



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:04 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:05 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present;


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:05 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, October 28, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

| NAME, TITLE | DEPT. | EVENT | LOCATION | DATE | AMOUNT (not to exceed) |
|--|---------------|--------------------------------------|-----------------|------------|---------------------------|
| Eva Johnson, Assistant Clerk II | Commissioners | OMEGA Funding Sources Conference | Lore City, Ohio | 11/06/2024 | \$83.08 |
| Lorrie Cline, ERS Supervisor Alex Logan, ERS Supervisor | JFS | Collabor8 Management Development Day | Bellville, Ohio | 11/12/2024 | \$100.00 |

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

| FUND | NAME | CODE | AMOUNT |
|-------|----------------------|-------------------|-------------|
| 20708 | Clerks | 20708-11180-50021 | \$2,000.00 |
| 20708 | MM | 20708-11180-51090 | \$100.00 |
| 80106 | Contracts / Services | 80106-51906-53300 | \$25,000.00 |

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:06 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):


| FUND | FROM | | TO | | AMOUNT |
|-------|--------------------------|-------------------|---|-------------------|-------------|
| | NAME | CODE | NAME | CODE | |
| 10000 | Health Insurance | 10000-11120-51100 | Salaries- Employees | 10000-11120-50020 | \$40,000.00 |
| 10000 | Allowance- Prosecutor | 10000-11120-53500 | Small Tools and Equipment – Adult Probation | 10000-12131-54440 | \$17,000.00 |

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Cabol Inc. DBA Huebner Chevrolet, \$643.42;


DJFS: Carroll County Treasurer, \$15,452.80; Preston Anderson, \$1,500.00; Preston Anderson, \$632.96; Morrow County Job and Family Services, \$1,798.61;

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF
PROSECUTOR OPINION
PY23 CDBG - WAYNE GARAGE DOOR**

Motion: to send the Contract with Wayne Garage Door Sales & Service Inc. to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF
PROSECUTOR OPINION
PY23 CDBG – D.E. PLUMBING**

Motion: to send the Contract with D.E. Plumbing to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
PROSECUTOR OPINION
PY23 CDBG – P&J BUILDERS**

Motion: to send the Contract with P&J Builders to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
PROSECUTOR OPINION
PY23 CDBG – MAXX ELECTRIC LLC**

Motion: to send the Contract with Maxx Electric LLC to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
PROSECUTOR OPINION
PY23 CDBG – CROWL INTERIORS**

Motion: to send the Contract with Crowl Interiors to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF
TRANSIT
NEW HIRE**

 9:11 AM

Sonja Trbovich, Transit Director appeared before the board to request permission to hire one full-time employee. Ms. Trbovich advised she would like to hire Earl Stump Jr. of Minerva as a full-time driver for \$12.00 per hour while driving a van and \$13.00 per hour when driving a bus. Commissioner Modranski asked when is the effective start date for Mr. Stump. Ms. Trbovich advised she hopes within two weeks but she is waiting on his fingerprints and drug screen to come back. Commissioner Leggett asked how many drivers Transit is down now. Ms. Trbovich advised that Transit is still down three drivers.

Motion: to allow Sonja Trbovich, Carroll County Transit Director to hire Earl Stump Jr. of Minerva as a full-time driver for \$12.00 per hour while driving a van and \$13.00 per hour when driving a bus, contingent on the passing of pre-employment tests;

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:12 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


1. Carroll Electric Cooperative for temporary traffic control in East Township, on Apollo Rd. (CR 12);
2. Carroll Electric Cooperative for temporary traffic control in East Township, on Berry Rd. (CR 31);
3. Charter Communications to install fiber optic cable in 2' HDPE conduit via directional bore in Fox Township, on Avon Rd. (CR 21);

Action: Vote was recorded as follows: YEA: President Christopher R. Modranski, Vice President Robert E. Wirkner and Commissioner Donald E. Leggett II; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF
SPECIAL HAULING PERMIT
OHIO FOREST PRODUCTS LLC.**

Motion: to approve a special hauling permit to Ohio Forest Products LLC. for hauling over Meter Rd (TR 269) in Augusta Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:15 AM

**IN THE MATTER OF
RELEASE OF PERFORMANCE BOND
2024 PAVEMENT MARKING PROJECT, T-1-2024**

Motion: to release the performance bond of Aero-Mark Company, LLC. of Streetsboro, Ohio for the Carroll County Pavement Marking Project, T-1-2024 as said work is completed and the County Engineer recommends the release, **Action:** Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:16 AM

**IN THE MATTER OF
AGREEMENTS/CONTRACTS
STATE OF OHIO, DEPARTMENT OF ADMINISTRATIVE SERVICES AGREEMENT**

 9:17 AM


Commissioner Wirkner asked if Commissioner Leggett and Commissioner Modranski had a chance to review the agreement. Commissioner Leggett and Commissioner Modranski reviewed the agreement before a calling for a vote. Commissioner Leggett asked if the agreement was for 911. Ms. Johnson advised yes. Commissioner Wirkner advised that 911 is transitioning from the ESInet that was managed by Morgan County to the state system. Commissioner Modranski asked if the agreement was for the pilot program. Commissioner Wirkner advised yes. Commissioner Wirkner and Sheriff Calvin Graham discussed in further detail about the agreement.

Motion: to approve the agreement between the State of Ohio, Department of Administrative Services and the Carroll County Board of Commissioners, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:19 AM

Commissioner Wirkner advised that the last time he talked to Samantha Jacobs, 911 Coordinator there was a transition date set for some time in November and asked Sheriff Graham if that was still the plan. Sheriff Graham advised that the date keeps getting moved around and he is unsure of what the transition date will be at this point.


**IN THE MATTER OF
LETTER OF SUPPORT
MUSKINGUM WATERSHED CONSERVANCY DISTRICT**

 9:21 AM


Commissioner Modranski advised that the Muskingum Watershed Conservancy District (MWCD) is piggybacking off of the Commissioners Appalachian Community Grant. Commissioner Modranski advised that the Commissioners were working on designing a walking trail on Magnolia Rd. (SR 542) from the Cemetery Bay to Dellroy to apply for the Appalachian Community Grant, which did not get funded. MWCD is seeking funding sources from the Transportation Alternatives Program (TAP) grant, which is the same funding source as the sidewalk from the Village to Carrollton High School. The trail will start at the Cemetery Bay trailhead off SR 542 and travel east to connect to the existing bicycle lanes on SR 542, west of Dellroy. The trail will be a combination of paved, off-road trail, and elevated boardwalk that parallel State Route 542. Commissioner Modranski advised that part of the TAP grant is getting letters of support and that he would like to see the Board offer that letter to MWCD. Commissioner Modranski stated that he believes the trail would be very beneficial to Dellroy and Carroll County residents. Commissioner Wirkner asked if there was anything else Commissioner Modranski would like to add. Commissioner Modranski advised that when this project is completed, the walking trail will be about 90% to 95% around Atwood Lake.

Motion: to authorize a letter of support for the Muskingum Watershed Conservancy District's submittal of the Ohio Department of Transportation's Transportation Alternatives Program grant, **Action:** Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:23 AM

**IN THE MATTER OF
CLERKS REPORT**

 9:24 AM


Eva N. Johnson, Assistant Clerk II appeared before the Board to advise that there are a few days left for residents to complete early voting. The Board of Elections office will be open today and tomorrow until 7:30 p.m.; Saturday, November 2, 2024 from 8:00 a.m. until 4:00 p.m.; and Sunday November 3, 2024 from 1:00 p.m. until 5:00 p.m. There will be no early voting on Monday, November 4, 2024. Absentee ballots must be postmarked November 4, 2024. Absentee ballots can be hand delivered to the Board of Elections office or the drop box outside of the courthouse entrance by 7:30 p.m. on Tuesday, November 5, 2024. Voting on Tuesday, November 5, 2024 will take place at the precincts. Residents who need to find their polling locations can go to <https://www.boe.ohio.gov/carroll/precinct-and-polling-location-info/> to search by their address or find a list of the polling locations. Ms. Johnson advised that this information has been shared to the Commissioners' Facebook page.

**IN THE MATTER OF
CLERK'S REPORT**

 9:25 AM


Eva N. Johnson, Assistant Clerk II appeared before the Board to remind viewers that the Courthouse will be closed at noon on Tuesday for Election Day. Ms. Johnson noted that residents will be able to go to the Board of Elections office to hand deliver their absentee ballots.

**IN THE MATTER OF
CLERK'S REPORT**

 9:26 AM


Eva N. Johnson, Assistant Clerk II appeared before the Board to share some veteran's events around the county. Ms. Johnson advised viewers that the Friendship Center will hold their Veteran's Pinning Ceremony with Traditions Hospice on November 7, 2024 at 11:00 a.m. Please RSVP to the Friendship Center by calling 330.627.7017. Also, the Carrollton Fraternal Order of the Eagles will be hosting a Veterans Day Dinner on November 11, 2024 at 5:00 p.m. The menu is a pork chop, potato, vegetable and rolls. The dinner is free for veterans and \$10.00 for all others.

**IN THE MATTER OF
STONY LAKE
WASTEWATER SYSTEM IMPROVEMENTS**

 9:27 AM


Commissioner Modranski advised he would like to give an update on the Stony Lake and Vo Ash Lake sewer project that the Board of Commissioners, Carroll County Environmental Services, Carroll County Health Department, and the residents at Stony Lake and Vo Ash Lake have been working on. The Health Department brought the failing septic systems in those neighborhoods to the Boards attention. The county has been meeting with an engineering firm called Thrasher, which the county is under contract with to develop a plan. Commissioner Modranski advised there is a preliminary plan in place of what it will take to service those neighborhoods, which contains 184 dwellings. The next step is meeting with the president of the home owners associations (HOA) of Vo Ash to discuss the options and plans of what the next steps will be. The county will be utilizing the Ohio Mid-Eastern Government's Association (OMEGA) to find funding sources to cover the cost of the sewage treatment plant and see if it is a viable option.

**IN THE MATTER OF
CARROLLTON WARRIOR FOOTBALL**

 9:28 AM


Commissioner Modranski advised that Carroll County is a fairly small county and that it is nice to see that all three of the county’s local schools football teams have made the playoffs this year. Commissioner Modranski advised that the Board would like to wish good luck to Conotton Valley, Malvern, and Carrollton. Conotton Valley and Malvern will be hosting their playoff games this Friday, November 1, 2024, and Carrollton will be traveling to Coshocton, Ohio.

**IN THE MATTER OF
CARROLLTON WARRIORS CROSS COUNTRY**

 9:28 AM


Commissioner Modranski advised that Carrollton Warriors Cross Country runners Ricky Sibila and Kylie Ujcich will be leaving Friday, November 1, 2024 to compete in the state cross country meets. The Board wished good luck to Mr. Sibila and Ms. Ujcich. Commissioner Wirkner added that it is remarkable that the kids in our county are able to compete in these events given we are a small county.

**IN THE MATTER OF
JAIL – KITCHEN UPGRADE**


 9:29 AM

Commissioner Leggett advised that about two to three months ago the Board hired Breckenridge Kitchen Equipment & Design to come up with a design for the kitchen in the jail and to get prices for the equipment that is needed for the upgrade. The kitchen has been getting citations from the Health Department about getting everything brought up to code. Commissioner Leggett advised that Breckenridge has come through with the design, all of the equipment pricing, and installation fees. Commissioner Leggett has gone online and searched the part numbers that were provided by Breckenridge and believes they are very adequate and did not find anything that was cheaper. Edward Eick, Buildings and Grounds Superintendent appeared before the Board to discuss references for Breckenridge. Mr. Eick advised the project is pretty basic and that all of the equipment comes pre-built so it will just need placed in the kitchen according to the design plan. There will be new ceiling tiles installed and the walls are going to be painted before the new stainless equipment gets put in. Mr. Eick discussed about the current equipment in the kitchen. Commissioner Wirkner asked if there is a performance period set in place. Commissioner Leggett advised he does not have a performance period yet and Breckenridge needs to see how much equipment is available at the moment. Sheriff Calvin Graham advised that this is a long overdue project and there have been some plumbing issues in the jail that will be remedied during this process. Food safety will also be much better once getting the new counter tops.

Motion: to hire Breckenridge Kitchen Equipment and Design to purchase and install the equipment for the jail kitchen upgrade at an estimated cost of \$70,677.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:32 AM

**IN THE MATTER OF
COURTHOUSE ANNEX BUILDING**

 9:33 AM


Commissioner Leggett advised that there was a pre-bid meeting on Tuesday, October 29, 2024 at the annex building for contractors. The open house was well attended by HVAC, plumbing, and electrical contractors. Commissioner Leggett advised that he tried to have a sign in sheet present for the meeting but it has not been emailed to him yet.

**IN THE MATTER OF
911**


 9:35 AM

Commissioner Wirkner advised as a part of the administrative services contract, even though the state is taking care of the work in Columbus at the State of Ohio Computer Center, there are a few things the county must take care of to prepare for the transition into the state system. The Technical Services Advisory committee met to make a recommendation for the items that need to be purchased, which was forwarded to the Program Review committee. The Program Review committee made recommendations to the Carroll County Commissioners to purchase a server rack at a cost of \$588.99, four backup battery packs at a cost of \$4,841.40, and received a quote from Richardson Electric of \$5,775.00 for electric work. Commissioner Wirkner the total cost would be \$11,205.39. Sheriff Graham advised the backup batteries were delivered earlier in the week.

Motion: to approve the purchases as recommended by the Program Review Committee, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:37 AM

**IN THE MATTER OF
SHERIFF**

 9:37 AM

Sheriff Calvin Graham appeared before the Board to congratulate Sergeant Heath Barnett and Corrections Officer Anna Deitz on their graduation from the Basic Corrections Officer Academy held by Stark County Sheriff’s office. All Corrections Officer in the jail

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are certified by the state, except one. Commissioner Modranski asked how long the class is. Sheriff Graham advised it is about six weeks. Commissioner Modranski asked if the officers attend the class five days a week. Sheriff Graham advised that is correct. The class is 148 hours.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:39 AM

PREPARED BY:

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Eva N. Johnson
Eva N. Johnson, Assistant Clerk II

/s/ Robert E. Wirkner
Robert E. Wirkner, President

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Donald E. Leggett II
Donald E. Leggett, Vice President
/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner