



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Thomas Clapper, Carroll County Messenger; Georgette Huff, Free Press Standard; Amy Harkless, Mayor of Dellroy; Tom Konst, Regional Planning Director; Cody Pettit, Public Affairs Liaison; and Griffin Weasel, Manager of External Affairs.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present;

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:01 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, September 23, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
April D. Mayle, Assistant Clerk I	Commissioners	Healthy Aging Grant Scenic Railroad Trip	Peninsula, Ohio	Retroactive to 09/25/24	\$0.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
Public Assistance	EMPLOYEE SALARIES – PUBLIC ASSISTANCE FUND	20400-51320-50020	SUPPLIES AND MATERIALS – PUBLIC ASSISTANCE FUND	20400-51320-54400	\$8,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:


COUNTY: None.

DJFS: Francois Enterprises, LLC, \$1,210.92; Roepke, Ronald, \$1,300.00; Village of Carrollton, \$104.52; Ohio Edison Company, \$275.00; Evergreen Citrus, LLC, \$670.00; McNutt, Storm, \$1,000.00; Jones, Karissa, \$400.00; Johnson, Nicole, \$600.00; Sanders, Brittany N., \$200.00; Stacy, Billie, \$200.00; Starr, Sarah, \$600.00; Mount, Sherry, \$200.00; Ullman, Mary, \$400.00; Harmon, Tamara, \$200.00; Brunk, Alyssa, \$400.00; Hemsath, Jaslyn M., \$200.00; Huston, Amy, \$400.00; Moyers, Charlene, \$600.00; Renicker, Brianna, \$400.00; Dransfield, Morgan, \$200.00; McMillin, Sierra, \$400.00; Reed, Lily, \$200.00; Marsh, Jeffrey, \$400.00; Calhoun, Brooke, \$600.00; Brown, Angela, \$200.00; Shafer, Maggie, \$200.00; Vissoc, Shalynn, \$400.00; Daugherty, Charlee, \$200.00; McDuffitt, David, \$200.00; Cross, Heather R., \$400.00; Lewis, Gabrielle, \$200.00; Hudson, Glenda R., \$200.00; Wright, Denee, \$200.00; Icenhower, Morgan, \$400.00; Frazier, Melissa L., \$400.00; Phillips, Jenna, \$600.00; Steinberg, Leann S., \$200.00; Carico, Savannah, \$400.00; Huffman, Tina, \$400.00; Criner, Angela, \$200.00; Beard, Maria, \$200.00; Wales, John C. III, \$1,000.00; Logan, Jessica, \$600.00; Snider, Cassandra, \$400.00; Miller, Jamie, \$200.00; Sweeney, Mishell D., \$600.00; Jobes, Kimberly, \$600.00; Shafer, Jaclyn, \$200.00; Ennis, James, \$200.00; Power, Melissa, \$600.00; Thompson, Brittany, \$800.00; Hubbard, Brittany M., \$800.00; Allison, Joi E., \$400.00; Ullman, Deanna, \$200.00; Thomas, Tabitha, \$200.00; Mulka, Ember, \$600.00; Dickson, Bobbie Jo, \$400.00; Williams, Stephanie, \$400.00; Romig, Amy, \$200.00; Keister, Timothy, \$400.00; Bennett, Michelle, \$200.00; Kennedy, Amanda, \$600.00; Wright, Sklyer, \$200.00; Gonzalez, Valerie, \$600.00; Bailey, Tiffany, \$400.00; Potts, Carol, \$600.00; Parrish, Sarah, \$400.00; Stephenson, Bobbie, \$800.00; Engstrom, Ashley, \$200.00; Neal, Aimee, \$200.00; Bain, Latasha, \$600.00; Bagby, Kelly, \$400.00; Scott, Christine R., \$200.00; Burnworth, Kimberly, \$600.00; Denison, Crystal, \$200.00; Ayers, Stacy, \$400.00; Kurtz, Amber, \$800.00; Crawford, Amanda L., \$600.00; Cutlip, Robert, \$600.00; Sells, Miranda, \$600.00; Watson, Jodi, \$400.00; Jeffries, Nikia, \$400.00; Little, Christine J., \$200.00; Kusinko, Jessica, \$1,200.00; Francis, Ashlee, \$600.00; Bullard, Donna, \$400.00; and Sutton, Brenda, \$600.00.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
TREASURER OF STATE**

 9:04 AM


Cody Pettit, Public Affairs Liaison for the Ohio Treasurer of State appeared before the Board to provide updates on the Treasurer of State’s programs. Mr. Pettit advised what the programs are and how they are doing. Commissioner Wirkner asked who Mr. Pettit’s associate was. Griffin Weasel, Manager of External Affairs introduced himself as Mr. Pettit’s colleague in the Public Affairs Department. Mr. Weasel advised that he is based out of the Columbus, Ohio office and advised about his job.

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


1. Steven Carter for road bore in Harrison Township, on Bacon Rd. (CR 24);
2. Charter Communications to install fiber optic cable on new strand and existing power poles in Washington Township and Fox Township, on Channel Rd (CR 62), Cobbler Rd (CR 71), Avon Rd (CR 21), and Apollo Rd (CR 12);
3. Vertical Bridge for a driveway in Brown Township, on Citrus Rd (CR 68), PAR #030000801.000;

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF
SPECIAL HAULING PERMIT
GA FORESTRY, LLC/DOUBLE L LOGGING, LLC**

Motion: to approve a special hauling permit to GA Forestry, LLC/Double L Logging, LLC for hauling over Autumn Rd (CR 19) in Union Township and Lee Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
WORK ORDER
EAST TOWNSHIP TRUSTEES**


Motion: to approve a blanket work order for East Township for permacoat mix, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF
BID NOTICE**


CARROLL COUNTY OFFICE – ROOF REPAIR AND REPLACEMENT

Motion: to accept bids up to and opened at 10:00 a.m. on October 15, 2024 in the Commissioners’ office located at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Carroll County Office – Roof Repair and Replacement Project at the County Annex Building, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Christopher R. Modranski. Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
AGREEMENT/CONTRACT
THE CASON GROUP, INC.**

Motion: to approve the acknowledgement of contract with The Cason Group, Inc. for the management of the Employee Benefits Open Enrollment Portal, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote

 9:10 AM

**IN THE MATTER OF
PY23 CDBG
DELLROY PROJECT PROPOSALS**


 9:11 AM

Melissa Schaar, Clerk appeared before the Board to open proposals received by the Carroll County Commissioners’ Office for the Dellroy Community Improvement Project. Ms. Schaar advised Susan Moore, Community Development Specialist put out a notice to accept proposals for the projects that did not receive bids. Discussion was held about what projects needed proposals. Ms. Schaar opened and read the proposals, and the information is as follows:

ITEM	CONTRACTOR	LOCATION	QUOTE
2.1 Electrical Work – Lighting	Maxx Electric, LLC	Dover, OH	\$6,093.55
2.2 Electrical Work – ADA Compliance	Wayne Garage Doors Sales & Service, Inc.	Dover, OH	\$14,895.00
4.1 Flooring – Vinyl Flooring & Carpet Removal	Crowl Lumber Company dba Crowl Interiors	Malvern, OH	\$8,053.71


Commissioner Wirkner asked if the three proposals received covered the remaining projects for the improvements. Amy Harkless, Mayor of Dellroy advised what projects still do not have proposals. Mayor Harkless advised she is curious what will happen now that there is still a project that does not have a proposal. Ms. Schaar advised Mayor Harkless that will be a discussion she will have with Ms. Moore. Commissioner Modranski asked Mayor Harkless to give an overview of the Dellroy Community Improvement Project. Mayor Harkless gave a brief overview. Thomas Konst, Regional Planning Director advised he was present during the meeting to oversee the proposals.

Motion: to table proposals for further review until Monday, September 30, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:15 AM

**IN THE MATTER OF
PROSECUTOR OPINION
BWC CASE NO. 2024CVD30572**

Motion: to send the Summon on Complaint received by the Commissioners’ office to the Prosecutor for his opinion, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:19 AM

**IN THE MATTER OF
CLERKS REPORT**

 9:20 AM


April D. Mayle, Assistant Clerk I advised about voting deadlines. Monday, October 7, 2024 is the last day to register to vote for the November 5th general election. Ms. Mayle advised that the last day to request an absentee ballot is Tuesday, October 29, 2024. The last day for early voting at the Board of Elections (BOE) is Monday, November 4, 2024, and that day the BOE office will be open 1:00 p.m.-5:00 a.m. The last day to have your absentee ballot postmarked is November 4, 2024. On Election Day, November 5, 2024, polls are open from 6:30 a.m. to 7:30 p.m. and absentee ballots must be hand delivered in the Board of Election office or placed in the drop-box outside the courthouse by 7:30 p.m. Ms. Mayle advised that this information will be shared to the Commissioners’ Facebook page.

**IN THE MATTER OF
CARROLLTON WARRIOR DAY**

 9:21 AM

Commissioner Modranski advised that he would like to remind everybody that tomorrow, September 27, 2024 is Warrior Day at the Senior Citizen Friendship Center. Commissioner Modranski advised lunch will be held at 11:30 a.m., and the Carrollton Warrior Marching Band will be performing their halftime show for the seniors at 12:00 p.m. Commissioner Modranski advised that everyone is welcome, and those who would like to eat lunch to call the Senior Citizen Friendship Center and RSVP.

**IN THE MATTER OF
CARROLL COUNTY OFFICE – ASBESTOS ABATEMENT AND REMOVAL OF UNIVERSAL WASTE**


 9:21 AM

Commissioner Leggett advised on Tuesday, September 24, 2024 there was a bid opening held in the Commissioners’ office for the Asbestos Abatement and Removal of Universal Waste for the County Annex Building. Commissioner Leggett advised three bids were received by the Commissioners’ office, and the information is as follows:

CONTRACTOR	LOCATION	BASE BID + ALTERNATES	COMPLETION TIME
Precision Environmental Co.	Independence, OH	\$229,456.00	50 calendar days
HEPA Environmental Services	Rootstown, OH	\$298,600.00	49 calendar days
A&I Health Solutions	Vermilion, OH	\$223,000.00	90 calendar days

Motion: to accept the bid of Precision Environmental Co. in the amount of \$229,456.00 for the Asbestos Abatement and Removal of Universal Waste at the Carroll County Annex Building, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:23 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:27 AM

PREPARED BY:

/s/ Eva N. Johnson
Eva N. Johnson, Assistant Clerk II

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Donald E. Leggett II
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner