



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:02 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present;


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:02 AM

Eva Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, December 9, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Roger Thomas, Chairman Todd Aston, Board Member Tom Postlethwait, Board Member	Board of Elections	Ohio Association of Election Officials	Columbus, OH	1/8/2024 - 1/11/2024	\$3,500.00
Valerie Gardner, Board Member Lisa Borton, Clerk Sarah Dyck, Clerk	Board of Elections	Ohio Association of Election Officials	Columbus, OH	1/8/2024 - 1/11/2024	\$3,500.00
Cheri Whipkey, Director Deloris Kean, Deputy Director	Board of Elections	Ohio Association of Election Officials	Columbus, OH	1/7/2024 - 1/11/2024	\$3,500.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
80278	Workers Compensation	80278-99999-51080	\$71,759.00
20710	Equipment	20710-51400-54440	\$8,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20025	SUPPLIES & MATERIALS – TITLE	20025-12161-54400	PERS – TITLE	20025-12161-5107	\$163.97
10000	Health Insurance	10000-12174-51100	Salaries	10000-12174-50020	\$150.00
20000	Health Insurance	20000-21300-51100	PERS	20000-21300-51070	\$75.81
10000	Supplies & Materials – Eng. Map	10000-31370-54400	Health Insurance – Eng. Map	10000-31370-51100	\$1,091.00

10000	Salaries – Employees – Eng Map	10000-31370-50020	Health Insurance – Eng Map	10000-31370-51100	\$150.00
10000	Repairs and Maintenance – Commissioners	10000-11001-53430	SUPPLIES - COMPUTER / IMAGI - COMM - Commissioners	10000-11001-54420	\$4,500.00
20724	Administration CEBCO Wellness Program – COMM	20724-11024-56001	Transfer Out – CEBCO Wellness Program	20724-11024-59200	\$3,510.00
20724	Programming CEBCO Wellness Program - COMM	20724-11024-53343	Transfer Out – CEBCO Wellness Program	20724-11024-59200	\$705.00
10000	Courthouse Security	10000-11025-56074	Transfer Out	10000-81280-59200	\$26,163.40

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to approve the following transfer of fund(s):


FUND	CODE (FROM)	CODE (TO)	AMOUNT
20724	20724-11024-59200	10000-00100-49800	\$4,215.00
10000	10000-81280-59200	20014-12171-49800	\$26,163.40

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Borden Office Equipment, \$1,322.98; Ferguson Enterprises LLC, \$3,572.79; Smart Way Communications, \$110.83; Huntington National Bank, \$1,387.10; Co Engineers Association of Ohio, \$2,140.80; Foxster Opco LLC, \$15,675.97.


DJFS: Stout, Andrea N, \$400.00; White, Deborah L, \$1,395.00; Williams, Kathy Mary Rose, \$600.00; Campbell, Charles, \$600.00; Boyle, Jennifer, \$400.00; Frame, Danny, \$200.00; The Village Network, \$11,232.50; Advantage Family Outreach, \$4,280.00; Caregiver’s Helpers, Inc, \$6,135.80; New Beginnings Residential Tri, \$11,011.26; National Background Check, Inc, \$799.00; Carroll County Treasurer, \$879.33; Framco Services Inc, \$1,441.34; Grove Refrigeration Inc, \$619.00.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
RELEASE OF PERFORMANCE BOND
CARROLL COUNTY 2024 RESURFACING PROJECT H-1-2024**

Motion: to release the performance bond of Superior Paving and Materials for the Carroll County 2024 Resurfacing Project H-1-2024 as said work is completed and the County Engineer recommends the release, **Action:** Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


1. Charter Communications to install fiber optic cable and HDPE conduit via directional bore, and pedestals along the proposed route in Augusta Township, on Bellflower Rd. (CR 30) and Andora Rd. (CR 10);
2. Charter Communications to install fiber optic cable on new strand and existing power poles in Augusta Township and East Township, on Brush Rd. (CR 43), Bellflower Rd. (CR 30), Andora Rd. (CR 10), and Bane Rd. (CR 25);
3. Charter Communications for aerial utility in East Township and Fox Township, on Apollo Rd. (CR 12), April Rd. (CR 13), Avon Rd. (CR 21), Colony Rd. (CR 74), Clover Rd. (CR 70), and Blossom Rd. (CR 33);
4. Charter Communications for underground utility in East Township and Fox Township, on Apollo Rd. (CR 12), Avon Rd. (CR 21), April Rd. (CR 13), and Blossom Rd. (CR 33);
5. Spectrum Mid America LLC for aerial new build 40 count fiber on existing poles on Cologne Rd. SW (CR 72) in Section 4 of Perry Township;
6. Spectrum Mid America LLC for aerial new build 40 count fiber on existing poles on Chalon Rd. (CR 61) in Section 35 of Perry Township;
7. Spectrum Mid America LLC for aerial new build 40 count fiber on existing poles on Bramble Rd. (CR 37) in Section 1 of Perry Township;
8. Spectrum Mid America LLC for aerial new build 40 count fiber on existing poles on Aster Rd. (CR 17) in Section 1 of Perry Township;

Action: Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF
INCREASE ON RECORDING FEES**

 9:13 AM


Patti Oyer, Carroll County Recorder appeared before the Board to advise that as of October 24, 2024, Senate Bill 94 passed. It is up to each county whether they are going to charge the surcharge of \$5.00. Some counties will be implementing the surcharge, some counties are not, and some counties are still undecided. Ms. Oyer advised that Carroll County will be implementing the surcharge. The surcharge will go into the general fund, but a line item will need to be set up by the County Auditors office so those monies will go in for the Recorder’s office for preservation of records. As of right now the cost is \$34.00 for the first two pages and \$8.00 per page for the rest, and starting January 1, 2025, the new cost will be \$39.00 for the first two pages and \$8.00 per page for the rest. Discussion was held about where the money will be going. Commissioner Modranski thanked Ms. Oyer for her courtesy to come into session. Ms. Oyer gave a brief overview of how her Winter Conference went.


**IN THE MATTER OF
EXECUTIVE SESSION**

Commissioner Modranski asked that Clerk Melissa Schaar join the Board of Commissioners for the executive session. Commissioner Wirkner advised that the Facebook livestream will stop while the Board is in executive session. When the Board returns from executive session, a new livestream will start.

Motion: to enter into executive session per ORC 121.22(G)(3) for conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:27 AM

Board members reconvened with no action taken at  9:51 AM

Motion: to return from executive session, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:51 AM

**IN THE MATTER OF
RESOLUTION NO. 2024-29
GOVDEALS**

Motion: to approve Resolution No. 2024-29 to declare intent to conduct an internet auction for the sale of unneeded, obsolete or unfit county personal property in calendar year 2025, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:52 AM

RESOLUTION #2024-29
INTENT TO CONDUCT AN INTERNET AUCTION FOR THE SALE OF
UNNEEDED, OBSOLETE OR UNFIT COUNTY PERSONAL PROPERTY IN CALENDAR YEAR 2025

WHEREAS, House Bill 226 of the 124th General Assembly, which became effective on January 6, 2002, provides that a board of county commissioners may sell county personal property, including motor vehicles acquired for the use of county offices and departments, and road machinery, equipment, tools, or supplies, which is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, by internet auction; and

WHEREAS, Ohio Revised Code §307.12(E), as amended by House Bill 226, requires a board of county commissioners to adopt, during each calendar year, a resolution expressing its intent to sell county personal property by internet auction; therefore, be it

RESOLVED, that the Board of Carroll County Commissioners hereby expresses its intent to sell, by internet auction during calendar year 2025, county personal property which is not needed for public use, is obsolete, or is unfit for the use for which it was acquired; and be it further

RESOLVED, that the internet auction will be conducted in accordance with the terms and conditions described in the document called "Online Sales - Terms and Conditions", a true copy of which is attached hereto and is incorporated herein by reference as if fully re-written herein; and be it further

RESOLVED, that, in addition to the terms and conditions as stated in the aforesaid document called "Online Sales - Terms and Conditions", the internet auction will also be conducted in the following manner and/or under the following additions terms and conditions:

The auction shall be conducted on a continuous basis through accessing the Carroll County website located at <http://www.carrollcountyohio.us/public-notices>; and be it further

RESOLVED, that the number of days of bidding on the property involved, as specified in Ohio Revised Code §307.12(E), will be 10 days, including Saturdays, Sundays, and legal holidays; and be it further

RESOLVED, that in order to enable the Board to use software provided by GovDeals, Inc. to facilitate the offering of county personal property for sale by internet auction, the Board does hereby approve the Online Sales – Terms and Conditions with GovDeals, Inc., a Delaware corporation having its principal place of business at 100 Capital Commerce Blvd, Ste 110, Montgomery, Alabama 36117, telephone number 866-377-1494, to conduct the internet auction on the county's behalf, and a true copy of the said Agreement is attached hereto and is incorporated herein by reference as if fully re-written herein; and be it further

RESOLVED, that the Board will publish in the Carroll County Messenger, a newspaper of general circulation in the county, a summary of the information contained in this resolution and that this summary will be published in that newspaper on the following dates: December 18, 2024 and January 1, 2025 the second date being at least 10 days after but not more than 20 days after the first publication of the notice; and be it further

RESOLVED, that a notice similar to the one published in the newspaper will be posted continually throughout the remainder of the calendar year 2025 in a conspicuous place in the offices of the county auditor and the offices of the Board and on the Carroll County website at <http://www.carrollcountyohio.us/public-notices>; and be it further

RESOLVED, that the Board reserves unto the Board or its representative the right, at a later date, to do any or all of the following: (a) to establish the minimum prices that may be accepted for any specific items of county personal property that is the subject of the internet auction; (b) to establish other or additional terms and conditions concerning any particular internet sale that may occur, including but not limited to terms and conditions concerning requirements for pick up and/or delivery of the property, method of payment, and payment of sales tax in accordance with applicable laws; and/or (c) to reject any and all bids and/or to withdraw from sale any of the items listed; and be it further

RESOLVED, that the information described in the paragraph above will be provided on the internet at the time of the auction itself and, in addition, may be provided before that time, upon request, after the terms and conditions have been determined by the Board or its representative; and be it further

RESOLVED, that the Clerk of the Board is hereby directed to deliver a certified copy of this resolution to the County Auditor of Carroll County, Ohio so that the County Auditor can act on the Certificate of Availability of Funds that is to be attached to the Agreement pursuant to Ohio Revised Code §5705.41(D)(1); and be it further

RESOLVED, that the Clerk of the Board is hereby ordered to take the steps necessary to implement this Resolution including making arrangements for publication in the newspaper of a summary of the information contained in this resolution and for posting the required notices in the offices of the County Auditor and Commissioners and on the Carroll County website.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Modranski moved for the adoption of the preceding Resolution;

Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Wirkner, yes; Mr. Modranski, yes.

Motion carried on unanimous vote. Resolution adopted this 12th day of December, 2024.

ATTEST:

/s/ Eva N. Johnson
Eva N. Johnson, Assistant Clerk II

BOARD OF COMMISSIONERS
OF CARROLL COUNTY
/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Donald E. Leggett II
Donald E. Leggett II, Vice President

/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner


**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:


PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Journey Home	1/1/25 - 12/31/26	Maximum amount payable \$120,000.00	Independent Living	Service	Renewal	12/2/2024
Advantage Family Outreach and Foster Care	1/1/25 - 12/31/26	Maximum amount payable \$200,000.00	Placement for Foster Children	Service	Renewal	12/6/2024

Action: Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:53 AM

**IN THE MATTER OF
COURTHOUSE CLOSURE**

 9:53 AM


Commissioner Wirkner advised that the courthouse will be closing at noon on Tuesday, December 24, 2024. Employees will be using accrued vacation or comp time to cover their time off. The courthouse and all non-emergency offices will be closed on Wednesday, December 25, 2024 in observance of Christmas.

**IN THE MATTER OF
CLERKS REPORT**

 9:54 AM

Melissa N. Schaar, Clerk appeared before the Board to remind viewers that Carroll County Transit is currently accepting applications for part time drivers and a full-time scheduler/dispatcher. Information about the job duties and application process has been shared to the Commissioners' Facebook page.

**IN THE MATTER OF
CLERKS REPORT**


 9:54 AM

Melissa N. Schaar, Clerk appeared before the Board to advise that the Commissioners' office will be closed from 11:45 a.m. to 1:15 p.m. today for the Clerks to attend the Chamber luncheon.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:55 AM

PREPARED BY:

/s/ Eva N. Johnson
Eva N. Johnson, Assistant Clerk II

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Donald E. Leggett II
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner