



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Thomas Clapper, Carroll County Messenger; and Georgette Huff, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:04 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:05 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:05 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, October 17, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:05 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20745	Publications – Law Library Resources Fund	20745-12245-53324	\$5,000.00
40020	CAPITAL PROJECTS – GENERAL PERM IMPROVE	40020-11015-55000	\$31,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Continental Utility Solutions Inc., \$13,000.00; Huntington National Bank, \$3,430.00; and Carrollton E.V.S.D., \$935.38.


DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
BUILDINGS & GROUNDS
2ND FLOOR TILE**

 9:07 AM


Edward Eick, Buildings and Grounds Superintendent appeared before the Board to discuss the 2nd floor tile project. Mr. Eick advised he has made contact with three tile contractors. Mr. Eick discussed the three contractors and advised that Hukill Tile located in Navarre, Ohio has made it clear they can complete the project. Mr. Eick asked that the Board please consider hiring Hukill Tile to move forward with the tile project at the cost not to exceed \$12,450.00 and advised he would like to set a deadline of December 31, 2024 with the possibility of an extension only if the issue pertains to shipping the materials that are needed.

Motion: to hire Hukill Tile to proceed with the tile repairs on the second floor of the courthouse, in the amount not to exceed \$12,450.00, with a performance period of December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:10 AM

Cason Leggett, Dog Warden, filed his report for the week of October 13, 2024 to October 19, 2024 showing three dogs impounded, zero adopted out, zero redeemed, zero euthanized, zero citation(s) for no license, and one citation(s) for running at large.


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. Anton Wyler to replace existing tap with four port tap on existing pole in Orange Township, Azalea Rd (CR 22);
- 2. AEP OHIO for seven pole replacements in East Township, Bane Rd NE (CR 25);

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF
BAY ROAD BRIDGE REPLACEMENT PROJECT
CHANGE ORDER NO. 2 – MCCONNELL CONTRACTING, INC.**

Motion: to approve Change Order No. 2 for McConnell Contracting, Inc. for the Bay Road Bridge Replacement Project, CAR CR27 6.17, PID #119467 to extend the completion date to October 15, 2024, due to a delay in availability and manufacturing of the bridge materials; there is no change in contract price, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote

 9:13 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT
MCJAS MOA**

Motion: to approve a Memorandum of Agreement between Carroll County Job and Family Services and the Carroll County Board of Commissioners for the purpose of providing short term residential treatment services or group home services to children who are placed with the Multi-County Juvenile Attention System, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF
JFS – VARIOUS CONTRACTS**

Motion: to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Caregiver’s Helpers, Inc.	10/1/24-9/30/25	Maximum amount payable \$100,000.00	Placement for foster children	Service	New	10/11/2024


Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:15 AM

**IN THE MATTER OF
DOMESTIC VIOLENCE
ALLOCATED FUNDS**

Motion: to allocate the Marriage License Fees, Divorce, Dissolution, and Annulment fees collected for Domestic Violence for calendar year 2025 as follows: 50% to Alliance Area Domestic Violence Shelter and 50% to OhioGuidestone (Harbor House), per the recommendation of Deb Baker, Victims Assistance Director, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.
Motion carried on unanimous vote.

 9:16 AM

**IN THE MATTER OF
SNOW AND ICE CONTROL
QUOTE ACCEPTANCE**

 9:17 AM

Commissioner Leggett advised that two quotes for snow and ice control were received on October 10, 2024 at 9:00 am. The information is as follows:

Green’s and Things Landscaping Ltd. of Malvern, Ohio submitted a quote for snow and ice removal. The quote is as follows:


SIDEWALKS*	Per Event	
LOCATION	Snow Plowing	Ice Melt
Job & Family Services (95 E. Main Street)	\$85.00	\$65.00
Health Department (301 Moody Avenue SW)	\$55.00	\$45.00
PARKING LOTS*	Per Event	
Job & Family Services (95 E. Main Street)	\$140.00	\$95.00
Health Department (301 Moody Avenue SW)	\$155.00	\$105.00
Dog Pound (2185 Kensington Road NE)	\$95.00	\$70.00
Transit (2205 Commerce Drive)	\$165.00	\$135.00
EMERGENCY ON CALL - SIDEWALKS*	Per Event	
LOCATION	Snow Plowing	Ice Melt
EMA (11 E. Main Street)	\$65.00	\$65.00
Prosecutor’s Office (7 E. Main Street)	\$65.00	\$65.00
Child Support / Jobs building (55 E. Main Street)	\$65.00	\$65.00
Courthouse/Sheriff Entrances (43 Second Street SE/119 Public Square)	\$110.00	\$105.00
EMERGENCY ON CALL - PARKING LOTS*	Per Event	
LOCATION	Snow Plowing	Ice Melt
Child Support Enforcement Agency/Prosecutor parking lot (between 7 & 55 E. Main)	\$140.00	\$95.00
Upper Parking Lot - Courthouse (across from Sheriff/Courthouse side entrance)	\$95.00	\$65.00
Alley Parking Lot - Courthouse (beside Courthouse – access from S. Lisbon Street)	\$95.00	\$65.00

R & C Lawncare of Carrollton, Ohio submitted a quote for snow and ice removal. The quote is as follows:


SIDEWALKS*	Per Event	
LOCATION	Snow Plowing	Ice Melt
Job & Family Services (95 E. Main Street)	\$20.00	\$10.00
Health Department (301 Moody Avenue SW)	\$20.00	\$10.00
PARKING LOTS*	Per Event	
Job & Family Services (95 E. Main Street)	\$50.00	\$25.00
Health Department (301 Moody Avenue SW)	\$45.00	\$20.00
Dog Pound (2185 Kensington Road NE)	\$40.00	\$20.00
Transit (2205 Commerce Drive)	\$50.00	\$25.00
EMERGENCY ON CALL - SIDEWALKS*	Per Event	
LOCATION	Snow Plowing	Ice Melt
EMA (11 E. Main Street)	\$20.00	\$10.00
Prosecutor’s Office (7 E. Main Street)	\$20.00	\$10.00
Child Support / Jobs building (55 E. Main Street)	\$20.00	\$10.00
Courthouse/Sheriff Entrances (43 Second Street SE/119 Public Square)	\$20.00	\$10.00
EMERGENCY ON CALL - PARKING LOTS*	Per Event	
LOCATION	Snow Plowing	Ice Melt

Child Support Enforcement Agency/Prosecutor parking lot (between 7 & 55 E. Main)	\$40.00	\$20.00
Upper Parking Lot - Courthouse (across from Sheriff/Courthouse side entrance)	\$40.00	\$20.00
Alley Parking Lot - Courthouse (beside Courthouse – access from S. Lisbon Street)	\$40.00	\$20.00

Motion: to accept the quote for snow and ice control from R & C Lawncare, and to send a contract to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.
 Motion carried on unanimous vote.


 9:17 AM

**IN THE MATTER OF
COURTHOUSE CLOSING**

 9:18 AM


Commissioner Wirkner advised that the Courthouse will be closed at noon on Tuesday, November 5, 2024, in observance of Election Day.

**IN THE MATTER OF
CLERKS REPORT**

 9:18 AM


April D. Mayle, Assistant Clerk I appeared before the Board to advise residents that the annual Carrollton Christmas Parade is scheduled for November 30, 2024. This year’s theme is “The Spirit of Christmas.” Lineup will begin at 4:00 pm and go until 5:30 pm, with the parade starting at 6:00 pm. Residents can call the Chamber at 330-627-4811 extension 1 with any questions. This information will be shared to the Commissioners’ Facebook page.

**IN THE MATTER OF
CLERKS REPORT**

 9:19 AM


April D. Mayle, Assistant Clerk I appeared before the Board to advise that nominations for the 2024 Christmas Parade Grand Marshall are currently being accepted. Is there someone you know that deserves this title? Nominations can be sent to chelsea@carrollcountyohio.com via e-mail. Please include the nominee’s name, contact information (phone or e-mail) and a brief statement explaining why they should be our parade marshal. Nominations must be submitted by Friday, November 8, 2024.

**IN THE MATTER OF
MEETINGS**

 9:20 AM

Commissioner Wirkner advised that the Board of Commissioners will be attending a Waste Management Board meeting this morning.


**IN THE MATTER OF
MEETINGS**

 9:20 AM

Commissioner Wirkner advised that he has a Records Retention Committee meeting this morning.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.
 Motion carried on unanimous vote.

 9:20 AM

PREPARED BY:

/s/ Eva N. Johnson
 Eva N. Johnson, Assistant Clerk II

We hereby certify the foregoing to be true and correct.

/s/ Melissa N. Schaar
 Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
 Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
 Robert E. Wirkner, President
/s/ Donald E. Leggett
 Donald E. Leggett II, Vice President
/s/ Christopher R. Modranski
 Christopher R. Modranski, Commissioner