



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Thomas Clapper, Carroll County Messenger; and Georgette Huff, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:06 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:06 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:07 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, October 10, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:07 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Roy Ford, Director	CCES	Ohio Rural Water Association membership	NA	NA	\$595.00
Roy Ford, Director	CCES	Water Environment Federation membership	NA	NA	\$95.00
Robert E. Wirkner, Commissioner	Commissioners	CCAOSC meeting	Columbus, OH	Retroactive to 10/16/24	\$120.00
Christopher R. Modranski, Commissioner	Commissioners	HARCATUS meeting	New Philadelphia, OH	10/23/24	\$35.00
Christopher R. Modranski, Commissioner	Commissioners	OneOhio Region 11 meeting	New Philadelphia, OH	10/30/24	\$35.00
Paige Bebout, Social Worker 2	JFS	Determining if Abuse or Neglect Occurred meeting	Akron, OH	10/25/24	-0-
Patricia Oyer, Recorder	Recorders	Winter Conference Continuing Education	Columbus, OH	11/19-22/24	\$650.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:07 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
20726	Supplies & Materials – Emergency Service Appreciation	20726-21026-54400	\$3,430.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM NAME CODE	TO NAME CODE	AMOUNT
10000	Supplies – Computer/Imaging – Commissioners 10000-11001-54420	Professional and Technical Services - Commissioners 10000-11001-53340	\$515.00


10000	Supplies & Materials – Coroner	10000-21165-54400	Contractual Services – Coroner	10000-21165-53300	\$300.00
10000	Supplies for Morgue – Coroner	10000-21165-54413	Contractual Services – Coroner	10000-21165-53300	\$500.00
20470	Salaries – Employees	20470-51330-50020	Non -Food Supplies	20470-51330-54407	\$4,000.00
20470	Salaries – Employees	20470-51330-50020	Utilities	20470-51330-53310	\$5,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:10 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: Heathen Customs LLC, \$504.50; Stroock, Kelly, \$100.00; Huntington National Bank, \$334.13; and Thompson, Karley, \$128.64.

DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:10 AM

**IN THE MATTER OF
CARROLL COUNTY ENVIRONMENTAL SERVICES
SOFTWARE UPGRADE**


 9:10 AM

Roy Ford, Carroll County Environmental Services (CCES) Director and Stacy Taylor, Carroll County Environmental Services Office Administrator appeared before the Board to request permission to upgrade their current billing software. Mr. Ford advised that CCES has been using the same software since 1997. The software will cost \$12,000.00 per year. Mr. Ford advised there will be no additional increase to the customers as the cost has already been figured into the budget. Ms. Taylor discussed the benefits of the software upgrades.

Motion: to allow CCES to upgrade their existing billing software at a cost of \$12,000.00 per year, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:11 AM

**IN THE MATTER OF
PROCLAMATION**

 9:19 AM


Darcy Bolanz, advocate for Dysautonomia appeared before the Board along with Sean Speedy, Michelle Speedy, Elyza Bolanz, Michayla Wendell and Debbie Domer. [Clerk’s note: there was a third person in attendance whose name is not known at this time.] Ms. Bolanz advised that October is Dysautonomia Awareness Month in the state of Ohio. Ms. Bolanz read information about Dysautonomia and Postural Orthostatic Tachycardia Syndrome (POTS) and thanked the Commissioners for their support. Ms. Bolanz advised that they also received a proclamation from the state. This is their 10th year of awareness to the fight against POTS. Ms. Bolanz discussed POTS causes, symptoms and where more information can be found. Ms. Bolanz read the Proclamation. Mr. Speedy shared his POTS story.

Motion: to adopt a proclamation declaring October as Dysautonomia Awareness Month in Carroll County, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:25 AM

Ms. Bolanz asked if the bell tower can be lit blue from Saturday, October 19, 2024 through Saturday, October 26, 2024. Melissa Schaar, Clerk asked what the color is for Dysautonomia Awareness as there are lights in the front doors that can be set to more colors. Ms. Bolanz advised that the color is turquoise.

Motion: to light the front doors of the courthouse turquoise from Saturday, October 19, 2024 through Saturday, October 26, 2024 for Dysautonomia Awareness, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:27 AM

Ms. Bolanz advised that Michayla Wendell was recently diagnosed and is new to their group. Ms. Wendell shared her story. Ms. Bolanz advised that a couple people could not attend today due to the effects of POTS. Ms. Bolanz thanked the Board for continuing to raise awareness.

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:37 AM

Cason Leggett, Dog Warden, filed his report for the week of October 6, 2024 to October 12, 2024 showing two dogs impounded, five adopted out, one redeemed, zero euthanized, two citation(s) for no license, and one citation(s) for running at large.


**IN THE MATTER OF
MONTHLY REPORT – SEPTEMBER 2024
SHERIFF’S OFFICE**

 9:37 AM

Commissioner Wirkner advised Sheriff Calvin Graham filed his report for the month of September 2024 showing 1,731 meals served and 183 washes completed. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF
RESOLUTION 2024-25
OPWC AUTHORIZATION**

Motion: to approve Resolution 2024-25 authorizing Brian J. Wise, County Engineer to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and / or Local Transportation Improvement Programs and to execute contracts as required, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:37 AM

RESOLUTION #2024-25
AUTHORIZING BRIAN J. WISE, ENGINEER, TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND / OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, Carroll County is planning to make capital improvements to:

- 2025 Various Road Resurfacing, Phase A
- 2025 Various Road Resurfacing, Phase B
- Arbor Rd., C.R. 14, Bridge Replacement, AUG-C14-0310
- Imperial Rd., T.R. 180, Bridge Replacement, ROS-T180-2364
- Cutler Rd., T.R. 111, Bridge Deck Replacement, ORA-T111-1651
- Hope Rd., T.R. 177, Bridge Replacement, ROS-T177-1880

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by Carroll County:

Section 1: Brian J. Wise, Engineer, is hereby authorized to apply to the OPWC for funds as described above.

Section 2: Robert E. Wirkner, Carroll County Commissioner, is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

RESOLVED FURTHER that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Modranski moved for the adoption of the preceding Resolution;
Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Leggett, yes; Mr. Modranski, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 17th day of October, 2024.

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner

Robert E. Wirkner, President


/s/ Donald E. Leggett II

Donald E. Leggett, Vice President

/s/ Christopher R. Modranski


Christopher R. Modranski, Commissioner

**IN THE MATTER OF
PROCLAMATION
DOMESTIC VIOLENCE AWARENESS MONTH**

 9:39 AM


Commissioner Wirkner advised that the Victim’s Assistance office has asked the Board to consider approving a proclamation for Domestic Violence Awareness month.

Motion: to recognize October 2024 as Domestic Violence Awareness Month throughout Carroll County, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:39 AM


**IN THE MATTER OF
2024 WATER POLLUTION CONTROL LOAN FUND
BID ACCEPTANCE & NOTICE OF AWARD – PROJECT 2022-09**

Motion: to accept the bid of JB Milner Complete Septic Service Inc. of Minerva, OH in the amount of \$7,000.00 for the 2024 WPCLF/HSTS project 2022-09, to repair one septic system; and to issue a Notice of Award regarding the same, as recommended by Melissa N. Schaar, Clerk, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:40 AM

**IN THE MATTER OF
2024 WATER POLLUTION CONTROL LOAN FUND
BID ACCEPTANCE & NOTICE OF AWARD – PROJECT 2024-02**

Motion: to accept the bid of JB Milner Complete Septic Service Inc. of Minerva, OH in the amount of \$12,000.00 for the 2024 WPCLF/HSTS project 2024-02, to install one septic system; and to issue a Notice of Award regarding the same, as recommended by Melissa N. Schaar, Clerk, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:41 AM


**IN THE MATTER OF
BID NOTICE
2024 WPCLF/HSTS**

 9:42 AM

Commissioner Wirkner advised that no bids were received for WPCLF project 2024-07 last week, so the project will be put out to bid again.


Motion: to accept bids up to and opened at 9:00 a.m. on November 7, 2024 in the Commissioners’ office at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Water Pollution Control Loan Fund/Household Sewer Treatment System; bids are being accepted for Project 2024-07, connection of one household to the Amsterdam Wastewater Treatment System and the abandonment of one septic system, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

**IN THE MATTER OF
CLERKS REPORT**

 9:43 AM


Eva Johnson, Assistant Clerk II appeared before the Board to advise viewers that the Carroll County District Library is holding a Pumpkin Palooza event for children on Tuesday, October 22, 2024 at 5:00 p.m. Ms. Johnson advised the Pumpkin Palooza is free and will consist of crafts, games, snacks, and prizes. Children are encouraged to wear their costumes. Ms. Johnson advised the information has been shared to the Library’s Facebook page as well as the Commissioners’ Facebook page and if viewers have any questions they can call (330)627-2613.

**IN THE MATTER OF
CLERKS REPORT**

 9:43 AM


Eva Johnson, Assistant Clerk II appeared before the Board to advise viewers that the Carroll County Caring Hands Organization will be hosting a bake sale on October 25, 2024 at the Carroll County Courthouse on the second floor from 8:30 a.m. to 11:30 a.m.

**IN THE MATTER OF
AUDITOR’S OFFICE**


 9:44 AM

Commissioner Modranski advised that the Auditor’s office asked the Board to purchase five fire resistant filing cabinets for the county payroll records they maintain in their office. Commissioner Modranski advised that the Auditor did further research with the vendor and was able to reduce the number to four filing cabinets, one of which will be paid from a special fund that the Auditor has. The total for 3 filing cabinets is \$6,219.00.

Motion: to approve the purchase of three fire resistant filing cabinets in the amount of \$6,219.00 as recommended by Auditor Lynn Fairclough, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:46 AM

**IN THE MATTER OF
BID OPENING
SNOW/ICE CONTROL**


 9:46 AM

Commissioner Leggett advised that he is still reviewing the quotes for snow and ice control and he would like to table the bids until Monday, October 21, 2024.

Motion: to table the bids for snow and ice control until Monday, October 21, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:47 AM

**IN THE MATTER OF
COURTHOUSE ANNEX BUILDING - STORAGE FACILITY**

 9:47 AM


Commissioner Leggett advised that the concrete has been poured for the new storage building, and he expects to receive the building in the next few weeks.

**IN THE MATTER OF
CCAOSC ENERGY PROGRAM**

 9:48 AM

Commissioner Wirkner advised that he attended the County Commissioners Association of Ohio Service Corporation Energy Program annual meeting yesterday in Columbus. Some take outs from the meeting are that Carroll County saved \$145,000.00 in 2023 and has saved \$134,000.00 to date for 2024. Commissioner Wirkner advised that the County has saved \$254,000.00 on electric charges since joining the consortium. Commissioner Wirkner discussed the upcoming request for proposals for electric suppliers. The electric contract expires at the beginning of May.


**IN THE MATTER OF
COMMISSIONERS MEETING**

 9:50 AM

Commissioner Wirkner apologized for the late start to the meeting.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:51 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Donald E. Leggett II
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner