



**Present:** President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski.  
**Also present to observe:** Thomas Clapper, Carroll County Messenger.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:01 AM


Commissioner Wirkner asked that everyone join in the reciting of the Pledge of Allegiance.

**IN THE MATTER OF  
ROLL CALL / BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Modranski: Present; Commissioner Leggett: Present; Commissioner Wirkner: Present

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:02 AM

April D. Mayle, Assistant Clerk I certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, August 22, 2024 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Kate Offenberger, Director Jennifer Burns, Assistant Director	JFS	OJFSDA East Central	Cambridge, OH	9/3/24	-0-
Kate Offenberger, Director Jennifer Burns, Assistant Director	JFS	OJFSDA East Central	Berlin, OH	10/1/24	-0-
Kate Offenberger, Director Jennifer Burns, Assistant Director	JFS	OJFSDA East Central	Caldwell, OH	11/5/24	-0-
Kate Offenberger, Director Jennifer Burns, Assistant Director	JFS	OJFSDA East Central	Cambridge, OH	12/3/24	-0-
Christopher R. Modranski, Commissioner	Commissioners	OneOhio Region 11	New Philadelphia, OH	8/27/24	\$35.00
Christopher R. Modranski, Commissioner	Commissioners	HARCATUS Executive Board Meeting	New Philadelphia, OH	8/28/24	\$35.00
Donald E. Leggett, II, Commissioner	Commissioners	MCJAS Finance and Trustee Meeting	Canton, OH	8/27/24	\$35.00
Lynn Fairclough, Auditor	Auditor	Northeast Auditors' Association District Meeting	Cleveland, OH	9/6/24	\$40.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
20722	OneOhio Opioid Supplies	20722-11001-54400	\$22,531.85

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

9:04 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):

<u>FUND</u>	<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>CODE</u>	<u>AMOUNT</u>
10000	Repairs & Maintenance – Commissioners	10000-11001-53430	Professional and Technical Services – Commissioners	10000-11001-53340	\$1,750.00
10000	Repairs & Maintenance – Commissioners	10000-11001-53430	OTHER EXPENSES – Commissioners	10000-11001-56090	\$250.00

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

9:04 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

9:05 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Continental Utility Solutions, \$2,000.00; North Central Laboratories, \$687.42; Carroll County Veteran Services, \$2,812.63.

**DJFS:** None.

**Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

9:05 AM

**IN THE MATTER OF  
PROCLAMATION  
INTERNATIONAL OVERDOSE AWARENESS DAY**


9:05 AM

Angela Toth, Carroll County Health Department Community Engagement Coordinator appeared before the Board requesting a Proclamation for International Overdose Awareness Day. Natalie Bollon and Leslie Korn from the Alcohol, Drug Addiction and Mental Health Services (ADAMHS) board; Wendy Gotschall, Adult Protective Services & Community Nurse Educator; and Karley Thompson, Drug Court Liaison were also present. Commissioner Wirkner read the proclamation. Ms. Toth advised that Carroll County Project DAWN (Deaths Avoided with Naloxone/Narcan) is an opioid overdose education and Narcan distribution program provided through the Carroll County Health Department. Narcan is a lifesaving medication that can help reverse the effects from an overdose on opioids (opioids include fentanyl, heroin, oxycodone, and morphine). Free Narcan kits are available upon request thanks to a federally funded grant through the Ohio Department of Health. Since January 1, 2024, the Project DAWN Program in Carroll County has distributed 161 Narcan kits. The Carroll County General Health District will also have a public access Narcan box that will be accessible 24/7 at 301 Moody Ave. S.W. Carrollton, Ohio 44615. For questions or to receive a free Narcan kit, please call 330.627.4866 ext. 1559. Natalie Bollon, Director of ADHAMS Board thanked the Board for bringing awareness with proclamation.

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**Motion:** to proclaim August 31, 2024 as International Overdose Awareness Day throughout Carroll County, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT - TRANSIT  
CARROLLTON EXEMPTED VILLAGE SCHOOL DISTRICT**


Commissioner Modranski asked how often the school is utilizing Transit. Ms. Trbovich advised every day.

**Motion:** to approve a contract between Carroll County Transit and the Carrollton Exempted Village School District for service retroactive from August 19, 2024 through June 30, 2025 for \$2.50 per mile, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:14 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**


 9:15 AM

Cason Leggett, Dog Warden, filed his report for the week of August 18, 2024 to August 24, 2024 showing 4 dogs impounded, 3 adopted out, 1 redeemed, 0 euthanized, 1 citation(s) for no license, and 1 citation(s) for running at large.


**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
FRONTIER COMMUNICATIONS**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Frontier Communications for new aerial fiber optic cable in Harrison Township, Arrow Road (CR 15), **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II **Seconded by** Commissioner Christopher R. Modranski. Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF  
SNOW & ICE CONTROL QUOTES**


 9:18 AM

Commissioner Wirkner asked if the quotes are for areas that are outside of the scope of what they county can handle with the snow control equipment that was purchased. Commissioner Leggett advised that is correct. The areas around the courthouse will be on call only.


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**Motion:** to accept quotes for snow and ice control of sidewalks, steps, and parking lots for the period of October 1, 2024 to August 31, 2027 with quotes due by 3:00 pm on September 19, 2024, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:19 AM

**IN THE MATTER OF  
CLERK'S REPORT**


 9:19 AM

Eva N. Johnson, Assistant Clerk II appeared before the Board to advise viewers that the Carroll County District Library is hosting a bottle cap flower craft for adults on Thursday, September 12, 2024 at 5:30 p.m. Ms. Johnson advised there is no cost to participate in the craft, but the library is requesting that those who would like to participate register by calling the library at (330)627-2613 or by sending the library's Facebook page a private message with names and phone numbers of those attending. Ms. Johnson advised that the information can also be found on the Commissioners' Facebook page.

**IN THE MATTER OF  
TEMPORARY RECESS**


**Motion:** to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:20 AM

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Board members reconvened at  9:31 AM.

**IN THE MATTER OF EXECUTIVE SESSION**


 9:33 AM

Commissioner Modranski invited Sheriff Calvin Graham and Clerk Melissa N. Schaar to be in attendance during the Executive Session.

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**Motion:** to enter into Executive Session per ORC 121.22(G)(8)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, **Action:** Upon the call of roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.


Motion carried on unanimous vote.

 9:33 AM

**IN THE MATTER OF EXECUTIVE SESSION**

**Motion:** to return from executive session, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.


Motion carried on unanimous vote.

 9:47 AM

**IN THE MATTER OF RESOLUTION 2024-23 TERMINATE CCES DIRECTOR**

**Motion:** to approve Resolution No. 2024-23 terminating the employment of Ralph Castellucci, Director of Carroll County Environmental Services, effective immediately, **Action:** Upon the call of roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Donald E. Leggett II, **Seconded by** Commissioner Christopher R. Modranski.

Motion carried on unanimous vote.

 9:48 AM

**RESOLUTION NO. 2024-23  
RESOLUTION TO TERMINATE THE EMPLOYMENT OF RALPH CASTELLUCCI, DIRECTOR OF CARROLL COUNTY ENVIRONMENTAL SERVICES (BTM)**

**WHEREAS**, the Board of Commissioners of Carroll County, Ohio (“the Board”) has determined that Ralph Castellucci, Director of Carroll County Environmental Services (BTM) is an unclassified employee due to the fiduciary and administrative relationship that the Director holds with the Board; and

**WHEREAS**, the Board is no longer in need of Director Ralph Castellucci’s services; and

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Commissioners of Carroll County, Ohio that:

- 1) Effective immediately, the Board hereby terminates the employment of Ralph Castellucci, Director of Carroll County Environmental Services (BTM).

**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Leggett moved for the adoption of the preceding Resolution;  
Mr. Modranski seconded the motion.

Upon call of the roll the vote was recorded as follows:  
Mr. Modranski, yes; Mr. Leggett, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 26<sup>th</sup> day of August, 2024.

**BOARD OF COMMISSIONERS OF CARROLL COUNTY, OHIO**

**ATTEST:**

/s/ April D. Mayle  
April D. Mayle, Assistant Clerk II


/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Donald E. Leggett  
Donald E. Leggett II, Vice President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner

**IN THE MATTER OF  
RESOLUTION 2024-24**

**APPOINT INTERIM CCES DIRECTOR**

**Motion:** to approve Resolution No. 2024-24 appointing Superintendent Roy Ford as Interim Director of Carroll County Environmental Services, effective immediately, **Action:** Upon the call of roll, vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:49 AM

**RESOLUTION NO. 2024-24**  
**RESOLUTION TO APPOINT ROY FORD AS THE INTERIM DIRECTOR OF THE CARROLL COUNTY ENVIRONMENTAL SERVICES (BTM)**

**WHEREAS**, the Board of Commissioners of Carroll County, Ohio (“the Board”) currently has a vacancy for the Director of Carroll County Environmental Services (BTM) position; and

**WHEREAS**, the Board wishes to appoint superintendent Roy Ford as the Interim Director of Carroll County Environmental Services (BTM); and

**NOW, THEREFORE BE IT RESOLVED**, by the Board of Commissioners of Carroll County, Ohio that:

- 1) The Board hereby appoints Superintendent Roy Ford as the Interim Director of Carroll County Environmental Services (BTM).

**RESOLVED FURTHER** that this Board of Commissioners hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board which resulted in this formal action were taken in meetings open to the public in full compliance with applicable legal requirements, including ORC 121.22.

Mr. Modranski moved for the adoption of the preceding Resolution;

Mr. Leggett seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Modranski, yes; Mr. Leggett, yes; Mr. Wirkner, yes.

Motion carried on unanimous vote. Resolution adopted this 26<sup>th</sup> day of August, 2024.


**BOARD OF COMMISSIONERS  
OF CARROLL COUNTY, OHIO**

**ATTEST:**

/s/ April D. Mayle  
April D. Mayle, Assistant Clerk II

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Donald E. Leggett  
Donald E. Leggett II, Vice President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner

**IN THE MATTER OF  
MEDIA**

 9:49 AM

Thomas Clapper, Carroll County Messenger reporter asked if Roy Ford is the Superintendent. Commissioner Modranski advised that Mr. Ford is the Assistant Superintendent. [Clerk’s note: Mr. Ford’s title is Superintendent.] Mr. Clapper asked what Mr. Ford’s new title is. Commissioner Wirkner advised that his title is Interim Director of the Carroll County Environmental Services. Mr. Clapper asked why Ralph Castellucci was terminated. Commissioner Modranski advised that the Board has lost faith in Mr. Castellucci’s performance. The employee has not been open and communicative with the Board, and he serves as an unclassified employee at the pleasure of the Board.


**IN THE MATTER OF  
ADJOURN**

Commissioner Wirkner added that it was mandatory for Ralph Castellucci, Director of Carroll County Environmental Services to be present in the meeting today, and he failed to come.

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**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E. Wirkner, Vice President Donald E. Leggett II, and Commissioner Christopher R. Modranski; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Christopher R. Modranski, **Seconded by** Vice President Donald E. Leggett II.

Motion carried on unanimous vote.

 9:53 AM

**PREPARED BY:**

/s/ April D. Mayle  
April D. Mayle, Assistant Clerk II

**BOARD OF COMMISSIONERS OF CARROLL COUNTY**

/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Donald E. Leggett  
Donald E. Leggett II, Vice President  
/s/ Christopher R. Modranski  
Christopher R. Modranski, Commissioner

**We hereby certify the foregoing to be true and correct.**

/s/ Melissa N. Schaar  
Melissa N. Schaar, Clerk  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President