



Present: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.
Also present to observe: Thomas Clapper, Carroll County Messenger; and Georgette Huff, Free Press Standard.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present;


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Melissa N. Schaar, Clerk certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, August 26, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.
Motion carried on unanimous vote.


 9:01 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Leah Batson, SS Supervisor Brandie Jo Tinlin, SS Supervisor Jill Tucker, FCFC Coordinator	JFS	Cannabis Symposium	Tuscarawas, OH	8/30/24	-0-

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.
Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s):

FUND	NAME	CODE	AMOUNT
80200	Claims – Commissioners CORSA Claim Fund	80200-11001-56060	\$500.68

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
20420	Supplies & Materials – Engineer – Road	20420-31355-54400	Contractual Services – Engineer – Bridge	20420-31360-53300	\$25,000.00

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Behrs Buildings, \$5,304.04; Acquire Fire Protection Services, \$218.14; Acquire Fire Protection Services, \$577.52; Carroll County Agricultural Society, \$250.00; and Elevated Services, LLC, \$1,750.00.


DJFS: None.

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:03 AM


**IN THE MATTER OF
BOARD OF ELECTIONS**

 9:03 AM


Cheri Whipkey, Board of Elections Director and Deloris Kean, Board of Elections Deputy Director appeared before the Board to provide an update on the upcoming election. Ms. Whipkey advised that the presidential election is in November and they are expecting to be very busy. The Secretary of State is giving each county one MARCS radio with 16 channels. There will be a channel for the Sheriff, one for Emergency Management Agency (EMA), one for the Secretary of State, and then there will be a channel for neighboring counties. Ms. Whipkey advised that this will help the area BOE's warn of any issues. There is no charge for the radio now, but it will cost \$5.00 per month in 2025. Early voting will be October 8, 2024 through November 4, 2024 and will include two weekends. Discussion was held about having extra voting booths in the hallway outside of the BOE office. Ms. Whipkey advised that she will work with Ed Eick, Superintendent of Building and Grounds to make a traffic plan and get good signage put up. Ms. Whipkey asked the Board if the Commissioners spots could be used for parking if they are open. Commissioner Modranski advised that the Board can only speak for the Commissioners spots. Ms. Whipkey advised that she will speak to Sheriff Graham about the other spots. Commissioner Modranski advised that a time limit should be imposed. A 30-minute time limit was agreed upon. Commissioner Leggett advised that a sign should be posted marking the spot for handicapped residents. Commissioner Modranski advised Ms. Whipkey to speak to the Village about designating some spots in front of the courthouse. Commissioner Wirkner advised that due to the slope of the road, the parking spot near the entrance will not accommodate vehicles with side entrance ramps. Commissioner Modranski asked if doing early voting offsite was possible. Ms. Whipkey advised that they do not have enough staff for that. Commissioner Modranski asked if the drive through voting was still available. Ms. Whipkey advised that it is only for folks who cannot physically enter the building.

Motion: to designate the commissioners' parking spot nearest to the entrance as a handicapped parking spot for early voters from October 8, 2024 through November 11, 2024 with a 30-minute time limit, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:15 AM

**IN THE MATTER OF
COURTHOUSE CLOSED
LABOR DAY**


 9:18 AM

Commissioner Wirkner advised the Courthouse and all non-emergency offices will be closed on Monday, September 2, 2024, in observance of Labor Day.

**IN THE MATTER OF
APPOINTMENTS
TRANSPORTATION ADVISORY COMMITTEE**


Motion: to appoint the following members to the Transportation Advisory Committee (TAC) for a term of two years beginning August 31, 2024 to August 30, 2026: Mathual Campbell, Kate Offenberger, Tonya Myers, Tricia Green, Victoria Peoples (Secretary), Rachel Rinkes (Vice Chair), and Sonja Trbovich (Chair), and to appoint Shannan Boone as an alternate to Mathual Campbell, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.


 9:19 AM

**IN THE MATTER OF
APPOINTMENTS
TRANSPORTATION ADVISORY COMMITTEE**

Motion: to appoint Lorrie Cline as an alternate to Kate Offenberger on the Transportation Advisory Committee (TAC) for a term retroactive to July 31, 2024 through August 30, 2026, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:19 AM


**IN THE MATTER OF
AIRPORT AUTHORITY BOARD**

 9:20 AM

Commissioner Wirkner asked Melissa Schaar, Clerk if she had seen the email request from Larry Hawkins at the Airport Authority Board. Ms. Schaar advised that she emailed the requested appointment list to Mr. Hawkins for his audit.

**IN THE MATTER OF
ROAD CLOSURE**

Commissioner Wirkner advised that Brian Wise, Carroll County Engineer has issued a notification of an upcoming road closure. Buck Road (CR 45) will be closed to traffic 700 feet south of Bacon Road (CR 24) in Harrison Township beginning September 10, 2024. Residents can re-route using Bacon Road (CR 24), Canton Road (SR 43) and Roswell Road (SR 39). The road should be re-opened to traffic approximately 45 days from the closing date. The closing is necessary to replace the bridge deck over Cold Spring Run.


 9:21 AM

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
VARIOUS**


Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Spectrum Cable for new aerial fiber in Union Township and Perry Township, on Alamo Rd. (CR 8), Autumn Rd, (CR 19), Aster Rd. (CR 17);
2. Charter Communications to install fiber optic cable on new strand and existing power poles in Loudon Township, on Aster Rd (CR 17), Bear Rd. (CR 28) and Apollo Rd (CR 12);

Action: Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:22 AM

**IN THE MATTER OF
9-1-1**

 9:23 AM


Commissioner Wirkner advised that the change order request has been approved by the 9-1-1 committees to be presented to the Board of Commissioners for final approval. Commissioner Wirkner advised that the changes are necessary due to moving from the pilot program to the state’s Emergency Services IP Network (ESInet).

Motion: to approve the Change Order Request Form with The Chillicothe Telephone Company (“Horizon”), also known as Glo Fiber, to increase the speed from 5 Mbps to 20 Mbps at the main dispatch location; the cost will increase from \$350.00 per month to \$400.00 per month; the secondary PSAP located at the Dorothy Long Building will be increased from 10 Mbps to 20 Mbps with no price increase; the price for the secondary location will remain \$400.00 per month, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:25 AM


**IN THE MATTER OF
PROSECUTOR OPINION**


Motion: to send the DocuPet Pet Licensing Services Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 9:25 AM


**IN THE MATTER OF
EXECUTIVE SESSION**

Motion: to enter into Executive Session per ORC 121.22(G)(6) for details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:26 AM


Board members reconvened with no action taken at  9:56 AM


Motion: to return from executive session, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:56 AM


IN THE MATTER OF EXECUTIVE SESSION

Motion: to enter into Executive Session per ORC 121.22(G)(2) To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 9:56 AM

Board members reconvened with no action taken at  10:06 AM

Motion: to return from executive session, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.


 10:06 AM

IN THE MATTER OF CLERK’S REPORT

 10:07 AM


April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Carroll County Board of Developmental Disabilities is hiring a full time Intervention Specialist and substitute classroom aides for the 2024-2025 school year at Carroll Hill Schools. More information about those positions is available on the Board of DD’s Facebook page and has also been shared to the Commissioners’ Facebook page.

IN THE MATTER OF CLERK’S REPORT

 10:07 AM

April D. Mayle, Assistant Clerk I appeared before the Board to advise that the Carroll County Health District is hosting an immunization clinic for Brown Local School students on September 5th from 2:30 pm to 5:00 pm for kindergarten through 12th grade students. More information is available on the Health Department’s Facebook page, and it has been shared to the Commissioners’ Facebook page.


IN THE MATTER OF BUILDING & GROUNDS FLOOR TILE

 10:08 AM

Commissioner Leggett advised that the second-floor tile project will begin the week of September 9, 2024. The vending machines will need moved, the existing floor tile will need removed and floor leveler will need put down. Commissioner Leggett advised that he and Ed Eick, Superintendent of Buildings and Grounds will make a plan and then the plan will be shared with the Board.

IN THE MATTER OF ADJOURN

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II. Motion carried on unanimous vote.

 10:08 AM

PREPARED BY:

/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk

We hereby certify the foregoing to be true and correct.
/s/ Melissa N. Schaar
Melissa N. Schaar, Clerk
/s/ Robert E. Wirkner
Robert E. Wirkner, President

BOARD OF COMMISSIONERS OF CARROLL COUNTY

/s/ Robert E. Wirkner
Robert E. Wirkner, President

/s/ Donald E. Leggett II
Donald E. Leggett, Vice President

/s/ Christopher R. Modranski
Christopher R. Modranski, Commissioner