



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Thomas Clapper, Carroll County Messenger; and Georgette Huff, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:03 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:03 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present;


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:04 AM

Eva N. Johnson, Assistant Clerk II certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, September 5, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.
Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Robert E. Wirkner, Commissioner	Commissioners	CORSA Annual Meeting	Columbus, Ohio	09/13/2024	\$1700.00
Christopher R. Modranski	Commissioners	COG Meeting	Cadiz, Ohio	09/27/2024	\$38.00
Sonja Trbovich, Transit Director	Transit	Cleveland Clinic AtWork – North Canton	North Canton, Ohio	09/06/2024	\$50.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 9:04 AM

**IN THE MATTER OF
APPROPRIATION(S)**


Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
80200	Claims – Commissioners – CORSA CLAIM FUND	80200-11001-56060	\$2,178.65
20934	ADMIN – CHIP (CDBG) PY23 GRANT - COMMISSIONERS	20934-11600-53395	\$12,998.00
20946	ADMIN – CHIP (HOME) PY23 GRANT - COMMISSIONERS	20946-11600-53395	\$8,332.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
DOG POUND
MONTHLY REPORT - AUGUST**

 9:06 AM


Cason Leggett, Dog Warden appeared before the Board to present his report for the week of August 25, 2024 to August 31, 2024 showing five dogs impounded, two dogs were adopted out, one dog was redeemed, zero dogs were euthanized, zero citations for no license, and zero citations for running at-large. Warden Leggett also presented his report for the month of August 2024. Warden Leggett advised 15 dogs came in, 18 dogs were adopted to new families, six dogs were reclaimed by their owners, zero dogs were euthanized, four citations were issued for no license, and five at-large citations were issued. Discussion was held about comparison

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of current dog pound numbers and dog pound numbers from this time last year. Commissioner Wirkner asked how it affects Warden Leggett with what is happening in the village. Warden Leggett discussed cats in the village. Warden Leggett discussed questions regarding Ohio leash laws from previous meeting and read from the Ohio Revised Code. Commissioner Wirkner asked about municipal ordinance. Warden Leggett discussed municipal ordinance and how he responds to it. Warden Leggett advised that the dog pound is holding an adoption event on October 5, 2024 from 10:00 a.m. to 2:00 p.m. at Huebner Subaru in Carrollton, Ohio. Commissioner Wirkner asked about the aftercare for getting your dog microchipped. Warden Leggett advised there is no aftercare needed because it is just a shot.

**IN THE MATTER OF
MONTHLY REPORT – AUGUST
CARROLL GOLDEN AGE RETREAT**

 9:18 AM

Dawn Faulk, Carroll Golden Age Retreat (CGAR) Superintendent appeared before the Board to discuss the 16th annual open house. Ms. Faulk thanked all the local businesses, individuals, and volunteers who donated gift cards, baskets, and items for door prizes for the Chinese raffles to help make the open house a success. Ms. Faulk advised CGAR will be holding a fall barn sale on October 3, 2024 and October 4, 2024 from 9:00 a.m. to 4:00 p.m. and thanked those who donated an abundance of items. Ms. Faulk reminded viewers that CGAR offers respite stays. Ms. Faulk advised CGAR is accepting new residents and visitors are always welcome, as well as leashed pets. Ms. Faulk advised CGAR is looking for one full-time cook from 10:00 a.m. to 6:00 p.m. and a full-time nurse’s aide from 3:00 p.m. to 11:00 p.m. and those who are interested can apply within. Ms. Faulk presented her report for the month of August. A copy of the report is on file in the Commissioners’ office.


**IN THE MATTER OF
RPC SUBDIVISION REGULATIONS**

 9:22 AM

Thomas Konst, Regional Planning Director appeared before the Board to present the revised subdivision regulations. Mr. Konst discussed the revisions and advised it is ready to be recorded. Mr. Konst advised regional planning did not come up with a recommendation for when it should come into effect, but when talking to some of the village solicitors, they said it could become effective 30 days after approval.

Motion: to approve the Carroll County, Ohio subdivision regulations as presented with an effective date 30 days from today, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:24 AM

Mr. Konst advised that he will now have the regulations recorded in the Recorder’s office and Melissa Schaar, Clerk will have the regulations posted to the Carroll County, Ohio website for surveyors and everyone else involved to get up to speed with the new regulations. Commissioner Wirkner thanked the various committees, sub-committees, and Mr. Konst for the work that has been poured into this project. Mr. Konst advised that the Boards first hearing was in March of 2024 and he had been working on it six months before that, so it has been over a year.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:27 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Best Commercial Energy Services, Inc, \$1,924.02; Huntington National Bank, \$615.90; SecuriTech One, Inc, \$1,363.44; Magnet Forensics, \$1,995.00; Postmaster, \$188.00; Amazon Capital Services, \$2,191.98; and Amazon Capital Services, \$482.02.

DJFS: None


Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:27 AM


IN THE MATTER OF EXECUTIVE SESSION

Motion: to enter into executive session per ORC 121.22(G)(1) to consider the promotion or compensation of a public employee or official, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:27 AM

Board members reconvened with no action taken at  10:11 AM


Motion: to return from executive session, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 10:11 AM

Motion: to approve the following promotions and wage increases, effective August 26, 2024:

- 1. Roy Ford, promote to Director of Carroll County Environmental Services, at a rate of \$38.50 per hour;
- 2. Rodney Wendell, promote to Operator/Lab Technician, at a rate of \$28.00 per hour;
- 3. Melissa Schaar, at a rate of \$26.00 per hour

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 10:13 AM


Commissioner Wirkner asked Roy Ford, Director of Carroll County Environmental Services (CCES) if he has any more job openings at CCES. Mr. Ford advised he is looking for a foreman and utility operator. Commissioner Modranski asked if CCES is wanting to advertise for the two positions available. Mr. Ford advised he believes they have already been advertising the utility operator position for a while but would like to start advertising for the foreman position. Commissioner Modranski asked if there are any certain licensure requirements. Mr. Ford advised for the foreman position it is a minimum of a class two license and the utility operator will have a year until they are able to take the licensure test and CCES will then give them two to three years to get their license. Commissioner Modranski asked if they would have to have their CDL or any other similar licensing. Discussion was held about CDL's. Commissioner Leggett welcomed Mr. Ford aboard.

IN THE MATTER OF ESTABLISH NEW FUND


Motion: to establish the following new funds:

- 1. A new fund titled 21205 – One Time Strategic Community Investments Grant; no approval is necessary from the State Auditor,

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.


 10:20 AM

IN THE MATTER OF MONTHLY REPORT – AUGUST 2024 SHERIFF'S OFFICE

 10:21 AM

Commissioner Wirkner advised Sheriff Calvin Graham filed his report for the month of August 2024 showing 1,417 meals served and 149 washes completed. A copy is on file in the Commissioners' office.


IN THE MATTER OF 2024 ANNUAL REPORT – CARROLL COUNTY PROSECUTOR'S OFFICE

 10:21 AM


Commissioner Wirkner advised Prosecutor Steven D. Barnett filed his 2024 Annual Report for the Carroll County Prosecutor's Office. A copy of the report is on file in the Commissioners' Office.

IN THE MATTER OF BID NOTICE COUNTY ANNEX BUILDING – ABATEMENT/REMOVAL

Motion: to accept bids up to and opened at 10:00 a.m. on September 24, 2024 in the Commissioners' office located at 119 S. Lisbon Street, Suite 201, Carrollton, OH 44615 for the Carroll County Office – Asbestos Abatement and Removal of Universal Waste project at the County Annex Building, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 10:22 AM

**IN THE MATTER OF
ROAD CLOSURE**

 10:22 AM

Commissioner Wirkner advised that Brian Wise, Carroll County Engineer has issued a notification for an upcoming road closure. Bay Road (CR 27) will be closed to traffic 0.5 miles east of Apollo Road (CR 12) in Lee Township on September 9, 2024. The road should be re-opened approximately 90 days from closing. The closing is necessary to replace the bridge over Center Fork.


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. Spectrum Cable for new underground fiber in Lee and Union Township, on Autumn Rd, (CR 19);
- 2. Charter Communications to install fiber optic cable on new strand and existing power poles in Loudon Township, on Bear Rd SE (CR 28) and Brocade Rd SE (CR 41);

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski,

Seconded by Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 10:23 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
EOG RESOURCES, INC.**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:


- 1. EOG Resources, Inc to install a driveway on Citrus Rd (CR 68) in Brown Township, Navy Well, PAR # Navy 1;
- 2. EOG Resources, Inc to install a driveway on Citrus Rd (CR 68) in Brown Township, Navy Well, PAR # Navy 2;

Action: Vote was recorded as follows: YEA: Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski NEY: None; ABSENT: President Robert E. Wirkner; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 10:24 AM


**IN THE MATTER OF
EMPLOYEE BENEFITS
COUNTY EMPLOYEE BENEFITS CONSORTIUM OF OHIO**

Motion: to accept the County Employee Benefits Consortium of Ohio (CEBCO) Renewal Rate Acceptance for Plan Year 2025 for Carroll County; the renewal rates are for the current plan, PPO Standard Plan 1 with Rx; the Dual Option Plan, PPO Plan 5G; and Dental, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 10:26 AM


Commissioner Leggett asked if the renewal rate was only a 3.2% increase. Commissioner Wirkner advised that is correct. The Board discussed how the county was able to get such a good renewal rate.

**IN THE MATTER OF
CLERK’S REPORT**

 10:28 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that she shared a flyer on the Commissioners Facebook page advertising an electronics recycling event that is sponsored by CCH Solid Waste. Ms. Schaar advised that she had some more information to share. The flyer is for Columbiana County residents to call and schedule an appointment for Wednesdays in September. Ms. Schaar advised that a Harrison County event is in the planning stages. Carroll County residents can always call CCH Solid Waste District to make an appointment to drop off electronics.

**IN THE MATTER OF
CLERK’S REPORT**

 10:29 AM


Melissa N. Schaar, Clerk appeared before the Board to advise that the Carroll County Courthouse is a host site for the Ohio Open Doors Event. This is a 10-day event that runs from September 6, 2024 through September 15, 2024. During the event, building and landmark owners open their doors to the public for special tours and programs. Also included in the event is the McCook House and the VanHorne Building. The McCook House will be open for tours on September 6, 7, 11, 13 and 14, 2024 from 10:00 a.m. until 5:00 p.m. The VanHorne Building tours will be held on September 11, 2024 and September 13, 2024 beginning at 3:00 p.m. The Courthouse will be open from 8:00 a.m. to 4:00 p.m. on September 6, 2024 and then September 9-13, 2024. Visitors are welcome to come in and view the common areas of the courthouse during our regular business hours. Special tours will be held on Friday, September 6, 2024; Wednesday, September 11, 2024; and Friday, September 13, 2024. Tour times will be 9:00 a.m., 1:00 p.m. and 3:00 p.m. each day. Tours will begin at the elevator located just past the security station. Judge Repella will have the Common Pleas courtroom open during the tours; visitors will be allowed to view the Probate/Juvenile courtroom and the Municipal courtroom if they are available during the tours; and the Map Office Supervisor, Diane Wirkner has invited visitors to stop in the Map Office at any time to receive a free map and view the map she has the shows how Carroll County was formed from the surrounding counties. Ms. Schaar thanked Commissioner Modranski and Chelsa Slutz, Carroll County Chamber of Commerce Director for arranging the Courthouse tours.

**IN THE MATTER OF
BUILDINGS AND GROUNDS
2ND FLOOR TILE**

 10:31 AM

Commissioner Leggett advised the 2nd floor tile renovations will be starting next week and they will be shutting down one side of the hallway at a time at first, but when it comes time to lay the tile, he will update again regarding possibly having to shut the entire hallway down.


**IN THE MATTER OF
FIRST RESPONDERS CHALLENGE COIN**

 10:31 AM

Commissioner Wirkner advised each year the Commissioners hold a First Responders Appreciation Day Ceremony in the spring, and one of the reasons it has not yet taken place in 2024 is because instead of handing out certificates this year, the Board has decided to hand out challenge coins. Mr. Wirkner advised the money for the challenge coins cannot come from any public monies, but the Board was able to solicit donations to cover the cost of the coins. Commissioner Wirkner discussed the make up of the coin. Commissioner Wirkner discussed the costs of the coins. Commissioner Modranski asked if the coins were paid for without tax payer money. Commissioner Wirkner advised that is correct. Commissioner Wirkner advised once the coins arrive and the presentation is done to emergency services personnel that he will recognize the individuals that helped donate to make the challenge coins possible. Commissioner Wirkner advised he would like to make this an annual occurrence. Commissioner Wirkner discussed the size of the coins.

Motion: to accept the proposal from custom made coins to purchase the coins at a cost of \$3,430.00, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II

Motion carried on unanimous vote.


 10:37 AM

Commissioner Wirkner presented the mock up of the challenge coins to viewers.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 10:38 AM

PREPARED BY:

/s/ Eva N. Johnson
Eva N. Johnson, Assistant Clerk II

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Donald E. Leggett II
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner