion: to approve Resolution 2025-03 authorizing the Engineer to use existing county employee forces and proceed by Force Account for road work, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:10 AM

RESOLUTION 2025-03
FORCE ACCOUNT

WHEREAS, the Board of Commissioners of Carroll County has decided that the health, welfare and safety of the people of Carroll County can be best and most efficiently served by “Force Account” in matters pertaining to construction, reconstruction, improvement, maintenance, or repair of Carroll County roads, bridges and culverts; and,

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Carroll County does hereby authorize the Carroll County Engineer in the construction, reconstruction, improvement, maintenance, or repair of roads, bridges and culverts in Carroll County to use the existing county employee forces and proceed by “Force Account” as the County Engineer may determine during calendar year 2025.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;
Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Modranski, ABSENT; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 2nd day of January, 2025.

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ATTEST:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO
/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Donald E. Leggett
Donald E. Leggett II, Vice President
ABSENT
Christopher R. Modranski, Commissioner


**IN THE MATTER OF
JFS HIRING RECOMMENDATION**

 9:12 AM


Jennifer Burns, Job and Family Services Assistant Director appeared before the Board to request permission to hire Lauren Magee as a Social Service Worker 1 at a rate of \$18.80 per hour, effective Wednesday, January 15, 2025. Ms. Burns advised that the position is open due to another employee leaving.

Motion: to hire Lauren Magee as a Social Service Worker 1 at a rate of \$18.80 per hour, effective Wednesday, January 15, 2025 as recommended by Jennifer Burns, Job and Family Services Assistant Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF
JOB & FAMILY SERVICES
FOSTER CARE**

 9:15 AM


Kate Offenberger, Job and Family Services Director, Jennifer Burns, Job and Family Services Assistant Director, and Melissa Herrington, Fiscal Supervisor appeared before the Board to discuss the foster care rate increases. Data from 2012 to current was presented to the Board which details the increase in the number of children in care, the placement costs versus federal reimbursements, and the placement costs by number of children in 12 months. Ms. Offenberger advised that this is a statewide problem. Discussion was held on types of placements, reasons for the increased number of children in care, and the complexity of children currently in care versus children in care in 2012. Ms. Burns discussed updates to the foster care rate sheets that have been developed in an effort to encourage new foster homes in Carroll County. Currently there are five foster homes and some are not taking children at this time. There were three inquiries into foster care in December.

Motion: to accept the foster care rate increases as recommended by Kate Offenberger, Job and Family Services Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:34 AM


**IN THE MATTER OF
JOB & FAMILY SERVICES**

 9:36 AM

Kate Offenberger, Job and Family Services Director appeared before the Board to discuss changes to the Prevention, Retention, and Contingency (PRC) clothing program. Ms. Offenberger advised that the clothing program will become a year-round voucher program instead of being held in late summer. Many residents think that the program is for back to school but it is for children of all ages. Residents can apply for the program any time. It is a rolling 12-month program. The \$200.00 vouchers can be used online at the following retailers: Burlington Coat Factory, Clothes Mentor, Gabriel Brothers, Marshalls, TJ Maxx, and JCPenney. Discussion was held about sales tax and the issues associated with trying to use Amazon for the clothing program.

**IN THE MATTER OF
RESOLUTION 2025-04 –COOPERATIVE AGREEMENT**

Motion: to approve Resolution 2025-04, a Cooperative Agreement for the Engineer’s Office in order to proceed with 2025 projects, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:43 AM

**RESOLUTION 2025-04
A COOPERATIVE AGREEMENT RESOLUTION - CARROLL COUNTY ENGINEER**

WHEREAS, it has been determined by the Board of Commissioners of Carroll County that the health, welfare and safety of the general public can best and most efficiently be served by cooperation and agreements between political subdivisions;
NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Carroll County that the Carroll County Engineer is hereby authorized to enter into cooperative agreements with any political subdivision with respect to the repair and maintenance of roads,

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culverts and bridges throughout calendar year 2025; and

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;
Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Modranski, ABSENT; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 2nd day of January, 2025.

ATTEST:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO

/s/ Robert E. Wirkner

Robert E. Wirkner, President

/s/ Donald E. Leggett


Donald E. Leggett II, Vice President

ABSENT

Christopher R. Modranski, Commissioner

**IN THE MATTER OF
RESOLUTION 2025-05 –BRIDGE LOAD POSTING**

Motion: to approve resolution 2025-05, authorizing the County Engineer to ascertain the safe carrying capacity of the bridges on roads and highways under his jurisdiction and to post appropriate warning notices, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:44 AM

**RESOLUTION 2025-05
BRIDGE LOAD POSTING RESOLUTION - CARROLL COUNTY ENGINEER**

WHEREAS, it has been determined by the Board of Commissioners of Carroll County that the health, welfare, and safety of the general public can best and most efficiently be served by the posting of load limits on bridges where the safe carrying capacity is determined by the Carroll County Engineer to be less than the load limits prescribed by law;

THEREFORE, BE IT RESOLVED by the Board of Commissioners of Carroll County, that pursuant to section 5591.42 of the Ohio revised Code, the Carroll County Engineer is hereby authorized to ascertain the safe carrying capacity of the bridges on roads or highways under his jurisdiction; and

RESOLVED FURTHER that, where the safe carrying capacity of any such bridge is ascertained and found to be less than the load limit prescribed by sections 5577.01 to 5577.12 of the Ohio Revised Code, the Carroll County Engineer is hereby authorized to post appropriate warning notice in compliance with section 5591.42 and 5577.071 of the Ohio Revised Code. Notice of the reduced capacity shall be provided to the Board of Commissioners of Carroll County.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;
Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Modranski, ABSENT; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 2nd day of January, 2025.

ATTEST:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO

/s/ Robert E. Wirkner

Robert E. Wirkner, President


/s/ Donald E. Leggett

Donald E. Leggett II, Vice President

ABSENT

Christopher R. Modranski, Commissioner

**IN THE MATTER OF
CLERK’S REPORT**


 9:45 AM

April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Friendship Center is currently accepting applications for a Kitchen Aide; Transit is still accepting applications for part time drivers, full time drivers and a dispatcher/scheduler until January 3, 2025; and the Engineer is still accepting applications for a Highway Worker IV and a Highway Worker IV Mechanic. Ms. Mayle advised that all of the job posting are pinned to the top of the Commissioners’ Facebook page.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:46 AM

PREPARED BY:

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

/s/ Robert E. Wirkner
Robert E. Wirkner, President

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

/s/ Donald E. Leggett II
Donald E. Leggett, Vice President

/s/ Robert E. Wirkner
Robert E. Wirkner, President

ABSENT
Christopher R. Modranski, Commissioner