



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

April D. Mayle, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**


Motion: to approve the summary of the minutes from the regular meeting of Thursday, November 14, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Strock, Kelly, \$959.64; Fairclough, Byron, \$659.04; Borland, Hunter, \$830.88; Borden Office Equipment, \$2,073.00; and Borden Office Equipment, \$6,219.00.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:02 AM

Cason Leggett, Dog Warden, filed his report for the week of November 10, 2024 to November 16, 2024 showing 9 dogs impounded, 1 adopted out, 0 redeemed, 0 euthanized, 1 citation(s) for no license, and 0 citation(s) for running at large.


**IN THE MATTER OF
RUMA AGREEMENT – STITT WELL CONNECT
CARDINAL GAS SERVICES, LLC**

Motion: to approve a Road Use Maintenance Agreement by and between the Board of Commissioners and Cardinal Gas Services, LLC to commence use of 0.6 miles of TR 355 (Penny Road) for the purpose of ingress to and egress from the Stitt Well Connect, for traffic necessary for the purpose of construction and completion operations at the Stitt Well Connect in Union Township, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
RUMA AGREEMENT – VANFOSSEN WELL CONNECT
CARDINAL GAS SERVICES, LLC**

Motion: to approve a Road Use Maintenance Agreement by and between the Board of Commissioners and Cardinal Gas Services, LLC to commence use of 0.4 miles of TR 277 (Moccasin Road) for the purpose of ingress to and egress from the Vanfossen Well Connect, for traffic necessary for the purpose of construction and completion operations at the Vanfossen Well Connect in Augusta Township, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
RUMA TERMINATION AGREEMENT
CARDINAL GAS SERVICES, LLC; WILLIAMS MLP OPERATING, LLC, WILLIAMS PARTNERS, LP, WILLIAMS FIELD SERVICE CO, LLC**

Motion: to approve a Road Use Maintenance Termination Agreement by and between the Board of Commissioners and Cardinal Gas Services, LLC; Williams MLP Operating, LLC; Williams Partners, LP; Williams Field Service Company, LLC and their successors, assigns, parent companies, affiliates, agents, and contractors for the Pattersonville Pipeline Extension Phase 2 Project per the recommendation of Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
SPECIAL HAULING PERMIT
OHIO FOREST PRODUCTS, LLC**

Motion: to approve a special hauling permit to Ohio Forest Products, LLC for hauling over Arbor Road (CR 14) in Augusta Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF
CARROLL COUNTY ENVIRONMENTAL SERVICES
POLICY AMENDMENT**

 9:08 AM


Commissioner Leggett advised that the hourly rate for the inspections will be increased from \$30.00 per hour to \$45.00 and the hourly rate for Saturdays, holidays, and overtime will increase from \$60.00 per hour to \$125.00. Commissioner Leggett advised that the increase is necessary to cover the cost of overtime that is paid to the employee and to cover the fuel for vehicles being used. Commissioner Modranski asked if there were circumstances that caused a contractor to have to get an inspection on a weekend or holiday. Commissioner Leggett advised that it is voluntary to have the inspections done on a weekend or holiday, instead of getting it done during the week when they are open.

Motion: to approve the amendment to the Carroll County Environmental Services policy manual titled Schedule of Changes; this amendment to the policy will cover increases to the hourly rate for inspections and an increase in the inspection fee for Saturdays, holidays, and overtime, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:10 AM

**AGREEMENT/CONTRACT – JB MILNER
2024 WATER POLLUTION CONTROL LOAN FUND 2024-07**

Motion: to approve a contract and issue a notice to proceed to JB Milner Complete Septic Service Inc. of Minerva, OH, in the amount of \$35,000.00 to connect one household to the Amsterdam Sewer System for the 2024 Water Pollution Control Loan Fund project 2024-07 at a residence located on Steubenville Rd. in Amsterdam, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF
PROSECUTOR OPINION
JB MILNER COMPLETE SEPTIC SERVICE INC. CONTRACT**

Motion: to send the Water Pollution Control Loan Fund contract with JB Milner Complete Septic Service Inc. of Minerva, OH to the Prosecutor for his approval, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

9:11 AM

**IN THE MATTER OF
RESOLUTION 2024-27**

FILING APPLICATION WITH OHIO DEPARTMENT OF TRANSPORTATION

Motion: to adopt Resolution 2024-27 authorizing the filing of an application with the Ohio Department of Transportation by Sonja G. Trbovich, Transit Director for grants through the US DOT Federal Transit Administration (FTA), **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

9:13 AM

RESOLUTION 2024-27
A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE OHIO DEPARTMENT OF TRANSPORTATION BY SONJA G. TRBOVICH, TRANSIT DIRECTOR

Resolution No: **2024-27**

A resolution authorizing the filing of (an) application(s) with the Ohio Department of Transportation by
Sonja G. Trbovich, Transit Director

for grants through the US DOT Federal Transit Administration (FTA), as authorized under Federal Transit Laws, as codified, 49 USC Section 5311, Formula Grants for Rural Areas, Ohio’s Rural Transportation Program; SFY2026; 5339, Grants for Buses and Bus Facilities, Ohio’s Bus and Bus Facilities Transportation Program for SFY2026, OTP2, Ohio Transit Partnership Program for the SFY2026; Ohio Workforce Mobility Partnership Program and executing a contract with the Ohio Department of Transportation upon project approval.

WHEREAS, the Director of the Ohio Department of Transportation is authorized to make grants for the Formula for Rural Program; WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the project costs in the program;

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, that in connection with the filing of an application for assistance under 49 USC Section 5311 the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

NOW, THEREFORE, BE IT RESOLVED BY **The Board of Commissioners of Carroll County, Ohio**

1. That **Sonja G. Trbovich, Transit Director** is authorized on behalf of **Carroll County Transit**
 - a. to execute and file
 - i. Proposals to aid in the financing of capital and operating assistance projects
 - ii. Grant agreements with the Ohio Department of Transportation for aid in the financing of capital and operating assistance projects
 - iii. An assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964
 - iv. Set forth affirmative disadvantage business policies in connection to any procurement made as part of the project

2. That **Sonja G. Trbovich, Transit Director** is authorized to furnish such additional information as the Ohio Department of Transportation may require in connection with the proposal for the program of projects submitted to the Federal Transit Administration.

3. The undersigned duly qualified and acting **Clerk** of the **The Board of Commissioners of Carroll County, Ohio**

certifies that the foregoing is a true and correct copy of a resolution, adopted at a legally convened meeting of the **Board of Commissioners of Carroll County, Ohio** Held on **11/18/2024**

<u>/s/ Melissa N. Schaar</u>	11/18/2024
Signature of Recording Officer, Title	Date


RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

ATTEST:
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

BOARD OF COMMISSIONERS
OF CARROLL COUNTY, OHIO


<u>/s/ Robert E. Wirkner</u>
Robert E. Wirkner, President
<u>/s/ Donald E. Leggett II</u>
Donald E. Leggett II, Vice President
<u>/s/ Christopher R. Modranski</u>
Christopher R. Modranski, Commissioner

**IN THE MATTER OF
CLERK’S REPORT**

 9:13 AM

Melissa N. Schaar, Clerk appeared before the Board to advise that Governor Mike DeWine and the Ohio Committee for Severe Weather Association are recognizing November 17 – 23, 2024 as Winter Safety Awareness Week. This week is a good opportunity for citizens, schools, and businesses to prepare for the harsh impacts of winter. Some tips to help residents get ready for the harsher side of the winter season include making an emergency plan, building an emergency kit, and practicing the plan. Ms. Schaar advised that a link to the Ohio Committee for Severe Weather Association has been shared to the Commissioners’ Facebook page.


**IN THE MATTER OF
CLERK’S REPORT**

 9:14 AM

Melissa N. Schaar, Clerk appeared before the Board to remind viewers that there is a flag collection box located in the entrance of the courthouse by the security station. Residents are welcome to bring in their old American flags and put them in the box. The flags will be taken out to the American Legion to be properly retired.

**IN THE MATTER OF
EMERGENCY SERVICE APPRECIATION**


Commissioner Wirkner advised that the Emergency Service Appreciation presentation will take place during session on Thursday, November 21, 2024.

 9:15 AM

**IN THE MATTER OF
TEMPORARY RECESS**

Motion: to temporarily recess until 1:30 pm, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:15 AM


Board members reconvened at  1:31 PM.

**IN THE MATTER OF
EXECUTIVE SESSION**

Motion: to enter into executive session per ORC 121.22(G)(1) to consider the employment of a public employee or official, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 1:32 PM

The Board reconvened with no action taken at  1:49 PM.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 1:50 PM

PREPARED BY:

/s/ April D. Mayle
April D. Mayle, Assistant Clerk II

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Donald E. Leggett
Donald E. Leggett II, Vice President
/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner