



**Present:** President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.  
**Also present to observe:** Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:01 AM

April D. Mayle, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, October 31, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:01 AM


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Dawn Faulk, Superintendent Shaleen Shaver, RN, DON Jennifer Kirby, LPN	CGAR	Ohio County Home Association Annual Conference	Perrysville, OH	11/19/24- 11/22/24	\$1,150.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
10000	Allowance – Prosecutor	10000-11120-53500	Small Tools and Equipment – Adult Probation	10000-12131-54440	(\$17,000.00)
20025	Small Tools & Minor Equipment	20025-12161-54440	Salaries – Employees	20025-12161-50020	\$7500.00
10000	Health Insurance – Prosecutor	10000-11120-51100	Small Tools & Equipment Sheriff	10000-21200-54400	\$17,000.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF  
TRANSFER OF FUNDS**

**Motion:** to approve the following transfer of fund(s):

<u>FUND</u>	<u>CODE (FROM)</u>	<u>CODE (TO)</u>	<u>AMOUNT</u>
10000	10000-11120-53500	20022-12135-49800	\$17,000.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Cintas Corporation, \$212.34 and Robertson’s Building Center, \$258.29.


**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF  
CGAR MONTHLY REPORT**

 9:04 AM


Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board to advise that CGAR’s first annual fall barn sale was a success. Ms. Faulk advised that she plans to have an annual spring and fall sale. Kathy Horn, previous activity director organized a pen pal program for the residents and it has brought a lot of joy to the them. Ms. Faulk advised that anyone in the community that wishes to become a pen pal can reach out to her or Kathy Horn. Commissioner Wirkner advised that he likes the idea of old school paper notes. Ms. Faulk advised that Homes with Hope is a wholesale real estate company that reached out to her to tell her that a Carroll County couple wished to donate the contents of their home to CGAR. Ms. Faulk advised that over the last few weeks, they have gone through a lot of items in the home and found antique furniture, general housewares, tools, and miscellaneous items for their barn sale. Ms. Faulk advised that they had bingo on Halloween all day, with special snacks provided by Ulman’s Bakery and gift baskets courtesy of Tom and Laura Rutledge, Berry Family Memorials, Linda Herman, and Carol Petrim. Ms. Faulk advised that the Carroll County General Health District (CCGHD) will be providing a free men and women’s wellness clinic at CGAR on November 20<sup>th</sup> from 2:30 p.m. to 3:30 p.m. The clinic will include blood pressure checks, health education, birth control and health referrals. Ms. Faulk advised that Sarah from Traditions Hospice will be hosting a pinning ceremony for all the veterans on November 7, 2024. Suzanne from Ohio’s Hospice provides an education board for the CGAR staff to help educate them about topics they deal with at CGAR. Ms. Faulk advised that anyone wishing to provide gift bags or gifts for CGAR residents can call for suggestions. There were three new admissions in October. There are currently 22 female residents and 11 males.

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:10 AM

Cason Leggett, Dog Warden, filed his report for the week of October 27, 2024 to November 2, 2024 showing 7 dogs impounded, 3 adopted out, 4 redeemed, 0 euthanized, 1 citation(s) for no license, and 1 citation(s) for running at large.

**IN THE MATTER OF  
MONTHLY REPORT – OCTOBER 2024  
SHERIFF’S OFFICE**


 9:11 AM

Commissioner Wirkner advised Sheriff Calvin Graham filed his report for the month of October 2024 showing 1,727 meals served and 102 washes completed. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF  
AGREEMENT/CONTRACT – WAYNE GARAGE DOOR  
PY23 COMMUNITY DEVELOPMENT BLOCK GRANT**

**Motion:** to approve a contract with Wayne Garage Door Sales & Service Inc. of Dover, Ohio, in the amount of \$14,895.00 for the PY23 CDBG Dellroy Community Center Improvements project and issue the Notice to Proceed; the contract is for item #2.2 Electrical Work – ADA compliance, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT – D.E. PLUMBING  
PY23 COMMUNITY DEVELOPMENT BLOCK GRANT**

**Motion:** to approve a contract with D.E. Plumbing of Carrollton, Ohio, in the amount of \$10,405.00 for the PY23 CDBG Dellroy Community Center Improvements project and issue the Notice to Proceed; the contract is for item #3 Plumbing, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT – P&J BUILDERS  
PY23 COMMUNITY DEVELOPMENT BLOCK GRANT**

**Motion:** to approve a contract with P&J Builders of Carrollton, Ohio, in the amount of \$56,800.00 for the PY23 CDBG Dellroy Community Center Improvements project and issue the Notice to Proceed; the contract is for item #1 Roofing, with alternate #1 metal roof; item #5 General, with alternate #1 to replace wood with composite material; and item #6 fence installation, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:14 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT – MAXX ELECTRIC LLC  
PY23 COMMUNITY DEVELOPMENT BLOCK GRANT**


**Motion:** to approve a contract with Maxx Electric LLC of Dover, Ohio, in the amount of \$6,093.55 for the PY23 CDBG Dellroy Community Center Improvements project and issue the Notice to Proceed; the contract is for item #2.1 Lighting, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:14 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT – CROWL INTERIORS  
PY23 COMMUNITY DEVELOPMENT BLOCK GRANT**

**Motion:** to approve a contract with Crowl Interiors of Malvern, Ohio, in the amount of \$8,053.71 for the PY23 CDBG Dellroy Community Center Improvements project and issue the Notice to Proceed; the contract is for item #4.1 Flooring – vinyl flooring and carpet removal, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:15 AM

**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
VARIOUS**


**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Charter Communications for installation of HDPE Conduit via directional bore in East Township, Bane Road (CR 25);
2. Robert Van Meter for a Driveway in Augusta Township, Arbor Road (CR 14);
3. Spectrum Mid-America, LLC for aerial new build of fiber on existing poles in Brown and Harrison Township, Bellflower Road NW (30), Avalon Road NW (20), Bronze Road NW (42), and Arrow Road NW (15),

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:22 AM

**IN THE MATTER OF  
PROCLAMATION  
OPERATION GREEN LIGHT FOR VETERANS**


 9:23 AM

Commissioner Wirkner advised that the National Association of Counties (NACO) has asked all counties to adopt a proclamation titled "Operation Green Light" to support veterans. The courthouse bell tower and the front doors will be lit green from November 6<sup>th</sup> through November 11<sup>th</sup> to show support for our veterans.


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**Motion:** to adopt proclamation Operation Green Light to support and honor veterans in Carroll County from November 4, 2024 to November 11, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:27 AM

**IN THE MATTER OF  
CLERK'S REPORT**

 9:27 AM

Melissa N. Schaar, Clerk appeared before the Board to remind viewers that Sunday, November 3, 2024 was the last day for early voting. Voters need to report to their appropriate polling location to vote on Tuesday, November 5, 2024 from 6:30 a.m. until 7:30 p.m. Voters can find their location by going to <https://www.boe.ohio.gov/carroll/precinct-and-polling-location-info/>. Absentee ballots are being accepted in the Board of Elections office today until 4:00 p.m. and tomorrow until 7:30 p.m. Ms. Schaar advised that this information has been shared to the Commissioners' Facebook page.

**IN THE MATTER OF  
BUILDINGS & GROUNDS  
COURTHOUSE ANNEX GARAGE**


 9:29 AM

Commissioner Leggett advised that the garage at the Courthouse Annex building is up and now all the equipment can be moved and stored in it. Commissioner Wirkner advised that the removal of the old building and the cleaning up of brush and shrubs has made the area look much better.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:30 AM

**PREPARED BY:**

/s/ April D. Mayle  
April D. Mayle, Assistant Clerk II

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Donald E. Leggett  
Donald E. Leggett II, Vice President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner