



Present: President Robert E. Wirkner and Vice President Donald E. Leggett II. **Absent:** Commissioner Christopher R. Modranski.
Also present to observe: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:05 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:05 AM

Commissioner Modranski: Absent; Commissioner Leggett: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:06 AM

April D. Mayle, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

 9:06 AM

Commissioner Wirkner advised that there is a correction regarding the 2025 budget totals for the Health Department and the Solid Waste. The corrections change the non-general fund budget total from \$34,037,183.79 to \$34,083,533.39. There are no changes to the general fund budget total.

Motion: to approve the summary of the minutes from the regular meeting of Monday, December 23, 2024 as corrected and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):

<u>FUND</u>	<u>CODE (FROM)</u>	<u>CODE (TO)</u>	<u>AMOUNT</u>
10000	10000-81280-59200	20749-11536-49800	\$0.20

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
YEAR END ADVANCES**

Motion: to authorize the following year end advances:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
County General (10000)	School RO (20773)	\$90,831.22
County General (10000)	CDBG Community (20918)	\$4,006.32
County General (10000)	VOCA (20978)	\$46,354.15

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.


Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Fishel, Downey, Albrecht, & Riepenhoff, LLC, \$633.75; Pitts Fire Extinguisher, Inc., \$433.41; Frontier, \$193.46; Verizon Wireless, \$915.35; Columbia Gas of Ohio, \$280.46.


DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
CARROLL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
APPOINTMENT – DEBORAH POSTLEWAITE**

 9:09 AM

Commissioner Wirkner advised Deborah Postlewaite has been appointed to the Carroll County Board of Developmental Disabilities by Sean R. H. Smith, Probate/Juvenile Judge, for the term January 1, 2025 through December 31, 2028.


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
BG CUSTOM HOMES**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


- 1. BG Custom Homes for a driveway in Rose Township, Briar Road (CR 40);

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
CARROLL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
APPOINTMENT – KRISTEN LONG**

 9:10 AM

Commissioner Wirkner advised Kristen Long has been appointed to the Carroll County Board of Developmental Disabilities by Sean R. H. Smith, Probate/Juvenile Judge, for the term January 1, 2025 through December 31, 2028.

**IN THE MATTER OF
PUBLIC DEFENDER COMMISSION
APPOINTMENT – STEPHEN KANDEL**


 9:10 AM

Commissioner Wirkner advised that he is the chairman of the Public Defender Commission. Commissioner Wirkner advised that the Public Defender Commission has appointed Stephen Kandel, attorney at law, Carroll County Public Defender for the four-year term retroactive from February 1, 2023 to January 1, 2027.


**IN THE MATTER OF
MEMORANDUM OF UNDERSTANDING**

Motion: to approve a memorandum of understanding between Tuscarawas County Probate Court, Guernsey County Probate Court, Carroll County Probate Court, and Ohio Network for Innovation for guardianship services for a 24 month term; Carroll County share year one, \$15,670.00; Carroll County share year two, \$14,962.50, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:11 AM

**IN THE MATTER OF
AGREEMENTS/CONTRACTS**

 9:12 AM


Commissioner Leggett advised that Stitle will be doing the project at the Courthouse annex building.

Motion: to approve the contract with Stitle Construction Corporation, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:13 AM


**IN THE MATTER OF
PURCHASE AGREEMENT
ENGINEER**

Motion: to approve purchase agreement between the Board of County Commissioners of Carroll County, Ohio and the Board of Trustees of Monroe Township, Carroll County, Ohio for the purchase of one 2004 New Holland Arm Mower, Serial Number ACP219538 in the amount of \$18,000.00 and authorize the Board President to sign same; **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:14 AM

**IN THE MATTER OF
LETTER OF SUPPORT**

Motion: to send a letter to St. John’s Villa expressing support for their grant application with the Ohio Department of Transportation’s Office of Transit SFY2026 Funding, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.


 9:14 AM

**IN THE MATTER OF
BUILDINGS & GROUNDS**

 9:15 AM

Commissioner Leggett advised that he is looking forward to getting a lot of projects completed in 2025. Commissioner Wirkner advised that when he first became Commissioner, things were in a sorry state and there has been a lot of improvements. Commissioner Wirkner advised that he is looking forward to moving a lot of the outlying offices to the courthouse annex building, which will decrease the need for upkeep of some of the other buildings. Commissioner Leggett advised that this will save the county money in the long run.


**IN THE MATTER OF
EDWARD HALE**

 9:17 AM

Edward Hale, Carroll County resident asked what the aspirations of the Board are for 2025 to better improve the county. Mr. Hale also asked what the plans are for the open spaces and empty buildings after departments move to the Courthouse Annex Building. Commissioner Wirkner advised that the vacant buildings will be appraised and determine what the best course of action is. Commissioner Wirkner advised that the appraisals will determine if the property would be better used for parking. Commissioner Leggett advised that the goal of the annex building is to move several departments so the Commissioners can stop paying rent and maintenance for so many buildings. Mr. Hale asked which departments will be moved to the annex building. Commissioner Leggett advised that Job and Family Service, the Emergency Management Agency, and the Ohio Means Jobs departments will be moving into the annex building. Commissioner Wirkner advised that it will be determined what other departments can be moved. Commissioner Wirkner advised that the Public Defender may be moved to the courthouse, alleviating the cost of rent from the building his office resides in. Commissioner Wirkner advised that the Clerk of Courts office may be moved to the ground floor which will allow outside access for the public. Commissioner Leggett advised that the Ohio State University (OSU) extension office can possibly be moved, alleviating the cost of their rent as well. Mr. Hale advised that it doesn’t look good for Carrollton to have several empty buildings. Commissioner Wirkner advised that there is always a shortage of parking in town and developing more parking would be beneficial to the citizens of Carroll County. Commissioner Wirkner advised that several of these buildings need a lot of investment. Mr. Hale asked again what aspirations the Commissioners had for 2025. Commissioner Wirkner advised that there are opportunities for water and sewer expansion but those are too early to talk about now. Commissioner Wirkner advised that there are opportunities for infrastructure development.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner and Vice President Donald E. Leggett II; NEY: None; ABSENT: Commissioner Christopher R. Modranski; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** President Robert E. Wirkner. Motion carried on unanimous vote.

 9:17 AM

PREPARED BY:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk I

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Donald E. Leggett
Donald E. Leggett II, Vice President
Absent
Christopher R. Modranski, Commissioner