



**Present:** President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.  
**Also present to observe:** Georgette Huff, Free Press Standard and Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:03 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:04 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:04 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, September 19, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Staci Brady, Chief Deputy Auditor	Auditor	Ohio Dep't of Taxation Abstract Workshop	Columbus, OH	10/2/24	\$250.00
Janice Leggett, Administrative Assistant Tracy Flanagan, Administrative Secretary	Engineer	2024 Softworks Training Seminar	Loudonville, OH	10/15/24	-0-
Jared Akins, Deputy Surveyor	Engineer	PLSO 2024 Fall Seminar	Oregon, OH	10/24-25/24	\$1,000.00
Rodney Days, Road Supervisor Dave Seck, Road Supervisor Ryan Roberts, Garage Supervisor Dale George, Highway Worker IV	Engineer	2024 Superintendents & Mechanics Conference & Trade Show	Mt. Sterling, OH	10/29-30/24	\$1,800.00
Alex Logan, Eligibility Supervisor	JFS	Education Committee / Business Advisory Council	Canton, OH	9/24/24	-0-
Alex Logan, Eligibility Supervisor	JFS	Recovery to Work Project	Scio, OH	10/9/24	-0-
Alex Logan, Eligibility Supervisor Sherri Lewis, Eligibility Supervisor	JFS	Fall into Better Security	Akron, OH	10/11/24	-0-
Alex Logan, Eligibility Supervisor Lorrie Cline, Eligibility Supervisor	JFS	Collabor8	Bellville, OH	11/12/24	-0-

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Treasurer of State, \$15,760.40; Deluxe Body, \$5,469.19; Ron Ruegg Automotive, Inc., \$586.38; and Smith, Sean R. H., \$392.77.


**DJFS:** Carroll County Transit, \$732.50; Carroll County Transit, \$12,963.18; Jones, Destinee, \$800.00; Maple, Brianna, \$200.00; Norton, Matthew, \$400.00; Brandi Miller, \$200.00; Lindsay Weaver, \$400.00; Richardson, Cortney, \$400.00; Coffy, Christina, \$200.00; Tracey, Forrester, \$200.00; Montague, Desiray L., \$200.00; Poole, Jody, \$600.00; Wireman, Carry, \$600.00; Mannion, Mary C., \$400.00; Kindelberger, Megan, \$400.00; Myers, Tiffany, \$400.00; Hall, Therese, \$600.00; Kerns, Laura, \$600.00; Scott, Kimberly L., \$200.00; Benhabib-Colon, Tasheana, \$600.00; Hanlin, Dustin, \$400.00; West, Mishelina, \$1,200.00; Dexter, Jeannette S., \$400.00; Evans, Charm, \$400.00; Rhodes, Louisa, \$400.00; Hayhurst, Rose L., \$600.00; Moore, Samantha, \$200.00; Kohler, Bethany, \$200.00; Haines, Karah E., \$400.00; Lambert, Crystal, \$200.00; McFall, Vancene L., \$1,400.00; Briggs, Brandy, \$200.00; Hall, Dakota, \$400.00; Geslak, Lena, \$400.00; and Carlisle, Curtis, \$200.00.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:06 AM


**IN THE MATTER OF  
PROCLAMATION  
LYNN McCLELLAND - RETIREMENT**

 9:07 AM


Kate Offenberger, Job and Family Services (JFS) Director, Jennifer Burns, Assistant Director, Sherrie Lewis, Eligibility Referral Specialist, and Lorrie Cline, Eligibility Referral Specialist were present for a proclamation for the retirement of Lynn McClelland. Commissioner Wirkner read the proclamation. The Board thanked Ms. McClelland for her service. Ms. Offenberger advised that Ms. McClelland has been a very dedicated employee. Ms. McClelland has been a fraud worker investigating overpayments and other items for her whole time with JFS. Ms. Offenberger recapped many of Ms. McClelland’s accomplishments during her employment.  
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**Motion:** to adopt a Proclamation recognizing Lynn McClelland for her dedication and commitment to Carroll County and congratulating her on the occasion of her retirement, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**


 9:13 AM

Cason Leggett, Dog Warden, filed his report for the week of September 15, 2024 to September 21, 2024 showing 5 dogs impounded, 2 adopted out, 4 redeemed, 0 euthanized, 3 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF  
APPOINTMENTS  
EODA – ROBERT WIRKNER**

**Motion:** to reappoint Robert E. Wirkner to the Eastern Ohio Development Alliance (EODA) Board for the term of January 1, 2025 through December 31, 2026, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:13 AM


**IN THE MATTER OF  
APPOINTMENTS  
PUBLIC RECORDS CUSTODIAN – MELISSA SCHAAR**

**Motion:** to appoint Clerk Melissa Schaar as the Public Records Custodian for the Commissioners’ office through December 31, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:14 AM


**IN THE MATTER OF  
LETTER OF SUPPORT  
MORGAN’S RAID BATTLEFIELD PROJECT**

 9:15 AM


Aaron Dodds, Projects Manager for the Jefferson County Soil and Water Conservation District (SWCD) appeared before the board to discuss the Jefferson County SWCD’s grant application for the Abandoned Mine Land Economic Revitalization Grant. Mr. Dodds gave a brief overview of the grant application, the Morgan’s Raid Battlefield project and the Carroll County portion of the project.

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**Motion:** to authorize a letter of support for the Jefferson Soil and Water Conservation District’s submittal of the Abandoned Mine Land Economic Revitalization Grant to the Ohio Department of Natural Resources; the grant application is for the Morgan’s Raid Battlefield Project which will develop and preserve property located within Carroll County related to the Morgan’s Raid Battlefield ,  
**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF  
2023 ANNUAL REPORT  
TITLE VI – TRANSIT**

 9:26 AM


Melissa Schaar, Title VI Coordinator, advised that she has filed her annual report for the period of September 1, 2023, to August 31, 2024, showing no investigations, lawsuits or complaints against Transit on the basis of race, color or national origin.

**IN THE MATTER OF  
JFS – VARIOUS CONTRACTS**

**Motion:** to approve the following contract for Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Trax Youth Services, LLP	10/1/24-9/30/25	\$40,000.00	Mentoring Services	Service	Renewal	9/17/24
Carroll County Transit	10/1/24-9/30/25	\$2.50 per mile	Transportation	Service	Renewal	9/17/24
Big Brothers Big Sisters of Northeast Ohio	10/1/24-9/30/25	\$61,332.69	Community-Based and School-Based Mentoring	Service	Renewal	9/17/24


**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:26 AM


**IN THE MATTER OF  
AGREEMENT/CONTRACT  
CARROLL COUNTY GENERAL HEALTH DISTRICT**

**Motion:** to approve a contract between Carroll County Job and Family Services and the Carroll County General Health District to provide Adult Protective Services and Health Screenings for Foster Youth to Carroll County Job and Family Services for the term of October 1, 2024 through September 30, 2025; the cost will be \$25.00 per hour plus fringe benefits and mileage, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:29 AM

**IN THE MATTER OF  
CLERK’S REPORT**

 9:30 AM


April D. Mayle, Assistant Clerk I advised that the Carroll County Health Department is accepting donations of unopened diapers and wipes. Donations can be brought to the upper level of the Health Department at 301 Moody Ave SW Carrollton. If donating, larger sizes are needed. Residents who are interested can contact their office at 330-627-4866 extension 1530 with any questions.

**IN THE MATTER OF  
CARROLLTON WARRIOR BAND**

 9:31 AM


Commissioner Modranski advised that the Carrollton Warrior Band will be presenting their show at the Friendship Center at noon on Friday, September 27, 2024. Lunch will be served at 11:30 a.m. Commissioner Modranski advised that this is a great opportunity for the county’s seniors to be able to see the band show.

**IN THE MATTER OF GRANTS**

 9:32 AM

Commissioner Modranski advised that the Office of Community Infrastructure has announced Neighborhood Revitalization and Critical Infrastructure grant awards for the PY 2024 Community Development Program. The Village of Leesville will be awarded \$305,000 for a Critical Infrastructure project to assist the Village in upgrading the community’s flood and drainage systems. The existing storm sewer system is failing due to crushed aging catch basins and drainage lines leading to increased flooding and dangerous holes developing as the infrastructure collapses. To prevent future problems, multiple catch basins and several hundred feet of storm lines will be replaced. The project will benefit 156 people. The county would like to congratulate the Village of Leesville as well as Ohio Middle Eastern Government Association for their successful work on the application.


**IN THE MATTER OF DOG POUND EMPLOYEE ISSUE**

 9:33 AM


Commissioner Modranski advised that as a follow-up to the discipline issue that was tabled on Thursday, September 19, 2024, he is recommending allowing the department supervisor to handle the issue. Commissioner Modranski advised that a review of the meeting minutes indicates that this is past practice in similar situations.

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**Motion:** to allow Warden Cason Leggett discretionary powers to deal with a pending employee issue, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** President Robert E. Wirkner.

 9:33 AM

**IN THE MATTER OF BIDS SNOW/ICE CONTROL**


 9:35 AM

Commissioner Leggett advised that no bids have been received for the Snow and Ice Control contract and he would like to run the RFQ again to be opened on October 10, 2024. Commissioner Leggett advised that he would like to run the ad in the local newspaper again. Commissioner Modranski advised that the current contractor declined to submit a quote this time.

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**Motion:** to accept quotes for snow and ice control of sidewalks, steps, and parking lots for the period of October 1, 2024 to August 31, 2027 with quotes due by 9:00 a.m. on October 10, 2024; the notice will be run in the local paper for one week, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:36 AM

**IN THE MATTER OF ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:36 AM

**PREPARED BY:**

/s/ Melissa N. Schaar

Melissa N. Schaar, Clerk

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar

Melissa N. Schaar, Clerk

/s/ Robert E. Wirkner

Robert E. Wirkner, President

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner

Robert E. Wirkner, President

/s/ Donald E. Leggett

Donald E. Leggett II, Vice President

/s/ Christopher R. Modranski

Christopher R. Modranski, Commissioner